

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
SPECIAL MEETING OF COUNCIL  
WEDNESDAY, JULY 13, 2022**

**MINUTES**

A Special Meeting of Council was held in-person on Wednesday, July 13, 2022, in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Ron Henderson

Staff in attendance: C. Healey Dowdall, Chief Administrative Officer

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 5:02 p.m.

The Chief Administrative Officer informed Council and those in attendance that the Clerk delegated the powers and duties as assigned under section 228(4) of the *Municipal Act*, 2001, to the Chief Administrative Officer for the Special Meeting of Council.

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. CLOSED SESSION**

**Resolution No: CW087-2022 Moved by: Smith Seconded by: Kiezebrink**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- *Personal Matters about an Identifiable Individual [s.239(2)(b)]*
- *Labour Relations or Employee Negotiations [s.239(2)(d)]*
- *Advice Subject to Solicitor-Client Privilege [s.239(2)(f)]*

----Carried----

Council proceeded into Closed Session at 5:03 p.m.

**Motion to Rise and Report from Closed Session Deliberations of July 13, 2022.**

**Resolution No: CW088-2022 Moved by: Henderson Seconded by: Sander**

*Be it resolved that Council rise and report from the Closed Session Meeting at 5:33 p.m.*

----Carried----

- a. **PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]  
LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS [s.239(2)(d)]  
ADVICE SUBJECT TO SOLICITOR-CLIENT PRIVILEGE [s.239(2)(f)]  
Confidential Staff Report CAO024-22 submitted by the Chief  
Administrative Officer, re: Staff.**

**MOTION AS AMENDED**

**Resolution No: CW089-2022 Moved by: Smith Seconded by: Kiezebrink**

*Be it resolved that Confidential Staff Report CAO024-22 be received; and  
That Council authorize the Chief Administrative Officer to proceed with Option  
No. 2 as amended.*

----Carried----

**4. CONFIRMATION BY-LAW**

**By-law 2021-41**

**Resolution No: CW090-2022 Moved by: Smith Seconded by: Kiezebrink**

*Be it resolved that leave be granted to introduce By-law 2022-41, that being a By-law  
to confirm the proceedings of the Special Meeting of Council held on this 13<sup>th</sup> day of  
July, 2022; and that said By-law be read a first, and taken as read a second and third  
time and finally passed.*

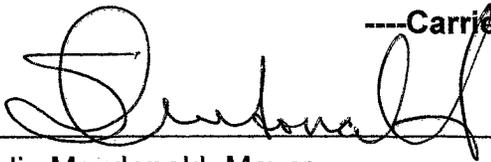
----Carried----

**5. ADJOURNMENT**

**Resolution No: CW091-2022 Moved by: Smith Seconded by: Henderson**

*Be it resolved that this Special Meeting of Council of the Township of Essa adjourn at  
5:35 p.m.*

----Carried----

  
\_\_\_\_\_  
Sandie Macdonald, Mayor

  
\_\_\_\_\_  
Colleen Healey Dowdall, Chief Administrative Officer