

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, APRIL 5, 2023**

MINUTES

A Committee of the Whole meeting was held in person on Wednesday April 5, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
M. Mikael, Manager of Public Works
D. Dollmaier, Manager of Finance
S. Haniff, Manager of Planning
L. Lehr, Manager of Legislative Services

Guests in Attendance: Catherine Pan, Brookfield Properties
Rayna Thompson, Brookfield Properties
Marija Kiric
Don May, Township Consultant

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

Mayor Macdonald provided acknowledgement that Essa Township lands are situated on the traditional lands of the Anishinaabeg, Huron-Wendat and the Tiononati people and advised that Essa is dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Métis and Inuit people.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Delegation

Catherine Pan, Senior Development Manager – Brookfield Properties
Rayna Thompson, Senior Development Director – Brookfield Properties
re: Brookfield Baxter Residential Subdivision

Representatives from Brookfield Properties were in attendance to provide Council with a brief overview of next steps to be undertaken in the Baxter subdivision.

They provided that there was sufficient wastewater capacity to accommodate a connection for Baxter Central Public School to provide sanitary capacity, and explained that Brookfield has offered (to SCDSB) to front-end the cost of connecting to the proposed wastewater facility. They informed Council that the Work Plan is currently being discussed and negotiated with the School Board.

Brookfield representatives requested that Council support the timely endorsements of:

- the Environmental compliance Approval (ECA) for the Wastewater Treatment Plant and Amending ECA for the gravity main and wet well, such that Brookfield can deliver this important infrastructure and commence Phase 1 of the Home Building Program; and
- finalization and execution of the Subdivision Agreement and Wastewater Treatment System Agreement

b. Delegation – Marija Kiric

re: 35 Centre St and Future Development of 325 Centre St, Angus

Ms. Kiric was in attendance to provide a brief overview of concerns relating to growth in Angus, those being:

- Climate change
- Preservation of heritage
- Affordability of homes
- The effect of Bill 23 on municipalities
- Loss of green space
- Flooding
- Balance of nature with growth
- Sustainability of economic development to support growth
- Infrastructure needs and demands to accommodate new growth
- Displacement of wildlife

She encouraged Council to put a pause on new development until such time as the municipality can complete a new Flood Plain Assessment based on current conditions, and updates to its Official Plan, and its Growth Plan and Strategy.

The Mayor thanked Ms. Kiric for her presentation, and informed all in attendance that the public would have ample opportunity to provide comments when a Public Meeting is scheduled. Public comments are also currently being collected in conjunction with Essa's new Official Plan.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. Staff Report PD008-23 submitted by the Manager of Planning, re: 7788 9th Line – Proposed Telecommunications Tower – Xplornet Communications Inc.**

MOTION AMENDED:

Resolution No: CW026-2023 Moved by: Kiezebrink Seconded by: Smith

*Be it resolved that Staff Report PD008-23 be received; and
That Council approve the application for a proposed telecommunication tower to be located at 7788 9th Line.*

----Carried----

- b. **Staff Report PD009-23 submitted by the Manager of Planning, re: Request for Peer Review Results – Consultants for Environmental Review Services.**

Resolution No: CW027-2023 Moved by: Sander Seconded by: Smith

Be it resolved that Staff Report PD009-23 be received; and That Council authorize Staff to retain Azimuth Environmental Consulting Inc. as the primary consultant, and to retain Cambium Inc. as the secondary consultant for Environmental Peer Review Services.

----Carried-----

- c. **Staff Report PD010-23 submitted by the Junior Planner, re: 59 Centre Street, Angus – Zoning By-law Amendment (Z5-22)**

Resolution No: CW028-2023 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that Staff Report PD010-23 be received; and That Council approve an amendment to the Township's Zoning By-law 2003-50, for lands legally known as Plan 51M1129 Lot 60, municipally known as 59 Centre Street from Residential, Low Density, Detached R1-24 to Residential, Low Density, Semi-Detached R2-11.

----Carried-----

5. PARKS AND RECREATION / COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. **Staff Report PW002-23 submitted by the Manager of Public Works, re: Award of Quotation – Line Paint and Traffic Calming Pavement Markings.**

Resolution No: CW029-2023 Moved by: Smith Seconded by: Sander

Be it resolved that Staff Report PW002-23 be received; and That the quotation as received from Pavemar Paving Ltd. for Line Paint and Traffic Calming Pavement Markings be accepted in the amount of \$26,350.00 (excluding HST) contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township, to the Township's satisfaction.

----Carried-----

- b. **Staff Report PW003-23 submitted by the Manager of Public Works, re: Award of Tender – 2023 Street Sweeping.**

Resolution No: CW030-2023 Moved by: Maltby Seconded by: Sander

Be it resolved that Staff Report PW003-23 be received; and

*That the quotation as received from Glen's Sweeping Ltd. for the 2023 Street Sweeping RFQ be accepted in the amount of \$44,800.00 (excluding HST) as per Township specifications, contingent upon WSIB Clearance Certificate and a copy of Insurance being provided to the Municipality; and
That the Roads Superintendent be authorized to arrange for the necessary works to be completed.*

----Carried-----

- c. Staff Report PW004-23 submitted by the Manager of Public Works, re: Award of Tender – 2023 Dust Suppressant Application.**

Resolution No: CW031-2023 Moved by: Smith Seconded by: Maltby

*Be it resolved that Staff Report PW004-23 be received; and
That the quotation as received from Den-Mar Brines Ltd. be accepted in the amount of \$38,070.00 (excluding HST), to supply and place Calcium Chloride Dust Suppressant on the Township's gravel roads, contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township, to the Township's satisfaction.*

----Carried-----

8. FINANCE

- a. Staff Report TR007-23 submitted by the Manager of Finance, re: 2023 Angus BIA Budget.**

Resolution No: CW032-2023 Moved by: Sander Seconded by: Kiezebrink

*Be it resolved that Staff Report TR007-23 be received; and
That Staff be directed to prepare a By-law to establish the Angus BIA Tax Rating for the consideration of Council at a future meeting.*

----Carried-----

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. Staff Report C007-23 submitted by the Deputy Clerk, re: Request for Municipal Resolution from Lost Meadows Apiaries and Meadery (6084 10th Sideroad, Egbert) to obtain a By-the-Glass Endorsement through the AGCO.**

Resolution No: CW033-2023 Moved by: Maltby Seconded by: Smith

*Be it resolved that Staff Report C007-23 be received; and
That Council approve the request from Lost Meadows Apiaries and Meadery and direct staff to provide a letter of approval confirming Council's support of the issuance of the endorsement to the licence.*

----Carried-----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. Staff Report CAO009-23 submitted by the Chief Administrative Officer, re: Development Charges Background Study and By-law.**

Resolution No: CW034-2023 Moved by: Kiezebrink Seconded by: Smith

Be it resolved that Staff Report CAO009-23 be received; and That Council receive the preliminary draft Development Charges results as presented for information on March 22nd, and which are now on Essa's website, and authorize Hemson Consulting to proceed in drafting and releasing a Development Charges Background Study Report and associated Development Charges By-law that considers the use of a Township-wide approach and Area-Specific approach (for water and wastewater services); and That Council consider authorizing Staff to advertise and hold a Public Meeting to receive public comments on the Draft Development Charges Background Study; and That Council consider authorizing Hemson Consulting to finalize the Development Charges Background Study and report back to Council for approval and consider passing a Development Charge By-law at its June 21st meeting.

----Carried-----

- b. Staff Report CAO010-23 submitted by the Chief Administrative Officer, re: Strategic Plan for Essa Council 2023.**

Resolution No: CW035-2023 Moved by: Kiezebrink Seconded by: Smith

Be it resolved that Staff Report CAO010-23 be received; and That Council select May 10, 2023 at 6:00 p.m., to meet to learn about strategic, financial and capital planning, as each plan all relates to one another, in accordance with Section 239(3.1) of the Municipal Act and further, that staff advertise as necessary.

----Carried-----

11. OTHER BUSINESS

- a. Request of SCDSB – Access to Stonemount Park**

The Chief Administrative Officer informed Council that the SCDSB requested access to Stonemount Park to complete geotechnical works in preparation for a new school at the site. The planned works consist of 15 boreholes and 8 test pits. The Board identified that they would like to have access from approximately May 23 to June 12. Council approved the request and advised Staff to provide Notice to the public.

- b. Angus Morrison Fun Fair – June 6, 2023**

Mayor Macdonald informed all in attendance that the Fun Fair was being held once again at Angus Morrison on June 6, 2023 between 4:00 p.m. to 8:00 p.m. she encouraged Council and staff to attend.

c. South Simcoe Streams Tree Planting – April 29, 2023

Councillor Maltby informed all in attendance that the Tree Planting was taking place on April 29, 2023 starting at 9:00 a.m. She encouraged all in attendance to attend.

d. Thornton Area Action Committee Spring Clean-up Day – April 22, 2023

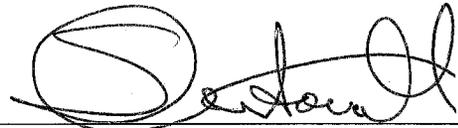
Councillor Sander advised that the Spring Clean-up Day was taking place in Thornton on April 22, 2023. Those interested in participating were encouraged to attend the Thornton Library at 10:00 a.m.

12. ADJOURNMENT

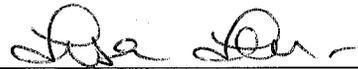
Resolution No: CW036-2023 Moved by: Smith Seconded by: Maltby

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:44 p.m., to meet again on the 19th day of April, 2023 at 6:00 p.m.

----Carried-----



Sandie Macdonald, Mayor



Lisa Lehr, Manager of Legislative Services