

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING**

**WEDNESDAY, APRIL 1, 2020  
6:00 p.m.**

**MINUTES**

A Meeting of Council was held on Wednesday, April 1, 2020 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith (electronic participation)  
Councillor Keith White (electronic participation)  
Councillor Henry Sander (electric participation)  
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
L. Lehr, Clerk  
K. Pascoe, Deputy Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:54 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Deputy Mayor Michael Smith declared an interest on Item 9 (d) as he has familial relations with a member of staff.

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR084-2020 Moved by: Sander Seconded by: Henderson**

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
That the minutes of the Committee of the Whole and Regular Council meetings held on the 25<sup>th</sup> day of March, 2020 be adopted as circulated.*

----Carried----

**4. CONSENT AGENDA**

**Resolution No: CR085-2020 Moved by: White Seconded by: Sander**

*Be it resolved that the items listed in the Consent Agenda dated April 1, 2020 be received for information; and  
That Item A4 be moved to section B of the Consent Agenda for a letter of support to be forwarded to the Town of Grimsby in respect of their resolution "Suspend Time-of-Use Electricity Billing".*

----Carried----

5. **COMMITTEE REPORTS**
6. **PETITIONS**
7. **MOTIONS AND NOTICES OF MOTIONS**

a. **National Hospice Palliative Care Awareness Week**

**Resolution No: CR086-2020 Moved by: Henderson Seconded by: Sander**

*WHEREAS* May 4-10, 2020 has been designated as National Hospice Palliative Care Awareness Week and is supported by Matthews House Hospice; and  
*WHEREAS* the week of May 4-10, 2020 focuses on living your life and living it well, right to the end. People are encouraged to learn more about Hospice Palliative Care and Advance Care Planning; and  
*WHEREAS* the Township of Essa recognizes the importance of awareness and education about the network of palliative care service within the community;  
*NOW THEREFORE BE IT RESOLVED THAT* Council of the Corporation of the Township of Essa hereby proclaims the week of May 4-10, 2020 as "Compassionate Communities Awareness Week," and encourages all citizens to participate by learning more about hospice palliative care and support in our area.

----Carried----

b. **Winter Parking Restrictions**

**Resolution No: CR087-2020 Moved by: Henderson Seconded by: Sander**

*WHEREAS* the Township of Essa Parking By-law 2005-96 contains provisions in respect of Winter Parking Restrictions which come into effect from November 1<sup>st</sup> to May 1<sup>st</sup> each calendar year, to allow for snow removal and winter operations; and  
*WHEREAS* the Province, the County of Simcoe, and the Township of Essa have all declared a State of Emergency in response to the COVID-19 Pandemic, under the Emergency Management and Civil Protection Act; and  
*WHEREAS* Council deems it to be in the best interests of the public to exercise compassion to its residents during this time;  
*NOW THEREFORE BE IT RESOLVED THAT* Council hereby lifts its Winter Parking Restrictions for the period of April 1 to May 1, 2020, in an effort to accommodate those affected by COVID-19.

----Carried----

c. **Increase to Part Time MLEO Hours During COVID-19**

**Resolution No: CR088-2020 Moved by: White Seconded by: Smith**

*BE IT RESOLVED THAT* Council approve the request of the Clerk, to temporarily increase the Part Time By-law Officer's hours from 45 hours bi-weekly to 60 hours bi-weekly, to assist the municipality in respect of increased enforcement issues resulting from the COVID-19 Pandemic; and  
*THAT* once the State of Emergency has been lifted, the hours return to 45 hours bi-weekly.

----Carried----

**d. Council Request – Advertising “We Must Do More”**

**Resolution No: CR089-2020 Moved by: Smith Seconded by: Henderson**

*WHEREAS on March 17th, 2020, the Province of Ontario declared a provincial emergency, and the County of Simcoe followed suit on March 18<sup>th</sup>; and  
WHEREAS on March 30th, the Township of Essa declared its own emergency under the Emergency Management and Civil Protection Act in reaction to the COVID-19 global pandemic which has now impacted on our area;  
NOW THEREFORE BE IT RESOLVED THAT Council of the Township of Essa wishes to reinforce the importance of our actions and that we must do more by staying at home except for essential reasons, frequent handwashing, maintaining a physical distance of 2 metres and supporting the vulnerable; and  
THAT Council hereby requests that businesses, service organizations and churches help spread this message through use of their own advertising devices, and furthermore, that Council authorizes the purchase of advertising means to also spread this message if necessary, throughout the municipality, in an amount not to exceed \$5,000.*

**----Carried----**

**8. UNFINISHED BUSINESS**

**9. BY-LAWS**

**a. By-law 2020-27**

**Resolution No: CR090-2020 Moved by: Henderson Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2020-27, that being a By-law to Delegate Powers to the Chief Administrative Officer during the COVID-19 Pandemic; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried----**

**b. By-law 2020-28**

**Resolution No: CR091-2020 Moved by: Sander Seconded by: White**

*Be it resolved that leave be granted to introduce By-law 2020-28, that being a By-law to amend the Township's Zoning By-law 2003-50; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried----**

**c. By-law 2020-29**

**Resolution No: CR092-2020 Moved by: White Seconded by: Henderson**

*Be it resolved that leave be granted to introduce By-law 2020-29, that being a By-law to amend (Amendment #1) the Subdivision Agreement with SanDiego Homes Inc. (dated October 16, 2017) for the SanDiego Homes Subdivision, being Part of Lot 31, Concession 3, Township of Essa, County of Simcoe; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**---Carried---**

Deputy Mayor Smith declared an interest on Item 9(d). He did not participate in any discussion or vote on the item.

**d. By-law 2020-30**

**Resolution No: CR093-2020 Moved by: Sander Seconded by: Henderson**

*Be it resolved that leave be granted to introduce By-law 2020-30 as amended, that being a By-law to establish terms and conditions of employment and employment policies for employees of the Corporation of the Township of Essa; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**---Carried---**

Deputy Mayor Smith resumed his participation for the remainder of the meeting.

**10. QUESTIONS**

**11. CLOSED SESSION**

**12. CONFIRMATION BY-LAW**

**By-law 2020-31**

**Resolution No: CR094-2020 Moved by: Henderson Seconded by: Smith**

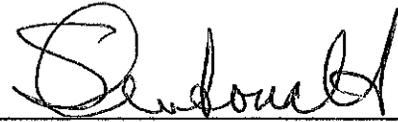
*Be it resolved that leave be granted to introduce By-law 2020-31, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 1<sup>st</sup> day of April, 2020; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

13. **ADJOURNMENT**

**Resolution No: CR095-2020 Moved by: Smith      Seconded by: Henderson**

*Be it resolved that this meeting of the Council of the Township of Essa adjourn at 7:12 p.m. to meet again on the 15<sup>th</sup> day of April, 2020 following Committee of the Whole.*

**----Carried----**



Sandie Macdonald, Mayor



Lisa Lehr, Clerk