

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL COMMITTEE OF THE WHOLE MEETING**

**WEDNESDAY, JANUARY 20, 2021
MINUTES**

A Committee of the Whole meeting was held virtually on Wednesday, January 20, 2021 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald (electronic)
Deputy Mayor, Michael Smith (electronic)
Councillor Keith White (electronic)
Councillor Henry Sander (electronic)
Councillor Ron Henderson (electronic)

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)
C. Traynor, Manager of Finance (electronic)
R. Rosilius, Deputy Treasurer (electronic)
M. Mikael, Manager of Public Works (electronic)
A. Powell, Manager of Planning and Development (electronic)
J. Coleman, Manager of Parks and Recreation (electronic)
L. Wark, CEO Essa Public Library (electronic)
C. Ross Tustin, Fire Chief (electronic)
K. Pascoe, Deputy Clerk (electronic)
L. Lehr, Clerk (electronic)

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting following the adjournment of the Special Budget Meeting at 3:59 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

5. PARKS AND RECREATION / COMMUNITY SERVICES

- a. **Staff Report PR001-21 submitted by the Manager of Parks and Recreation, re: Angus and Thornton Arena Pro-Shop.**

Resolution No: CW001-2021 Moved by: Henderson Seconded by: Smith

Be it resolved that Staff Report PR001-21 be received; and

That Council authorize the Manager of Parks and Recreation to open a competition with a Request for Proposals for the lease of space inside the Angus and Thornton Arenas after March 31, 2021.

----Carried----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. Staff Report C001-21 submitted by the Clerk, re: Letter of Support – Town of Innisfil Application for Broadband Infrastructure Funding.**

Resolution No: CW002-2021 Moved by: Smith Seconded by: Sander

*Be it resolved that Staff Report C001-21 be received; and
That Council of the Township of Essa support the application submitted by the Town of Innisfil to secure funding for their proposed Broadband Infrastructure Project.*

----Carried----

- b. Staff Report C002-21 submitted by the Clerk, re: By-law Enforcement Activity Summary (September 15 – December 31, 2020).**

Resolution No: CW003-2021 Moved by: Henderson Seconded by: White

Be it resolved that Staff Report C002-21 be received for information.

----Carried----

- c. Staff Report C003-21 submitted by the Clerk, re: Changes to Closed Meeting Investigator Fees.**

Resolution No: CW004-2021 Moved by: White Seconded by: Sander

Be it resolved that Staff Report C003-21 be received for information.

----Carried----

- d. **Staff Report C004-21 submitted by the Deputy Clerk, re: Request for Council Support of Application by Xplornet – Universal Broadband Fund Stream.**

Resolution No: CW005-2021 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report C004-21 be received; and
That Council support the application of Xplornet to secure funding through the federal government under the Universal Broadband Fund Stream for their proposed Project;
and
That Staff be authorized to provide the requested letter.*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. **Staff Report CAO001-21 submitted by the Chief Administrative Officer, re: Council Policies.**

Resolution No: CW006-2021 Moved by: White Seconded by: Smith

Be it resolved that Staff Report CAO001-21 be received for information.

----Carried----

11. OTHER BUSINESS

- a. **Support for Applications – Broadband Infrastructure Projects in Essa**

Council provided non-financial blanket support for applications submitted in respect of the Universal Broadband Infrastructure Funding Program. They requested that the Clerk's Department bring a report forward in the future listing the details of each applicant with project details.

- b. **Township Marketing Materials**

Council directed staff to bring a report forward in respect of marketing materials (with costs) to replace Township pins.

12. ADJOURNMENT

Resolution No: CW007-2021 Moved by: White Seconded by: Smith

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 4:09 p.m. to meet again on the 3rd day of February, 2021 at 6:00 p.m.

----Carried----



Sandie Macdonald, Mayor



Lisa Lehr, Clerk