

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, SEPTEMBER 7, 2022**

MINUTES

A Committee of the Whole meeting was held in-person on Wednesday, September 7, 2022 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander

Regrets: Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
S. Haniff, Senior Planner
M. Mikael, Manager of Public Works
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. Presentation – 2020 Asset Management Plan**
Michael Mikael, Manager of Public Works
Colleen Healey-Dowdall, Chief Administrative Officer

Colleen Healey-Dowdall, Chief Administrative Officer, opened the presentation by informing all in attendance that municipalities are legislatively required to prepare an Asset Management Plan (AMP) in accordance with provincial regulations. She advised that Essa's AMP was prepared by PSD Citywide using grant money received by the municipality.

The Manager of Public Works provided a brief presentation on Essa's 2020 AMP. He explained that the Plan contains the full financial model for core assets in 2022, and that it meets with the provincial regulations outlined in O. Reg. 588/17.

As future grant funds are not guaranteed to be distributed to municipalities to assist with the on-going and replacement costs of aging infrastructure, and in an effort to avoid large deficits and deteriorating core and non-core assets, the municipality needs to manage its assets in a financially fiscal manner through the implementation of its Asset Management Plan. The Asset Management Plan will allow for the Township of Essa to be sustainable.

Council requested that the recommendations contained in the 2020 AMP be considered by Council in the 2023 Budget Deliberations.

Resolution No: CW087-2022 Moved by: Sander Seconded by: Smith

Be it resolved that Council accept the 2020 Asset Management Plan as presented by staff; and

That Council defer the recommendations contained within the 2020 Asset Management Plan to the 2023 Budget Deliberations.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. Staff Report PD018-22 submitted by MHBC Planning, re: More Homes for Everyone Act, 2022 Summary Report and Delegation of Site Plan Approval – Bill 109.**

Council supported the chargeback of costs to be billed directly to the applicant for any costs incurred by the Township in utilizing its planning consultants.

Resolution No: CW088-2022 Moved by: Kiezebrink Seconded by: Smith

Be it resolved that Staff Report PD018-22 be received; and

That Council approve an amendment to By-law 2022-11 to update the Township's Delegation of Powers and Duties by the Municipality, in order to further delegate site plan approval authority to the Chief Administrative Officer (CAO), or in the CAO's absence the Manager of Planning and Development, in accordance with section 41 of the Planning Act; and

That the amending By-law as attached be presented to Council during its regular meeting of this date for passage.

----Carried----

5. PARKS AND RECREATION / COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. Environmental Compliance Approval from the Ministry of Environment, Conservation and Parks, re: Consolidated Linear Infrastructure Stormwater Management System (Angus).**

Resolution No: CW089-2022 Moved by: Sander Seconded by: Smith

Be it resolved that the Environmental Compliance Approval dated August 31, 2022 from the Ministry of Environment, Conservation and Parks for the Consolidated Linear Infrastructure Stormwater Management System for Angus be received.

----Carried----

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C013-22 submitted by the Manager of Legislative Services, re: Draft Terms of Reference and By-law to Establish and Appoint Members to the Joint Compliance Audit Committee.**

Resolution No: CW090-2022 Moved by: Sander Seconded by: Kiezebrink

*Be it resolved that Staff Report C013-22 be received; and
That the draft Terms of Reference and By-law to establish and appoint members to the Joint Compliance Audit Committee be approved as attached; and
That the By-law as attached be presented to Council during its regular meeting of this date for passage.*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. **Staff Report CAO022- 22 submitted by the Chief Administrative Officer, re: 152 Greenwood Drive – Rezoning of Land to Allow for a School.**

MOTION AS AMENDED

Resolution No: CW091-2022 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report CAO22-22 be received; and
That Council approve rezoning 152 Greenwood Drive from Open Space Park (OSP) Zone to Open Space Park Exception Zone to allow for a school use; and
That Council direct the Manager of Parks and Recreation to begin a Public Consultation Program to collect ideas for parks and for consideration / construction beginning in 2023.*

----Carried----

11. OTHER BUSINESS

- a. **Extension of Term – Honorary Mayors**

Council unanimously supported an extension of the term for the Honorary Mayors of Essa to August 31, 2023.

- b. **Referral of Item to Police Services Board and Traffic Advisory Committee**

Council supported the request of Deputy Mayor Smith for a referral to the Police Services Board and the Traffic Advisory Committee, in respect of mandating a reduction in speed limits to 50 km/hr where emergency vehicles are on scene. Deputy Mayor Smith will provide Mayor Macdonald with an outline of the request.

c. Garbage Clean-up in Thornton

Councillor Sander advised that the garbage clean-up was a success in Thornton this year. He stated that volunteers noticed a significant decrease in garbage on/around the roads, and attributed this to the new garbage/recycling bins distributed by the County of Simcoe.

12. ADJOURNMENT

Resolution No: CW091-2022 Moved by: Kiezebrink Seconded by: Smith

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:40 p.m., to meet again on the 21st day of September, 2022 at 6:00 p.m.

----Carried-----



Sandie Macdonald, Mayor



Lisa Lehr, Manager of Legislative Services