

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
VIRTUAL COMMITTEE OF THE WHOLE MEETING  
WEDNESDAY, OCTOBER 20, 2021**

**MINUTES**

A Committee of the Whole meeting was held virtually on Wednesday, October 20, 2021 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor, Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
C. Traynor, Manager of Finance  
R. Rosilius, Deputy Treasurer  
M. Mikael, Manager of Public Works  
J. Coleman, Manager of Parks and Recreation  
K. Pascoe, Deputy Clerk  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**a. Council Presentation - Elizabeth Davis**

re: Certified Planning Technician, Canadian Association of Certified Planning Technicians (CACPT).

Council congratulated the Township Planning Technician, Elizabeth Davis, on obtaining her recent designation as a Certified Planning Technician.

**b. Council Presentation – Aaron McNeil**

Council extended congratulations and commended Aaron McNeil on using quick thinking and life saving skills that saved a father and son recently involving a water incident.

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**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

**5. PARKS AND RECREATION / COMMUNITY SERVICES**

**6. FIRE AND EMERGENCY SERVICES**

**7. PUBLIC WORKS**

**8. FINANCE**

- a. Staff Report TR014-21 submitted by the Deputy Treasurer, re: Budget to Actuals Update as of September 30, 2021.**

**Resolution No: CW129-2021 Moved by: Kiezebrink Seconded by: Smith**

*Be it resolved that Staff Report TR014-21 be received for information.*

**----Carried----**

**9. CLERKS / BY-LAW ENFORCEMENT / IT**

- a. Staff Report C027-21 submitted by the Manager of Legislative Services, re: Changes to Closed Meeting Investigator Fees.**

**Resolution No: CW130-2021 Moved by: Sander Seconded by: Smith**

*Be it resolved that Staff Report C027-21 be received for information.*

**----Carried----**

- b. Staff Report C028-21 submitted by the Manager of Legislative Services, re: Alternative Voting Methods and Vote Counting Equipment – 2022 Municipal and School Board Election.**

**MOTION AS AMENDED:**

**Resolution No: CW131-2021 Moved by: Sander Seconded by: Smith**

*Be it resolved that Staff Report C028-21 be received, thereby authorizing traditional paper ballot with manual count as the voting method to be used in the upcoming 2022 Municipal and School Board Elections.*

**----Carried----**

**10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

**11. OTHER BUSINESS**

**12. ADJOURNMENT**

**Resolution No: CW132-2021 Moved by: Kiezebrink Seconded by: Sander**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:13 p.m., to meet again on the 3<sup>rd</sup> day of November, 2021 at 6:00 p.m.*

----Carried-----



Sandie Macdonald, Mayor



Lisa Lehr, Manager of Legislative Services