

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING**

**WEDNESDAY, JANUARY 15, 2020  
6:00 p.m.**

**MINUTES**

A Committee of the Whole meeting was held on Wednesday, January 15, 2020 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Henry Sander  
Deputy Mayor Michael Smith  
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
A. Powell, Manager of Planning and Development  
B. Morrison, Manager of Public Works  
C. Traynor-Richter, Manager of Finance  
L. Lehr, Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:57 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR001-2020 Moved by: Smith Seconded by: Sander**

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
That the minutes of the Budget, Committee of the Whole and Regular Council meetings held on the 18<sup>th</sup> day of December, 2019 be adopted as circulated.*

---Carried---

**4. CONSENT AGENDA**

**Resolution No: CR002-2020 Moved by: White Seconded by: Henderson**

*Be it resolved that the items listed in the Consent Agenda dated January 15, 2020 be received for information; and  
That Item A-3(c) be referred section B of the Consent Agenda for a letter of support to be drafted by the Clerk.*

---Carried---

**5. COMMITTEE REPORTS**

**a. Parks and Recreation Committee**

**Resolution No: CR003-2020 Moved by: Smith Seconded by: White**

*Be it resolved that the minutes of the Parks and Recreation Committee from their meeting of December 19, 2019, be received.*

**----Carried----**

**6. PETITIONS**

**7. MOTIONS AND NOTICES OF MOTIONS**

**8. UNFINISHED BUSINESS**

**9. BY-LAWS**

**a. By-law 2020-01**

**Resolution No: CR004-2020 Moved by: White Seconded by: Sander**

*Be it resolved that leave be granted to introduce By-law 2020-01, that being a By-law to authorize the Mayor and Clerk to enter into a Combined Service Agreement with the Town of Innisfil for the provision of Information Technology Services; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried----**

**b. By-law 2020-02**

**Resolution No: CR005-2020 Moved by: Henderson Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2020-02, that being a By-law to authorize municipal borrowing for current expenditures for 2020; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried----**

**c. By-law 2020-03**

**Resolution No: CR006-2020 Moved by: Smith Seconded by: Sander**

*Be it resolved that leave be granted to introduce By-law 2020-03, that being a By-law to authorize the levy and collection of an interim tax on all properties and property classes, and to establish the date(s) for payment of taxes, and to provide for penalty and interest; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried----**

**d. By-law 2020- 04**

**Resolution No: CR007-2020 Moved by: Henderson Seconded by: White**

*Be it resolved that leave be granted to introduce By-law 2020-04, that being a By-law to provide for a Subdivision Agreement with Wynstar Developments Inc. for Part of Lot 21, Con 4 (Birchwood Estates); and that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**e. By-law 2020- 05**

**Resolution No: CR008-2020 Moved by: Smith Seconded by: Henderson**

*Be it resolved that leave be granted to introduce By-law 2020-05, that being a By-law to authorize the Issuance of the Certificate of Maintenance and Final Acceptance (Aboveground Works) Nottawasaga Village Subdivision (Stonemount Developments Inc., Block 12), Registered Plan 51M-1067; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**f. By-law 2020- 06**

**Resolution No: CR009-2020 Moved by: White Seconded by: Henderson**

*Be it resolved that leave be granted to introduce By-law 2020-06, that being a By-law to authorize the Issuance of the Certificate of Maintenance and Final Acceptance (Aboveground Works) Riverview Subdivision – Phase 2-Stages A & B (Brookvalley Developments (Angus) Ltd.), Registered Plan 51M-935; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**g. By-law 2020- 07**

**Resolution No: CR010-2020 Moved by: Sander Seconded by: White**

*Be it resolved that leave be granted to introduce By-law 2020-07, that being a By-law to authorize the Issuance of the Certificate of Maintenance and Final Acceptance (Aboveground Works) Riverview Subdivision – Phase 2-Stage C (Brookvalley Developments (Angus) Ltd.), Registered Plan 51M-935; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**10. QUESTIONS**



- c. IDENTIFIABLE INDIVIDUAL [s. 239(2)(b)]  
LABOUR RELATIONS [s. 239(2)(d)]  
Confidential Staff Report CAO003-20 submitted by the Chief Administrative  
Officer, Re: Employee Performance.**

**Resolution No: CR015-2020 Moved by: Sander Seconded by: White**

*Be it resolved that Confidential Staff Report CAO003-20 be received; and  
That the Chief Administrative Officer be authorized to proceed with Option No. 2 as  
outlined in this Confidential Report.*

----Carried----

- d. LITIGATION [s. 239(2)(e)]  
Verbal Report from the Chief Administrative Officer, re: Court File No. 19-  
2079.**

**Resolution No: CR016-2020 Moved by: Sander Seconded by: Henderson**

*Be it resolved that the verbal report from the Chief Administrative Officer in regards to  
Court File No. 19-2079 be received.*

----Carried----

**12. CONFIRMATION BY-LAW**

**By-law 2020-08**

**Resolution No: CR017-2020 Moved by: Smith Seconded by: Henderson**

*Be it resolved that leave be granted to introduce By-law 2020-08, that being a By-law to  
confirm the proceedings of the Council and Committee of the Whole meetings held on this  
15<sup>th</sup> day of January, 2020; and that said By-law be read a first, and taken as read a  
second and third time and finally passed.*

----Carried----

**13. ADJOURNMENT**

**Resolution No: CR018-2020 Moved by: Smith Seconded by: Henderson**

*Be it resolved that this meeting of the Council of the Township of Essa adjourn at 7:35  
p.m. to meet again on the 5<sup>th</sup> day of February, 2020 following Committee of the Whole.*

----Carried----

  
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Sandie Macdonald, Mayor

  
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Lisa Lehr, Clerk