

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

**WEDNESDAY, MARCH 4, 2020
6:00 p.m.**

MINUTES

A Committee of the Whole meeting was held on Wednesday, March 4, 2020 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Keith White
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
J. Coleman, Manager of Parks and Recreation
A. Powell, Manager of Planning and Development
C. Ross Tustin, Fire Chief
D. Burgin, Deputy Fire Chief
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 pm

2. DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Smith declared a conflict on Item 3(b) as he has an active Fill Permit.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Public Meeting – Zoning By-law Amendment (Z1-20)
RE: Proposed Housekeeping Amendments

See separate set of minutes.

Deputy Mayor Smith declared a conflict on Item 3(b). He did not vote or participate in any discussion on this Item. He vacated Council Chambers for this portion of the meeting.

b. Public Meeting – Proposed Amendments – Fees and Charges By-law
RE: By-law 2013-28

See separate set of minutes.

Deputy Mayor Smith resumed his seat for the remainder of the meeting.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD005-20 submitted by the Manager of Planning and Development, re: Staff Recommendation Report – OPA 33 Pertaining to the lands located at 7994 9th Line.**

MOTION DEFEATED:

Resolution No: DEFEATED Moved by: Sander Seconded by: White

Be it resolved that Staff Report PD005-20 be received; and That Council approve an amendment to the Township's Official Plan, 2001, to policy 26.5.1 as it applies to lands known as Part Lot 25, Concession 8, municipally known as 7994 9th Line.

5. PARKS AND RECREATION/ COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C007-20 submitted by the Deputy Clerk, re: Lives Matter Campaign.**

Resolution No: CW031-2020 Moved by: Smith Seconded by: Sander

Be it resolved that Staff Report C007-20 be received; and That Council approve the Traffic Advisory Committee's initiative to roll out a "Lives Matter" Campaign.

----Carried----

- b. **Staff Report C008-20 submitted by the Clerk, re: By-law Department Budget.**

Resolution No: CW032-2020 Moved by: Smith Seconded by: Henderson

Be it resolved that Staff Report C008-20 be received; and That Council authorize staff to purchase two additional uniforms and a winter jacket for the new Part Time Municipal Law Enforcement Officer, at a maximum upset cost of \$500.00.

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. **Staff Report CAO018-20 submitted by the Chief Administrative Officer,
re: Brookfield Environmental Assessment for Sewage Treatment.**

MOTION DEFEATED:

Resolution No: DEFEATED Moved by: Seconded by:

- b. **Staff Report CAO019-20 submitted by the Chief Administrative Officer,
re: Pay Administration Policy.**

Resolution No: CW033-2020 Moved by: White Seconded by: Sander

*Be it resolved that Staff Report CAO019-20 be received; and
That Council approve adopting the Pay Administration Policy, as amended.*

---Carried---

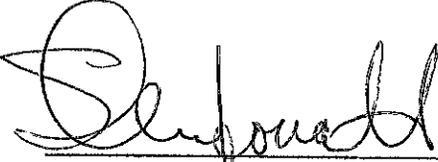
11. OTHER BUSINESS

12. ADJOURNMENT

Resolution No: CW036-2020 Moved by: Henderson Seconded by: Smith

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa
adjourn at 6:50 p.m. to meet again on the 25th day of March, 2020 at 6:00 p.m.*

---Carried---



Sandie Macdonald, Mayor



Lisa Lehr, Clerk