

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
VIRTUAL COMMITTEE OF THE WHOLE MEETING  
WEDNESDAY, FEBRUARY 2, 2022**

**MINUTES**

A Committee of the Whole meeting was held virtually on Wednesday, February 2, 2022 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor, Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
C. Traynor, Manager of Finance  
R. Rosilius, Deputy Treasurer  
A. Powell, Manager of Planning and Development  
D. Burgin, Fire Chief  
M. Mikael, Manager of Public Works  
J. Coleman, Manager of Parks and Recreation  
K. Pascoe, Deputy Clerk  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:02 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

- a. **Staff Report PD003-22 submitted by the Manager of Planning and Development, re: 28 Brentwood Road – Zoning By-law Amendment Submission Update.**

**Resolution No: CW012-2022 Moved by: Henderson Seconded by: Sander**

*Be it resolved that Staff Report PD003-22 be received.*

**----Carried----**

- b. Staff Report PD004-22 submitted by the Manager of Planning and Development, re: 62 Centre Street – Zoning By-law Amendment and Consent Applications Submission.**

**Resolution No: CW013-2022 Moved by: Smith      Seconded by: Kiezebrink**

*Be it resolved that Staff Report PD004-22 be received: and  
That Council direct Staff to proceed with processing the subject application and  
scheduling a Public Meeting.*

**----Carried----**

- c. Staff Report PD005-22 submitted by the Manager of Planning and Development, re: Blocks 142 and 143 – Official Plan and Zoning By-law Amendment.**

The Fire Chief provided the following to Council for consideration:

- Essa Fire does not have capability to access structures higher than 4-5 stories
- Council will need to consider an increase to firefighting complement or utilizing services offered in Essa's Mutual Aid Agreement
- Additional training would be required for firefighters (elevator rescues, hi-rise firefighting techniques, standpipe, etc.)
- Purchase of additional equipment would have to be considered to better accommodate fighting fires in bigger structures

The Manager of Finance informed Council that a review of Development Charges was scheduled to take place in 2023, and that the consultant could include the specific equipment required by the Fire Department for Council's consideration in future rates.

**Resolution No: CW014-2022 Moved by: Keizebrink      Seconded by: Sander**

*Be it resolved that Staff Report PD005-22 be received: and  
That Council direct staff to proceed with processing the subject application and  
scheduling a Public Meeting.*

**----Carried----**

- d. Staff Report PD006-22 submitted by the Manager of Planning and Development, re: 170 Mill Street – Official Plan and Zoning By-law Amendment.**

The Chief Administrative Officer recommended that options surrounding traffic congestion for the neighbouring elementary school should be considered and/or investigated for this application.

**Resolution No: CW015-2022 Moved by: Smith      Seconded by: Sander**

*Be it resolved that Staff Report PD006-22 be received: and  
That Council direct staff to proceed with processing the subject application.*

**----Carried----**

- e. **Staff Report PD007-22 submitted by the Manager of Planning and Development, re: 3 Massey Street – Official Plan and Zoning By-law Amendment.**

The Fire Chief provided the following to Council for consideration:

- Essa Fire does not have capability to access structures higher than 4-5 stories
- Council will need to consider an increase to firefighting complement or utilizing services offered in Essa's Mutual Aid Agreement
- Additional training would be required for firefighters (elevator rescues, hi-rise firefighting techniques, standpipe, etc.)
- Purchase of additional equipment would have to be considered to better accommodate fighting fires in bigger structures

**Resolution No: CW016-2022 Moved by: Henderson Seconded by: Smith**

*Be it resolved that Staff Report PD007-22 be received: and  
That Council direct staff to proceed with processing the subject application and  
scheduling a Public Meeting.*

----Carried----

**5. PARKS AND RECREATION / COMMUNITY SERVICES**

- a. **Staff Report PR001-22 submitted by the Manager of Parks and Recreation, re: Township Planter Watering – 1-Year Pilot Project.**

**Resolution No: CW017-2022 Moved by: Sander Seconded by: Kiezebrink**

*Be it resolved that Staff Report PR001-22 be received: and  
That Council direct the Manager of Parks and Recreation to proceed with a 1-year Pilot  
Project for Township Staff, to fulfill the duties of watering the planters located within the  
Township of Essa in partnership with the Angus BIA and to water gardens previously  
maintained by the Horticultural Society and other volunteers.*

----Carried----

**6. FIRE AND EMERGENCY SERVICES**

**7. PUBLIC WORKS**

- a. **Staff Report PW002-22 submitted by the Manager of Public Works and the Manager of Parks and Recreation, re: Township of Essa Fleet Capital Purchase – Public Works and Parks and Recreation – Three 2022 Chevrolet Silverado 1500 4WD.**

**Resolution No: CW018-2022 Moved by: Sander Seconded by: Smith**

*Be it resolved that Staff Report PW002-22 be received: and  
That the quotation as received from Georgian Chevrolet Buick GMC for the Public  
Works and Parks & Recreation Departments fleet capital purchase be accepted in the  
amounts of \$83,322 and \$41,661 (excluding HST & licensing), for the purchase of three  
2022 Chevrolet Silverado pickup trucks in accordance with quoted specifications.*

----Carried----

**8. FINANCE**

- a. **Reduction of Securities – Nottawasaga Village (Stonemount) Subdivision – Block 124/125.**

**Resolution No: CW019-2022 Moved by: Henderson Seconded by: Smith**

*WHEREAS at its meeting of January 19, 2022 Council passed Motion CW005-2022 to reduce securities in relation to Nottawasaga Village (Stonemount) Subdivision Block 124/125; and  
WHEREAS the Township Engineer advised the municipality to further reduce securities in relation to Nottawasaga Village (Stonemount) Subdivision Block 124/125;  
NOW THEREFORE BE IT RESOLVED That Council approve a further reduction in securities as follows:*

<i>Current Securities Held by Township of Essa:</i>	<i>\$84,848.98</i>
<i>LESS Recommended Reduction:</i>	<i>\$67,630.43</i>
<i>Securities to be Retained by Township of Essa:</i>	<i>\$17,218.55</i>

*And,  
That the return of securities is conditional upon the Developer providing the municipality with a finalization of works with documentation provided to the Township for final approval.*

**----Carried----**

**9. CLERKS / BY-LAW ENFORCEMENT / IT**

**10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

- a. **Staff Report CAO004-22 submitted by the Chief Administrative Officer, re: Joint and Several Liability – Municipal Insurance.**

**Resolution No: CW020-2022 Moved by: Sander Seconded by: Kiezebrink**

*Be it resolved that Staff Report CAO004-22 be received; and  
That Council support the 2022 proposed resolution of AMO on the issue of joint and several liability and the impact on the municipal insurance; and  
That the proposed motion be presented to Council for adoption in its regular meeting of this date.*

**----Carried----**

**11. OTHER BUSINESS**

- a. **County’s Regional Government Review/Fire Service Review**

Council requested that the Chief Administrative Officer provide Council with a report outlining suggestions for the County of Simcoe’s Regional Government Review.

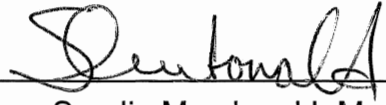
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12. **ADJOURNMENT**

**Resolution No: CW021-2022 Moved by: Smith      Seconded by: Henderson**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:23 p.m., to meet again on the 16<sup>th</sup> day of February, 2022 at 6:00 p.m.*

**----Carried-----**

  
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Sandie Macdonald, Mayor

  
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Lisa Lehr, Manager of Legislative Services