

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, DECEMBER 21, 2022**

MINUTES

A Committee of the Whole meeting was held in person on Wednesday December 21, 2022 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
M. Mikael, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
P. Granes, Chief Building Official
S. Haniff, Senior Planner
O. Ward, Junior Planner
K. Pascoe, Deputy Clerk

Guests: Kristine Loft, Loft Planning Inc.
Melanie Horton, Esher Planning Inc.
Michael Wynia, Skelton Brumwell Associates

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. Public Meeting – Zoning By-law Amendment (Z5-22)**
re: 59 Centre Street, Angus

See separate set of minutes.

- b. Public Meeting – Zoning By-law Amendment (Z9-22)**
re: 56 River Drive, Angus

See separate set of minutes.

- c. Public Meeting – Zoning By-law Amendment (Z6-22)**
re: 8677 County Road 56, Utopia

See separate set of minutes.

- d. **Public Meeting – Proposed Fees and Charges Amendments**
re: Proposed Amendments to Essa’s Fees and Charges By-law 2013-28

See separate set of minutes.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD020-22 submitted by the Senior Planner, re: 2 Alma Street – Zoning By-law Amendment (Z8-22).**

Resolution No: CW130-2022 Moved by: Sander Seconded by: Kiezebrink

*Be it resolved that Staff Report PD020-22 be received; and
That Council direct staff to proceed with processing and reviewing the subject applications; and
That a Public meeting be scheduled in due course.*

----Carried-----

5. PARKS AND RECREATION / COMMUNITY SERVICES

- a. **Staff Report PR017-22 submitted by the Manager of Parks and Recreation, re: Youth Aquatic Leadership Opportunity.**

DEFEATED

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

8. FINANCE

- a. **Staff Report TR008-2022 submitted by the Manager of Finance, re: 2023 Budget Deliberation Meeting Dates.**

AMENDED

Resolution No: CW131-2022 Moved by: Kiezebrink Seconded by: Maltby

*Be it resolved that Staff Report TR008-22 be received; and
That Council direct staff to schedule the Special Meetings of Council for 2023 Budget Deliberations on Wednesday January 18, 2023 from 1:00 p.m. to 5:00 p.m.*

----Carried-----

9. CLERKS / BY-LAW ENFORCEMENT / IT

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. **Staff Report CAO039-22 submitted by the Chief Administrative Officer, re: Proposed Housekeeping Amendments to the Township of Essa's Zoning By-law, 5403 and 5427 8th Line.**

Resolution No: CW132-2022 Moved by: Smith Seconded by: Maltby

Be it resolved that Staff Report CAO039-22 be received; and That Council adopt a Zoning By-law Amendment (ZBA) to authorize updates to the Township's Zoning By-law (ZBL), affecting lands at 5403 and 5427 8th Line, following the Township's required Public Meeting held on June 15th, 2022, and based on the public comments received.

----Carried----

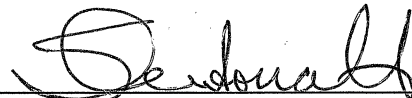
11. OTHER BUSINESS

12. ADJOURNMENT


Resolution No: CW133-2022 Moved by: Smith Seconded by: Sander

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:43 p.m., to meet again on the 18th day of January, 2023 at 6:00 p.m.

----Carried----



Sandie Macdonald, Mayor


for _____
Krista Pascoe, Deputy Clerk