

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
VIRTUAL REGULAR COUNCIL MEETING  
WEDNESDAY, APRIL 21, 2021**

**MINUTES**

A Meeting of Council was held virtually on Wednesday, April 21, 2021 following Committee of the Whole and was livestreamed for viewing to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald (electronic)  
Deputy Mayor, Michael Smith (electronic)  
Councillor Keith White (electronic)  
Councillor Henry Sander (electronic)  
Councillor Ron Henderson (electronic)

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)  
C. Traynor, Manager of Finance (electronic)  
R. Rosilius, Deputy Treasurer (electronic)  
M. Mikael, Manager of Public Works (electronic)  
A. Powell, Manager of Planning and Development (electronic)  
J. Coleman, Manager of Parks and Recreation (electronic)  
D. Burgin, Deputy Fire Chief (electronic)  
K. Pascoe, Deputy Clerk (electronic)  
L. Lehr, Manager of Legislative Services (electronic)

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 7:52 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR082-2021 Moved by: Sander Seconded by: White**

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
That the minutes of the Committee of the Whole and Regular Council meetings held on the 7<sup>th</sup> day of April, 2021 be adopted as circulated.*

----Carried-----

**4. CONSENT AGENDA**

**Resolution No: CR083-2021 Moved by: Smith Seconded by: White**

*Be it resolved that the items listed in the Consent Agenda dated April 21, 2021 be received for information; and*

*That Consent Items A3 and A4 be moved to section B for letters of support to be drafted.*

----Carried-----

**5. COMMITTEE REPORTS**

**a. Parks and Recreation Committee**

**Resolution No: CR084-2021 Moved by: White Seconded by: Henderson**

*Be it resolved that the minutes of the Parks and Recreation Committee from their meeting of March 17, 2021 be received.*

----Carried-----

**6. PETITIONS**

**7. MOTIONS AND NOTICES OF MOTIONS**

**a. Thornton Union Cemetery Board**

**Resolution No: CR085-2021 Moved by: Henderson Seconded by: Sander**

*WHEREAS the Thornton Union Cemetery Board adopted a resolution to voluntarily abandon and terminate the operation of the cemetery, dated March 19, 2021, and the municipality accepted the resolution of the Thornton Union Cemetery Board on March 24, 2021; and*

*WHEREAS the municipality accepted responsibility for the operation of the Thornton Union Cemetery effective March 24, 2021 in accordance with the instructions of the Bereavement Authority of Ontario and the Funeral, Burial and Cremation Services Act; and*

*WHEREAS the Bereavement Authority of Ontario has stated, on April 16, 2021, that the past Thornton Union Cemetery Board is prohibited from offering to sell or selling cemetery supplies or services to the public; and*

*WHEREAS the municipality has accepted the possession of the books and records from the Thornton Union Cemetery Board on April 19, 2021;*

*NOW THEREFORE BE IT RESOLVED that the Thornton Union Cemetery Board shall be disbanded and have no further powers or authority to operate the cemetery, nor shall they have any authority to incur expenses or access to cemetery accounts or funds without the express permission of the municipality and further, that the Board members are no longer appointed by the municipality as Thornton Union Cemetery Board members as of April 16, 2021.*

----Carried-----

**8. UNFINISHED BUSINESS**

**9. BY-LAWS**

**10. QUESTIONS**

**11. CLOSED SESSION**

**Resolution No: CR086-2021 Moved by: Sander Seconded by: White**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- *Personal Matters about Identifiable Individual [Municipal Act 2001, s.239(2)(b)]*

**----Carried-----**

Council proceeded into Closed Session Deliberations at 8:01 p.m.

Council rose from Closed Session Deliberations and passed the following in the public forum:

**Motion to Rise and Report from Closed Session Meeting of April 21, 2021.**

**Resolution No: CR087-2021 Moved by: Sander Seconded by: White**

*Be it resolved that Council rise and report from the Closed Session Meeting at 8:14 p.m.*

**----Carried-----**

- a. PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUAL [s. 239(2)(b)]  
Confidential Staff Report CAO017-21 submitted by the Chief  
Administrative Officer, re: Staff Matters.**

**Resolution No: CR088-2021 Moved by: Sander Seconded by: White**

*Be it resolved that Confidential Staff Report CAO017-21 be received; and  
That Council authorize the Chief Administrative Officer to proceed with Option No.  
2 as outlined in this Confidential Report.*

**----Carried-----**

**12. CONFIRMATION BY-LAW**

**By-law 2021-14**

**Resolution No: CR089-2021 Moved by: Henderson Seconded by: White**

*Be it resolved that leave be granted to introduce By-law 2021-14, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 21<sup>st</sup> day of April, 2021; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried-----**

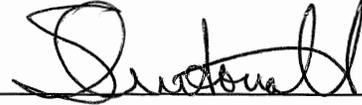
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**13. ADJOURNMENT**

**Resolution No: CR090-2021    Moved by: Smith    Seconded by: Henderson**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 8:15 p.m. to meet again on the 5<sup>th</sup> day of May, 2021 at 6:00 p.m.*

**----Carried-----**



\_\_\_\_\_  
Sandie Macdonald, Mayor



per, \_\_\_\_\_  
Lisa Lehr, Manager of Legislative Services