

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

WEDNESDAY, DECEMBER 4, 2019

MINUTES

A Committee of the Whole meeting was held on Wednesday, December 4, 2019, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Councillor Keith White
Councillor Henry Sander
Deputy Mayor Michael Smith
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
A. Powell, Manager of Planning and Development
B. Morrison, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
C. Traynor-Richter, Manager of Finance
C. Ross Tustin, Fire Chief
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Smith declared a conflict of interest on Items 3(b) and 7 (a) as he has an active fill permit.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Staff Commendations

Re: Matt Cotter and Elizabeth Davis

Council recognized the contributions of Matt Cotter, Municipal Law Enforcement Officer, and Elizabeth Davis, Building and Planning Coordinator, on their commitment to the Township of Essa.

Deputy Mayor Smith declared a conflict on Item 3(b). He vacated his seat for this portion of the meeting, and did not participate in any discussion or vote on this Item.

b. Delegation – Goodmans LLP

Matthew Lakatos-Hayward, Associate/Goodmans LLP
Alex Silva and Maria Celeste Cruz
Re: Draft Fill By-law

Matthew Lakatos-Hayward, Goodmans LLP, and Alex Silva appealed to Council for consideration of recommendations to be included in the Draft Site Alteration and Fill By-law, of which they stated would assist farmers with restoring their lands in a timely fashion in addition to reducing "nuisance" to surrounding properties. The recommendations are as follows:

- 1) Reject the proposed annual limit of 1,000 cubic metres of fill and replace with a limitation on the number of loads per year.
- 2) Maintain the existing framework for fees and security so as to alleviate financial constraints on farmers wishing to restore their properties.
- 3) Add a "notwithstanding" clause to grandfather existing permit holders to allow them to proceed with importing fill under the original permit(s) issued under the Township's existing Site Alteration and Fill By-law.

Council thanked Matthew and Alex for their presentation.

Deputy Mayor Smith resumed his seat.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD056-19 submitted by the Manager of Planning and Development, re: Zoning By-law Amendment – 150 Mill Street, Angus.**

Resolution No: CW218-2019 Moved by: White Seconded by: Henderson

*Be it resolved that Staff Report PD056-19 be received; and
That Council approve an amendment to the Township's Zoning By-law 2003-50, to permit a C2 – Core Commercial, Special Provision '(C2-3)' on lands known as 150, 152, 154, 156 Mill Street, and 9 and 11 River Drive, in Angus (herein referred to as the 'subject lands').*

----Carried----

- b. **Staff Report PD058-19 submitted by the Manager of Planning and Development, re: 365 Centre Street – Briarwood (Angus) Ltd. - Request to Enter into Earthworks Agreement.**

Resolution No: CW219-2019 Moved by: Smith Seconded by: Sander

*Be it resolved that Staff Report PD058-19 be received; and
That Council authorize staff to proceed with the process of preparing an Earthworks Agreement, so that the Township can enter into said Earthworks Agreement with Briarwood (Angus) Ltd. for the lands legally known as Part of the East Half of Lot 31 Concession 4, municipally known as 365 Centre Street, in Angus, following Briarwood (Angus) Ltd. being in receipt of approval from the Ministry of the Environment, Conservation and Parks; therefore allowing Briarwood to post an initial \$294,000.00 in securities to support the required works detailed for Stage 1 and Stage 2 only, in this Agreement; and once the Township's Engineer has provided written clearance/approval.*

----Carried----

5. PARKS AND RECREATION/ COMMUNITY SERVICES

- a. Staff Report PR008-19 submitted by the Manager of Parks and Recreation, re: Thornton Minor Hockey Ice Turn Back.**

Resolution No: CW220-2019 Moved by: Sander Seconded by: Henderson

*Be it resolved that Staff Report PR008-19 be received; and
That Council authorize the turn back of ice time from Thornton Minor Hockey Association as identified in this Report.*

----Carried----

- b. Staff Report PR009-19 submitted by the Manager of Parks and Recreation, re: Township of Essa Trails Map Brochure.**

Resolution No: CW221-2019 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report PR009-19 be received; and
That Council approve the distribution and promotion of the attached brochure "Township of Essa Trails Map" throughout municipal facilities at a cost of \$234.38 plus tax for 500 copies to come from the 2019 budget.*

----Carried----

- c. Staff Report PR010-19 submitted by the Manager of Parks and Recreation, re: Addition of Salt/Sand to Angus Arena Parking Lot.**

Resolution No: CW222-2019 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report PR010-19 be received; and
That Council approve the spreading and distribution of pickled sand in the Angus Arena parking lot at a cost \$180.00 plus H.S.T. per application, and the spreading and distribution of pure salt (ice storms) at a cost of \$275.00 plus H.S.T. per application from the period of December 1, 2019 to April 15, 2020.*

----Carried----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

Deputy Mayor Smith declared a conflict on this Item. He removed himself from Council Chambers for this portion of the meeting and did not participate in any discussion or vote on the Item.

- a. Staff Report PW040-19 submitted by the Manager of Public Works, re: Draft Site Alteration and Fill By-law.**

Recorded vote requested by Councillor Henderson.

Opposed
Councillor Henderson

In Favour
Councillor Sander
Councillor White
Mayor Macdonald

Abstained from Vote due to Conflict
Deputy Mayor Smith

MOTION AS AMENDED:

Resolution No: CW223-2019 Moved by: White Seconded by: Sander

*Be it resolved that Staff Report PW040-19 be received; and
That Sections 8 and 12.10 of the draft Site Alteration and Fill By-law be amended as
directed by Council; and
That Council approve implementing the Draft Township Site Alteration and Fill By-
law, as amended.*

----Carried----

Deputy Mayor Smith resumed his seat for the remainder of the meeting.

- b. **Staff Report PW041-19 submitted by the Manager of Public Works,
re: Purchase of Sidewalk Tractor and Attachments.**

Resolution No: CW224-2019 Moved by: White Seconded by: Henderson

*Be it resolved that Staff Report PW041-19 be received; and
That Council approve the purchase of a Mclean MV4 Sidewalk Tractor and
attachments from Cubex in Brantford at a cost of \$164,151.81 plus H.S.T.*

----Carried----

8. FINANCE

- a. **Staff Report TR023-19 submitted by the Deputy Treasurer, re: Municipal
Modernization Program Application.**

Resolution No: CW225-2019 Moved by: White Seconded by: Sander

*WHEREAS municipal staff have identified the need for Professional Consultant
Services in updating the current Asset Management Plan as part of the 2020
Municipal Budget; and*

*WHEREAS the Province of Ontario has announced funding in 2020 as part of the
Municipal Modernization Program; and
Whereas staff have prepared Report TR023-19, of which outlines the objectives of
the application for the anticipated funding.*

*NOW THEREFORE BE IT RESOLVED THAT Staff Report TR023-19 be received
and that Council supports the application being submitted to fund the professional
consultant services related to the Township of Essa's Asset Management Plan.*

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. Staff Report C037-19 submitted by the Clerk, re: Temporary Signs on Municipal Property.**

Resolution No: CW226-2019 Moved by: Smith Seconded by: Henderson

*Be it resolved that Staff Report C037-19 be received; and
That Council authorize staff to permit the placement of temporary signs on municipal property located in front of municipal facilities and parks only where the advertisement is for events and programs hosted by and/or on behalf of the municipality and other government agencies, in addition to non-profit/charitable events, for a period of no longer than 2 months.*

----Carried----

- b. Staff Report C038-19 submitted by the Clerk, re: Draft 2020 Council and Committee of the Whole Meeting Schedule.**

Resolution No: CW227-2019 Moved by: Smith Seconded by: Sander

*Be it resolved that Staff Report C038-19 be received; and
That Council approve the 2020 Council and Committee of the Whole Meeting Schedule as amended.*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. Staff Report CAO058-19 submitted by the Chief Administrative Officer, re: Request for (In-Kind) Donation of Gravel to Utopia Gristmill.**

Resolution No: CW228-2019 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report CAO058-19 be received; and
That Council authorize Roads Department staff to deliver 60 m³ of A-gravel from our storage area to the Utopia Gristmill Trail.*

----Carried----

- b. Staff Report CAO059-19 submitted by the Chief Administrative Officer, re: Public Transit (Bus) Tender Results.**

Resolution No: CW229-2019 Moved by: White Seconded by: Henderson

*Be it resolved that Staff Report CAO059-19 be received; and
That Council approve continuing to study the feasibility of providing public transportation in much the same manner as New Tecumseth as opposed to issuing a new Request for Proposals for either an accessible van or cut-away bus, for a period of 5 years with possible extensions, to run an Angus community route weekday mornings (3 runs) and late afternoons/evenings (3 runs) at an established cost of \$380,000 including a service contract, 2 used buses, bus stop improvements and a staff member.*

----Carried----

- c. **Staff Report CAO060-19 submitted by the Chief Administrative Officer,
re: Municipal Land Inventory.**

Resolution No: CW230-2019 Moved by: Sander Seconded by: White

*Be it resolved that Staff Report CAO060-19 be received; and
That Council direct staff to report further on property matters.*

----Carried----

- d. **Staff Report CAO061-19 submitted by the Chief Administrative Officer,
re: Update on Honeywell's Comprehensive Energy Retrofit and Facility
Renewal Upgrade Project.**

Resolution No: CW231-2019 Moved by: Henderson Seconded by: Sander

*Be it resolved that Staff Report CAO061-19 be received for information; and
That Council authorize the issuance of the required certificate of completion for the
Honeywell Project in order to commence payment for services.*

----Carried----

11. OTHER BUSINESS

- a. **Thornton Firefighters Breakfast – December 14 and 15, 2019**

Councillor White reminded those in attendance of the upcoming Thornton Firefighters Breakfast. The breakfast is scheduled to take place on December 14 and 15, 2019.

- b. **Fundraising Hockey Game – Nottawasaga OPP vs. Nottawasaga Pines
Secondary School**

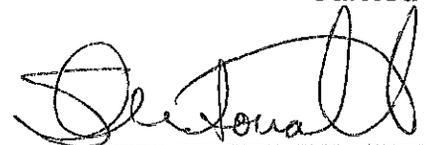
Mayor Macdonald advised that the fundraising hockey game was a great success with many in attendance. She stated that proceeds raised from the event are contributed to mental health initiatives at the Nottawasaga Pines Secondary School.

12. ADJOURNMENT

Resolution No: CW232-2019 Moved by: Smith Seconded by: Henderson

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa
adjourn at 6:50 p.m. to meet again on the 18th day of December, 2019 at 6:00 p.m.*

----Carried----



Sandie Macdonald, Mayor



Lisa Lehr, Clerk