

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING**

**WEDNESDAY, SEPTEMBER 16, 2020
6:00 p.m.**

MINUTES

A Meeting of Council was held on Wednesday, September 16, 2020 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Councillor Keith White
Councillor Henry Sander
Councillor Ron Henderson

Absent: Deputy Mayor Michael Smith

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
M. Mikael, Manager of Public Works (electronic)
A. Powell, Manager of Planning and Development (electronic)
J. Coleman, Manager of Parks and Recreation (electronic)
C. Traynor Treasurer (electronic)
L. Lehr, Clerk
K. Pascoe, Deputy Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:31 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR164-2020 Moved by: Sander Seconded by: Henderson

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Committee of the Whole and Regular Council meetings held on the 2nd day of September, 2020 be adopted as circulated.*

----Carried----

4. CONSENT AGENDA

Resolution No: CR165-2020 Moved by: Sander Seconded by: White

Be it resolved that the items listed in the Consent Agenda dated September 16, 2020 be received for information, and that the necessary action be taken.

----Carried----

Item 2 – Draft Letter of Support

5. COMMITTEE REPORTS

Traffic Advisory Committee

Resolution No: CR166-2020 Moved by: Sander Seconded by: White

Be it resolved that the minutes of the Traffic Advisory Committee from their meeting of August 25, 2020 be received.

----Carried----

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2020-56

Resolution No: CR167-2020 Moved by: Henderson Seconded by: White

Be it resolved that leave be granted to introduce By-law 2020-56, that being a By-law to appoint a Zoning Administrator; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

b. By-law 2020-57

Resolution No: CR168-2020 Moved by: Sander Seconded by: White

Be it resolved that leave be granted to introduce By-law 2020-57, that being a By-law to appoint a Deputy Chief Building Official; and also a Plumbing Inspector, Property Standards Officer and Zoning Administrator.; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

c. By-law 2020-58

Resolution No: CR169-2020 Moved by: Henderson Seconded by: Sander

Be it resolved that leave be granted to introduce By-law 2020-58, that being a By-law to appoint a Secretary-Treasurer to the Committee of Adjustment; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

d. By-law 2020-59

Resolution No: CR170-2020 Moved by: White Seconded by: Sander

Be it resolved that leave be granted to introduce By-law 2020-59, that being a By-law to regulate the use of Fireworks within the Township of Essa); and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

10. **QUESTIONS**

11. **CLOSED SESSION**

Resolution No: CR171-2020 Moved by: Sander Seconded by: Henderson

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:

- *Personal Matters about an Identifiable Individual [s.239(2)(b)].*
- *Litigation or Potential Litigation [s.239(2)(e)].*

----Carried----

Council proceeded into Closed Session at 6:36 pm

Motion to Rise and Report from Closed Session Meeting of September 16, 2020.

Resolution No: CR172-2020 Moved by: Sander Seconded by: White

Be it resolved that Council rise and report from the Closed Session Meeting at 6:49 p.m.

----Carried----

- a) **IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]
LITIGATION OR POTENTIAL LITIGATION [s.239(2)(e)]
Confidential Staff Report C029-20 submitted by the Clerk, re: Request of Resident.**

Resolution No: CR173-2020 Moved by: Henderson Seconded by: Sander

Be it resolved that Confidential Staff Report C029-20 be received; and That Council authorize the Clerk to proceed with Option No. 2 as outlined in this Confidential Report.

----Carried----

- b) **PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS [s.239(2)(b)]
Confidential Staff Report CAO046-20 submitted by the Chief Administrative Officer, re: Illegal Fill Activity in Essa Township.**

Resolution No: CR174-2020 Moved by: Henderson Seconded by: White

Be it resolved that Confidential Staff Report CAO046-20 be received; and That Council authorize the Chief Administrative Officer to proceed with Option No. 3 as outlined in this Confidential Staff Report.

----Carried----

12. CONFIRMATION BY-LAW

By-law 2020-60

Resolution No: CR175-2020 Moved by: Henderson Seconded by: Sander

Be it resolved that leave be granted to introduce By-law 2020-60, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 16th day of September, 2020; and that said By-law be read a first, and taken as read a second and third time and finally passed.

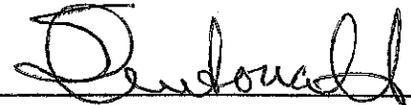
----Carried----

13. ADJOURNMENT

Resolution No: CR176-2020 Moved by: Sander Seconded by: Henderson

Be it resolved that this meeting of the Council of the Township of Essa adjourn at 6:50 p.m. to meet again on the 7th day of October, 2020 following Committee of the Whole.

----Carried----



Sandie Macdonald, Mayor



per; Lisa Lehr, Clerk