

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, SEPTEMBER 7, 2022**

MINUTES

The Regular Meeting of Council was held in-person on Wednesday, September 7, 2022 following the Committee of the Whole in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander

Regrets: Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
S. Heniff, Senior Planner
M. Mikael, Manager of Public Works
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

The Clerk informed Council and those in attendance that she had delegated the powers and duties of the Clerk as assigned under s. 228(4) of the Municipal Act, 2001, to the Chief Administrative Officer for the following portion of the meeting:

- A portion of Closed Session Item 11(a);
- Closed Session Item 11(b);
- Closed Session Item 11(c); and,
- The portion of the Regular Council meeting held thereafter.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR144-2022 Moved by: Sander Seconded by: Kiezebrink

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Committee of the Whole and Regular Council meetings held on the 29th day of June, 2022 be adopted as circulated; and
That the minutes of the Special meeting held on the 13th day of July, 2022 be adopted as circulated.*

----Carried-----

4. CONSENT AGENDA

Resolution No: CR145-2022 Moved by: Smith Seconded by: Sander

*Be it resolved that the items listed in the Consent Agenda dated September 7, 2022 be received for information; and
That Item A5 be referred to section C of the Consent Agenda for a letter of support to be drafted; and
That Item A20 be referred to section C of the Consent Agenda for a staff report to be brought forward at a future meeting; and
That Item A14 be referred to section C of the Consent Agenda for a staff report to be brought forward of which would outline outstanding items in the development; and
That Item A10 be referred to section C of the Consent Agenda for a staff report to be brought forward of which would provide Council with areas that the Township's Policy may be lacking.*

----Carried----

5. COMMITTEE REPORTS

a. Essa Public Library Board

Resolution No: CR146-2022 Moved by: Sander Seconded by: Smith

Be it resolved that the minutes of the Essa Public Library Board from their meeting of May 30, 2022 be received.

----Carried----

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

a. Request to County of Simcoe – Roundabout County Road 56 and 25th Sideroad

Resolution No: CR147-2022 Moved by: Smith Seconded by: Kiezebrink

*WHEREAS the 25th Sideroad is one of the busiest roads in Essa and this local road intersects with a County (regional) Road, County Road 56; and
WHEREAS high volumes of traffic move along both Essa's 25th Sideroad and County Road 56 daily at high speeds; and
WHEREAS many traffic accidents and incidents occur at the intersection of the 25th Sideroad and County Road 56; and
WHEREAS safety is of the upmost concern to the Township, Council and its officials;
NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby moves to request that the County of Simcoe investigate the feasibility and potential of a roundabout at Essa's 25th Sideroad and County Road 56 in an attempt to improve upon safety at this intersection.*

----Carried----

b. Seniors Housing

Resolution No: CR148-2022 Moved by: Sander Seconded by: Smith

WHEREAS trends show that the percentage of seniors could climb as the population overall ages; and

*WHEREAS Council for the Township of Essa recognizes that it is important to ensure that seniors have the services and supports needed to live a good quality of life; and
WHEREAS it is recognized that there is a housing shortage in Ontario, in and around the GTA;*

NOW THEREFORE BE IT RESOLVED that Council of the Corporation of the Township of Essa requests that all staff and agencies explore options with the aim to provide affordable housing choices to seniors to bring new homes or units to market as soon as possible.

----Carried-----

c. Notice of Dissolution – Angus Union Cemetery Board

Resolution No: CR149-2022 Moved by: Kiezebrink Seconded by: Sander

WHEREAS the Angus Union Cemetery Board has provided the municipality with correspondence informing Essa Council and staff of their intent to dissolve the board of volunteers on December 31, 2022; and

WHEREAS the Angus Union Cemetery Board passed a motion to dissolve the Board of volunteers at its meeting in October 2021; and

WHEREAS the Angus Union Cemetery Board has informed the Bereavement Authority of Ontario (BAO) of their intention to dissolve and has stated that all maps and files pertaining to the Angus Union Cemetery, including banking information for the Care and Maintenance Trust Fund, would be handed over to the municipality; and

WHEREAS the Angus Union Cemetery Board has informed the municipality that the Care and Maintenance Trust Fund will be paid up to and including December 31, 2022, and numbers totalled for the licensing of the cemetery due in March 2023;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby receive the correspondence from the Angus Union Cemetery Board dated July 15, 2022, and hereby directs the Manager of Parks and Recreation to provide Council with a report of which is to include information on the transition of ownership of the Angus Union Cemetery to the municipality.

----Carried-----

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2022-42 Joint Compliance Audit Committee

Resolution No: CR150-2022 Moved by: Smith Seconded by: Sander

Be it resolved that leave be granted to introduce By-law 2022-42, that being a By-law to establish and appoint a joint compliance audit committee; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.

----Carried-----

b. By-law 2022-43 Remove Blocks 1, 6 and 7 Plan 51M-1125

Resolution No: CR151-2022 Moved by: Kiezebrink Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2022-43, that being a By-law to remove Blocks 1, 6 and 7 Plan 51M-1125 from the Part Lot Control Provisions of the Planning Act; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.

----Carried-----

c. By-law 2022-44 Secretary Treasurer and Zoning Administrators

Resolution No: CR152-2022 Moved by: Sander Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2022-44, that being a By-law to appoint a Secretary-Treasurer to the Committee of Adjustment and to appoint Zoning Administrators; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.

----Carried-----

d. By-law 2022-45 Asset Management Policy

Resolution No: CR153-2022 Moved by: Kiezebrink Seconded by: Sander

Be it resolved that leave be granted to introduce By-law 2022-45, that being a By-law to adopt an asset management policy for the Township of Essa; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.

----Carried-----

e. By-law 2022-46 Certificate of Substantial Completion

Resolution No: CR154-2022 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that leave be granted to introduce By-law 2022-46, that being a By-law to authorize the Issuance of the Certificate of Substantial Completion and Acceptance (Underground Works) Briarwood Angus Subdivision (Woodland Creeks), Registered Plan 51M-1220; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.

----Carried-----

f. By-law 2022-47 Certificate of Maintenance and Final Acceptance

Resolution No: CR155-2022 Moved by: Sander Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2022-47, that being a By-law to authorize the Issuance of the Certificate of Maintenance and Final Acceptance (Aboveground Works) Greenwood Drive Subdivision (Sapphire Hills Homes Inc.), Registered Plan 51M-1112; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.

----Carried-----

g. By-law 2022-48 Delegate Site Plan Approval Authority

Resolution No: CR156-2022 Moved by: Sander Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2022-48, that being a By-law to amend By-law 2022-11 to delegate site plan approval authority; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.

----Carried-----

h. By-law 2022-49 Amend Zoning By-law – 152 Greenwood Dr, Angus

Resolution No: CR157-2022 Moved by: Smith Seconded by: Kiezebrink

Be it resolved that leave be granted to introduce By-law 2022-49 as amended, that being a By-law to amend the Township's Zoning By-law 2003-50, as amended, affecting property at 152 Greenwood Drive, East Part Lot 29, Concession 4, Angus; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.

----Carried-----

10. QUESTIONS

a. Procedural Inquiry

Councillor Sander inquired if the Clerk could look into consolidating all By-laws into one motion (similar to the County of Simcoe).

The Clerk responded that she would investigate this procedural request and bring forward a report following the 2022 Election.

11. CLOSED SESSION

The Clerk delegated powers and duties assigned under s.228(4) of the Municipal Act, 2001, to the Chief Administrative Officer. She was only in attendance for a portion of Closed Session Item 11(a).

Resolution No: CR158-2022 Moved by: Sander Seconded by: Smith

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:

- *Personal Matters about an Identifiable Individual [Municipal Act, s.239(2)(b)]*
- *Labour Relations or Employee Negotiations [Municipal Act, s.239(2)(d)]*
- *Advice Subject to Solicitor-Client Privilege [Municipal Act, s.239(2)(f)]*

----Carried-----

Council proceeded into Closed Session Deliberations at 7:16 pm.

Motion to Rise and Report from Closed Session Meeting of September 7, 2022.

Resolution No: CR159-2022 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that Council rise and report from the Closed Session Meeting at 8:38 p.m.
----Carried-----

- a. PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]
LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS [s.239(2)(d)]
Verbal Report from the Chief Administrative Officer, re: Staffing Issues.**

Resolution No: CR160-2022 Moved by: Kiezebrink Seconded by: Smith

*Be it resolved that the verbal report from the Chief Administrative Officer be received; and
That the Chief Administrative Officer proceed as directed by Council.*

----Carried-----

- b. PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]
LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS [s.239(2)(d)]
ADVICE SUBJECT TO SOLICITOR-CLIENT PRIVILEGE [s.239(2)(f)]
Confidential Staff Report CAO024-22, re: Staffing.**

Resolution No: CR161-2022 Moved by: Smith Seconded by: Kiezebrink

*Be it resolved that Confidential Staff Report CAO024-22 be received; and
That Council authorize the Chief Administrative Officer to proceed with Option No. 3 as contained in this Report and as amended.*

----Carried-----

- c. LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS [s.239(2)(d)]
Confidential Staff Report CAO023-22, re: Staffing.**

Resolution No: CR162-2022 Moved by: Smith Seconded by: Sander

*Be it resolved that Confidential Staff Report CAO023-22 be received; and
That Council authorize the Chief Administrative Officer to proceed with Option Nos 1 b), 2, 3, and 5 as contained in this Report and as directed by Council.*

----Carried-----

12. CONFIRMATION BY-LAW

By-law 2022-50

Resolution No: CR163-2022 Moved by: Kiezebrink Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2022-50, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 7th day of September, 2022; and that said By-law be read a first, and taken as read a second and third time and finally passed.

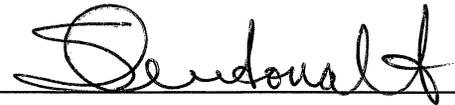
----Carried-----

13. **ADJOURNMENT**

Resolution No: CR164-2022 Moved by: Smith Seconded by: Kiezebrink

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 8:42 p.m. to meet again on the 21st day of September, 2022 at 6:00 p.m.

----Carried-----



Sandie Macdonald, Mayor



Lisa Lehr, Manager of Legislative Services