

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, OCTOBER 4, 2023
6:00 p.m.**

MINUTES

A Committee of the Whole meeting was held in person on Wednesday October 4, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, CAO
M. Mikael, Manager of Public Works
D. Dollmaier, Treasurer
S. Haniff, Manager of Planning
C. Rankin, Manager of Parks and Recreation
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on the traditional land of the Anishinaabeg, Huron-Wendat and the Tiononati people. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Métis and Inuit people.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. Presentation**
Stevenson Memorial Hospital Foundation
Mary Thomas, CEO
Re: Donation from Essa Golf Tournament

Council presented Mary Thomas, Stevenson Memorial Hospital Foundation with a donation of over \$5,000.00 from the funds raised at the Essa Golf Tournament held in May 2023.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

5. PARKS AND RECREATION / COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. Staff Report PW017-23 submitted by the Manager of Public Works/Deputy CAO, re: Winter Sand Tender Results.

Resolution No: CW110-2023 Moved by: Kiezebrink Seconded by: Maltby

BE IT RESOLVED THAT Staff Report PW017-23 be received; and THAT the tender received from JOHN EEK & SON LTD. for the purchase, mixing and stacking of winter sand in the amount of \$ 224,250.00 plus H.S.T be accepted as per Township specifications.

----Carried-----

8. FINANCE

- a. Staff Report TR011-23 submitted by the Manager of Finance, re: Budget to Actuals Update as of September 29, 2023.

Resolution No: CW111-2023 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT Staff Report TR011-23 be received.

----Carried-----

9. CLERKS / BY-LAW ENFORCEMENT / IT

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. Staff Report CAO021-23 submitted by the Chief Administrative Officer, re: Strategic Plan 2022-2026.

Resolution No: CW112-2023 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT Staff Report CAO021-23 be received; and THAT Council endorse the enclosed Strategic Plan with the understanding that the strategic actions can be added to or altered.

----Carried -----

- b. Staff Report CAO022-23 submitted by the Chief Administrative Officer, re: OCWA Contract Extension - 2024-2026.

Resolution No: CW111-2023 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT Staff Report CAO022-23 be received; and THAT Council authorize a contract amendment for the renewal of the Operations and Maintenance Services Agreement for Water and Wastewater Infrastructure in Essa Township with the Ontario Clean Water Agency (OCWA) to extend the existing contract by 3 years through until December 31, 2026, at an increase as described in the Amending Agreement.

----Carried-----

11. OTHER BUSINESS

Mayor Macdonald advised that Staff Service Awards will be held on November 22, 2023 at 6 p.m. at the Angus Banquet Hall.

Mayor Macdonald reminded Council and Staff that the Angus Santa Clause Parade is scheduled to take place on November 18, 2023 starting at 10 a.m.

Mayor Macdonald discussed the purchase of vest for Council and the CAO.

Councillor Sander commented on the need for a bench at the Thornton Dog Park and suggested that one be placed in that location under the memorial bench program. The CAO responded that this will be investigated and if need be, the monies will be requested in the 2024 Budget.

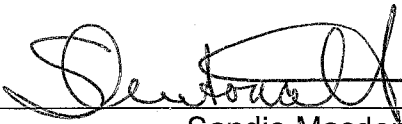
Councillor Maltby inquired about registering for the 2024 OGRA Conference.

12. ADJOURNMENT


Resolution No: CW112-2023 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT this meeting of Committee of the Whole of the Township of Essa adjourn at 6:21 p.m., to meet again on the 18th day of October 2023 at 6:00 p.m.

----Carried-----



Sandie Macdonald
Mayor



Lisa Lehr
Manager of Legislative Services