

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, DECEMBER 15, 2021**

MINUTES

A Committee of the Whole meeting was held virtually on Wednesday, December 15, 2021 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
C. Traynor, Manager of Finance
R. Rosilius, Deputy Treasurer
A. Powell, Manager of Planning and Development
M. Mikael, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
K. Pascoe, Deputy Clerk
L. Lehr, Manager of Legislative Services

Guests in attendance: Paul Rabinovitch and Josh Matson, HGR Graham Partners LLP

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. Presentation – HGR Graham Partners LLP**
re: Angus Food Bank Donation

Council extended thanks and appreciation to the Township's lawyer, HGR Graham Partners LLP, for their generous donation to the Angus Food Bank.

- b. Presentation – Derek McKeever – Retirement**
re: Essa Public Library Board - Chair

Mayor Macdonald advised that Derek McKeever has resigned from the Essa Public Library Board. Council extended thanks to Derek for his contribution to the Essa Public Library Board, and wished him the best on his recent retirement.

c. Council Announcement – New Fire Chief in Essa, Doug Burgin

Mayor Macdonald informed the public Doug Burgin is the new Fire Chief in Essa. Doug brings with him a wealth of knowledge from his former position as Essa's Deputy Fire Chief. Council extended congratulations to Doug in the new position.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

5. PARKS AND RECREATION / COMMUNITY SERVICES

- a. Staff Report PR010-21 submitted by the Manager of Parks and Recreation, re: Robson Pedestrian Bridge.**

Resolution No: CW147-2021 Moved by: Sander Seconded by: Henderson

*Be it resolved that Staff Report PR010-21 be received: and
That Council direct Staff to pursue and investigate as suggested in this Report for funding opportunities and plan to add a bridge to the 2023 Parks and Recreation Capital Budget for Council's Consideration.*

----Carried----

- b. Staff Report PR011-21 submitted by the Manager of Parks and Recreation, re: BIA Planter Watering.**

Resolution No: CW148-2021 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report PR011-21 be received: and
That Council direct the BIA to hire an independent external contractor for the watering of their flowers in Angus, Essa Township.*

----Carried----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. Correspondence from the Manager of Public Works to Azimuth Environmental Consulting Inc. and Brookfield Properties dated December 7, 2021, re: Final Phase 3 Report for the Baxter Class EA.**

Resolution No: CW149-2021 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that the Correspondence be received for information.

----Carried----

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C034-21 submitted by the Manager of Legislative Services,
re: Municipal Election – Joint Compliance Audit Committee.**

Resolution No: CW150-2021 Moved by: Smith Seconded by: Kiezebrink

*Be it resolved that Staff Report C034-21 be received; and
That Council approve participation in the Compliance Audit Committee facilitated by the
County of Simcoe for the upcoming 2022 Municipal and School Board Election, and
direct Staff to confirm its participation with the County Clerk.*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. **Staff Report CAO054-21 submitted by the Chief Administrative Officer,
re: OCWA Agreement, 2022 and 2023.**

Resolution No: CW151-2021 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report CAO054-21 be received; and
That Council authorize continuing their service agreement with the Ontario Clean
Water Agency (OCWA) for a period of 2 years to expire December 31st, 2023, for the
operation and maintenance of the Township's water and wastewater treatment and
distribution systems; and
That Council adopt a by-law authorizing the Mayor and Clerk to execute the agreement
attached to this report.*

----Carried----

11. OTHER BUSINESS

- a. **2022 Budget**

Council extended thanks to Staff on their work put towards preparing the 2022 Budget. Mayor Macdonald advised members of the public that the Budget passed with an increase of 2% on the municipal levy. This results in an increase of \$26.09 per year on a property assessed at \$500,000.00.

12. ADJOURNMENT

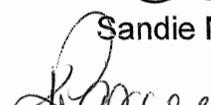
Resolution No: CW152-2021 Moved by: Smith Seconded by: Henderson

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa
adjourn at 6:12 p.m., to meet again on the 19th day of January, 2022 at 6:00 p.m.*

----Carried----



Sandie Macdonald, Mayor



per: Lisa Lehr, Manager of Legislative Services