

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, MARCH 19, 2025
6:00 p.m.**

MINUTES

A Committee of the Whole meeting was held in person on Wednesday March 19, 2025, in the Council Chambers at the Administration Centre located at 5786 County Road 21, Utopia.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: M. Mikael, Chief Administrative Officer
S. Haniff, Manager of Planning
C. Rankin, Manager of Parks and Recreation
P. Granes, Chief Building Official
J. Kolb, Manager of Public Works
L. Lehr, Manager of Automated Speed Enforcement
S. Corbett, Acting Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened at 6:00 p.m.

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818 between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Metis and Inuit People.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. Presentation**
Mike McCann, SunFlow Solar.

Mike McCann and Dana Berman, SunFlow Solar provided Council a presentation of the availability of Solar use for Municipally owned buildings.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT / BUILDING

- a. Staff Report PD007-25 submitted by the Development Planner, re: SPA – 5902 County Road 10 – English Logistics.

Resolution No: CW019-2025 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT Staff Report PD007-25 be received for information purposes.

---Carried---

5. PARKS AND RECREATION / COMMUNITY SERVICES

- a. Staff Report PR002-25 submitted by the Manager of Parks and Recreation, re: Ivy Baseball Fees Waived.

Resolution No: CW020-2025 Moved by: Kiezebrink Seconded by: Maltby

BE IT RESOLVED THAT Staff Report PR005-25 be received for information purposes.

THAT Council approve the request of Ivy Minor Baseball to waive the applicable fees in respect to Challenger baseball rentals for the 2025 season for Ivy Minor Baseball.

---Carried---

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. Staff Report PW003-25 submitted by the Manager of Public Works, re: Award of Quotation – 2025 Granular Gravel Supply.

Resolution No: CW021-2025 Moved by: Sander Seconded by: Smith

*BE IT RESOLVED THAT Staff Report PW003-25 be received; and THAT the quotation as received from **Duivenvoorden Haulage Ltd.** be accepted in the amount of **\$305,020.00 (excluding HST)**, to supply and place Granular 'A' Gravel on various locations within the Township limits, and to deliver to stockpile granular for supply, contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township, to the Township's satisfaction.*

---Carried---

- b. Staff Report PW004-25 submitted by the Manager of Public Works, re: Award of Tender - 2025 Dust Suppressant Application.

Resolution No: CW022-2025 Moved by: Kiezebrink Seconded by: Maltby

*BE IT RESOLVED THAT Staff Report PW004-25 be received; and THAT the quotation as received from **Den-Mar Brines Ltd.** be accepted in the amount of **\$39,390 (excluding HST)**, to supply and place Calcium Chloride Dust Suppressant*

on the Township's gravel roads, contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township, to the Township's satisfaction.

---Carried---

- c. **Staff Report PW005-25 submitted by the Manager of Public Works, re: Award of Tender - 2025 Street Sweeping.**

Resolution No: CW023-2025 Moved by: Sander Seconded by: Maltby

BE IT RESOLVED THAT Staff Report ***PW005-25*** be received; and
THAT the quotation as received from ***Glen's Sweeping Ltd.*** for the 2025 Street Sweeping RFQ be accepted in the amount of ***\$70,465.88 (excluding HST)*** as per Township specifications, contingent upon WSIB Clearance Certificate and a copy of Insurance being provided to the Municipality; and
THAT the Roads Supervisor be authorized to arrange for the necessary works to be completed.

---Carried---

- d. **Staff Report PW006-25 submitted by the Manager of Public Works, re: Award of Quotation - 2025 Line Paint and Traffic Calming Pavement Markings.**

Resolution No: CW024-2025 Moved by: Kiezebrink Seconded by: Sander

BE IT RESOLVED THAT Staff ***PW006-25*** be received; and
THAT the quotation as received from ***Precision Markings Inc.*** for Line Paint & Traffic Calming Pavement Markings be accepted in the amount of ***\$22,000.00 (excluding HST)*** contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township, to the Township's satisfaction.

---Carried---

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C004-25 submitted by the Acting Clerk, re: Community Assistance Grants.**

Resolution No: CW025-2025 Moved by: Kiezebrink Seconded by: Smith

BE IT RESOLVED THAT Staff Report ***C004-25*** be received; and
THAT Council approve the recommended tax exemption and donation amounts as presented in Attachment No. 2 of this Report, as amended.

---Carried---

- b. **Staff Report C005-25 submitted by the Acting Clerk, re: Special Occasion Permit Request - Murphy's Farm Market.**

Resolution No: CW026-2025 Moved by: Kiezebrink Seconded by: Maltby

BE IT RESOLVED THAT Staff Report ***C005-25*** be received, and
THAT Council approve the request from Murphy's Farm Market to serve alcohol on

THAT Council approve the request from Murphy's Farm Market to serve alcohol on between the hours of 11: a.m. to 7:00 p.m. at 5141 County Road 10 on the following dates:

- July 25 through July 27, 2025; and

THAT this approval is conditional upon a copy of the certificate of insurance in the amount of \$5,000,000.00 being provided to this municipality, listing the Township of Essa as additional insured.

---Carried---

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

11. OTHER BUSINESS

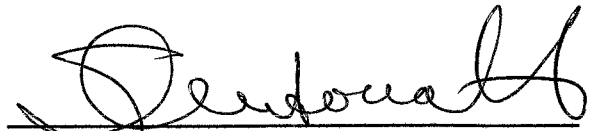
- South Simcoe Streams Network has confirmed that tree planting at Bob Geddes Park on May 10, 2025 at 9 a.m. Thornton has not been confirmed at this time.


12. ADJOURNMENT

Resolution No: CW027-2025 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT this meeting of Committee of the Whole of the Township of Essa adjourn at 6:39 p.m., to meet again on the 2nd day of April, 2025 at 6:00 p.m.

---Carried---



Sandie Macdonald
Mayor

Sarah Corbett
Acting Manager of Legislative Services