

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

**WEDNESDAY, MAY 15, 2019
6:00 p.m.**

MINUTES

A Committee of the Whole meeting was held on Wednesday May 15, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Keith White
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
C. Traynor-Richter, Manager of Finance
C. Ross Tustin, Fire Chief
D. Perreault, Manager of Public Works
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Smith declared an indirect interest on Item 11 (a) as he currently has an active fill permit.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. **Delegation**
Re: AMO/LAS Service Line Warranty Program
Service Line Warranties – Elise Dostal

Elise Dostal briefly explained to Council that AMO and LAS have partnered with Service Line Warranties of Canada to offer residents of Ontario municipalities a sewer and water lateral warranty service. She described the program as one that offers external sewer and water line warranty to homeowners of single family home dwellings to assist with their responsibilities for any repair(s) or replacement of their utility service lines at a reasonable cost. She stated that currently Service Line Warranties of Canada has partnered with many other municipalities and explained that she is looking for municipal endorsement by Council so that residents can see that it's a creditable program.

Mayor Macdonald thanked Elise for her presentation.

b. Delegation
Re: Farmland Tax Rate Reduction
John Morrison, Simcoe County Federation of Agriculture

John Morrison stated that farmlands are currently taxed at 25%. He expressed concern about the financial burden that this places on farmers. He advised Council that he will be making a delegation to County Council in the near future and would like to see Essa Council support the request of the Simcoe County Federation of Agriculture for a reduction in the farmland tax rate at the County level to from 25% to 20% in 2020.

Council thanked Mr. Morrison for his presentation and requested that the Manager of Finance provide a Staff Report for Council's consideration at the next meeting which would outline the impact on Essa.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

a. Staff Report PD028-19 submitted by the Planning Technician re: Site Plan – Proposed for 150 Mill St, Angus.

Resolution No: CW099-2019 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report PD028-19 be received; and
That Council does authorize the Planning and Development staff to continue to review and process the site plan application in due course.*

----Carried----

b. Staff Report PD029-19 submitted by the Planning Technician re: Site Plan S4/19 Submission – Block 13, Stonemount and Zoning By-law Amendment, Z3/19.

Resolution No: CW100-2019 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report PD029-19 be received; and
That Council does authorize staff to schedule a public meeting in accordance with the provisions of the Planning Act.*

----Carried----

c. Staff Report PD030-19 submitted by the Manager of Planning and Development, re: Model Home Agreement, Briarwood (Angus) Ltd.

Resolution No: CW101-2019 Moved by: Sander Seconded by: Henderson

*Be it resolved that Staff Report PD030-19 be received; and
That Council does authorize entering into a Model Home Agreement with Briarwood (Angus) Ltd. in order to allow for the construction of a total of 2 model homes, one on Lot 2 and one on Lot 3 fronting into the future 'Wakefield Boulevard'.*

----Carried----

5. PARKS AND RECREATION/ COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. **Staff Report PW019-19 submitted by the Manager of Public Works, re:
Resurfacing of 9th Line, Scotch Line and 5th Sideroad.**

Resolution No: CW102-2019 Moved by: Smith Seconded by: Sander

*Be it resolved that Staff Report PW019-19 be received; and
That Council does authorize the Manager of Public Works to prepare the
necessary tender for resurfacing of the 9th Line in Colwell and portions of the
Scotch Line and 5th Sideroad; and
That \$1,000,000.00 be taken from the Gas Tax Reserve account to fund this work.*

----Carried----

- b. **Staff Report PW020-19 submitted by the Manager of Public Works, re:
One-time Payment from the Ministry of Municipal Affairs and Housing.**

Resolution No: CW103-2019 Moved by: Smith Seconded by: Henderson

*Be it resolved that Staff Report PW020-19 be received; and
That Council does authorize staff to contact LAS to prepare the necessary tender in
order to convert the Township HPS streetlights to LED streetlights; and
That the one-time payment of \$676,935.00 from the Ministry of Municipal Affairs and
Housing be used to fund this project.*

----Carried----

8. FINANCE

- a. **Staff Report TR010-19 submitted by the Manager of Finance, re:
Statement of Treasurer – Remuneration 2018.**

Resolution No: CW104-2019 Moved by: Sander Seconded by: Henderson

*Be it resolved that Staff Report TR010-19 be received; and
That the Treasurer's Statement of Remuneration and Expenses of Council and
Members appointed by Council for the year ending December 31, 2018 be
received as circulated.*

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C020-19 submitted by the Clerk and the Manager of Public Works, re: DRAFT By-Law – Erection of Stop Signs; Repeals By-law 98-81 for Housekeeping Purposes.**

Resolution No: CW105-2019 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report C020-19 be received; and
That Council does authorize staff to bring a Draft By-law concerning the erection
of Stop Signs forward for adoption in the Regular Meeting of Council.*

----Carried----

- b. **Staff Report C021-19 submitted by the Clerk, re: Housekeeping Amendments – By-law 2019-34 and 2019-35.**

Resolution No: CW106-2019 Moved by: Sander Seconded by: Smith

Be it resolved that Staff Report C021-19 be received for information.

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. **Staff Report CAO020-19 submitted by the Chief Administrative Officer, re: Essa Challenge Golf Tournament Gifts and Prizes.**

Motion as Amended:

Resolution No: CW107-2019 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report CAO020-19 be received; and
That Council does not authorize staff to purchase Essa Township shirts; and
That Council does authorize staff to purchase golf balls as gifts for the registered
participants.*

----Carried----

11. OTHER BUSINESS

Deputy Mayor Smith declared an indirect interest in Item 11 (a). He vacated his seat for this portion of the meeting, and did not vote or participate in any discussions.

- a. **Excessive Dump Trucks – 3rd Line Dead End**

Mayor Macdonald provided Council with a brief background in regards to the NVCA issued fill permit for the property located at 6651 3rd Line. She stated that Council had been receiving complaints with respect to noise, wear and tear on the road system, dust, and safety issues with respect to the entrance/exit from properties fronting the 3rd Line surrounding the location due to the high volume of dump trucks bringing fill to the location.

The Manager of Public Works advised Council that the NVCA regulates this property, and that it was the NVCA that issued the fill permit. He further explained that Essa Township's Site Alteration and Fill By-law does not apply to this property or any property that is regulated by the NVCA.

Council requested that Staff provide a report for their consideration in respect of this issue.

Deputy Mayor Smith resumed his seat for the remainder of the meeting.

b. Baxter Public School – Aboriginal Day “Water Walk” (June 21, 2019)

Deputy Mayor Smith informed Council and members of the public that Baxter Public School was participating in a “Water Walk” in recognition of Aboriginal Day on June 21, 2019.

c. Request for Speed Limit Reduction – 20th Sideroad

Council requested that a staff report be brought forward in respect of a speed limit reduction on the 20th Sideroad, west of County Road 56.

12. ADJOURNMENT

Resolution No: CW108-2019 Moved by: Smith Seconded by: Sander

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:12 p.m. to meet again on the 5th day of June, 2019 at 6:00 p.m.

----Carried----



Sandie Macdonald, Mayor



Lisa Lehr, Clerk