



Building Permit Fees – What's Included

Building permit fees cover the cost of plan review, inspections, and administrative services required to ensure construction complies with applicable building codes and local regulations. Fees are based the Township of Essa Fee schedule By-law 2023-01 which is available here [Fees - Essa Township](#)

Plan Review Time Included

The base permit fee includes the following (estimated time). Actual review time may vary depending on project scope and complexity.

- **Commercial** – 5 hours
- **Renovation / Addition** – 2 hours
- **Accessory Residential Unit (ARU)** – 2 hours
- **Single-Family Dwelling (SFD)** – 3 hours
- **Industrial** – 8 hours
- **Institutional** – 8 hours
- **Deck** – 30 minutes
- **Septic** – 1 minutes
- **Entrance / Windows** – 1 hour
- **Garage** – 1.5 hours
- **Farm Structures** – 6 hours

Additional Plan Review Fees

- If plan review exceeds the time included with the base permit fee, **additional review time will be charged at \$100–\$150 per hour**, depending on permit type and project complexity.
- Additional charges may result from revised plans, incomplete submissions, or changes to the approved scope of work.
- All additional review fees must be paid prior to permit approval or issuance.

Inspections Include

- Permit fees include **one (1) attempt for each required inspection** per placard.
- **Additional inspections** beyond two attempts are **\$150 per inspection** and must be paid before scheduling in accordance with By-law 21-44

Notes

- Permit fees do not include construction or contractor costs.
- Submitting complete and accurate plans helps avoid delays and additional fees.
- Fees are subject to change.