

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING  
WEDNESDAY, FEBRUARY 6, 2019**

**MINUTES**

A Regular Council meeting was held on Wednesday, February 6, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Keith White  
Councillor Henry Sander  
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer  
C. Healey, Manager of Planning and Development  
C. Mohr, Manager of Finance  
B. Morrison, Road Supervisor  
L. Lehr, Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 3:54 p.m.

**12. CLOSED SESSION**

**They proceeded into Closed Session discussions.**

**Resolution No: CR013-2019 Moved by: Smith Seconded by: White**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to personal matters about an identifiable individual, and labour relations or employee negotiations.*

Council rose from Closed Session at 4:11 p.m. and proceeded to Committee of the Whole at 6:00 p.m.

Council reconvened in Regular Council at 7:17 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR014-2019 Moved by: Sander Seconded by: Smith**

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
That the minutes of the Special, Committee of the Whole and Regular Council meetings held on the 16<sup>th</sup> day of January, 2019 be adopted as circulated.*

**----Carried----**

4. **PRESENTING, REFERRING OR PASSING OF ACCOUNTS**

5. **CONSENT AGENDA**

**Resolution No: CR015-2019 Moved by: Henderson Seconded by: Smith**

*Be it resolved that the items listed in the Consent Agenda dated February 6<sup>th</sup>, 2019 be approved as presented, and that the necessary action be taken.*

**----Carried----**

6. **COMMITTEE REPORTS**

a. **Nottawasaga Police Services Board**

**Resolution No: CR016-2019 Moved by: White Seconded by: Henderson**

*Be it resolved that the minutes of the Nottawasaga Police Services Board from their meeting of November 28, 2018 be received.*

**----Carried----**

7. **PETITIONS**

8. **MOTIONS AND NOTICES OF MOTIONS**

a. **Angus Farmers' Market – Municipally Significant Event**

**Resolution No: CR017-2019 Moved by: White Seconded by: Henderson**

*WHEREAS the Angus Farmers' Market Committee was formed in 2016 as a branch under the umbrella of the Edible Essa Committee established by the Essa Public Library; and WHEREAS the Angus Farmers' Market Committee has successfully organized the Angus Farmers' Market events which have grown substantially in numbers, originally hosting three events in 2016 and five events in 2017, with seven events being held in 2018 and 8 events planned in 2019; and*

*WHEREAS Council of the Corporation of the Township of Essa recognizes that the Angus Farmers' Market itself is a benefit to the community as a whole, deeming it to be a municipally significant event;*

*NOW THEREFORE BE IT RESOLVED THAT due to the significance of the Angus Farmers' Market and the impact that the events have on the residents and communities within Essa Township, Council authorize staff to ensure that this event is covered under the Township's liability insurance as a municipally sponsored event.*

**----Carried----**

9. **UNFINISHED BUSINESS**

**10. BY-LAWS**

**a. By-law 2019-05**

**Resolution No: CR018-2019 Moved by: Sander Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2019-05, that being a By-law to appoint a Deputy Clerk / Accessibility Coordinator, and to repeal By-law 2015-89; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**---Carried---**

**b. By-law 2019-06**

**Resolution No: CR019-2019 Moved by: White Seconded by: Henderson**

*Be it resolved that leave be granted to introduce By-law 2019-06, that being a By-law to authorize the Issuance of the Certificate of Maintenance and Final Acceptance (Underground Works) Brownley Meadows Subdivision – Phase 2, Plan 51M-1102; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**---Carried---**

**c. By-law 2019-07**

**Resolution No: CR020-2019 Moved by: Henderson Seconded by: Sander**

*Be it resolved that leave be granted to introduce By-law 2019-07, that being a By-law to authorize the Issuance of the Certificate of Substantial Completion and Acceptance (Aboveground Works), Brownley Meadows Subdivision – Phase 2, Plan 51M-1102; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**---Carried---**

**d. By-law 2019-08**

**Resolution No: CR021-2019 Moved by: Sander Seconded by: Henderson**

*Be it resolved that leave be granted to introduce By-law 2019-07, that being a By-law to amend Procedural By-law 2017-77; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

**---Carried---**

**11. QUESTIONS**

12. **CLOSED SESSION**

- a. **IDENTIFIABLE INDIVIDUAL**  
**Confidential Staff Report C007-19 submitted by the Clerk, re: Administrative Assistant Position, Clerk's Department.**

**Resolution No: CR022-2019 Moved by: White Seconded by: Sander**

*Be it resolved that Confidential Staff Report C007-19 be received; and That the Clerk be authorized to proceed with Option Nos. 2 and 4 as identified in this Confidential Report.*

----Carried----

- b. **IDENTIFIABLE INDIVIDUAL/LABOUR RELATIONS**  
**Confidential Staff Report CAO002-19 submitted by the Chief Administrative Officer, re: Identifiable Individual/Labour Relations.**

**Resolution No: CR023-2019 Moved by: Smith Seconded by: White**

*Be it resolved that Confidential Staff Report CAO002-19 be received.*

----Carried----

13. **CONFIRMATION BY-LAW**

**By-law 2019-08**

**Resolution No: CR024-2019 Moved by: Henderson Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2019-08 that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 6<sup>th</sup> day of February, 2019; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

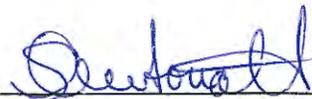
----Carried----

14. **ADJOURNMENT**

**Resolution No: CR025-2019 Moved by: Smith Seconded by: Sander**

*Be it resolved that this meeting of the Council of the Township of Essa adjourn at 7:30 p.m. to meet again on the 20<sup>th</sup> day of February, 2019 following Committee of the Whole.*

----Carried----

  
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Sandie Macdonald, Mayor

  
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Lisa Lehr, Clerk