

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL REGULAR COUNCIL MEETING**

**WEDNESDAY, MARCH 24, 2021
(To follow Committee of the Whole)**

To view our live stream visit the Township of [Essa's YouTube Channel](#)

AGENDA

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

p. 1 Recommendation: *Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and That the minutes of the Committee of the Whole and Regular Council meetings held on the 3rd day of March, 2021 be adopted as circulated.*

- 4. CONSENT AGENDA**

- a. Items Received as Information**

Recommendation: *Be it resolved that the items listed in the Consent Agenda dated March 24, 2021 be received for information, and that the necessary actions be taken.*

- p. 4b1 b. Items Received and Referred to Service Area for Action**

- 1. Correspondence dated March 11, 2021 from the Ministry of Solicitor General, re: Fire Safety Grant Announcement**

Recommendation: *Be it resolved that the correspondence dated March 11, 2021 from the Ministry of Solicitor General regarding the Fire Safety Grant Announcement be received; and That the Fire Chief be authorized to accept the grant in the amount of \$9,800.00, to assist in addressing challenges associated with training and virtual inspections due to the COVID-19 Pandemic.*

- c. Items Received and Referred to Service Area for Review and Report to Council**

- 5. COMMITTEE REPORTS**

- p. 9 a. Angus BIA Board of Management**

Recommendation: *Be it resolved that the minutes of the Angus BIA Board of Management from their meeting of September 30, 2020 be received.*

p. 13 **Traffic Advisory Committee**

Recommendation: *Be it resolved that the minutes of the Traffic Advisory Committee from their meeting of March 2, 2021 be received.*

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

p. 16 **a. Angus Farmers' Market – Municipally Significant Event**

Recommendation: *WHEREAS the Angus Farmers' Market Committee was formed in 2016 as a branch under the umbrella of the Edible Essa Committee established by the Essa Public Library; and*

WHEREAS the Angus Farmers' Market Committee has successfully organized the Angus Farmers' Market events which have grown substantially in numbers, originally hosting three events in 2016 and five events in 2017, with seven events being held in 2018, with eight events held in 2019 and 9 events planned in 2021; and

WHEREAS Council of the Corporation of the Township of Essa recognizes that the Angus Farmers' Market itself is a benefit to the community as a whole, deeming it to be a municipally significant event;

NOW THEREFORE BE IT RESOLVED THAT due to the significance of the Angus Farmers' Market and the impact that the events have on the residents and communities within Essa Township, Council authorize staff to ensure that this event is covered under the Township's liability insurance as a municipally sponsored event.

8. UNFINISHED BUSINESS

9. BY-LAWS

10. QUESTIONS

11. CLOSED SESSION

Recommendation: *Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- *Personal Matters about Identifiable Individuals [Municipal Act 2001, s.239(2)(b)]*
- *Acquisition or Disposition of Land [Municipal Act 2001, s.239(2)(c)]*
- *Labour Relations or Employee Negotiations [Municipal Act 2001, s.239(2)(d)]*
- *Litigation or Potential Litigation [Municipal Act 2001, s.239(2)(e)];*
- *Advice subject to Solicitor-Client Privilege [Municipal Act 2001, s.239(2)(f)]; and*

Note: Livestream does not run during Closed Session Deliberations.

Motion to Rise and Report from Closed Session Meeting of March 24, 2021.

Recommendation: *Be it resolved that Council rise and report from the Closed Session Meeting at _____ p.m.*

12. CONFIRMATION BY-LAW

p. 17 **By-law 2021-11**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2021-11, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 24th day of March, 2021; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

13. ADJOURNMENT

Recommendation: *Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at _____ p.m. to meet again on the 7th day of April, 2021 at 6:00 p.m.*

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, MARCH 3, 2021**

MINUTES

A Committee of the Whole meeting was held virtually on Wednesday, March 3, 2021 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald (electronic)
Deputy Mayor, Michael Smith (electronic)
Councillor Keith White (electronic)
Councillor Henry Sander (electronic)
Councillor Ron Henderson (electronic)

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)
C. Traynor, Manager of Finance (electronic)
M. Mikael, Manager of Public Works (electronic)
A. Powell, Manager of Planning and Development (electronic)
J. Coleman, Manager of Parks and Recreation (electronic)
K. Pascoe, Deputy Clerk (electronic)
L. Lehr, Manager of Legislative Services (electronic)

Guests in attendance: G. Cowan, Manager of IT (Town of Innisfil)
P. Gunasekera, Perry Group Consultants

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

In accordance with section 11.5 of Procedural By-law 2017-77, Item 9(a) was moved to be considered by Council immediately following Item 3(a).

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

**a. Presentation – Perry Group Consultants - Prasanna Gunasekera
Re: Information Technology and Digital Strategic Plan**

Prasanna Gunasekera provided Council with a brief overview of the IT Digital Strategy that was prepared by Perry Group Consultants. He briefly described the challenges faced by the Township of Essa as a smaller municipality and reviewed the benefits and key opportunities that the municipality can capitalize on once the IT Digital Strategy is implemented.

- 9. a. **Staff Report C007-21 submitted by the Manager of Legislative Services, re: Information Technology and Digital Strategic Plan.**

Resolution No: CW017-2021 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report C007-21 be received; and
That Council approve the Information Technology and Digital Strategy, in principle;
and
That Council support an application being submitted for funding through the
Implementation Stream of the Municipal Modernization Funding Program, to assist
with initial business solution costs associated with modernization and upgrading Essa's
IT systems; and
That future operating and capital budget considerations be presented to Council for
consideration in forthcoming Budget Deliberations.*

----Carried----

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD004-21 submitted by the Manager of Planning and Development, re: Proposed Telecommunications Tower, 5067 20th Sideroad, Xplornet Communications Inc.**

Resolution No: CW018-2021 Moved by: Smith Seconded by: Sander

*Be it resolved that Staff Report PD004-21 be received; and
That Council's consideration on this matter be deferred to a later date.*

----Carried----

- b. **Staff Report PD005-21 submitted by the Manager of Planning and Development, re: Proposed Telecommunications Tower, 6004 Scotch Line, Xplornet Communications Inc.**

Resolution No: CW019-2021 Moved by: Henderson Seconded by: Sander

*Be it resolved that Staff Report PD005-21 be received; and
That Council approve endorsing the Letter of Concurrence for the proposed
telecommunication tower to be located at 6004 Scotch Line.*

----Carried----

5. PARKS AND RECREATION / COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. Staff Report PW004-21 submitted by the Manager of Public Works, re: Thornton Water Tanks Expansion.**

The Chief Administrative Officer informed Council that the Township's engineers, Ainley Group, had advised that Greatario is one of the only contractors in southern Ontario that are able to undertake this type of project, and that Greatario has knowledge specifically suited to our individual situation. As such, the recommended awarding of the contract falls in line with "Sole Source Procurement" in accordance with the Township's Procurement Policy A17-01 (both subsections 9.1 (b) and (e) apply).

Resolution No: CW020-2021 Moved by: Sander Seconded by: White

*Be it resolved that Staff Report PW004-21 be received; and
That Council authorize Staff to enter into a contract agreement with Greatario and approve OCWA's expenditure request for a total combined cost of \$219,000.00 (excluding H.S.T.) to complete the Thornton Water Tanks Expansion project.*

----Carried-----

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. Staff Report C007-21 submitted by the Manager of Legislative Services, re: Information Technology and Digital Strategic Plan.**

This Item was considered by Council earlier in the meeting.

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. Staff Report CAO009-21 submitted by the Chief Administrative Officer, re: Strategic Plan Status Update.**

Resolution No: CW021-2021 Moved by: Smith Seconded by: Sander

Be it resolved that Staff Report CAO009-21 be received for information.

----Carried-----

11. OTHER BUSINESS

- a. COVID-19 Vaccine Clinics in Essa Township**

Mayor Macdonald informed those in virtual attendance that the municipality had sent correspondence to the offices of Jim Wilson, MPP Simcoe-Grey, and Dr. Charles Gardner, Simcoe Muskoka District Health Unit, offering use of the two arenas (at no charge) as potential sites for COVID-19 vaccine clinics. She advised that the Simcoe Muskoka District Health Unit was currently taking the offer into consideration.

b. Council Supports Local Small Businesses

Mayor Macdonald advised that correspondence had been recently sent to the offices of Jim Wilson, MPP Simcoe-Grey, and the Simcoe Muskoka District Health Unit requesting that the COVID-19 Framework for the Grey Zone be changed to allow for small businesses to open. Council strongly believes that the current restrictions will permanently hurt all local small businesses, and that a change to the restrictions is necessary.

12. ADJOURNMENT

Resolution No: CW022-2021 Moved by: Henderson Seconded by: Smith

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:44 p.m., to meet again on the 24th day of March, 2021 at 6:00 p.m.

----Carried-----

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL REGULAR COUNCIL MEETING
WEDNESDAY, MARCH 3, 2021

MINUTES

A Meeting of Council was held virtually on Wednesday, March 3, 2021 following Committee of the Whole and was livestreamed for viewing to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald (electronic)
Deputy Mayor, Michael Smith (electronic)
Councillor Keith White (electronic)
Councillor Henry Sander (electronic)
Councillor Ron Henderson (electronic)

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)
C. Traynor, Manager of Finance (electronic)
M. Mikael, Manager of Public Works (electronic)
A. Powell, Manager of Planning and Development (electronic)
J. Coleman, Manager of Parks and Recreation (electronic)
K. Pascoe, Deputy Clerk (electronic)
L. Lehr, Manager of Legislative Services (electronic)

1. **OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:44 p.m.

2. **DISCLOSURE OF PECUNIARY INTEREST**

None.

3. **ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

Resolution No: CR041-2021 Moved by: Sander Seconded by: Smith

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Committee of the Whole and Regular Council meetings held on the 17th day of February, 2021 be adopted as circulated.*

---Carried---

4. **CONSENT AGENDA**

Resolution No: CR042-2021 Moved by: White Seconded by: Henderson

*Be it resolved that the items listed in the Consent Agenda dated March 3, 2021 be received for information; and
That Item A5(a) be moved to Section B of the Consent Agenda and referred to the Manager of Legislative Services for a letter of support to be drafted; and*

That Item A6(a) be moved to Section B of the Consent Agenda and referred to the Manager of Parks and Recreation for submission of an application for funding to the County of Simcoe.

----Carried-----

5. COMMITTEE REPORTS

a. Nottawasaga Police Services Board

Resolution No: CR043-2021 Moved by: Sander Seconded by: Smith

Be it resolved that the minutes of the Nottawasaga Police Services Board from their meeting of December 2, 2020 be received.

----Carried-----

b. Essa Public Library Board

Resolution No: CR044-2021 Moved by: White Seconded by: Smith

Be it resolved that the minutes of the Essa Public Library Board from their meeting of January 25, 2021 be received.

----Carried-----

c. Healthy Community Committee

Resolution No: CR045-2021 Moved by: Sander Seconded by: White

Be it resolved that the minutes of the Healthy Community Committee from their meeting of February 18, 2021 be received.

----Carried-----

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2021-09

Resolution No: CR046-2021 Moved by: Sander Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2021-09, that being a By-law to appoint a Secretary-Treasurer to the Committee of Adjustment; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

10. **QUESTIONS**

11. **CLOSED SESSION**

The Manager of Legislative Services advised that she had delegated the powers and duties assigned under section 228(4) of the *Municipal Act* to the Chief Administrative Officer for a portion of the meeting (Closed Session Item 11(b) and the remainder of the meeting thereafter).

Resolution No: CR047-2021 Moved by: White Seconded by: Sander

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:

- *Personal Matters about Identifiable Individuals [Municipal Act 2001, s.239(2)(b)]*
- *Plans and Instructions for Negotiations [s.239(2)(k)]*

----Carried-----

Council proceeded into Closed Session Deliberations at 6:58 p.m.

Council rose from Closed Session Deliberations and passed the following:

Motion to Rise and Report from Closed Session Meeting of March 3, 2021.

Resolution No: CR048-2021 Moved by: Henderson Seconded by: White

Be it resolved that Council rise and report from the Closed Session Meeting at 8:15 p.m.

----Carried-----

- a. **IDENTIFIABLE INDIVIDUALS [s. 239(2)(b)]
SOLICITOR-CLIENT PRIVILEGE [s. 239(2)(f)]
Confidential Staff Report CAO008-21 submitted by the Chief
Administrative Officer, re: Thornton Union Cemetery.**

Resolution No: CR049-2021 Moved by: Smith Seconded by: White

*Be it resolved that Confidential Staff Report CAO008-21 be received for information; and
That Council defer its consideration to a later date.*

----Carried-----

- b. **PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS [s.239(2)(b)]
Confidential Memorandum submitted by the Chief Administrative
Officer dated March 1, 2021.**

Resolution No: CR050-2021 Moved by: Smith Seconded by: Henderson

Be it resolved that the Confidential Memorandum dated March 1, 2021 be received; and

That the Chief Administrative Officer be authorized to proceed as directed by Council.

----Carried-----

12. CONFIRMATION BY-LAW

By-law 2021-10

Resolution No: CR051-2021 Moved by: White Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2021-10, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 3rd day of March, 2021; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

13. ADJOURNMENT

Resolution No: CR052-2021 Moved by: Henderson Seconded by: Smith

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 8:19 p.m. to meet again on the 24th day of March, 2021 following Committee of the Whole.

----Carried-----

Sandie Macdonald, Mayor

Lisa Lehr, Clerk



Office of the Fire Marshal 2020/2021 Fire Safety Grant Application Form

4b

Instructions:

1. Please ensure that all fields are completed as part of this grant application form.
2. If you require more space, please adjust the text boxes as needed.
3. If you wish to split the grant between supporting training and supporting a virtual inspection program to enhance your existing in-person inspection program, please complete both sections below.
4. Please email completed application to ofm@ontario.ca
5. **Applications must be received no later than 1700hrs on March 19, 2021.**
6. If you have any questions, please contact your Fire Protection Adviser.

Organization Name	Township of Essa
Department Name	Essa Township Fire Department
Address	5786 County Road 21 Utopia, ON L0M 1T0
Contact Name	Cynthia Ross Tustin
Contact Email	crostustin@essatownship.on.ca
Grant Amount	\$9,800.00

For those departments who wish to use the grant to support training, please provide a brief description of how the grant will be allocated, including the dollar amount. Please provide a brief overview of the training being provided, mode of delivery (online, Regional Training Centre, Learning Contract, other) and estimated timelines for completion. Please refer to the Fire Marshal Memo issued on March 11th, 2021 for additional information regarding eligible expenses. Please add extra lines to expand the text box below, if needed.

It is the intension of the Essa Fire Department to use these funds towards resources to improve our on-line training and build an increased capacity for virtual training both in-house and using Registered Training Centres (RTC).

Exact dollar values are not available at this time; however, we have identified and prioritized the following:

Web cams, microphones, headsets, and speakers; materials such as new IFSTA manuals and video, with the ability to be uploaded; fund staff time to build and create the on-line platform; subscriptions to Zoom, Teams, and YouTube; to fund registration for NFPA based courses at RTCs; and to purchase perishable materials needed for hands on training once on-line learning is complete.

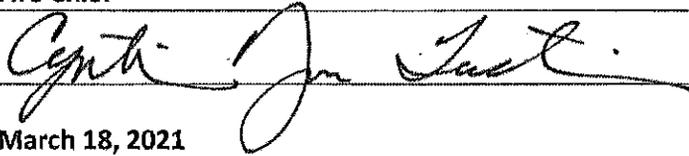
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4b



Office of the Fire Marshal 2020/2021 Fire Safety Grant Application Form

For those departments who wish to use the grant to support a virtual inspection program to enhance your existing in-person inspection program, please provide a brief description of how the grant will be allocated, including the dollar amount. Please provide a brief overview of the compliance activities and how it will be administered at the department level, including potential rollout. Please refer to Fire Marshal Memo issued on March 11th, 2021 for additional information regarding eligible expenses. Please add extra lines to expand the text box below, if needed.

<small>OFFICE OF THE FIRE MARSHAL STATE OF CALIFORNIA 1000 N. GARDEN STREET SACRAMENTO, CA 95833 (916) 227-2000 WWW.FIREMARTIAL.CA.GOV</small>	Cynthia Ross Tustin
	Fire Chief
	
	March 18, 2021

4-b-1

Angus BIA Board of Management

MINUTES

Wednesday, Sept. 30, 2020, 9:00 AM
Essa Administration Centre, County Rd 21, Utopia.

Board Members: Joe Vanleeuwen, Rory MacKinnon, Justin Oliver, Council Representative - Keith White, one Vacant position. Staff: Colleen Healey-Dowdall, Shannon Holness.

1. Call to Order at 9:07 AM, by Chair Keith W.

2. Approval of the Agenda.

2020/Sept 30/01: Moved: Justin Seconded: Joe **Carried.**

THAT the Agenda for September 30th, 2020 be approved as printed and circulated.

3. Declaration of any Conflicts of Interest for proceedings before this Board.
None.

4. Minutes of the previous meeting of May 27th, 2020 be approved.

2020/Sept 30/02: Moved: Rory Seconded: Joe **Carried.**

THAT the Minutes of the previous meeting of May 27th, 2020 be approved as printed and circulated.

5. Business Arising from the previous Minutes.

a) Business Recovery – Board members shared their experiences of their own businesses (fast food, retail grocery, & commercial landlord) and observations of other landlords and tenants in Angus and surrounding. The return of the military and civilian employees of CFB Borden has helped with increasing sales revenues. Angus BIA will continue to promote the available professional advice and financial support from the various levels of government and agencies such as Nottawasaga Futures. The Board was pleased that Essa expedited approvals for restaurants to open or expand outdoor patio seating.

b) Digital Sign ("For the Good of All") – Members are pleased with the overall look and operation of the sign. (i) The Board will seek staff support through the Essa CAO and Clerk to assist with the management of the sign digital advertising. The value of support can be offset with a share of the advertising time for Essa for municipal messaging to residents. (ii) The sign (potential content) can be used to "bait" & draw more general members into the Angus BIA and to become involved with the AGM 2021. (iii) Remembrance Day graphic to be ready to go for approx. Nov 1st. (iv) Messaging will be in three categories – "A" Primary BIA Key Message (eg: 10 second); "B" Specific Identified Business Message (eg: 5 second); "C" Municipal

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Message (eg: 5 sec), "D" Community Message and might be placed in order like A, B/C/, B/C, B/C, B/C, A, (continue order, with D interspersed). It is suggested that written policy and procedure will be drafted as we develop and implement the Digital Sign system to make best possible use of it's benefits.

c)

2020/Sept 30/03: Moved: Joe Seconded: Rory **Carried.**

THAT the Board approve the topics and direction outlined under Business Arising from the Previous Minutes.

6. Communications:

- a) Non received.
- b)
- c)

2020/ / : Moved: _____ Seconded: _____ Not/Carried

THAT the correspondence by received, and action taken as directed.

7. Chairperson's Remarks:

8. Finance:

- a) Actual Operating to Budget 2020 Comparison (No Capital in 2020) (see attached, displays slight over budget of \$1,091.79) – was presented and discussed.
- b) Draft Budget 2021 Discussion – will start in December/November.
- c) Reserve Funds – will maintain status quo.

2020/Sept 30/04: Moved: Rory Seconded: Justin **Carried.**

THAT the Finance Report be received as printed and circulated.

9. Essa Township:

- a) BIA Annual General Meeting 2021 – COVID Options, Clerk's Dept.
- b) Township Official Plan Review (2020-2021) Planning Dept.

Shannon Holness of the Essa Planning Department provided a Power Point presentation of the Official Plan Review process (includes considerable public engagement) which has recently commenced. All details and progress over the next year will be up to date (along with summary of public input) on the Essa Township website, leading to a final draft for Council approval in late 2021. This was a very informative presentation relative to the municipality looking forward at it's vision & direction for the next 20 years. Many thanks to Shannon!

2020/Sept 30/05: Moved: Joe Seconded: Justin **Carried.**

THAT the Essa Township report be received as printed and circulated, and action taken as directed.

11. Closed Meeting: **(No Matters Before the Board)**

2020:___ Moved: _____ Seconded: _____ Not/Carried

THAT the Board proceed to Closed Session at _____ am/pm to discuss:

- o matters before administrative tribunals.
- o to receive advice that is subject to solicitor/client privilege, including communications necessary for that purpose
- o a proposed or pending acquisition or disposition of land for Board purposes.
- o matters pertaining to advice that is subject to litigation or potential litigation.
- o labour relations or employee negotiations .
- o security of persons or property.
- o the consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act as the CEO as delegated by the Board is the head of the institution for the purposes of the Act.
- o other matters pertaining to personal matters about an identifiable individual, including Board employees.

2020/ / : Moved: Seconded: Not/Carried

THAT the Board rise from the Closed Session at pm.

2020/ / : Moved: _____ Seconded: _____ Not/Carried

THAT the Chair or _____ be authorized to proceed as directed by the Angus BIA Board of Management.

12. Other Business:

a) Annual General Meeting – Start early! And promote directly to general membership to increase participation, plan for a date in 1st quarter of 2021.

b) Web Presence – Members support the development of a website (or section of Essa site) to better explain to landlords & tenants the existence of the Angus BIA and associated details and benefits. As well as social media marketing. BIA will seek Essa staff support in this area. (ii) Beautification – continue to

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maintain a high standard of well-groomed landscaping including flowers, benches, waste receptacles, and seasonal banners. A "Main Street" focus on commercial.

c) BIA Membership database – should be developed with historic data from the BIA and Essa staff. To identify landlords and tenants and to better communicate with them by the Board.

d) Banners – Winter themes (1 @ from prior year plus 1 @ new) to be installed directly following Remembrance Day.

c)

Recommendations.

2020/Sept 30/06: Moved: Justin Seconded: Joe **Carried.**

THAT the Board approve the topics and direction outlined under Other Business.

13. Next Meeting: At the call of the Chair, (possibly Zoom), Angus, Ontario.

14. Adjournment

2020/Sept 30/07: Moved: Justin Seconded: Joe **Carried.**

THAT the Meeting be adjourned at 10:40 AM .



TOWNSHIP OF ESSA
TRAFFIC ADVISORY COMMITTEE

5b

TUESDAY, MARCH 2, 2021 – 3:15 p.m.

ZOOM MEETING

MINUTES

In attendance: Mayor Sandie Macdonald
Councillor Henry Sander
Sgt. Eric Steele, OPP
John Kolb, Roads Supervisor
Michael Mikael, Manager of Public Works
Matt Cotter, MLEO
Pieter Kiezebrink, Ward 1 Representative
Rick Foley, Ward 2 Representative
Colleen Healey-Dowdall, CAO
Krista Pascoe, Deputy Clerk

Regrets: Mike Jerry, Ward 3 Representative

1. OPENING OF THE MEETING

2. APPROVAL OF AGENDA

Moved by: Sander Seconded by: Kiezebrink

Be it resolved that the Agenda as presented be approved.

3. ADOPTION OF MINUTES OF PREVIOUS MEETING

Moved by: Sander Seconded by: Kiezebrink

Be it resolved that the minutes of the Traffic Advisory Committee meeting dated November 17, 2020, be approved as printed.

4. BUSINESS ARISING FROM PREVIOUS MEETING/OUTSTANDING ITEMS

4.1 Review of Work Plan – Select Date to Roll out Spring Campaign.

This item has been deferred to the next meeting.

4.2 Report from the Township of Bradford West Gwillimbury – Automated Speed Enforcement – Manager of Public Works to comment.

The Manager of Public Works stated that we have the ability to implement our own Automated Speed Enforcement within Essa Township and a report could be brought to Council with further information on this topic. The Committee agreed they would like a report brought forward to Council for their consideration.

5. NEW BUSINESS

DATE	CONCERN LOCATION:	CONCERN:
December 21, 2020	McGeorge Subdivision, Angus	Resident concern about the excessive speed throughout the subdivision, mainly Calford St.
December 28, 2020	5 th Line, Angus (Between Hwy 90 and Centre St)	Resident concerned about the speed on the 5 th Line between Hwy 90 and Centre St, getting worse as more homes are built.
December 24, 2020	5 th Sideroad, Egbert	Excessive speed, results in vehicles in ditches
January 11, 2021	Willoughby Rd and 10 th Line Intersection	Difficult to turn left from Willoughby onto Cty Rd 10 as cars are speeding in excess of the posted 80km/hour along Cty Rd 10.
January 30, 2021	Centre St, Angus	Resident concerned with vehicles speeding on Centre St in Angus including the snowplows. Recommending Speed Bumps.
February 1, 2021	Centre St., Angus	Resident concerned of the excessive speed cars are travelling on Centre St starting around 4:00am when Honda morning shift starts.
February 9, 2021	Armeda Clow Cres, Angus	Resident concerned about speeding on Armeda Clow Cres and Robertson Road in Angus.

The above noted concerns were discussed by the Committee and speed data will be collected in the concern areas to assist in determining best traffic calming measures needed. The installation of stop signs was suggested for the 5th Sideroad concern in Egbert, however Public Works would look into this option further as the area of concern is on a bend in the road. Sgt. Steele also stated that Stop Signs would be beneficial at the 5th Line and 5th Sideroad intersection. Public Works will look into this suggestion further.

The Manager of Public Works stated in response to a previous concern brought forth specific to the request of crossing guards in the Angus Morrison Public school area, that we have 2 RFP's for flashing beacons that were approved in the budget for 2021. Speed data will be collected on the roads surrounding the school to assist with the placement of the flashing beacons.

6. OTHER BUSINESS

6.1 Round Table Comments/Questions.

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Mayor Macdonald noted that Springwater Township has signs in the shape of children throughout the Township reminding motorists to Slow Down. Mayor Macdonald asked the Committee if they were in favour of adding 10 of these signs to our Campaign as

they stand out. The signs would read "Slow Down, Save MY Life". Quotes for these signs will be brought back to our next meeting.

7. ESTABLISH DATE AND TIME OF NEXT MEETING

The next Traffic Advisory Committee meeting will be scheduled for May 4, 2021 at 3:15 p.m.

8. ADJOURNMENT

Moved by: Macdonald Seconded by: Sander

Be it resolved that this meeting of the Traffic Advisory Committee of the Township of Essa adjourn at 4:18 p.m.



March 12, 2021

Essa Township Council
5786 County Road 21
Utopia, ON L0M 1T0

Esteemed Members of Council,

On behalf of the Angus Farmers' Market, I am writing to ask you to support 9 events in 2021, at 8505 County Road 10, Angus. We hope to run the market Thursday evenings during the months of August and September. We look forward to providing a safe venue for our community to enjoy local produce, food and crafts. The market will look different this year as we adhere to Covid-19 protocols. We will use a browse, purchase and go model (no live music) with one-way traffic and hand sanitizing stations.

We appreciate the support you've given us in the past, and recognize that the success of our market depends on your generous sponsorship in kind. We sincerely ask that you support us again in the 2021 market season.

On behalf on the Angus Farmers' Market,

Glenda Newbatt

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2021 – 11

Being a By-law to confirm the proceedings of the Council meeting held on the 24th day of March, 2021.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA
HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 24th day of March, 2021 and, in respect of each recommendation contained in the Minutes of the Regular Council meeting held on the 3rd day of March, 2021 and the Committee of the Whole meeting held on the 3rd day of March, 2021; and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 24th day of March, 2021.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services