

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, MARCH 9, 2022**

MINUTES

A Committee of the Whole meeting was held virtually on Wednesday, March 9, 2022 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
A. Powell, Manager of Planning and Development
C. Traynor, Manager of Finance
R. Rosilius, Deputy Treasurer
D. Burgin, Fire Chief
M. Mikael, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
K. Pascoe, Deputy Clerk
L. Lehr, Manager of Legislative Services

Guests: Tyler Kawall, Innovative Planning Solutions (IPS Consulting Inc.)

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Delegation – Martin Myler
re: Parking Concerns

Mr. Myler was in attendance to voice his concerns about parking and snow removal on Stonemount Road. He expressed concern about a windrow hazard created from snowploughing, motorists parking on the street and its effect on drainage to the catch basin.

Mayor Macdonald thanked Mr. Myler for attending and referred the matter to the Manager of Public Works to investigate a viable solution for the residents.

See separate set of minutes.

c. Public Meeting – Zoning By-law Amendment (no. Z4/19) and Draft Plan of Subdivision.

re: 68 Gold Park Gate, Angus.

See separate set of minutes.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

5. PARKS AND RECREATION / COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

a. Staff Report FD002-22 submitted by the Fire Chief, re: Purchase of a Replacement Chief Vehicle as Part of Budget Approval 2022.

Resolution No: CW028-2022 Moved by: Smith Seconded by: Henderson

*Be it resolved that Staff Report FD002-22 be received: and
That Council authorize the Fire Chief to purchase a 2022 Chevrolet Silverado RST at
the purchase price of \$54,788.00 excluding applicable taxes and licensing.*

----Carried----

7. PUBLIC WORKS

**a. Staff Report PW003-22 submitted by the Manager of Public Works,
re: Award of Tender – 2022 Street Sweeping.**

Resolution No: CW029-2022 Moved by: Kiezebrink Seconded by: Sander

*Be it resolved that Staff Report PW003-22 be received: and
That the quotation as received from Glen's Sweeping Ltd. for the 2022 Street
Sweeping RFQ be accepted in the amount of \$35,999.00 (excluding HST) as per
Township specifications, contingent upon WSIB Clearance Certificate and a copy of
Insurance being provided to the Municipality; and
That Council authorize the Roads Supervisor to arrange for the necessary works to be
completed.*

----Carried----

- b. **Staff Report PW004-22 submitted by the Manager of Public Works,
re: Award of Tender – 2022 Dust Suppressant Application.**

Resolution No: CW030-2022 Moved by: Smith Seconded by: Sander

*Be it resolved that Staff Report PW004-22 be received: and
That the quotation as received from Den-Mar Brines Ltd. be accepted in the amount of \$33,000.00 (excluding HST), to supply and place Calcium Chloride Dust Suppressant on the Township's gravel roads, contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township, to the Township's satisfaction.*

----Carried----

- c. **Staff Report PW005-22 submitted by the Manager of Public Works,
re: Award of Quotation – 2022 Granular Gravel Supply.**

Resolution No: CW031-2022 Moved by: Kiezebrink Seconded by: Henderson

*Be it resolved that Staff Report PW005-22 be received: and
That the quotation as received from Duivenvoorden Haulage Ltd. be accepted in the amount of \$347,340.00 (excluding HST), to supply and place Granular 'A' Gravel on various locations within the Township limits, and to deliver to stockpile granular for supply, contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township, to the Township's satisfaction.*

----Carried----

- d. **Staff Report PW006-22 submitted by the Manager of Public Works,
re: Water Reservoir Repairs – Angus Brownley Pumphouse.**

Resolution No: CW032-2022 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report PW006-22 be received: and
That the quotation as received from Perma-Seal Contracting for the repairs and re-parging of the Brownley Pumphouse Cell # 2,3 and 4 be accepted in the amount of \$96,700.00 (excluding HST).*

----Carried----

- e. **Staff Report PW007-22 submitted by the Manager of Public Works,
re: Award of Quotation – 2022 Double Surface Treatment (Combined).**

Resolution No: CW033-2022 Moved by: Kiezebrink Seconded by: Sander

*Be it resolved that Staff Report PW007-22 be received: and
That the quotation as received from Duncor Enterprises Inc. be accepted in the amount of \$352,097.60 (excluding HST and 50mm shoulder granular), to complete the 2022 double surface treatment projects, contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township, to the Township's satisfaction.*

----Carried----

- f. **Correspondence submitted by Ontario Clean Water Agency (OCWA), re: Schedule 22 Summary Reports (2021) and Section 11 Annual Reports (2021) for the Angus, Baxter and Thornton Drinking Water Systems.**

Resolution No: CW034-2022 Moved by: Henderson Seconded by: Smith

Be it resolved that the 2021 Schedule 22 Summary Reports and the 2021 Section 11 Annual Reports from the Ontario Clean Water Agency for the Angus, Baxter and Thornton Drinking Water and Distribution Systems be received; and That a notice be posted on the Township's website stating that the 2021 Summary Reports are available for inspection at the Administration Centre or on the Township website by any member of the public during normal business hours, at no charge.

----Carried----

8. FINANCE

- a. **Staff Report TR002-22 submitted by the Manager of Finance, re: Statement of Treasurer – Remuneration 2021.**

Resolution No: CW035-2022 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that Staff Report TR002-22 be received: and That the Treasurer's Statement of Remuneration and Expenses of Council and Members appointed by Council for the year ending December 31, 2021 be received as circulated.

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C002-22 submitted by the Manager of Legislative Services, re: Election Sign By-law Review.**

Resolution No: CW036-2022 Moved by: Smith Seconded by: Kiezebrink

Be it resolved that Staff Report C002-22 be received: and That Council direct staff to further amend the Draft By-law and provide an additional Staff Report for Council's consideration of approval at the next Committee of the Whole meeting.

----Carried----

- b. **Staff Report C003-22 submitted by the Deputy Clerk, re: Request for Sponsorship – Canadian Armed Forces Day and Air Show – June 18 and 19, 2022.**

Resolution No: CW037-2022 Moved by: Smith Seconded by: Kiezebrink

Be it resolved that Staff Report C003-22 be received: and That Council approve a sponsorship in the amount of \$4,000.00 for the 2022 Canadian Armed Forces Day and Air Show.

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. Staff Report CAO007-22 submitted by the Chief Administrative Officer, re: County of Simcoe Fire Services Review.**

Resolution No: CW037-2022 Moved by: Smith Seconded by: Kiezebrink

*Be it resolved that Staff Report CAO007-22 be received: and
That Council direct staff to:*

- a) investigate and attempt to enhance data collection on types of calls, response and outcome with the County of Simcoe,*
- b) continue to pursue training opportunities with other municipalities, such as, neighbours New Tecumseth and Springwater,*
- c) investigate shared services with neighbours,*
- d) prepare for a new Station 2 Firehall in Angus, and*
- e) forward Essa comments on the County's Fire Services Review Report to the County of Simcoe.*

----Carried----

- b. Staff Report CAO009-22 submitted by the Chief Administrative Officer, re: Proposed Mileage Rate Increase.**

Resolution No: CW038-2022 Moved by: Sander Seconded by: Henderson

*Be it resolved that Staff Report CAO009-22 be received: and
That Council approve increasing the rate for staff using their personal vehicles to conduct Township business from \$0.58 per km to \$0.61 per km due to the increase in fuel costs and other maintenance expenses associated with operating such vehicles.*

----Carried----

11. OTHER BUSINESS

- a. Council Recognition of Clerk's Department**

Council commended the Clerk's Department staff for their initiative, creativity and dedication to building and providing residents with a new Township website. The Clerk thanked Council for the recognition of her team and informed Council and those in attendance that the new website would be live on March 17, 2022.

- b. #ITSTARTS Campaign**

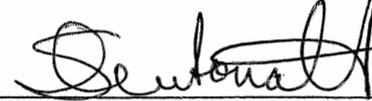
Council and staff of the Township of Essa showed their support towards the International Day for the Elimination of Racial Discrimination. #ITSTARTS aims to raise awareness about the value and importance of developing welcoming communities in Simcoe County.

12. ADJOURNMENT

Resolution No: CW039-2022 Moved by: Smith Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:09 p.m., to meet again on the 23rd day of March, 2022 at 6:00 p.m.

----Carried-----



Sandie Macdonald, Mayor



Lisa Lehr, Manager of Legislative Services