

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL REGULAR COUNCIL MEETING
WEDNESDAY, NOVEMBER 17, 2021**

MINUTES

A Regular Meeting of Council was held virtually on Wednesday, November 17, 2021 following Committee of the Whole and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
C. Traynor, Manager of Finance
A. Powell, Manager of Planning and Development
M. Mikael, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
K. Pascoe, Deputy Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:26 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR221-2021 Moved by: Sander Seconded by: Smith

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Committee of the Whole and Regular Council meetings held on the 3rd day of November, 2021 be adopted as circulated.*

----Carried-----

4. CONSENT AGENDA

Resolution No: CR222-2021 Moved by: Kiezebrink Seconded by: Henderson

Be it resolved that the items listed in the Consent Agenda dated November 17, 2021 be received for information, and that the necessary actions be taken.

----Carried-----

5. COMMITTEE REPORTS

a. Parks and Recreation Committee

Resolution No: CR223-2021 Moved by: Sander Seconded by: Henderson

Be it resolved that the minutes of the Parks and Recreation Committee for their meetings held on June 23, 2021 and October 27, 2021 be received.

----Carried-----

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2021-49

Resolution No: CR224-2021 Moved by: Kiezebrink Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2021-49, that being a By-law to amend the Township's Procedural By-law 2017-77; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

b. By-law 2021-50

Resolution No: CR225-2021 Moved by: Sander Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2021-50, that being a By-law to provide for the erection of stop signs at intersections in the Township of Essa, and to amend By-law 2019-40; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

10. QUESTIONS

11. CLOSED SESSION

Resolution No: CR226-2021 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:

- *Personal Matters About an Identifiable Individual [Municipal Act, s.239(2)(b)]*
- *Plans and Instructions for Negotiations [Municipal Act, s.239(2)(k)]*

----Carried-----

Note: Livestream does not run during Closed Session Deliberations.

Motion to Rise and Report from Closed Session Meeting of November 17, 2021.

Resolution No: CR227-2021 Moved by: Sander Seconded by: Henderson

Be it resolved that Council rise and report from the Closed Session Meeting at 7:02 p.m.

----Carried-----

- a. IDENTIFIABLE INDIVIDUAL [s. 239(2)(b)]
Resident's Written Request for a Reduction in Water/Sewer Charges.**

Resolution No: CR228-2021 Moved by: Henderson Seconded by: Kiezebrink

*Be it resolved that the written correspondence be received; and
That Staff proceed as directed by Council.*

----Carried-----

- b. PLANS AND INSTRUCTIONS FOR NEGOTIATIONS [s.239(2)(k)]
Confidential Staff Report CAO053-21 submitted by the Chief
Administrative Officer and Manager of Public Works, re: Contract
Negotiations.**

Resolution No: CR229-2021 Moved by: Smith Seconded by: Sander

*Be it resolved that Confidential Staff Report CAO053-21 be received; and
That Council authorize staff to proceed in accordance with Option 2 as contained
within this Report.*

----Carried-----

12. CONFIRMATION BY-LAW

By-law 2021-51

Resolution No: CR230-2021 Moved by: Sander Seconded by: Henderson

*Be it resolved that leave be granted to introduce By-law 2021-51, that being a By-law to
confirm the proceedings of the Council and Committee of the Whole meetings held on
this 17th day of November, 2021; and that said By-law be read a first, and taken as read
a second and third time and finally passed.*

----Carried-----

13. **ADJOURNMENT**

Resolution No: CR231-2021 Moved by: Smith Seconded by: Kiezebrink

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:03 p.m. to meet again on the 1st day of December, 2021 at 6:00 p.m.

----Carried-----



Sandie Macdonald, Mayor



Krista Pascoe, Deputy Clerk