

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL SPECIAL MEETING - BUDGET MEETING**

**WEDNESDAY, November 18, 2020
MINUTES**

A Special Meeting of Council was held virtually on Wednesday, November 18, 2020 and was livestreamed for viewing to the public on the Township of Essa's YouTube Channel. The purpose of the meeting was for consideration of the 2021 Capital and Operating Budget for the Township of Essa

In attendance: Mayor Sandie Macdonald (electronic)
Deputy Mayor, Michael Smith (electronic)
Councillor Keith White (electronic)
Councillor Henry Sander (electronic)
Councillor Ron Henderson (electronic) – arrived at 1:43 p.m.

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)
M. Mikael, Manager of Public Works (electronic)
A. Powell, Manager of Planning and Development (electronic)
J. Coleman, Manager of Parks and Recreation (electronic)
C. Traynor Treasurer (electronic)
R. Rosilius, Deputy Treasurer (electronic)
L. Wark, CEO Essa Public Library
L. Lehr, Clerk (electronic)
K. Pascoe, Deputy Clerk (electronic)

Guests in Attendance: Mark Yandt, OCWA

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 1:01 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS

[Note: Budget Binders have been provided for Council's reference to the 2021 Draft Budget]

a. OCWA – 2021 Budget

Mark Yandt was in attendance to present Council with OCWA's 2021 Operating and Capital Budgets. He provided Council with an overview of prioritized budgetary requests for projects to be considered by Council.

b. Staff PowerPoint Presentations – 2021 Draft Budget

i. Public Works

The Manager of Public Works provided Council with a presentation which reviewed highlights of the 2021 Draft Operating and Capital Budgets for Public Works, Roads, Water Works and Waste Water.

ii. Parks and Recreation

The Manager of Parks and Recreation provided Council with an overview of highlights contained in the Draft 2021 Budget for Parks and Recreation. His presentation provided Council with prioritized budgetary requests for Council's consideration in respect of the Angus Arena, Thornton Arena, Recreation Programming, Golf Tournament, as well as Parks.

iii. Treasury

The Manager of Finance reviewed the operating and capital highlights of the 2021 Draft Budget for the Treasury Department.

iv. Library

The Chief Executive Officer of the Essa Public Library was in attendance to review highlights of the operating and capital budgetary requests contained in the 2021 Draft Budget for Council's consideration.

v. Planning and Development

The Manager of Planning and Development reviewed the operating and capital budgetary requests contained in the 2021 Draft Budget for the Planning and Development Department as well as the Building Department. She reminded Council that the Building Department is a full cost-recovery department and as such it is not a taxpayer hit relative to budget perspective.

vi. Clerk's Department

The Clerk provided a brief overview of operating and capital budgetary requests contained in the Draft 2021 Budget for the following: Council, Clerk's Department, By-law Department, Animal Control, and Community Assistance.

vii. Administration

The Chief Administrative Officer briefly reviewed the budgetary requests contained in the Draft 2021 Budget in respect of Administration.

viii. Fire Department

The Fire Chief was not in attendance. Mayor Macdonald advised that the 2021 Budget for Fire can be presented at the next Special Meeting scheduled on December 2, 2020.

4. ADDITIONAL ITEMS

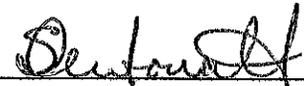
5. CLOSED SESSION

6. ADJOURNMENT

Resolution No: SCW001-2020 Moved by: Smith Seconded by: Henderson

Be it resolved that this Special Meeting of the Council of the Township of Essa adjourn at 4:55 p.m. to meet again on the 2nd day of December, 2020 at 1:00 p.m.

---Carried---



Sandie Macdonald, Mayor



Lisa Lehr, Clerk