

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, JULY 3, 2024
(To follow Committee of the Whole)**

AGENDA

Members of the public wishing to attend can do so by attending in person to the Council Chambers located in the Administration Centre at 5786 County Road 21, Utopia.

1. OPENING OF MEETING BY THE MAYOR

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

p. 1 Recommendation: **BE IT RESOLVED THAT** the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and **THAT** the minutes of the Committee of the Whole, Public, Closed and Regular Council meetings held on the 19th day of June, 2024 be adopted as circulated.

4. CONSENT AGENDA

Recommendation: **BE IT RESOLVED THAT** the items listed in the Consent Agenda dated July 3, 2024, be received for information.

5. COMMITTEE REPORTS

p. 11 Recommendation: **BE IT RESOLVED THAT** the minutes of the Essa Public Library Board from their meeting held on May 27, 2024, be received.

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

a. Proclamation – Overdose Awareness Day – August 31, 2024

WHEREAS, the Township of Essa does affirm and acknowledge the harm and hardship caused by drug poisonings; and

WHEREAS, we recognize the purpose of International Overdose Awareness Day as remembering loved ones lost to overdose and ending the stigma of drug-related deaths; and

WHEREAS, we resolve to play our part in reducing the toll of overdose in our community, which claimed the lives of 136 (confirmed and probable) residents in Simcoe Muskoka in 2022 which was 22% lower than the 171 in 2021, while recognizing that despite this, 2022 deaths remain substantially higher than what was observed before the pandemic and four of these 136 deaths occurred in the Township of Essa with countless more lives affected forever; and

WHEREAS, we affirm that the people affected by overdose are our sons and daughters, our mothers and fathers, our brothers and sisters, and deserving of our love, compassion and support;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby proclaims August 31st, 2024, as Overdose Awareness Day in Essa Township.

**b. Proclamation – Fierté Simcoe Pride – July 29 to August 11, 2024
(Flag Raising Ceremony - TBD)**

WHEREAS 2024 marks the thirteenth annual Fierté Simcoe Pride, and its purpose is to create a safe and inclusive Simcoe County that supports gender and sexual diversity through services, activities and events; and

WHEREAS the Rainbow Pride Flag is raised to honour gender and sexual diversity in Simcoe County and is a symbol of the Pride movement and the advancement of human rights for sexual orientation, gender identity and expression, and sex characteristics; and

WHEREAS the colour red signifies life, orange symbolizes healing, yellow symbolizes sunlight, green symbolizes nature, blue symbolizes serenity, peace and harmony; and finally, purple symbolizes spirit; and

WHEREAS the mission of Fierté Simcoe Pride is “to create and offer inclusive events, services, and educational opportunities that rise above heterosexism, heteronormativity and homo/bi/transphobia, promoting safe communities within Simcoe County”; and

WHEREAS Fierté Simcoe Pride is filled with numerous events and activities that focus on education, awareness, community development, creative expression and fun for the whole family.

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby proclaims July 29 to August 11, 2024 as a time to support Fierté Simcoe Pride and the activities of FSP.

8. UNFINISHED BUSINESS

9. BY-LAWS

- p. 14 a. **By-law 2024-35** – A By-law to authorize execution the Agreement for Municipal Funding Administrative with AMO.
- p. 15 b. **By-law 2024-36** - A By-law to appoint a MLEO.
- p. 17 c. **By-law 2024-37** - A By-law to authorize execution of the Agreement for the establishment of a Joint Processing Centre for Automated Speed Enforcement Administrative Penalties.

Recommendation: **BE IT RESOLVED THAT** By-laws 2024-35, 2024-36 and 2024-37 be read a first, and taken as read a second and third time and finally passed.

10. QUESTIONS

11. **CLOSED SESSION**

12. **CONFIRMATION BY-LAW**

p. 19 a. **By-law 2024-38**

Recommendation: **BE IT RESOLVED THAT** leave be granted to introduce By-law 2024-38, that being a By-law to confirm the proceedings of the Committee of the Whole, Closed and Council meetings held on this 3rd day of July, 2024; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

13. **ADJOURNMENT**

Recommendation: **BE IT RESOLVED THAT** this meeting of Council of the Township of Essa adjourn at _____ p.m. to meet again on the 4th day of September, 2024 at 6:00 p.m.

**THE CORPORATION OF THE TOWNSHIP OF ESSA
PUBLIC MEETING MINUTES
June 19, 2024**

**PROPOSED ZONING BY-LAW AMENDMENT (Z4-19)
(Affecting 68 Gold Park Gate)**

MINUTES

A Public meeting was held in person on Wednesday June 19, 2024 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: M. Mikael, Chief Administrative Officer
L. Lehr, Manager of Legislative Services
D. Dollmaier, Manager of Finance
S. Haniff, Manager of Planning
J. Kolb, Manager of Public Works
P. Granes, Chief Building Official
C. Rankin, Manager of Parks and Recreation
S. Corbett, Deputy Clerk

Guests: Claudio Brutto, Agent
Marie Leroux, Planning Consultant (for the Township)

Mayor Macdonald opened the meeting at 6:01 p.m. She stated that the purpose of this Public Meeting was to review a proposal for a Zoning By-law Amendment seeking to permit the construction of 27 townhomes along a private condo lane at 68 Gold Park Gate, Angus, in accordance with the provisions of the Planning Act.

A description of the proposal and comments received was then read by the Manager of Planning, Samuel Haniff, as follows:

The proposed zoning amendment would change the zoning on the subject property from Community Commercial (C1) to Residential, Medium Density, Townhome (R3-X) with special provisions to permit a proposed residential townhouse development. The special provisions would permit reductions to various setbacks and increase the maximum height from 10.5 metres to 11.5 metres.

The proposed development will also be subject to Site Plan Control.

County of Simcoe: Outstanding comments will be addressed during Site Plan Control.

SMCDSB (Catholic): Outstanding comments will be addressed during Site Plan Control.

3a

SCDSB (Public): *Have no objections and support the inclusion of a sidewalk.*

NVCA: *No objection.*

Enbridge Gas: *No objection.*

Residents: *The Township received two objections from neighboring residents; both opposed to the proposed amendment and both in favor of commercial spaces on the subject site.*

The applicant, Claudio Brutto of Brutto Consulting provided Council with his presentation on the proposed Zoning By-law Amendment for 68 Gold Park Gate, Angus. He described the lot features and the nature of the proposal with a slide presentation for support. This included a visual description of the proposal, which features 5 blocks of townhomes (totalling 27 units), 2 external parking spaces per proposed residential unit, visitor parking and snow storage. He also clarified that a retail demand study was prepared that did not support commercial uses on the subject site due to the proximity of other commercial uses in Angus.

Mayor Macdonald welcomed comments and questions from the public, stating that speakers must state their names and addresses so that proper records may be kept and notice of future decisions be sent to those persons involved in the review process.

Stefanie Trudeau (3 McCann Lane, Angus) provided the following comments/questions:

- Does not support the proposed zoning by-law amendment to allow for townhomes
- Supports commercial use in the neighbourhood as the closest commercial unit is at minimum 30 minutes to talk to;
- Concern expressed over loss of green space and mature trees in the neighbourhood; and
- The proposed development appears to be too dense – more houses will not create a sense of community;

Maria Corey (225 Greenwood Drive, Angus) provided the following comments/questions:

- Concerned about privacy – would like to see a privacy fence of at least 6 feet in height around the development.

*Resident (address provided was 82 Gold Park Gate, Angus) provided the following comments:

- Raised concerns over anticipated increase in traffic and on-street parking;
- Believes that the proposed development will only add to the existing problem; and
- Limited parking will only be worse in the winter when the parks are used for parking.

Mike Orr (94 Gold Park Gate, Angus) provided the following comments:

- The new school is a welcomed addition to the neighbourhood;
- On-street parking is a problem and will only get worse in the winter, when the parks are used for illegal parking;
- The current residential-only proposal is better than the previous commercial-only or mixed-use proposals, however feels it is a poorly developed plan that is too condensed for the neighbourhood;

- A park may be a better option for this space now that the school site is proposed in the current park space in addition to walking trails; and
- The neighbourhood is already very densely populated, and parking needs to be addressed.
- Raised concerns surrounding increase to existing enforcement issues and safety of children due to anticipated increase in traffic and on-street parking issues, in addition to aesthetics of neighbourhood.

No further public comments were brought forward.

Mayor Macdonald opened the floor to any further questions or submissions before thanking all in attendance for their participation. She added that the Essa Township Planning office will prepare a report and by-law to be presented to Council concerning this matter.

The Public meeting adjourned at 6:27 PM.

*** Resident did not provide a name and did not use the sign-in sheet to provide contact information.**

Sandie Macdonald, Mayor

Lisa Lehr, Director of Legislative Services/Clerk

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, JUNE 19, 2024
6:00 p.m.**

MINUTES

A Committee of the Whole meeting was held in person on Wednesday June 19, 2024, in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: M. Mikael, Chief Administrative Officer
C. Rankin, Manager of Parks and Recreation
D. Dollmaier, Manager of Finance
S. Haniff, Manager of Planning
J. Kolb, Manager of Public Works
P. Granes, Chief Building Official
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818 between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First nation, Metis and Inuit People.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Public Meeting

Re: 68 Gold Park Gate Proposed Zoning By-law Amendment (Z4-19)

See separate set of Minutes.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT / BUILDING

5. PARKS AND RECREATION / COMMUNITY SERVICES

- a. **Staff Report PR009-24 submitted by the Manager of Parks and Recreation, re: Concession Stand & Pro Shop Reinstatement in Thornton Arena.**

Resolution No: CW045-2024 Moved by: Sander Seconded by: Smith

***BE IT RESOLVED THAT** Staff Report PR009-24 be received; and
THAT Council authorize the Manager of Parks & Recreation to enter into a 3-year rental contract with Craft Co., at a rate of \$550 per month for the first year, \$575 per month for the second year, and \$600 per month for the third year; and
THAT Council authorize a one-year extension upon satisfactory performance at a rate of \$600 per month for that optional fourth year.*

----Carried----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. **Staff Report PW011-24 submitted by the Manager of Public Works, Re: 5th Line Slope Failure and Culvert Damage Remedial Work.**

Resolution No: CW046-2024 Moved by: Kiezebrink Seconded by: Sander

***BE IT RESOLVED THAT** Staff Report PW011-24 be received; and
That Council authorize Staff to proceed with Option No. 1 "Culvert Rehabilitation" as contained in this Report, utilizing the Township's own manpower for all earth works for cost-saving purposes.*

----Carried----

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C010-24 submitted by the Deputy Clerk, re: Special Occasion Permit – 1985604 Canada Inc. – Renaissance Faire-Essa Agriplex.**

Resolution No: CW047-2024 Moved by: Maltby Seconded by: Smith

***BE IT RESOLVED THAT** Staff Report C010-24 be received; and
THAT Council approves the Essa North Renaissance Faire being held at the Essa Agriplex as a Municipally Significant Event so that they may host an alcohol consumption area on Saturday July 6, 2024, between the hours of 10:30 a.m. to 11:30 p.m. and Sunday July 7, 2024, between the hours of 10:30 a.m. and 7:00 p.m.; and*

THAT this approval is conditional upon a copy of the certificate of insurance in the amount of \$5,000,000.00 being provided to this municipality, listing the Township of Essa as additional insured.

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

11. OTHER BUSINESS

12. ADJOURNMENT

Resolution No: CW048-2024 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT this meeting of Committee of the Whole of the Township of Essa adjourn at 6:31pm., to meet again on the 3rd day of July, 2024 at 6:00 p.m.

Sandie Macdonald
Mayor

Lisa Lehr
Manager of Legislative Services

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, JUNE 19, 2024
(To follow Committee of the Whole)**

MINUTES

The Regular Meeting of Council was held in person on Wednesday June 19, 2024, following the Committee of the Whole in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: M. Mikael, Chief Administrative Officer
C. Rankin, Manager of Parks and Recreation
D. Dollmaier, Manager of Finance
S. Haniff, Manager of Planning
J. Kolb, Manager of Public Work
P. Granes, Chief Building Official
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:31 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR112-2024 Moved by: Kiezebrink Seconded by: Smith

***BE IT RESOLVED THAT** the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
THAT the minutes of the Committee of the Whole, Public, and Regular Council meetings held on the 5th day of June, 2024 be adopted as circulated.*

----Carried----

4. CONSENT AGENDA

Resolution No: CR113-2024 Moved by: Smith Seconded by: Sander

***BE IT RESOLVED THAT** the items listed in the Consent Agenda dated June 19, 2024, be received for information.*

----Carried----

5. COMMITTEE REPORTS

6. PETITIONS

Resolution No: CR114-2024 Moved by: Kiezebrink Seconded by: Smith

Petition to Oppose Official Plan Amendment (OPA 47) and Zoning By-Law Amendment (Z15-23) and Draft Plan of Subdivision for 8949 Smith Road.

BE IT RESOLVED THAT the petition as provided regarding opposition to the proposed Official Plan Amendment (OPA 47), Zoning By-Law Amendment (Z15-23) and and Draft Plan of Subdivision for 8949 Smith Road be received.

----Carried-----

7. MOTIONS AND NOTICES OF MOTIONS

8. UNFINISHED BUSINESS

9. BY-LAWS

10. QUESTIONS

11. CLOSED SESSION

Resolution No: CR15-2024 Moved by: Sander Seconded by: Maltby

BE IT RESOLVED THAT Council proceed to a Closed Session in order to address matters pertaining to:

Confidential Staff Report CAO020-24, re: Staff Matters

- *Personal Matters About an Identifiable Individual [s.239(2)(b)]*
- *Labour Relations or Employee Negotiations [s.239(2)(d)]*

----Carried-----

Motion to Rise and Report from Closed Session Meeting of June 19, 2024.

Resolution No: CR116-2024 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT Council rise and report from the Closed Session Meeting at 6:45 p.m.

----Carried-----

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- a. **PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]
LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS [s.239(2)(d)]**
Confidential Staff Report CAO020-24 submitted by Chief
Administrative Officer, re: Staff Matters.

Resolution No: CR117-2024 Moved by: Sander Seconded by: Kiezebrink

BE IT RESOLVED THAT Council proceed with Option 2 as outlined within Confidential Staff Report CAO020-24.

----Carried-----

12. **CONFIRMATION BY-LAW**

- a. **By-law 2024-34**

Resolution No: CR118-2024 Moved by: Maltby Seconded by: Smith

BE IT RESOLVED THAT leave be granted to introduce By-law 2024-34, that being a By-law to confirm the proceedings of the Committee of the Whole, Closed and Council meetings held on this 19th day of June, 2024; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

13. **ADJOURNMENT**

Resolution No: CR119-2024 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT this meeting of Council of the Township of Essa adjourn at 6:46 p.m. to meet again on the 3rd day of July, 2024 at 6:00 p.m.

----Carried-----

Sandie Macdonald
Mayor

Lisa Lehr
Manager of Legislative Services

9. Treasurer Report:

9.1 Actual vs Budget Year to Date (May 22)

9.3 Revenue in Community Donations line 02-40-445-660-4655 will be \$3,804.46 higher than anticipated due to the successful Smile Cookie campaign. Account line 02-20-445-640-6069 will be activated to capture the spending of these funds at Thornton Branch in the 2024 budget year.

9.2 LED lights will be installed at Angus Branch, at no additional cost to the 2024 budget, on the same day as a library closure for high voltage substation maintenance on a Friday in July to be determined by the Library Board. This will result in a savings of \$1,750 which will help balance costs for Custodial services.

2024:033 Moved: SH Seconded: RT Carried
THAT the Library Board receives the Treasurer's Report, including the Actual vs Budget Year to Date Comparison to May 22, 2024, as circulated.

10. CEO Report, May 2024

10.1 April Library Report (Nakeff/Newbatt)

10.2 Working Committee Minutes, March (a) and April (b)

10.3 Self Check Out quote from Bibliotheca

2024:034 Moved: CC Seconded: LM Carried
THAT the Library Board receives the CEO Report as circulated and approves closing Angus Branch on Friday July 26th for mandatory high voltage substation maintenance and for LED light installation.

11. Ontario Library Service (OLS) Trustee Report (R. Tracey): Meeting slide deck shared

12. Committee of the Whole

Policy Committee (Hunter, Hyatt, Tracey) virtual meeting May 13th for Library Board Policy Review:

12.1 Library Services, Administration Fee Policy LS:013 update.

12.2 Health & Safety, H&S:015 Respectful Workplace Policy review

12.3 Health & Safety, H&S:017 Video Surveillance Policy review

12.4 Health & Safety, H&S:018 Health & Safety Concerns Reporting Policy review

2024:035 Moved: JB Seconded: SH Carried
THAT the Library Board receives and approves updates to Library Services, Administration Fee Policy, LS:013; Health and Safety Policies: Video Surveillance Policy, H&S:017 and Health & Safety Concerns Reporting Policy, H&S:018 as circulated, and retires the Respectful Workplace Policy, H&S:015.

9a

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2024 – 35

Being a By-law to authorize execution of the Municipal Funding Administrative Agreement with the Association of Municipalities of Ontario (AMO) for administration of the Canada Community-Building Fund (CCBF).

WHEREAS Section 9 of the *Municipal Act*, 2001, S.O.2001, c.25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS the Government of Canada, the Government of Ontario, the Association of Municipalities of Ontario (AMO), and the City of Toronto are signatories to the Canada Community-Building Fund Administrative Agreement (the "Administrative Agreement") effective April 1, 2024, which governs the transfer of use of the Canada Community-Building Fund ("CCBF") in Ontario; and

WHEREAS AMO is responsible for administration of the CCBF funding made available to all Municipalities in Ontario, except the City of Toronto, under the Administrative Agreement, and will therefore undertake (and require the Recipient to undertake) certain activities as set out in this Agreement; and

WHEREAS Council of the Corporation of the Township of Essa deems it desirable and necessary to enter into an Administrative Agreement with AMO to access the CCBF funding;

NOW THEREFORE the Council of the Corporation of the Township of Essa hereby enacts as follows:

1. That the Municipal Funding Administrative Agreement be and is attached hereto as Schedule "A" and forms part of this By-law.
2. That the Mayor and Clerk are hereby authorized to execute the Agreement on behalf of the Corporation.
3. That this By-law shall take force and effect upon the passage thereof.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 15th day of May, 2024.

Sandie Macdonald
Mayor

Lisa Lehr
Manager of Legislative Services / Clerk

THE CORPORATION OF THE TOWNSHIP OF ESSA

By-law No. 2024 – 36

Being a By-law to appoint a Municipal Law Enforcement Officer; and also a Tobacco Enforcement Officer, Weed Inspector and Zoning By-law Enforcement Officer.

WHEREAS section 8 of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act; and

WHEREAS Section 11 of the *Municipal Act*, 2001, provides that a lower-tier municipality may pass By-laws respecting matters within the spheres of jurisdiction set out therein, and is responsible for the enforcement of the By-laws pertaining to those sections; and

WHEREAS Section 227 of the *Municipal Act*, 2001, authorizes Councils to pass By-laws for appointing such officers and employees as may be necessary for the purposes of the Corporation, for carrying into effect the provisions of any By-law of the Council; and

WHEREAS provisions contained in Section 1.1 of the *Provincial Offences Act*, R.S.O. 1990, c.P.33, include a Provincial Offences Officer as an officer, employee or agent of any municipality or of any local board of any municipality whose responsibilities include the enforcement of a By-law, an Act or a regulation under an Act, while in the discharge of his or her duties; and

WHEREAS provisions are included under the *Provincial Offences Act*, the *Weed Control Act*, the *Pounds Act*, the County of Simcoe and Township of Essa prohibitive smoking By-laws, and the Township of Essa Zoning By-law to provide for municipal enforcement; and

WHEREAS Section 15 of the *Police Services Act*, R.S.O. 1990 c. P.15, as amended, authorizes a Municipal Council to appoint persons who shall be peace officers for the purposes of enforcing municipal By-laws; and

WHEREAS Council of the Township of Essa deems it advisable to appoint a Municipal Law Enforcement Officer and any inspectors and administrators as are necessary for the purposes of the enforcement of said Acts and By-laws;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA ENACTS AS FOLLOWS:

1. That Carina Paoletti be and is hereby appointed to the position of Municipal Law Enforcement Officer in accordance with the *Police Services Act*, R.S.O. 1990, c. P. 15, as amended, for the Township of Essa to carry out the duties and responsibilities as set out in the job description for the period during which he is an employee of the municipality.

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2. That Carina Paoletti be and is hereby appointed as a Tobacco Enforcement Officer, Weed Inspector, Canine Control and Zoning Enforcement Officer; and shall perform all the duties required to be performed by the said titles under statutory authority and other duties that may be imposed by the Council of The Township of Essa for the period during which he is an employee of the municipality.
3. That Carina Paoletti does hereby agree and acknowledge to abide by the Township of Essa's policies and procedures, including the Acceptable Computer Usage Policy, the Employee Code of Conduct, the Corporation's Health and Safety Program, and other policies as provided.
4. That the said appointment shall become effective as of June 27, 2024.
5. This By-law shall come into force and effect on the day it is finally passed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 3rd day of July, 2024.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

9c

THE CORPORATION OF THE TOWNSHIP OF ESSA

By-Law No. 2024 – 37

Being a By-Law to authorize the Mayor and Clerk to execute an Automated Speed Enforcement Administrative Penalty Agreement between the Corporation of the Township of Essa and His Majesty the King in right of Ontario as represented by the Minister of Transportation.

WHEREAS Section 9 of the *Municipal Act* 2001, S.O. 2001, c.25, provides a municipality with the capacity, rights, powers and privileges for the purpose of exercising its authority; and

WHEREAS O. Regulation 355/22 made under the *Highway Traffic* enables the use of Administrative Penalties for vehicle-based contraventions captured by automated enforcement systems (ie: Automated Speed Enforcement, Red Light Cameras, School Bus Cameras and Streetcar Cameras); and

WHEREAS the Township of Essa will require access to licensed information contained in the Ministry of Transportation computer databases in relation to administrative penalty proceedings conducted pursuant to Ontario Regulation 355/22 under the *Highway Traffic Act* for contraventions of section 128 of the *Highway Traffic Act*, based on evidence obtained through use of an Automated Speed Enforcement System;

WHEREAS Council of the Corporation of the Township of Essa is desirous of processing Penalty Orders on behalf of Sub-client Municipalities and deems it necessary to enter into an Agreement with the Ministry of Transportation for the purpose of implementing Automated Speed Enforcement Administrative Penalties, and as well offering joint data processing services to other Municipalities;

WHEREAS, each sub-client municipality would be required to enter into their own agreement with the Ministry of Transportation to ensure that they are compliant with the requirements necessary to enable the use of the Ministry of Transportation computer databases in relation to administrative penalty proceedings conducted pursuant to Ontario Regulation 355/22 under the *Highway Traffic Act* for contraventions of section 128 of the *Highway Traffic Act*, based on evidence obtained through use of an Automated Speed Enforcement System;

NOW THEREFORE Council of the Corporation of the Township of Essa hereby enacts as follows:

1. THAT the Mayor and Clerk be and are hereby authorized to execute an Automated Speed Enforcement Administrative Penalty Agreement between the Corporation of the Township of Essa and His Majesty the King in right of Ontario as represented by the Minister of Transportation

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2. THAT this By-law shall come into force and take effect immediately upon the passing thereof.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 3rd day of July, 2024.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2024 - 38

Being a By-law to confirm the proceedings of the Council meeting held on the 3rd day of July, 2024.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA
HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 3rd day of July, 2024 and, in respect of each recommendation contained in the Minutes of the Regular Council meeting held on the 19th day of June, 2024, Minutes of the Closed Council meeting held on the 19th day of June, 2024 and the Minutes of the Committee of the Whole meeting held on the 19th day of June, 2024, and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 3rd day of July, 2024.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services