

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, APRIL 6, 2022**

MINUTES

A Committee of the Whole meeting was held virtually on Wednesday, April 6, 2022 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
A. Powell, Manager of Planning and Development
J. Coleman, Manager of Parks and Recreation
M. Mikael, Manager of Public Works
K. Pascoe, Deputy Clerk
L. Lehr, Manager of Legislative Services

Guests: Wes Crown, MHBC Planning

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Based on advise from the Township's Integrity Commissioner, Councillor Kiezebrink declared a direct interest on item 4(b). The general nature of the conflict is due to property that he owns in Essa Township that currently has a built-in ARU that is not presently occupied at this time.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD008-22 submitted by the Manager of Planning and Development, re: 28 Brentwood Road – Zoning By-law Amendment Z2-21.**

Resolution No: CW049-2022 Moved by: Kiezebrink Seconded by: Smith

*Be it resolved that Staff Report PD008-22 be received: and
That Council pass a Zoning By-law Amendment (ZBA) to re-zone 28 Brentwood Road,
otherwise described as Part of Lot 20, Concession 1, Lots 14 and 15 of Registered Plan
1425 in the former Township of Sunnidale, for the development of four (4) new semi-
detached residential units.*

----Carried----

Councillor Kiezebrink declared an interest on this Item. He was removed from the virtual meeting. He did not participate or vote on this Item.

b. Staff Report PD010-22 submitted by the Manager of Planning and Development and Wes Crown from MHBC Planning, re: Zoning By-law Amendment – Additional Residential Units.

Wes Crown from MHBC Planning was in attendance to provide Council and members of the public with an overview of the following:

- the mandated obligation of municipalities to implement Additional Residential Units
- the impact of Bill 108 on the municipality and Essa residents

He explained that through the passage of Bill 108, it is the intent of the province to increase housing and affordability through the mandated implementation of local level ARU Programs. Additionally, the province has exempted residents from paying development charges on ARUs regardless of whether the unit is located in the primary dwelling or an accessory structure.

He briefly reviewed the steps taken to date by the municipality to implement an ARU Program, and steps that are still required to be taken in order to comply with the Planning Act and its regulations. As Council has established its direction through the passage of OPA 38, the next step requires the municipality to amend its Zoning By-law to allow for ARUs in the municipality and effectively establish its ARU Program.

He informed those in attendance that Council has some flexibility in respect of their Zoning By-law where Council can use sound planning justifications to deviate from some legal requirements in the Planning Act, and as well, can implement performance standards. He advised that if Council wishes to implement their ARU Program in stages, they can do so, as there is no specific deadline for when the documents are required to come into compliance with the Planning Act and its regulations. He further stated that implementing an ARU Program in stages, such as allowing for one ARU in the primary dwelling in a residential zone or one ARU on properties zoned as rural or agricultural, would allow for the municipality to monitor progress, and would demonstrate that Council is working towards full implementation of an ARU Program.

Since OPA38 has been passed, Essa is now required to amend its Zoning By-law to add permissions and regulations that Council deems appropriate. He closed by stating that many municipalities are facing various challenges in meeting the new regulations.

Council thanked Wes Crown for providing clarification on the mandated requirements and for his discussion on the Staff Report.

Resolution No: CW050-2022 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report PD010-22 be received: and
That Council direct staff to bring a further Report forward on Additional Residential Units
of which summarizes public comments; and
That Council's consideration of a proposed Zoning By-law Amendment be deferred to a
future meeting of Council.*

----Carried----

Councillor Kiezebrink returned and resumed his seat at the meeting at 6:36 p.m.

5. PARKS AND RECREATION / COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. Staff Report C007-22 submitted by the Manager of Legislative Services, re: Election Policy C08-2010 "Corporate Resources Use During Elections".**

Resolution No: CW051-2022 Moved by: Kiezebrink Seconded by: Smith

*Be it resolved that Staff Report C007-22 be received: and
That Council approve the proposed revisions to Policy C08-2010 "Corporate Resource
Use During Elections".*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

11. OTHER BUSINESS

- a. Music in Motion**

Council extended congratulations to members of Music in Motion for the significant accomplishment of performing at Carnegie Hall.

- b. Council Recognition of Youth in Essa – Honourary Youth Mayors**

Council recognized the contributions and ongoing community involvement of the following youth in the communities of Essa Township:

- Logan
- Sarah
- Robert
- Bricky
- Sapphira

Council directed that the afore-mentioned youth would receive the status of Honourary Youth Mayors and would attend Council approved events between May 18 to August 31, 2022. A presentation will take place during the Committee of the Whole meeting scheduled on May 18, 2022.

12. ADJOURNMENT

Resolution No: CW052-2022 Moved by: Smith Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:41 p.m., to meet again on the 20th day of April, 2022 at 6:00 p.m.

----Carried-----



Sandie Macdonald, Mayor



Lisa Lehr, Manager of Legislative Services