

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
SPECIAL MEETING OF COUNCIL  
TUESDAY JANUARY 28, 2020  
1:00 p.m.**

**MINUTES**

A Special Meeting of Council was held on Tuesday, January 28, 2020 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Henry Sander  
Deputy Mayor Michael Smith  
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
C. Traynor, Manager of Finance [Item 3(b) only]  
R. Rosilius, Deputy Treasurer [Item 3(b) only]  
L. Lehr, Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 1:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

**CONSIDERATION OF ITEMS REQUIRING DISCUSSION AND GENERAL NATURE THEREOF:**

**3. CLOSED SESSION**

**Resolution No: SCW001-2021 Moved by: Sander Seconded by: Smith**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- ✓ *personal matters about an identifiable individual, including Municipal or local board employees [s. 239(2)(b)];*
- ✓ *labour relations or employee negotiations [s. 239(2)(c)]; and*
- ✓ *Education or Training [s. 239(3.1)].*

**----Carried-----**

**Motion to Rise and Report from Closed Session Meeting of January 28, 2020.**

*Be it resolved that Council rise and report from the Closed Session Meeting at 4:28 p.m.*

**----Carried-----**

- a. **PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS [s.239(2)(b)]  
LABOUR RELATIONS / EMPLOYEE NEGOTIATIONS [s.239(2)(c)]  
Verbal Report from Ward & Uptigrove, re: Pay Equity Review.**

Motion as Amended:

**Resolution No: CR019-2020 Moved by: White Seconded by: Smith**

*Be it resolved that the verbal report from Ward & Uptigrove be received; and  
That Ward & Uptigrove be authorized to proceed as directed by Council; and  
That the necessary adjustment for the identified individual be implemented  
retroactively to July 1, 2019.*

----Carried----

- b. **EDUCATION OR TRAINING [S.239(3.1)]  
Re: Training Session – Council Code of Conduct, Procedural By-law,  
Future Budget Process.**

**Resolution No: CR020-2020 Moved by: Smith Seconded by: Henderson**

*Be it resolved that the Training Session be received.*

----Carried----

**4. CONFIRMATION BY-LAW**

**By-law 2020-09**

**Resolution No: CR021-2020 Moved by: Smith Seconded by: Henderson**

*Be it resolved that leave be granted to introduce By-law 2020-09, that being a By-law to confirm the proceedings of the Special Meeting of Council held on this 28<sup>th</sup> day of January, 2020; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

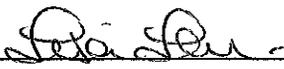
**5. ADJOURNMENT**

**Resolution No: CR022-2020 Moved by: Smith Seconded by: Henderson**

*Be it resolved that this Special Meeting of Council of the Township of Essa adjourn at 4:33 p.m. to meet again in its regular session on the 5<sup>th</sup> day of February, 2020.*

----Carried----

  
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Sandie Macdonald, Mayor

  
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Lisa Lehr, Clerk