

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

**WEDNESDAY, APRIL 17, 2019
6:00 p.m.**

MINUTES

A Committee of the Whole meeting was held on Wednesday, April 17, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Keith White
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
C. Traynor-Richter, Manager of Finance
C. Ross-Tustin, Fire Chief
D. Perreault, Manager of Public Works
K. Pascoe, Deputy Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Smith declared a conflict on Item 7 (a) as he currently has a fill permit for his own property.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Public Meeting – Proposed Zoning By-law Amendment
Re: Z2/19 – Affecting Properties throughout the Township of Essa

See separate set of minutes.

**b. Public Meeting – Proposed By-law Amendment to Fees and Charges
By-law 2013-28**

Re: Notice of Increase to Fees

See separate set of minutes.

STAFF REPORT

4. PLANNING AND DEVELOPMENT

5. PARKS AND RECREATION/ COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

Deputy Mayor Smith removed himself from Council Chambers for this Item. He did not participate in discussion or vote on this Item.

- a. Staff Report PW010-19 submitted by the Manager of Public Works, re: Requested Exemption to By-law 2015-64 for the Placement of Fill at 5283 9th Line.**

Resolution No: DEFEATED Moved by: Henderson Seconded by: White

Be it resolved that the Staff Report PW010-19 be received; and That Council does approve an exemption to By-law 2015-64 for the placement of fill at 5283 9th Line, subject to the requirements of the By-law and the Manager of Public Works.

----Defeated----

Deputy Mayor Smith resumed his seat for the remainder of the meeting.

- b. Staff Report PW012-19 submitted by the Manager of Public Works, re: Resident's Request for Signage to be Posted in Advance of All Railway Crossings in the Township.**

Resolution No: CW076-2019 Moved by: Henderson Seconded by: Smith

Be it resolved that the Staff Report PW012-19 be received; and That Council does approve the Manager of Public Works to install railway identification signage/posts at railway crossings on Township roads; and That the resident that requested the signs to be installed be responsible to pay for half of the cost of the signs and posts which total \$2,587.52 (plus H.S.T); and That the County of Simcoe be requested to consider approving this at railway crossings on County Roads.

----Carried----

- c. Staff Report PW014-19 submitted by the Manager of Public Works, re: Water Servicing on Denney Drive in Baxter.**

Resolution No: CW077-2019 Moved by: Henderson Seconded by: White

Be it resolved that the Staff Report PW014-19 be received; and That Council does approve the installation of water services to the property line of the existing homes on Denney.

----Carried----

8. FINANCE

- a. **Staff Report TR009-19 submitted by the Manager of Finance, re: 2019 Business Improvement Area of Angus Budget.**

Resolution No: CW078-2019 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report TR009-19 be received; and
That Council does approve the 2019 Business Improvement Area of Angus Budget as presented by the Business Improvement Area of Angus Board of Management, with an Operating budget levy of \$56,208.59, of which \$26,708.59 be funded through the 2019 tax levy, and \$29,500.00 be transferred from the BIA Reserve Fund; and
That a Business Improvement Area of Angus Tax Rating By-law be prepared for the consideration of Council.*

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C017-19 submitted by the Clerk, re: EDAS Request for Council Permission – Temporary Parking of Honda Vehicles at Essa and District Agricultural Society (7505 10th Line, Thornton).**

Resolution No: CW079-2019 Moved by: Smith Seconded by: Sander

*Be it resolved that Staff Report C017-19 be received; and
That Council does approve the request of the Essa and District Agricultural Society as in previous years, to allow for the temporary emergency parking of production vehicles for Honda of Canada Manufacturing at the Essa Agriplex located at 7505 10th Line, Thornton; and
That Council direct Staff to advise the Essa and District Agricultural Society to provide notice to the municipality of the dates and duration of the temporary emergency parking required for 2019, if and when this should occur.*

----Carried----

- b. **Staff Report C018-19 submitted by the Deputy Clerk, re: Museum on the Boyne Advisory Committee Appointment.**

Resolution No: CW080-2019 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report C018-19 be received; and
That Council does appoint Joan Truax as Essa's Community representative on the Museum on the Boyne Advisory Committee for the 2018-2022 term of Council.*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. **Staff Report CAO012-19 submitted by the Chief Administrative Officer, re: Status of Thornton Arena Expenditures, 2019.**

Resolution No: CW081-2019 Moved by: White Seconded by: Henderson

Be it resolved that Staff Report CAO012-19 be received; and

- (a) That Council does not approve the purchase of a floor scrubber at a cost of approximately \$8,500.00 (plus HST); and*
- (b) That Council does authorize staff to arrange for emergency or immediate repairs to the condenser tower, once an assessment has been provided to the municipality by a professional.*

----Carried----

- b. Staff Report CAO014-19 submitted by the Chief Administrative Officer, re: Trail/Pedestrian Crossing – County Road 21, Thornton.**

Resolution No: CW082-2019 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report CAO014-19 be received; and
That Council does authorize the Public Works Department to explore options and costs for a trail/pedestrian crossing on County Road 21 in Thornton, where the Trans Canada Trail crosses County Road 21, to increase safety.*

----Carried----

- c. Staff Report CAO015-19 submitted by the Chief Administrative Officer, re: Thornton Arena Budgeting Budget.**

Resolution No: CW083-2019 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report CAO015-19 be received; and
That Council does authorize staff to hire part-time staff for the Thornton Arena for the summer months.*

----Carried----

11. OTHER BUSINESS

- a. Traffic Enforcement Officer Pilot Project – Traffic Calming – Council unanimously supported the request of Mayor Macdonald to participate in a Pilot Project for a Paid Duty Officer to enforce speeding and safety within the Township.**

Resolution No: CW084-2019 Moved by: Smith Seconded by: Sander

WHEREAS Council wishes to address concerns for speeding and safety in the municipal boundaries of the Township of Essa.

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa supports hiring a Paid Duty Officer to work on speeding and safety issues in the Township of Essa boundaries on a trial basis for the remainder of 2019.

----Carried----

b. Request for speed reduction to 60km/h – 6th Line and 10th Sideroad

This Item was referred to the Manager of Public Works for more information to come forward.

Council requested that the OPP provide Township Staff with input on a Policy regarding speed limits to address requests for speed limit reductions.

c. Parks and Recreation Committee Meeting

The Chief Administrative Officer confirmed that the four Baseball organizations had been contacted about attendance at the next Parks and Recreation Committee meeting.

12. ADJOURNMENT

Resolution No: CW086-2019 Moved by: Smith Seconded by: Sander

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:26 p.m. to meet again on the 1st day of May, 2019 at 6:00 p.m.

----Carried----



Sandie Macdonald, Mayor



Krista Pascoe, Deputy Clerk