

**THE CORPORATION OF THE TOWNSHIP OF ESSA
SPECIAL MEETING OF COUNCIL – VIRTUAL**

**TUESDAY DECEMBER 1, 2020
MINUTES**

A Special Meeting of Council was held virtually on Tuesday December 1, 2020 and was livestreamed to the public on the Township of Essa's YouTube Channel. The purpose of the meeting was for consideration of the following Closed Session matters:

- *personal matters about an identifiable individual, including Municipal or local board employees [s. 239(2)(b)];*
- *labour relations or employee negotiations [s. 239(2)(d)].*

In accordance with section 228(4) of the Municipal Act, the powers and duties of the Clerk were delegated to the Chief Administrative Officer for a portion of this meeting. A copy of the signed Delegation of Authority has been attached to the minutes.

In Attendance: Mayor Macdonald
Deputy Mayor Macdonald
Councillor White (arrived at 9:01 a.m.)
Councillor Henderson
Councillor Sander

Staff in Attendance: C. Healey-Dowdall, Chief Administrative Officer
L. Lehr, Clerk (left meeting at 9:01 a.m.)

Guests in Attendance: Ben Cornell, Ward and Uptigrove

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the virtual meeting at 9:00 a.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None declared.

CONSIDERATION OF ITEMS REQUIRING DISCUSSION AND GENERAL NATURE THEROF:

3. CLOSED SESSION

Resolution No: SCW002-2020 Moved by: Sander Seconded by: Henderson

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:

- ✓ *personal matters about an identifiable individual, including Municipal or local board employees [s. 239(2)(b)];*
- ✓ *labour relations or employee negotiations [s. 239(2)(d)].*

----Carried----

The Clerk advised that she had provided the Chief Administrative Officer with a Delegation of Authority and exited the meeting at 9:01 a.m.

Council proceeded into Closed Session Deliberations at 9:01 a.m. (This portion of the meeting was not live streamed.)

Council rose from Closed Session and passed the following in the open public forum:

Motion to Rise and Report from Closed Session Meeting of December 1, 2020.

Resolution No: SCW003-2020 Moved by: Sander Seconded by: Smith

Be it resolved that Council rise and report from the Closed Session Meeting at 11:22 a.m.

----Carried----

- a. **PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS [s.239(2)(b)]
LABOUR RELATIONS / EMPLOYEE NEGOTIATIONS [s.239(2)(d)]
Re: Verbal Report from Ward and Uptigrove – Pay Administration Project.**

Resolution No: SCW004-2020 Moved by: Sander Seconded by: Smith

*Be it resolved that the verbal report from Ward and Uptigrove regarding the pay administration project be received; and
That the Chief Administrative Officer be authorized to proceed as directed by Council.*

----Carried----

4. CONFIRMATION BY-LAW

By-law 2020-69

Resolution No: SCW005-2020 Moved by: Henderson Seconded by: White

Be it resolved that leave be granted to introduce By-law 2020-69, that being a By-law to confirm the proceedings of the Special Meeting of Council held on this 1st day of December, 2020; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

5. **ADJOURNMENT**

Resolution No: SCW006-2020 Moved by: Henderson Seconded by: Smith

Be it resolved that this Special Meeting of Council of the Township of Essa adjourn at 11:25 a.m.

----Carried----



Mayor Macdonald



C. Healey-Dowdall, CAO