

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING  
WEDNESDAY, NOVEMBER 6, 2019**

**MINUTES**

A Committee of the Whole meeting was held on Wednesday, November 6, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Henry Sander  
Deputy Mayor Michael Smith  
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
A. Powell, Manager of Planning and Development  
B. Morrison, Manager of Public Works  
J. Coleman, Manager of Parks and Recreation  
C. Traynor-Richter, Manager of Finance  
L. Lehr, Clerk

Guests: P. Rabinovitch and J. Matson, HGR Graham Partners LLP

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 7:44 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Deputy Mayor Michael Smith declared a direct pecuniary interest on Item 11 (a) as he has an active Fill Permit.

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR223-2019 Moved by: Smith Seconded by: Sander**

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
That the minutes of the Public, Committee of the Whole and Regular Council meetings held on the 16<sup>th</sup> day of October, 2019 be adopted as circulated.*

----Carried----

**4. CONSENT AGENDA**

**Resolution No: CR224-2019 Moved by: Smith Seconded by: White**

*Be it resolved that the items listed in the Consent Agenda dated November 6, 2019 be received for information, and that the necessary action be taken.*

----Carried----

**5. COMMITTEE REPORTS**

**a. Nottawasaga Police Services Board.**

**Resolution No: CR225-2019 Moved by: White Seconded by: Smith**

*Be it resolved that the minutes of the Nottawasaga Police Services Board from their meeting of September 25, 2019, be received.*

**----Carried----**

**b. Essa Public Library Board**

**Resolution No: CR226-2019 Moved by: Sander Seconded by: Smith**

*Be it resolved that the minutes of the Essa Public Library Board from their meeting of September 30, 2019, be received.*

**----Carried----**

**6. PETITIONS**

**7. MOTIONS AND NOTICES OF MOTIONS**

**8. UNFINISHED BUSINESS**

**9. BY-LAWS**

**a. By-law 2019-77**

**Resolution No: CR227-2019 Moved by: White Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2019-77, that being a By-law to amend the Township's Fees and Charges By-law 2013-28, for services provided by the Township of Essa; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried----**

**10. QUESTIONS**

**11. CLOSED SESSION**

Deputy Mayor Smith declared a direct pecuniary interest on Item 11 (a) of the Closed Session Meeting as he has an active fill permit.

Council proceeded into Closed Session at 7:51 p.m.

**Resolution No: CR228-2019 Moved by: Sander Seconded by: White**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- *personal matters about an identifiable individual, including Municipal or local board employees;*
- *labour relations or employee negotiations;*
- *litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local board; and*
- *advice that is subject to solicitor/client privilege, including communications necessary for that purpose.*

----Carried----

Deputy Mayor Smith vacated his seat and left Council Chambers for the portion of the meeting dealing with Item 11 (a). He did not participate in any discussion or vote on the Item. Deputy Mayor Smith resumed his seat in Council Chambers at 9:48 p.m.

**Motion to Rise and Report from Closed Session Meeting of November 6<sup>th</sup>, 2019.**

**Resolution No: CR229-2019 Moved by: White Seconded by: Sander**

*Be it resolved that Council rise and report from the Closed Session Meeting at 10:10 p.m.*

----Carried----

The following motions were passed by Council:

Deputy Mayor Smith vacated his seat for Item 11(a) as he declared a direct pecuniary interest on this Item. He did not participate in any discussion or vote on this Item.

- a. **LITIGATION [s. 239(2)(e)]  
SOLICITOR/CLIENT PRIVILEGE [s. 239(2)(f)]  
Confidential Staff Report PW038-19 submitted by the Manager of Public Works, re: Fill By-law.**

**Resolution No: CR230-2019 Moved by: Henderson Seconded by: White**

*Be it resolved that Confidential Staff Report PW038-19 be received; and  
That the Township Solicitor proceed as directed by Council.*

----Carried----

Deputy Mayor Smith resumed his seat for the remainder of the meeting.

- b. IDENTIFIABLE INDIVIDUALS [s. 239(2)(b)]  
Confidential Staff Report C036-19 submitted by the Deputy Clerk, re:  
Traffic Advisory Committee.**

**Resolution No: CR231-2019 Moved by: Henderson Seconded by: Smith**

*Be it resolved that Confidential Staff Report C036-19 be received for Council's consideration.*

**----Carried----**

- c. IDENTIFIABLE INDIVIDUAL [s. 239(2)(b)]  
LABOUR RELATIONS [s. 239(2)(d)]  
Confidential Staff Report CAO051-19 submitted by the Chief  
Administrative Officer, re: Employee Performance.**

**Resolution No: CR232-2019 Moved by: Sander Seconded by: Henderson**

*Be it resolved that the Confidential Staff Report CAO051-19 be received for information; and  
That the Chief Administrative Officer be authorized to proceed with Option No. 2 as outlined in this Confidential Report.*

**----Carried----**

- d. LABOUR RELATIONS [s. 239(2)(d)]  
Verbal Report from the Chief Administrative Officer, re: Pay Equity  
Legislation.**

**Resolution No: CR233-2019 Moved by: Smith Seconded by: White**

*Be it resolved that the Verbal Report from the Chief Administrative Officer be received for information; and  
That the Chief Administrative Officer be authorized to proceed as directed by Council.*

**----Carried----**

**12. CONFIRMATION BY-LAW**

**By-law 2019-78**

**Resolution No: CR234-2019 Moved by: Henderson Seconded by: Sander**

*Be it resolved that leave be granted to introduce By-law 2019-78, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 6<sup>th</sup> day of November, 2019; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

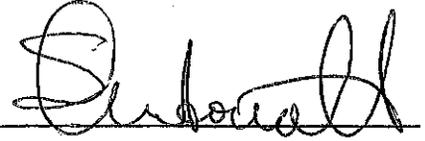
**----Carried----**

13. **ADJOURNMENT**

**Resolution No: CR235-2019 Moved by: Smith Seconded by: Henderson**

*Be it resolved that this meeting of the Council of the Township of Essa adjourn at 10:13 p.m. to meet again on the 20<sup>th</sup> day of November at 1:00 p.m.*

---Carried---



Sandie Macdonald, Mayor



Lisa Lehr, Clerk