

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

**WEDNESDAY, NOVEMBER 6, 2019
6:00 p.m.**

MINUTES

A Committee of the Whole meeting was held on Wednesday, November 6, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Councillor Keith White
Councillor Henry Sander
Deputy Mayor Michael Smith
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
A. Powell, Manager of Planning and Development
B. Morrison, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
C. Traynor-Richter, Manager of Finance
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Certificate Presentation – Upcoming Retirements

Mayor Macdonald presented Ron Coe with a Certificate of Appreciation for his dedication to the Township Roads Department over the course of the past 31 years. Council expressed their appreciation to him and wished him the best as he begins his retirement.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

a. Staff Report PD051-19 submitted by the Manager of Planning and Development, re: Simcoe Age-Friendly Municipal Grant Program Update.

Resolution No: CW199-2019 Moved by: Sander Seconded by: Smith

Be it resolved that Staff Report PD051-19 be received for information.

----Carried----

- b. **Staff Report PD052-19 submitted by the Manager of Planning and Development, re: Environmental and Climate Change Canada Request for a Letter of Concurrence for a Weather Station Radar Installation at 6248 8th Line, Egbert.**

Resolution No: CW200-2019 Moved by: Henderson Seconded by: White

Be it resolved that Staff Report PD052-19 be received for information; and That Council authorize staff to provide a Letter of Concurrence as requested from Environment and Climate Change Canada.

----Carried----

- c. **Staff Report PD053-19 submitted by the Manager of Planning and Development, re: Official Plan Amendment Application – 7994 9th Line, Ivy.**

Resolution No: CW201-2019 Moved by: White Seconded by: Henderson

Be it resolved that Staff Report PD053-19 be received; and That Council authorize staff to proceed with processing the subject Official Plan Amendment Application and scheduling a Public Meeting.

----Carried----

- d. **Staff Report PD054-19 submitted by the Manager of Planning and Development, re: Request for 2019 Budget Funding Exception.**

Resolution No: CW202-2019 Moved by: Sander Seconded by: Henderson

Be it resolved that Staff Report PD054-19 be received; and That Council authorize staff to expense repairs from Building Department Line Item "Repairs and Maintenance" of the 2019 Budget for the two Building Inspector Trucks that require painting and rustproofing, in the amount of \$2,553.80 including H.S.T. (\$1,276.90 including H.S.T. per truck) as per Harrison's Hideway's quote, located in Angus.

----Carried----

5. PARKS AND RECREATION/ COMMUNITY SERVICES

- a. **Staff Report PR006-19 submitted by the Manager of Parks and Recreation, re: Christmas Concert Silent Auction Donation.**

MOTION DEFEATED

Be it resolved that Staff Report PR006-19 be received; and That Council authorize the donation of a Township of Essa Children's winter program registration to the Angus Kinder Garden Montessori Early Education Centre for the Children's Christmas Concert and Silent Auction.

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. **Staff Report PW037-19 submitted by the Manager of Public Works,
re: Sidewalk Snowplowing Tender Results Thornton/Baxter.**

Resolution No: CW203-2019 Moved by: Smith Seconded by: Henderson

*Be it resolved that Staff Report PW037-19 be received; and
That the tender as submitted by DoI Turf Restoration Ltd. for sidewalk snowplowing
services for Baxter and Thornton in the amount of \$30,751.88 (plus H.S.T.) be
accepted; and
That the Manager of Public Works be authorized to arrange for the necessary work
to be completed.*

----Carried----

- b. **Staff Report PW039-19 submitted by the Manager of Public Works and
the Clerk, re: Toys for Tickets Campaign.**

Council selected (Angus) Christmas Cheer as the recipient.

Resolution No: CW204-2019 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report PW039-19 be received; and
That Council authorize Staff to initiate the "Toys for Tickets" Campaign for tickets
issued in the month of November 2019, allowing motorists to pay their parking fine
with a toy or gift card of equal or greater value, with the gifts to be donated to a local
charity as selected by Council; and
That Council delegate the authority to staff to continue with this campaign on an
ongoing annual basis.*

----Carried----

8. FINANCE

- a. **Staff Report TR020-19 submitted by the Manager of Finance,
re: Consideration of a Wage Increase for Township Staff.**

Resolution No: CW205-2019 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report TR020-19 be received; and
That Council approve an increase in salaries and wages for all employees of 1.9%
effective the first full pay in 2020, to reflect the Consumers Price Index (Ontario) for all
items between September 2018 and September 2019.*

----Carried----

- b. **Staff Report TR021-19 submitted by the Manager of Finance,
re: Consideration of a Wage Increase for Members of Council.**

Resolution No: CW206-2019 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report TR021-19 be received; and
That Council approve an increase in salaries and wages for members of Council of
1.9% effective the first full pay in 2020, to reflect the Consumers Price Index (Ontario)
for all items between September 2018 and September 2019.*

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT / IT

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. Staff Report CAO045-19 submitted by the Chief Administrative Officer,
re: Reimbursement for Business Expense Claims for Staff Attending
Meetings, Workshops, Seminars and Conferences.**

Resolution No: CW207-2019 Moved by: Sander Seconded by: White

*Be it resolved that Staff Report CAO045-19 be received; and
That Council approve the new policy as attached to establish limits for a staff
reimbursement for business expense claims, with a per diem set at \$65.00 with
receipts, with an amendment to section 4 of the Policy to include the requirement for
receipts.*

----Carried----

- b. Staff Report CAO052-19 submitted by the Chief Administrative Officer,
re: Public Transit Options.**

Resolution No: CW208-2019 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report CAO052-19 be received; and
That Council authorize staff to issue a Request for Tender for a contracted
community bus in Angus, with the parameters set for a bus slightly larger than a van
which is fully accessible and to run a morning and evening weekday route in Angus
only, similar to the existing Barrie schedule but not exactly; and
That Council authorize staff to issue a Request for Proposals for Bus Stop
improvements at the corner of Brentwood Road and Mill Street at the far northeast
corner of Peacekeepers Park; and
That Council authorize Staff to enter into a service contract with Abe's Taxi to
provide subsidized transportation until a bus service is established.*

----Carried----

11. OTHER BUSINESS

- a. Remembrance Day Ceremony**

Mayor Macdonald reminded Council, staff and the public that the Remembrance Day Parade and Ceremony will be held on Monday November 11, 2019. The parade departs the Royal Canadian Legion at 10:15 a.m. and ends at the Angus Cenotaph, where the ceremony commences.

b. Angus Seniors Walking Group

The Angus Seniors Walking Group extended an invitation to Council and staff to attend an upcoming workout session.

c. Christmas Tree Lighting in Essa Township

Councillor Sander reminded Council and staff that the Tree Lighting Ceremony in Thornton would be held on December 1, 2019. Council requested that staff research costs to purchase new lights (Thornton).

Additionally, Council requested staff to obtain a quote for the purchase of a new tree to be planted on municipal property in Angus.

d. Request for Consideration in 2020 Budget (Fire Department)

Council supported the request of Deputy Mayor Smith for a quote to be submitted in the 2020 Budget Deliberations for dress attire for the firefighters.

e. Request of Council for Five-Year Projection (Budget)

Council requested that staff provide a five-year projection in 2021.

f. LED Streetlight Retrofit – Update

The Manager of Public Works provided Council with an update on the LED Streetlight Replacement Project. He stated that the Project will be completed in nine weeks.

g. Scotch Line – Update

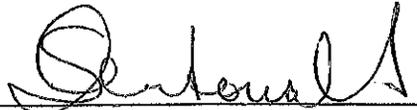
The Manager of Public Works advised that the Scotch Line paving will be completed by the end of November (weather permitting).

12. ADJOURNMENT

Resolution No: CW209-2019 Moved by: Smith Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:44 p.m. to meet again on the 20th day of November, 2019 at 6:00 p.m.

---Carried---



Sandie Macdonald, Mayor



Lisa Lehr, Clerk