

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING**

**WEDNESDAY, FEBRUARY 1, 2023
(To follow Committee of the Whole)**

AGENDA

Members of the public wishing to attend can do so by attending in person to the Council Chambers located in the Administration Centre at 5786 County Road 21, Utopia.

1. OPENING OF MEETING BY THE MAYOR

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

- p. 1 Recommendation: *Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and That the minutes of the Committee of the Whole, Regular Council and Closed Session meetings held on the 18th day of January, 2023 be adopted as circulated.*

4. CONSENT AGENDA

Recommendation: *Be it resolved that the items listed in the Consent Agenda dated February 1, 2023 be received for information, and that the necessary actions be taken.*

5. COMMITTEE REPORTS

- p. 6 a. **Nottawasaga Police Services Board**

Recommendation: *Be it resolved that the minutes from the Nottawasaga Police Services Board dated October 18, 2022 be received as circulated.*

- p. 42 b. **Essa Public Library Board**

Recommendation: *Be it resolved that the minutes from the Essa Public Library Board dated December 19, 2022 be received as circulated.*

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

8. UNFINISHED BUSINESS

9. BY-LAWS

p. 44 **a. By-law 2023-04 Levy and Collection of Interim Tax**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2023-04, that being a By-law to authorize the levy and collection of an interim tax on all properties and property classes, and to establish the date(s) for payment of taxes, and to provide for penalty and interest; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.*

p. 48 **b. By-law 2023-05 Appoint Deputy Treasurer**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2023-05, that being a By-law to appoint Bernice Gauley as Deputy Treasurer for the Township of Essa; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.*

p. 49 **c. By-law 2023-06 Canine Control Agreement with CFB Borden**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2023-06, that being a By-law authorizing the Mayor and the Clerk to execute the renewal of the Agreement with Canadian Forces Base Borden for the provision of Canine Control Services; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.*

10. QUESTIONS

11. CLOSED SESSION

12. CONFIRMATION BY-LAW

p. 54 **By-law 2023-07**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2023-07, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 1st day of February, 2023; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

13. ADJOURNMENT

Recommendation: *Be it resolved that this meeting of Council of the Township of Essa adjourn at _____ p.m. to meet again on the 15th day of February, 2023 at 6:00 p.m.*

THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, JANUARY 18, 2023

MINUTES

A Committee of the Whole meeting was held in person on Wednesday January 18, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander

Regrets: Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
J. Coleman, Manager of Parks and Recreation
S. Haniff, Manager of Planning and Development
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:02 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a) Presentation – Essa Eagles – U11 Rep Team

This presentation was deferred at the request of Essa Minor Eagles.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

a. Staff Report PD001-23 submitted by Jamie Robinson, Lee Bull and Wes Crown - MHBC, re: Official Plan Review – Work Plan.

MOTION AS AMENDED

Resolution No: CW001-2023 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that Staff Report PD001-23 be received for information.

----Carried-----

1

5. PARKS AND RECREATION / COMMUNITY SERVICES

- a. **Staff Report PR001-23 submitted by the Manager of Parks and Recreation, re: E3 Community Services – Lease Request.**

Resolution No: CW002-2023 Moved by: Kiezebrink Seconded by: Smith

Be it resolved that Staff Report PR001-23 be received; and That Council authorize entering into a lease agreement with E3 Community Services to renew the lease for the Youth Centre for \$550.00 per month from January 1, 2023 to December 31, 2023 thereby increasing monthly rent by \$25.00 per month.

----Carried-----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

11. OTHER BUSINESS

12. ADJOURNMENT

Resolution No: CW003-2023 Moved by: Smith Seconded by: Sander

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:06 p.m., to meet again on the 1st day of February, 2023 at 6:00 p.m.

----Carried-----

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, JANUARY 18, 2023

MINUTES

The Regular Meeting of Council was held in person on Wednesday January 18, following the Committee of the Whole in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander

Regrets: Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
J. Coleman, Manager of Parks and Recreation
S. Haniff, Manager of Planning and Development
L. Lehr, Manager of Legislative Services

1. **OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:07 p.m.

2. **DISCLOSURE OF PECUNIARY INTEREST**

None.

3. **ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

Resolution No: CR001-2023 Moved by: Smith Seconded by: Sander

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Public, Committee of the Whole, Regular Council and Closed Session meetings held on the 21st day of December, 2022 be adopted as circulated.*

----Carried----

4. **CONSENT AGENDA**

Resolution No: CR002-2023 Moved by: Sander Seconded by: Kiezebrink

*Be it resolved that the items listed in the Consent Agenda dated January 18, 2023 be received for information, and
That Item A3 be referred to section B of the Consent Agenda for a letter of support to be drafted.*

----Carried----

5. COMMITTEE REPORTS

a. Angus Business Improvement Area (BIA)

Resolution No: CR003-2023 Moved by: Sander Seconded by: Smith

Be it resolved that the minutes from the Angus Business Improvement Area (BIA) dated November 28, 2022 be received as circulated.

----Carried-----

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2023-01 Fees and Charges

Resolution No: CR004-2023 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that leave be granted to introduce By-law 2023-01, that being a By-law to adopt and provide for the imposition of Fees and Charges for services provided by the Township of Essa, and to repeal By-law 2013-28; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.

----Carried-----

b. By-law 2023-02 Lease Agreement – E3 Community Services

Resolution No: CR005-2023 Moved by: Smith Seconded by: Kiezebrink

Be it resolved that leave be granted to introduce By-law 2023-02, that being a By-law authorizing the Mayor and Clerk to enter into a Lease Agreement with E3 Community Services for use of the interior building known locally as “The Angus Youth Centre”, located at 8527 County Road 21, Angus; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.

----Carried-----

10. QUESTIONS

11. CLOSED SESSION

Resolution No: CR006-2023 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:

- *Litigation or Potential Litigation [Municipal Act, s. 239(2)(e)]*

----Carried-----

Council proceeded into Closed Session at 6:17 p.m.

Motion to Rise and Report from Closed Session Meeting of January 18, 2023.

Resolution No: CR007-2023 Moved by: Kiezebrink Seconded by: Smith

Be it resolved that Council rise and report from the Closed Session Meeting at 6:28 p.m.
----Carried-----

- a. **LITIGATION OR POTENTIAL LITIGATION [s.239(2)(e)]
Confidential Staff Report CAO002-23 from the Chief Administrative
Officer, re: Tax Matters.**

Resolution No: CR008-2023 Moved by: Sander Seconded by: Kiezebrink

*Be it resolved that Confidential Staff Report CAO002-23 be received; and
That Council authorize Staff to proceed with Option Nos. 1 and 4 as contained within the
Confidential Report.*

----Carried-----

12. CONFIRMATION BY-LAW

By-law 2023-03

Resolution No: CR009-2023 Moved by: Sander Seconded by: Smith

*Be it resolved that leave be granted to introduce By-law 2023-03, that being a By-law to
confirm the proceedings of the Council and Committee of the Whole meetings held on this
18th day of January, 2023; and that said By-law be read a first, and taken as read a second
and third time and finally passed.*

----Carried-----

13. ADJOURNMENT

Resolution No: CR010-2023 Moved by: Smith Seconded by: Kiezebrink

*Be it resolved that this meeting of Council of the Township of Essa adjourn at 6:30 p.m. to
meet again on the 1st day of February, 2023 at 6:00 p.m.*

----Carried-----

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

**Nottawasaga Police Services Board
Minutes
Tuesday, October 18, 2022
(Serving New Tecumseth/Essa/Adjala-Tosorontio)**

A Nottawasaga Police Services Board Meeting was held at 4:00 p.m. on Tuesday, October 18, 2022 at the OPP Headquarters located at 4601 Industrial Parkway, Alliston, Ontario.

Members Present Rick Milne, Mayor New Tecumseth
Sandie MacDonald, Mayor, Township of Essa
Floyd Pinto, Mayor, Township of Adjala-Tosorontio
Paul Whiteside, Provincial Appointment

Support Inspector Steve Ridout, Detachment Commander
Staff Sergeant, Wade Beebe
Board Secretary, Pam Slowleigh

Confirmation of Agenda

2022-72 Moved by Floyd Pinto
Seconded by Paul Whiteside

Be It Resolved That the agenda for the Police Services Board Meeting held on October 18, 2022 be confirmed as circulated.

Carried

Disclosures of Pecuniary Interest

Nil

Delegations and Presentations

Nil

5a

Adoption of Minutes

4.1. PSB Minutes dated September 28, 2022

2022-73 Moved by Sandie MacDonald
Seconded by Floyd Pinto

Be It Resolved That the minutes of the Police Services Board Meeting dated September 28, 2022 be approved as circulated.

Carried

Correspondence and Information Items

Nil

Accounts

6.1. Budget Variance Report

2022-74 Moved by Paul Whiteside
Seconded by Floyd Pinto

Be It Resolved That the Budget Variance Report and the Estimated Year End Variances be received as distributed.

Carried

Reports

- 7.1. Nottawasaga OPP Reports
- 7.2. Calls for Service Billing Summary Reports
- 7.3. Provincial Offences
- 7.4. Individual Township Statistic Reports

2022-75 Moved by Paul Whiteside
Seconded by Floyd Pinto

Be It Resolved That Items 7.1 to 7.4 be received as distributed.

Carried

7

New and Unfinished Business

8.1. National Peace Officers Run

Joseph Chamberlain and his son were recognized for their participation in the National Peace Officers Run.

2022-76 Moved by Floyd Pinto
Seconded by Paul Whiteside

Be It Resolved That the verbal report of Inspector Steve Ridout, Detachment Commander, be received.

Carried

Question Period/Open Discussion

Members expressed their gratitude for being able to participate on the Nottawasaga Police Services Board for this Term.

"In- Camera"

Nil

Adjournment

2022-77 Moved by Sandie MacDonald
Seconded by Paul Whiteside

Be It Resolved That the meeting adjourn at 6:23 p.m.

Carried

Chair

Secretary



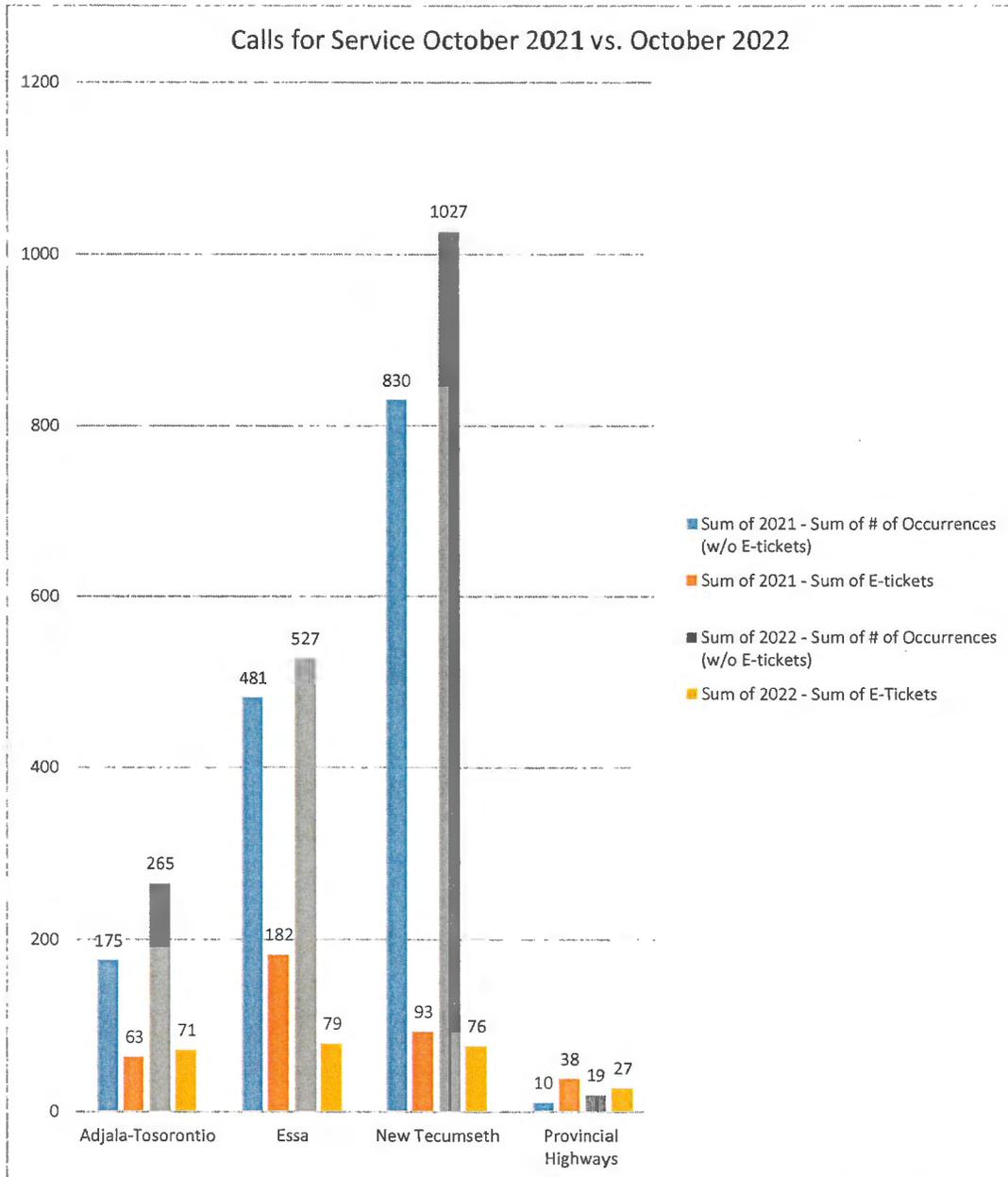
***Nottawasaga
Police Services Board
Report***



***For
October 2022
Presented by
Inspector Steve RIDOUT
23 November 2022***

Calls for Service

October 2022



OCTOBER 2022

Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime

Municipality	2021	2022	% change
New Tecumseth	881	1103	20.13%
Essa	647	606	-6.77%
Adjala-Tosorontio	284	336	15.48%
Provincial Highway	65	46	-41.30%
Non-Emergency and Incomplete Investigations	106	197	46.19%
October Monthly Total	1983	2288	13.33%

Municipality Totals by Year

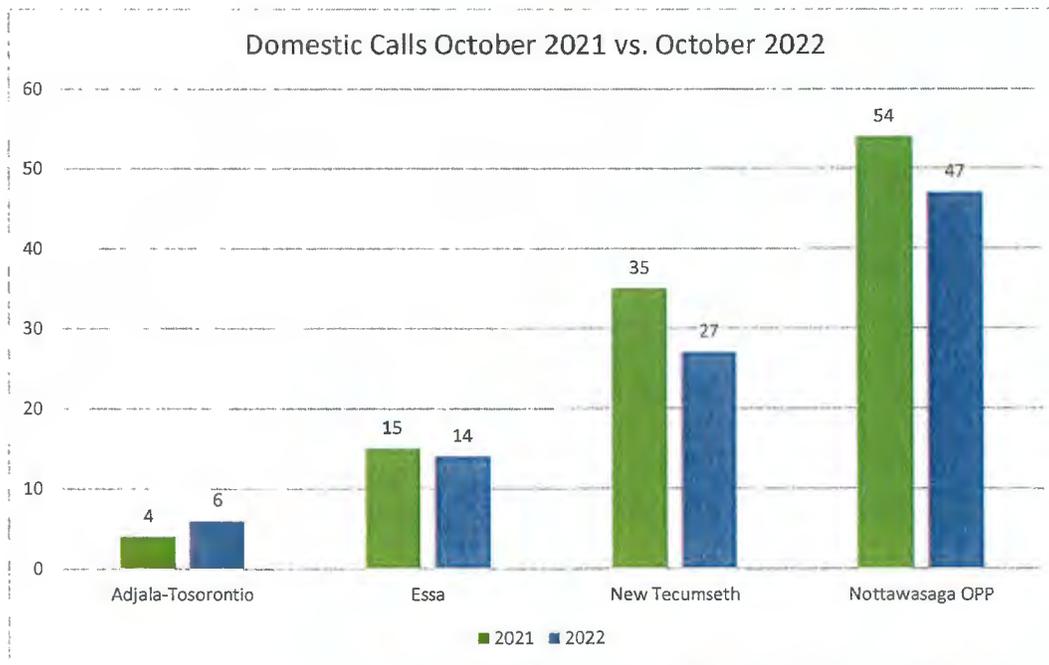
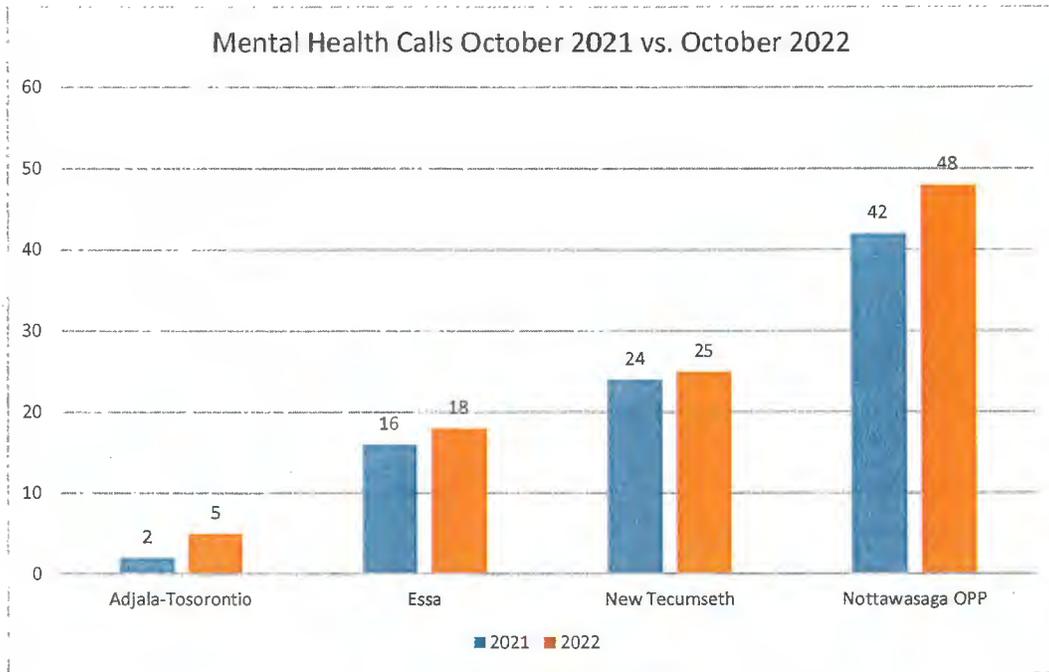
Municipality	2019	2020	2021	2022 YTD
New Tecumseth	10,415	10,059	11,117	9,590
Essa	5,497	5,588	6,870	5,975
Adjala-Tosorontio	2,264	2,603	3,634	2,878
Provincial Highways	381	569	889	737
Total	18,598	18,819	22,510	19,180

Detachment Occurrence Count Including Criminal Record Checks

Month	2021	2022	% change	# of E-tickets (2021)	# of E-tickets (2022)	Occurrences w/ tickets (2021)	Occurrences w/ tickets (2022)
January	1867	1703	-8.78%	606	529	1261	1174
February	1823	1619	-11.19%	602	364	1221	1255
March	2104	2040	-3.04%	537	558	1567	1482
April	2030	2108	3.84%	560	569	1470	1539
May	1997	2055	2.90%	495	449	1502	1606
June	2067	2268	9.72%	400	339	1667	1929
July	2251	2169	-3.64%	575	356	1676	1813
August	2168	2085	-3.83%	350	289	1818	1796
September	2032	2324	14.37%	362	395	1670	1929
October	1920	2347	22.24%	384	284	1536	2063
November							
December							
YTD	20,259	20,718	2.27%	4,871	4,132	15,388	16,586

OCTOBER 2022

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OCTOBER 2022

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CRIME

Violent Crime						
Actual	October		Year to Date – October			
	2021	2022	% Change	2021	2022	% Change
Murder	0	0	0.00%	1	1	0.00%
Other Offences Causing Death	0	0	0.00%	0	0	0.00%
Attempted Murder	0	0	0.00%	1	1	0.00%
Sexual Assault	8	5	-37.50%	48	50	4.17%
Assault	16	17	6.25%	189	184	-2.65%
Abduction	0	0	0.00%	1	0	-100.00%
Robbery	0	1	100.00%	4	8	50.00%
Youth Victim Under 12 - Crime against person	0	0	0.00%	5	8	60.00%
Youth Victim 12 - 17 - Crime against person	0	2	200.00%	9	15	66.67%
Elder Abuse - Crime against person	7	0	-700.00%	20	2	-90.00%
Total	31	25	-19.35%	278	269	-3.24%

Property Crime						
Actual	October		Year to Date – October			
	2021	2022	% Change	2021	2022	% Change
Arson	0	0	0.00%	9	4	-55.56%
Break & Enter	7	7	0.00%	53	57	7.55%
Theft Over	0	1	100.00%	25	17	-32.00%
Theft Under	22	36	63.64%	198	229	15.66%
Have Stolen Goods	3	8	166.67%	21	18	-14.29%
Fraud	15	22	46.67%	130	130	0.00%
Mischief	20	24	20.00%	215	180	-16.28%
Total	67	98	46.27%	651	635	-2.46%

Drug Crime						
Actual	October		Year to Date – October			
	2021	2022	% Change	2021	2022	% Change
Possession	0	1	100.00%	23	11	-52.17%
Trafficking	2	1	-50.00%	10	11	10.00%
Importation and Production	0	0	0.00%	0	1	100.00%
Total	2	2	0.00%	33	23	-30.30%

OCTOBER 2022

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TRAFFIC**Yearly Collision Summary**

Collision type	2019	2020	2021	2022 YTD	October
Total Reportable MVC	1357	1014	932	959	95
Property Damage MVC	739	589	560	597	60
Personal Injury MVC	147	122	109	104	11
Fatal MVC	7	4	2	1	0
Persons Killed	9	4	2	1	0
Alcohol Involved	55	43	46	46	5

Enforcement

Traffic	October Statistics	2022 YTD
Speeding & Moving Charges	203	3740
Seatbelt Charges	0	21
Cell Phone Charges	1	26
Other HTA Charges	24	517
Other Provincial Statutes (LLA, TPA, CAIA)	26	490

Impaired Driving

Impaired Driving	October Statistics	2022 YTD
R.I.D.E Occurrences	7	126
Impaired Alcohol	6	52
Impaired Drugs	0	2
Alcohol Related Suspensions	7	53

OCTOBER 2022

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5a

DETACHMENT OPERATIONS

Record Checks	October		Change
	2021	2022	Yearly
	293	607	107.17%

Traffic Complaints	October		Change
	2021	2022	Yearly
	136	134	-1.47%

R.I.D.E	October		Change
	2021	2022	Yearly
	17	6	-64.17%

Monthly Totals	Township	October		Monthly Change
		2021	2022	%
Bike, Foot and School Patrol	Alliston	58.75	13.25	-77.45%
	Beeton	5.25	0.5	-90.48%
	Tottenham	6.75	7.25	7.41%
	Adjala-Tos	1.25	0.25	-80.00%
	Angus	23.5	8	-65.96%

OCTOBER 2022

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15

ADMINISTRATION October Overtime Allotment 2022

Month	Provincial OT Hours	Detachment OT Hours	Total OT Hours	Percent
January	0	429.75	429.75	5.57%
February	198.00	477.43	675.43	6.19%
March	0	530.75	530.75	6.88%
April	0	464.00	464.00	6.02%
May	0	531.50	531.50	6.89%
June	0	704.88	704.88	9.14%
July	0	784.25	784.25	10.17%
August	0	960.00	960.00	12.45%
September	0	648.50	648.50	8.41%
October	45	746.25	791.25	9.68%
November				
December				
Year To Date	243.00	6277.31	6520.31	81.41%

Annual Allotment 7711.00
 Monthly Budget 642.00

OCTOBER 2022

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16

5a

ADMINISTRATION CONTINUED

Public Complaints

Date Received	Allegation	Status
No Records Found		

Crime Abatement

Intelligence Led Policing - Crime Abatement Strategy	
Number of Offenders	19
Number of Offenders Charged	1
Number of Charges Laid	1
Number of Checks Performed	0

Staffing Updates

October Staffing Updates	
	03Oct22 – J. Cho transfer in from IISD 03Oct22 – K. Morello-Love transfer out to CSS 31Oct22 – S. Rome transfer out to POC
Transfers	4 New Recruits; J. Goderre, R. Rankin, B. Stella, I. Andrade
Promotions	03Oct22 – J. Schlorff promoted to Sgt. 31Oct22 – L. Lalonde promoted to Sgt.
Awards	Nil
Retirements	Nil
Other	Sick Leave - 1
	Maternity Leave – 3
	WSIB - 4
	Other - 2

Secondary Employment

Nottawasaga Detachment currently has four members approved for secondary employment.

OCTOBER 2022

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17

MOBILE CRISIS RESPONSE TEAM (MCRT)

MCRT MEMBERS

OPP Police Liaison: PC Kallie TAYLOR-PLUMLEY & Jeremy DANIELS

Crisis Worker: Mirelle L'ESTRANGE

CMU Nottawasaga	# of Occurrences
Total Detachment Mental Health Act Calls	52
MCRT attended live calls	18
Apprehensions with MCRT	9
Apprehensions without MCRT	13
MCRT/YSSN Follow up (call, face to face visit)	28

Mental Health Calls

In October, the Nottawasaga OPP Detachment responded to 52 Mental Health Calls for a year to date total of 442 Mental Health Calls.

MEDIA

The Nottawasaga OPP Media Team consists of media officer Provincial Constable Cindy JACOME.

Month: October 2022

Media releases: 4

Social media posts: 5

Prepared by: PC JACOME #14124

Projects:

- Contribute to regional campaigns
- Presentations regarding ongoing frauds
- Human Trafficking presentation for hotels, gas stations and convenience stores
- Shop with a Cop planning/organizing

OCTOBER 2022

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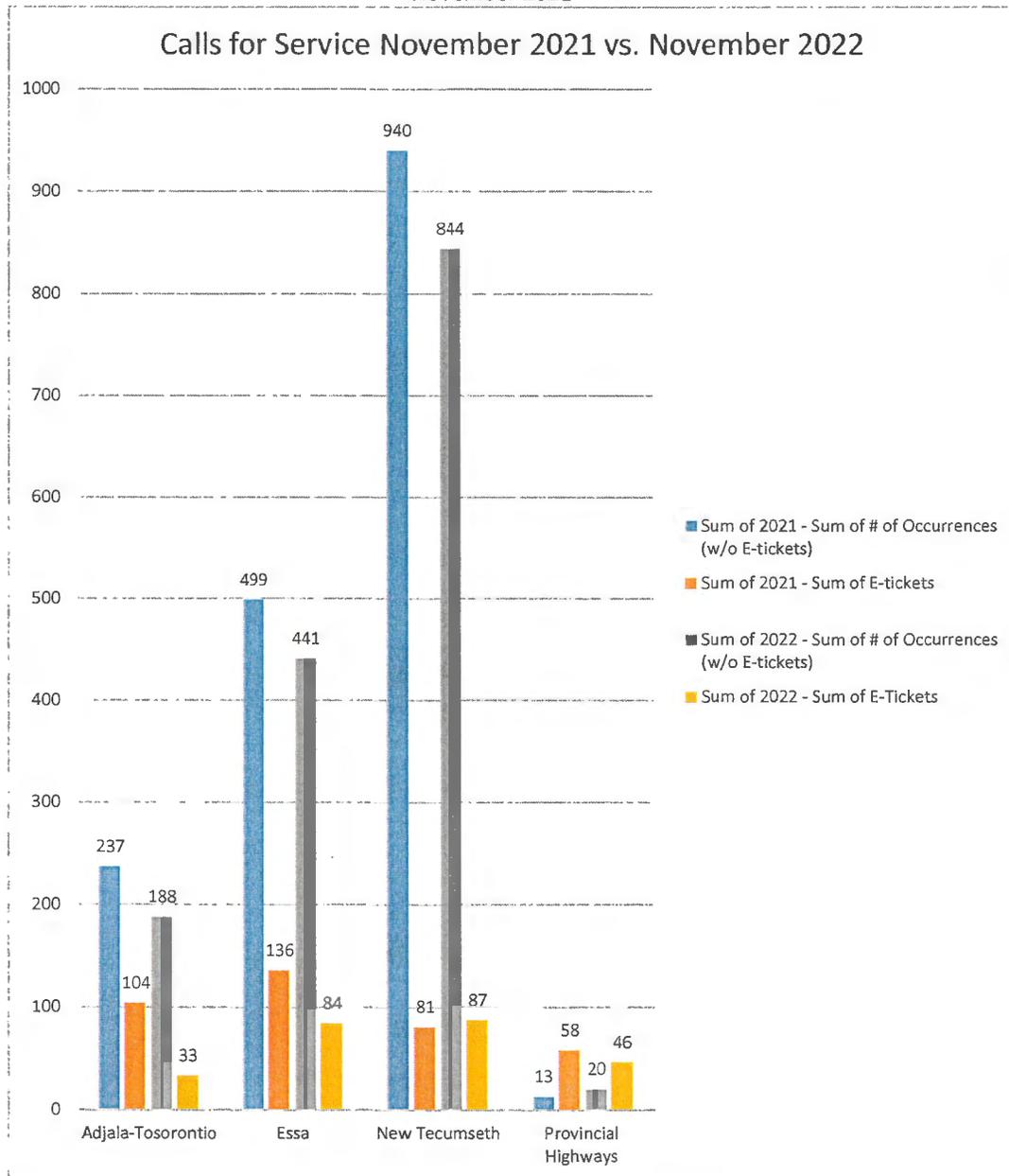
***Nottawasaga
Police Services Board
Report***



***For
November 2022
Presented by
Inspector Steve RIDOUT
January 2023***

Calls for Service

November 2022



NOVEMBER 2022

Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime

5a

Municipality	2021	2022	% change
New Tecumseth	1004	931	-7.84%
Essa	628	525	-19.62%
Adjala-Tosorontio	335	221	-51.58%
Provincial Highway	77	66	-16.67%
Non-Emergency and Incomplete Investigations	78	43	-81.40%
November Monthly Total	2122	1786	-18.81%

Municipality Totals by Year

Municipality	2019	2020	2021	2022 YTD
New Tecumseth	10,415	10,059	11,117	10,521
Essa	5,497	5,588	6,870	6,500
Adjala-Tosorontio	2,264	2,603	3,634	3,099
Provincial Highways	381	569	889	803
Total	18,598	18,819	22,510	20,923

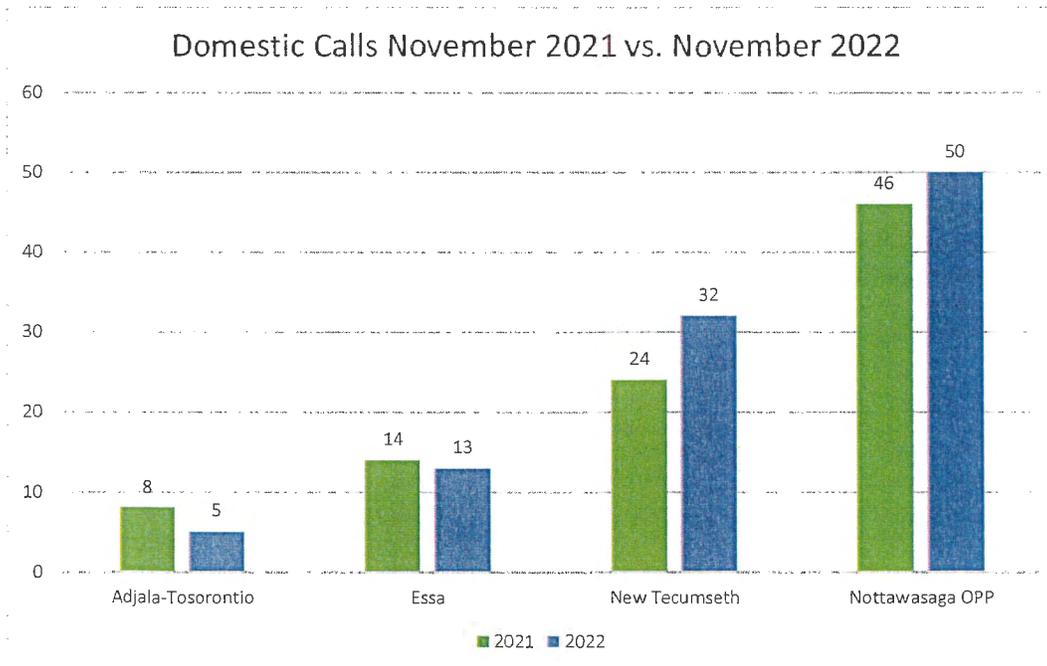
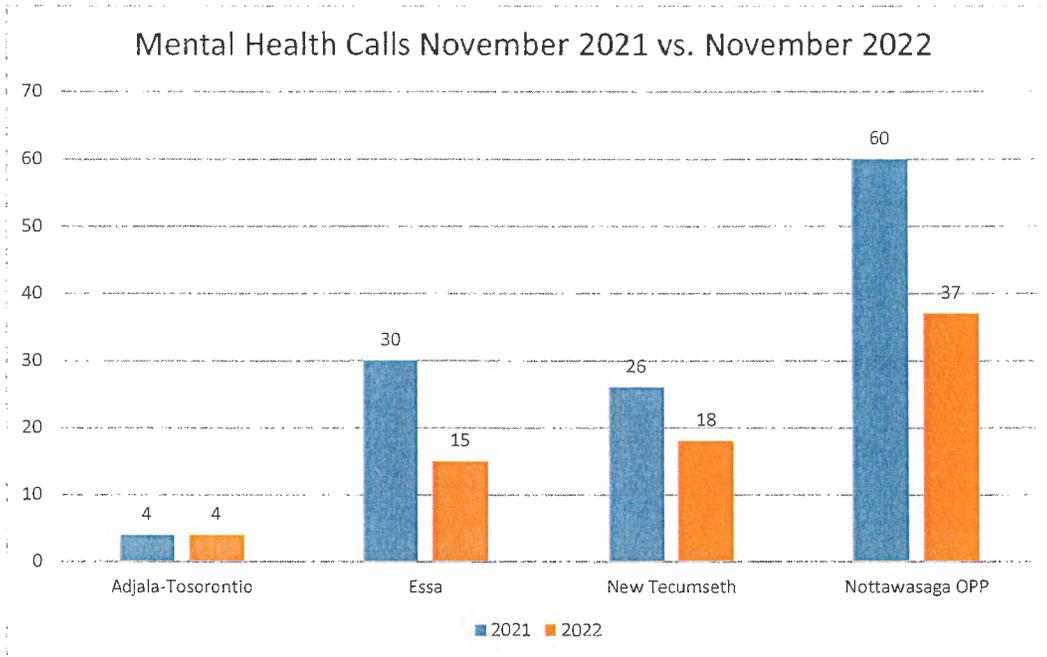
**Detachment Occurrence Count
Including Criminal Record Checks**

Month	2021	2022	% change	# of E-tickets (2021)	# of E-tickets (2022)	Occurrences w/ tickets (2021)	Occurrences w/ tickets (2022)
January	1867	1703	-8.78%	606	529	1261	1174
February	1823	1619	-11.19%	602	364	1221	1255
March	2104	2040	-3.04%	537	558	1567	1482
April	2030	2108	3.84%	560	569	1470	1539
May	1997	2055	2.90%	495	449	1502	1606
June	2067	2268	9.72%	400	339	1667	1929
July	2251	2169	-3.64%	575	356	1676	1813
August	2168	2085	-3.83%	350	289	1818	1796
September	2032	2324	14.37%	362	395	1670	1929
October	1920	2347	22.24%	384	284	1536	2063
November	2122	1839	-13.34	386	278	1736	1561
December							
YTD	22,381	22,557	0.79%	5,257	4,410	17,124	18,147

NOVEMBER 2022

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21



NOVEMBER 2022

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CRIME

Violent Crime						
Actual	November		Year to Date – November			
	2021	2022	% Change	2021	2022	% Change
Murder	0	0	0.00%	1	1	0.00%
Other Offences Causing Death	0	0	0.00%	0	0	0.00%
Attempted Murder	0	0	0.00%	1	1	0.00%
Sexual Assault	12	3	-75.00%	60	53	-11.67%
Assault	12	13	8.33%	201	197	-1.99%
Abduction	0	0	0.00%	1	0	-100.00%
Robbery	0	1	100.00%	4	9	125.00%
Youth Victim Under 12 - Crime against person	0	1	100.00%	5	9	80.00%
Youth Victim 12 - 17 - Crime against person	0	0	0.00%	9	15	66.67%
Elder Abuse - Crime against person	6	0	-600.00%	26	2	-92.31%
Total	30	18	-40.00%	308	287	-6.82%

Property Crime						
Actual	November		Year to Date – November			
	2021	2022	% Change	2021	2022	% Change
Arson	1	0	-100.00%	10	4	-60.00%
Break & Enter	6	7	16.67%	59	64	8.47%
Theft Over	1	2	100.00%	26	19	-26.92%
Theft Under	11	26	136.36%	209	255	22.01%
Have Stolen Goods	1	1	0.00%	22	19	-13.64%
Fraud	7	30	328.57%	137	160	16.79%
Mischief	18	16	-11.11%	233	196	-15.88%
Total	45	82	82.22%	696	717	3.02%

Drug Crime						
Actual	November		Year to Date – November			
	2021	2022	% Change	2021	2022	% Change
Possession	1	3	200.00%	24	14	-41.67%
Trafficking	1	0	-100.00%	11	11	0.00%
Importation and Production	0	0	0.00%	0	1	100.00%
Total	2	3	50.00%	35	26	-25.71%

NOVEMBER 2022

Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime

TRAFFIC

Yearly Collision Summary

Collision type	2019	2020	2021	2022 YTD	November
Total Reportable MVC	1357	1014	932	1085	126
Property Damage MVC	739	589	560	687	90
Personal Injury MVC	147	122	109	119	15
Fatal MVC	7	4	2	1	0
Persons Killed	9	4	2	1	0
Alcohol Involved	55	43	46	49	3

Enforcement

Traffic	November Statistics	2022 YTD
Speeding & Moving Charges	233	3973
Seatbelt Charges	0	21
Cell Phone Charges	0	26
Other HTA Charges	34	551
Other Provincial Statutes (LLA, TPA, CAIA)	20	510

Impaired Driving

Impaired Driving	November Statistics	2022 YTD
R.I.D.E Occurrences	76	202
Impaired Alcohol	7	59
Impaired Drugs	0	2
Alcohol Related Suspensions	8	61

NOVEMBER 2022

Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime

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11-Nov-22	0:43	13TH	NEW TECUMSETH	SIDEROAD 15	E221345836
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DETACHMENT OPERATIONS

Record Checks	November		Change
	2021	2022	Yearly
	422	376	-10.90%

Traffic Complaints	November		Change
	2021	2022	Yearly
	135	121	-10.37%

R.I.D.E	November		Change
	2021	2022	Yearly
	20	35	75.00%

Monthly Totals	Township	November		Monthly Change
		2021	2022	%
Bike, Foot and School Patrol	Alliston	40	39	-2.50%
	Beeton	0.5	2	300.00%
	Tottenham	1.0	0.75	-25.00%
	Adjala-Tos	0	1	100.00%
	Angus	24.75	28	13.13%

NOVEMBER 2022

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25

ADMINISTRATION

November Overtime Allotment 2022

Month	Provincial OT Hours	Detachment OT Hours	Total OT Hours	Percent
January	0	429.75	429.75	5.57%
February	198.00	477.43	675.43	6.19%
March	0	530.75	530.75	6.88%
April	0	464.00	464.00	6.02%
May	0	531.50	531.50	6.89%
June	0	704.88	704.88	9.14%
July	0	784.25	784.25	10.17%
August	0	960.00	960.00	12.45%
September	0	648.50	648.50	8.41%
October	45	746.25	791.25	9.68%
November	0	695.25	695.25	9.02%
December				
Year To Date	243.00	6972.56	7215.56	90.42%

Annual Allotment 7711.00

Monthly Budget 642.00

NOVEMBER 2022

****Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime****

5a

ADMINISTRATION CONTINUED

Public Complaints

Date Received	Allegation	Status
01-Nov-22	Equipment - Improper Use of CPIC/RMS	Ongoing
22-Nov-22	SIU Parallel Investigation	Ongoing

Crime Abatement

Intelligence Led Policing - Crime Abatement Strategy	
Number of Offenders	17
Number of Offenders Charged	1
Number of Charges Laid	1
Number of Checks Performed	0

Staffing Updates

November Staffing Updates	
	28Nov22 – A. Cormier transfer out to OPIRD
Transfers	4 New EPOs; J. Beaulieu, M. Bhamber, I. Fenik, M. Perreault
Promotions	Nil
Awards	Nil
Retirements	Nil
Other	Sick Leave - 3
	Maternity Leave – 3.25
	WSIB - 4
	Other - 2

Secondary Employment

Nottawasaga Detachment currently has four members approved for secondary employment.

NOVEMBER 2022

Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime

MOBILE CRISIS RESPONSE TEAM (MCRT)MCRT MEMBERS

OPP Police Liaison: PC Kallie TAYLOR-PLUMLEY & Jeremy DANIELS

Crisis Worker: Mirelle L'ESTRANGE

CMU Nottawasaga	# of Occurrences
Total Detachment Mental Health Act Calls	33
MCRT attended live calls	10
Apprehensions with MCRT	5
Apprehensions without MCRT	1
MCRT/YSSN Follow up (call, face to face visit)	23

Mental Health Calls

In November, the Nottawasaga OPP Detachment responded to 33 Mental Health Calls for a year to date total of 475 Mental Health Calls.

MEDIA

The Nottawasaga OPP Media Team consists of media officer Provincial Constable Cindy JACOME.

Month: November 2022

Media releases: 1

Social media posts: 14

Prepared by: PC JACOME #14124

Projects:

- Contribute to regional campaigns
- Presentations regarding ongoing frauds
- Human Trafficking presentation for hotels, gas stations and convenience stores
- Shop with a Cop planning/organizing

NOVEMBER 2022

****Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime****



***Nottawasaga
Police Services Board
Report***

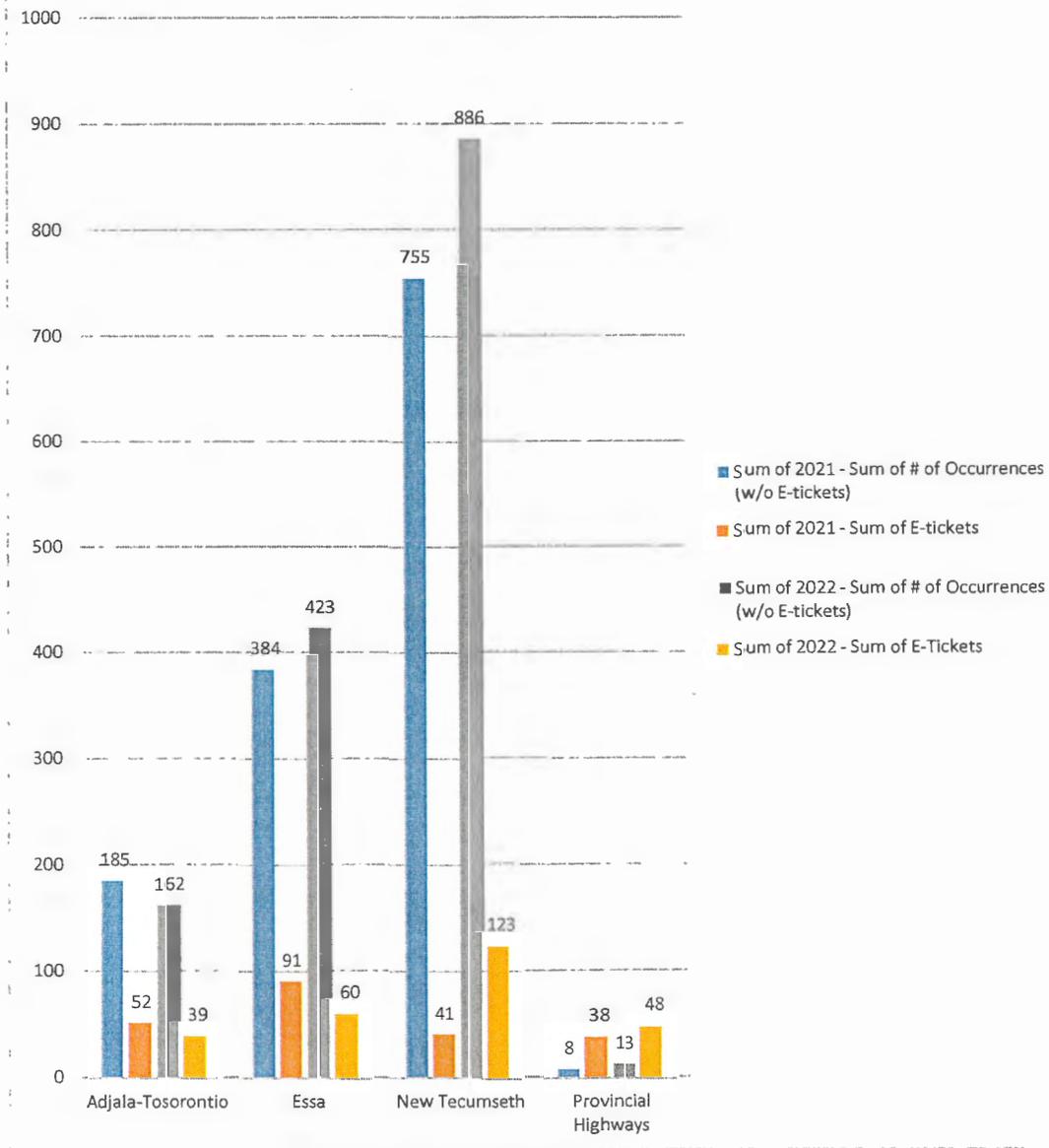


***For
December 2022
Presented by
Inspector Steve RIDOUT
January 2023***

Calls for Service

December 2022

Calls for Service December 2021 vs. December 2022



DECEMBER 2022

Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime

52

Municipality	2021	2022	% change
New Tecumseth	787	1009	22.00%
Essa	468	483	3.11%
Adjala-Tosorontio	228	201	-13.43%
Provincial Highway	51	61	16.39%
Non-Emergency and Incomplete Investigations	75	108	30.56%
December Monthly Total	1609	1862	13.59%

Municipality Totals by Year

Municipality	2019	2020	2021	2022 YTD
New Tecumseth	10,415	10,059	11,117	11,530
Essa	5,497	5,588	6,870	6,983
Adjala-Tosorontio	2,264	2,603	3,634	3,300
Provincial Highways	381	569	889	864
Total	18,598	18,819	22,510	22,677

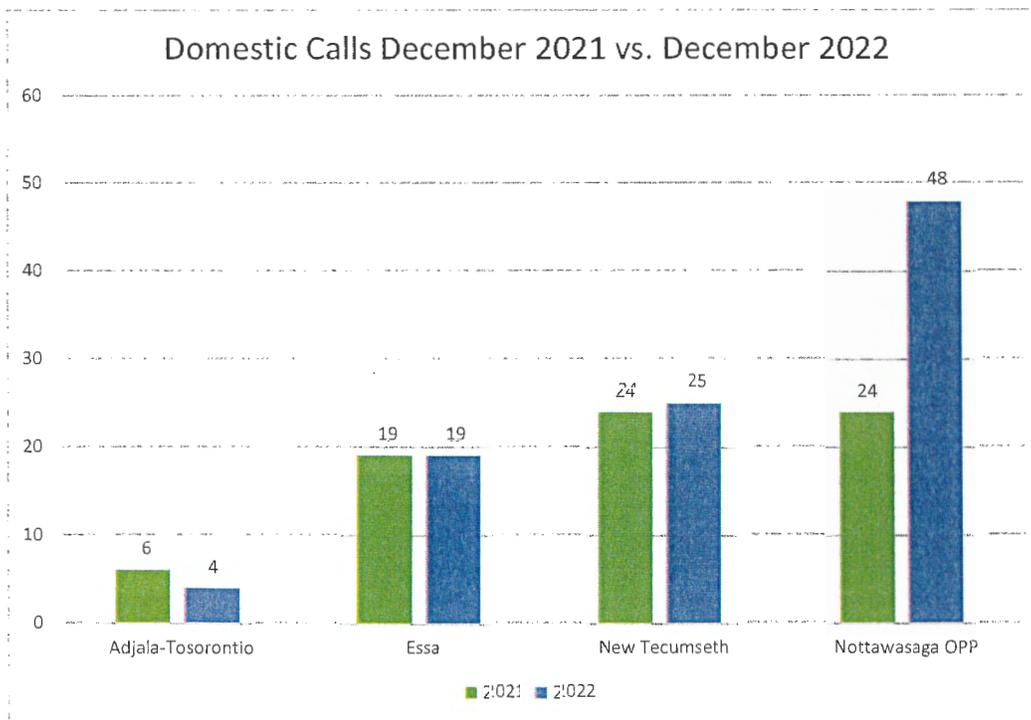
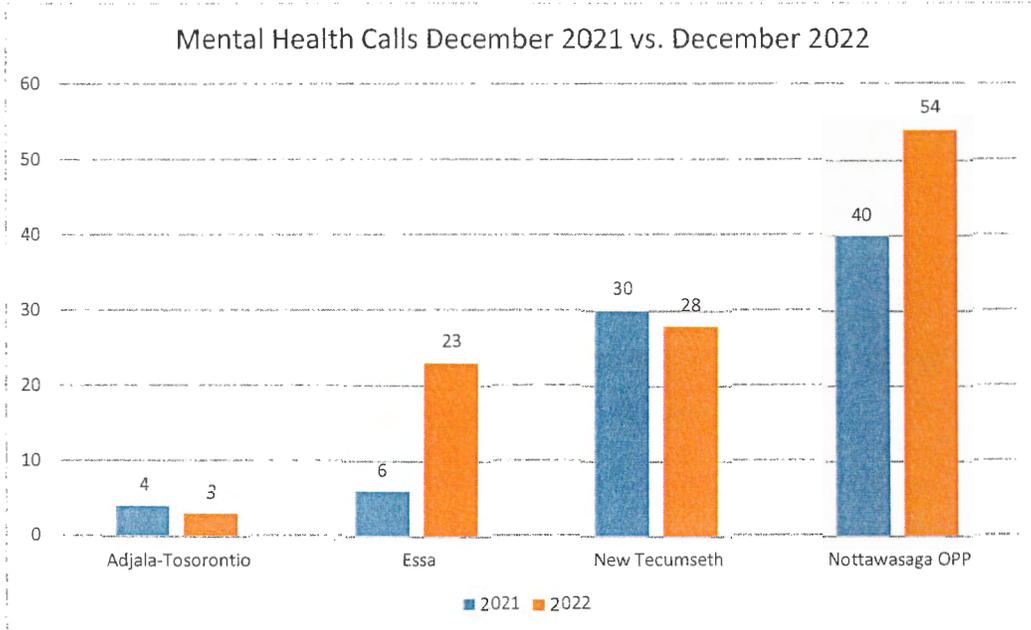
**Detachment Occurrence Count
Including Criminal Record Checks**

Month	2021	2022	% change	# of E-tickets (2021)	# of E-tickets (2022)	Occurrences w/ tickets (2021)	Occurrences w/ tickets (2022)
January	1867	1703	-8.78%	606	529	1261	1174
February	1823	1619	-11.19%	602	364	1221	1255
March	2104	2040	-3.04%	537	558	1567	1482
April	2030	2108	3.84%	560	569	1470	1539
May	1997	2055	2.90%	495	449	1502	1606
June	2067	2268	9.72%	400	339	1667	1929
July	2251	2169	-3.64%	575	356	1676	1813
August	2168	2085	-3.83%	350	289	1818	1796
September	2032	2324	14.37%	362	395	1670	1929
October	1920	2347	22.24%	384	284	1536	2063
November	2122	1839	-13.34%	386	278	1736	1561
December	1609	1894	17.71%	230	313	1379	1581
YTD	23,990	24,451	1.92%	5,487	4,723	18,503	19,728

DECEMBER 2022

Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime

31



DECEMBER 2022

Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime



CRIME

Violent Crime						
Actual	December		Year to Date – December			
	2021	2022	% Change	2021	2022	% Change
Murder	0	1	100.00%	1	2	100.00%
Other Offences Causing Death	0	0	0.00%	0	0	0.00%
Attempted Murder	0	0	0.00%	1	1	0.00%
Sexual Assault	9	5	-44.44%	69	58	-15.94%
Assault	16	18	12.50%	217	215	-0.92%
Abduction	0	0	0.00%	1	0	-100.00%
Robbery	1	0	-100.00%	5	9	80.00%
Youth Victim Under 12 - Crime against person	1	1	0.00%	6	10	66.67%
Youth Victim 12 - 17 - Crime against person	1	1	0.00%	10	16	60.00%
Elder Abuse - Crime against person	0	0	0.00%	26	2	-92.31%
Total	28	26	-7.14%	336	313	-6.85%

Property Crime						
Actual	December		Year to Date – December			
	2021	2022	% Change	2021	2022	% Change
Arson	0	0	0.00%	10	4	-60.00%
Break & Enter	1	6	500.00%	60	70	16.67%
Theft Over	2	0	-200.00%	28	19	-32.14%
Theft Under	20	15	-25.00%	229	270	17.90%
Have Stolen Goods	3	0	-300.00%	25	19	-24.00%
Fraud	12	14	16.67%	149	174	16.78%
Mischief	27	13	-51.85%	260	209	-19.62%
Total	65	48	-26.15%	761	765	0.53%

Drug Crime						
Actual	December		Year to Date – December			
	2021	2022	% Change	2021	2022	% Change
Possession	1	2	100.00%	25	16	-36.00%
Trafficking	1	0	-100.00%	12	11	-8.33%
Importation and Production	0	0	0.00%	0	1	100.00%
Total	2	2	0.00%	37	28	-24.32%

DECEMBER 2022

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52

TRAFFIC

Yearly Collision Summary

Collision type	2019	2020	2021	2022 YTD	December
Total Reportable MVC	1357	1014	932	1203	118
Property Damage MVC	739	589	560	754	67
Personal Injury MVC	147	122	109	135	16
Fatal MVC	7	4	2	1	0
Persons Killed	9	4	2	1	0
Alcohol Involved	55	43	46	53	4

Enforcement

Traffic	December Statistics	2022 YTD
Speeding & Moving Charges	266	4239
Seatbelt Charges	0	21
Cell Phone Charges	0	26
Other HTA Charges	25	576
Other Provincial Statutes (LLA, TPA, CAIA)	18	528

Impaired Driving

Impaired Driving	December Statistics	2022 YTD
R.I.D.E Occurrences	78	280
Impaired Alcohol	4	63
Impaired Drugs	1	3
Alcohol Related Suspensions	4	65

DECEMBER 2022

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34

DETACHMENT OPERATIONS

Record Checks	December		Change
	2021	2022	Yearly
	161	280	73.91%

Traffic Complaints	December		Change
	2021	2022	Yearly
	105	82	-21.90%

R.I.D.E	December		Change
	2021	2022	Yearly
	63	45	-28.57%

Monthly Totals	Township	December		Monthly Change
		2021	2022	%
Bike, Foot and School Patrol	Alliston	18	18	0.00%
	Beeton	0	0	0.00%
	Tottenham	2.75	0	-275.00%
	Adjala-Tos	0	0	0.00%
	Angus	4	6	50.00%

DECEMBER 2022

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5a

ADMINISTRATION

December Overtime Allotment 2022

Month	Provincial OT Hours	Detachment OT Hours	Total OT Hours	Percent
January	0	429.75	429.75	5.57%
February	198.00	477.43	675.43	6.19%
March	0	530.75	530.75	6.88%
April	0	464.00	464.00	6.02%
May	0	531.50	531.50	6.89%
June	0	704.88	704.88	9.14%
July	0	784.25	784.25	10.17%
August	0	960.00	960.00	12.45%
September	0	648.50	648.50	8.41%
October	45	746.25	791.25	9.68%
November	0	695.25	695.25	9.02%
December	0	693.50	693.50	8.99%
Year To Date	243.00	7666.06	7909.06	99.42%

Annual Allotment 7711.00

Monthly Budget	642.00
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DECEMBER 2022

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36

ADMINISTRATION CONTINUED

Public Complaints

Date Received	Allegation	Status
09-Dec-22	Neglect – Improper Investigation	Ongoing
15-Dec-22	Exercise of Authority – Improper/Excessive Use of Force	Ongoing

Crime Abatement

Intelligence Led Policing - Crime Abatement Strategy	
Number of Offenders	14
Number of Offenders Charged	1
Number of Charges Laid	1
Number of Checks Performed	1

Staffing Updates

December Staffing Updates	
Transfers	12Dec22 - A. Lafferty transfer out to Serious Fraud
Promotions	Nil
Awards	Nil
Retirements	Nil
Other	Sick Leave – 4.5
	Maternity Leave – 3
	WSIB - 4
	Other - 2

Secondary Employment

Nottawasaga Detachment currently has four members approved for secondary employment.

DECEMBER 2022

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MOBILE CRISIS RESPONSE TEAM (MCRT)

MCRT MEMBERS

OPP Police Liaison: PC Kallie TAYLOR-PLUMLEY & Jeremy DANIELS

Crisis Worker: Mirelle L'ESTRANGE

CMU Nottawasaga	# of Occurrences
Total Detachment Mental Health Act Calls	52
MCRT attended live calls	15
Apprehensions with MCRT	5
Apprehensions without MCRT	8
MCRT/YSSN Follow up (call, face to face visit)	26

Mental Health Calls

In December, the Nottawasaga OPP Detachment responded to 52 Mental Health Calls for a year to date total of 527 Mental Health Calls.

MEDIA

The Nottawasaga OPP Media Team consists of media officer Provincial Constable Cindy JACOME.

Month: December 2022

Media releases: 5

Social media posts: 14

Prepared by: PC JACOME #14124

Projects:

- Contribute to regional campaigns
- Participation in Food Drives
- Human Trafficking presentation for hotels, gas stations and convenience stores
- Shop with a Cop planning/organizing

DECEMBER 2022

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38

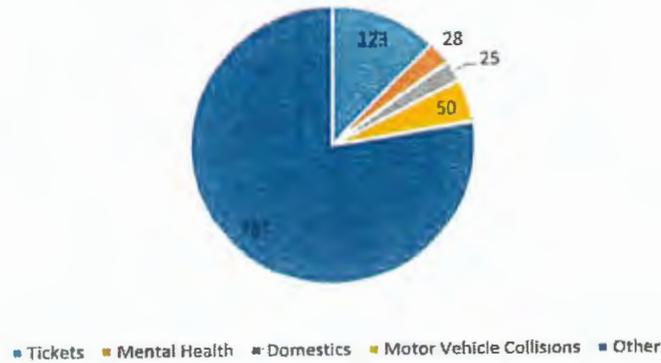
39

Town of New Tecumseth – Total Calls for Service

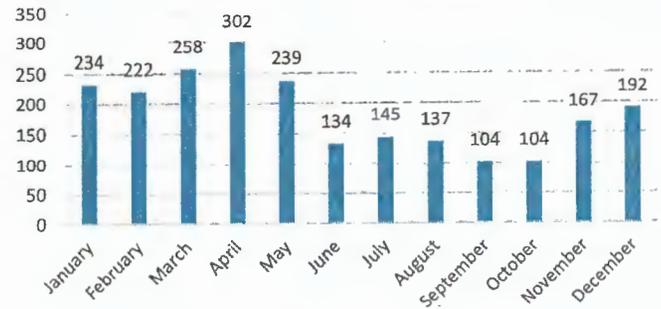


Total December
Calls for Service:
1,009

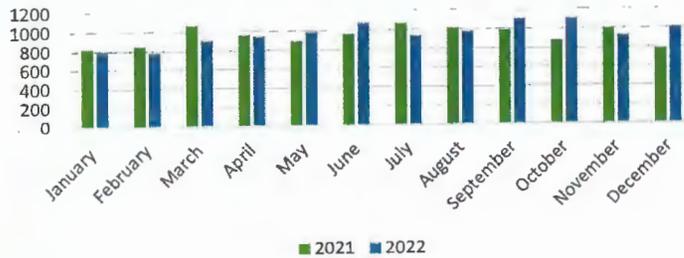
December 2022 Occurrence Breakdown



Provincial Offences - New Tecumseth 2022



New Tecumseth Monthly Occurrence Totals



Total Calls – Year to Date:
11,530

57

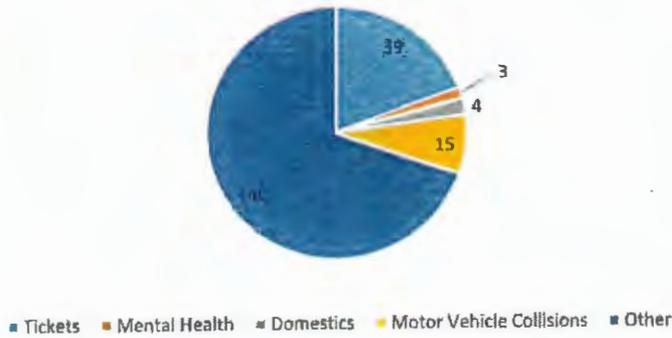
Township of Adjala-Tosorontio – Total Calls for Service



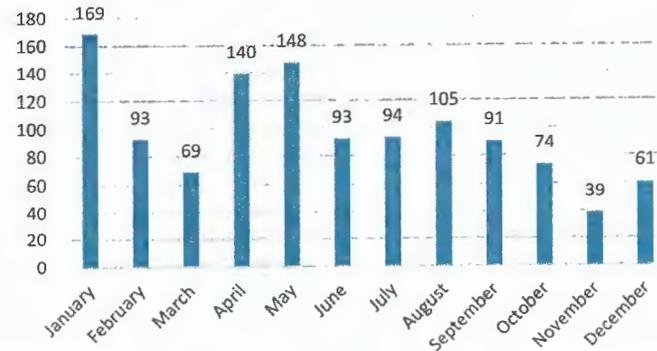
Total December Calls for Service:
201



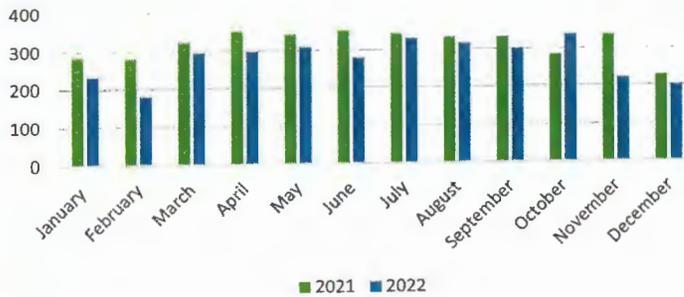
December 2022 Occurrence Breakdown



Provincial Offences - Adjala-Tosorontio 2022



Adjala-Tosorontio Monthly Occurrence Totals



Total Calls – Year to Date:

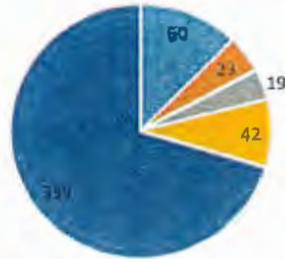
3,300

Township of Essa – Total Calls for Service



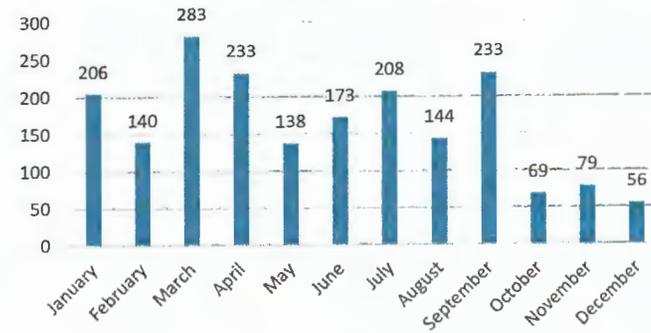
Total December
Calls for Service:
483

December 2022 Occurrence Breakdown

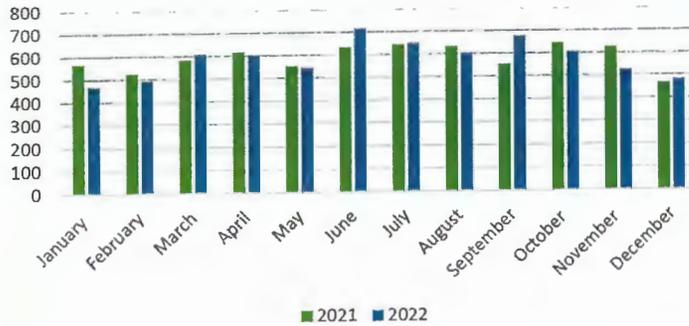


■ Tickets ■ Mental Health ■ Domestics ■ Motor Vehicle Collisions ■ Other

Provincial Offences - Essa Township 2022



Essa Monthly Occurrence Totals



Total Calls – Year to Date:

6,983

41

52

THE CORPORATION OF THE TOWNSHIP OF ESSA

9a

BY-LAW 2023 – 04

A By-law to authorize the levy and collection of an interim tax on all properties and property classes, and to establish the date(s) for payment of taxes, and to provide for penalty and interest.

WHEREAS Section 317(1) of *The Municipal Act*, S.O. 2001, c.25, as amended, provides that the Council of a local municipality may, before the adoption of the estimates for the year under section 290, pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipal purposes; and

WHEREAS the Council of The Township of Essa deems it appropriate to provide for such interim levy on the assessment of property in this municipality; and

WHEREAS the *Municipal Act*, S.O. 2001, Chapter 25, Section 391 as amended, permits the imposition of fees or charges on persons for services provided or done by or on behalf of any other municipality; and

WHEREAS the *Municipal Act*, S.O. 2001, Chapter 25, Section 398(1) (2) as amended, permits that fees or charges constitute a debt of the person to the municipality and that such amount owing can be added to the Tax Roll and collected in same manner as municipal taxes; and

WHEREAS Section 345(2) of the *Municipal Act*, as amended, provides that Council may, by by-law, impose a percentage charge as a penalty for non-payment of taxes on any class or installment thereof not exceeding 1.25% on the first day of default and on the first day of each calendar month thereafter in which default continues.

NOW THEREFORE the Council of the Corporation of the Township of Essa enacts as follows:

ADMINISTRATION

1. That the amounts levied shall be as follows:
 - 1.1 For the Residential, Pipeline, Farmland and Managed Forest, Multi-Residential, Commercial and Industrial property classes there shall be imposed and collected an interim levy of:
 - (a) the percentage prescribed by the Minister under section 317(3) of the *Municipal Act*; or,
 - (b) 50%, if no percentage is prescribed, of the total taxes for municipal and school purposes levied on the property in the year 2022.

44

2. That the calculation of the amount shall be as follows:
 - 2.1 For the purposes of calculating the total amount of taxes for the year 2023, if any taxes for municipal and school purposes were levied on a property for only part of 2022 because assessment was added to the collector's roll during 2022, an amount shall be added equal to the additional taxes that would have been levied on the property if taxes for municipal and school purposes had been levied for the entire year;
3. That the date(s) for payment of taxes levied under the authority of this By-law shall be as follows:

Due date of First Interim Installment:
Three banking days before the last banking day of March

Due date of Second Interim Installment:
Three banking days before the last banking day of June
4. That the date(s) for payment of taxes levied under the authority of the By-law to adopt the estimates of all sums required during the year for all purposes of the municipality for levying the rates and to expend, pledge or apply monies from reserve funds and contributions shall be as follows:

Due date of First Final Installment:
Three banking days before the last banking day of September

Due date of Second Final Installment:
Three banking days before the last banking day of November
5. That no discounts shall be allowed for punctual payment of any taxes or prepayment thereof.
6. That the Manager of Finance of the Corporation shall add to the amount of all taxes due and unpaid and levied under the authority of this By-law a penalty charge equal to one and one-quarter per cent (1.25%) of such amount and the penalty charge shall be added on the first day of the calendar month following the due date, and on the first day of each calendar month thereafter in which default continues but not after the end of the year in which the taxes are levied after which statutory interest of one and one-quarter per cent (1.25%) per month will apply.
7. That the Manager of Finance, no later than twenty-one (21) days prior to the date that the first installment is due, shall mail or cause to be mailed to the assessed owner as recorded in the last revised assessment roll, a tax notice setting out the amount of each installment, the date by which it is to be paid, and the penalty charge imposed for late payment.
8. That the taxes shall be payable to the Corporation on or before the due date and shall be payable at the Municipal Office, or at the Bank of Nova Scotia in Alliston and Angus, or at the TD Bank in Alliston and Angus, or via teller at the Royal Bank of Canada in Alliston.

9a

The resident (or presenter of the bill) will be responsible to pay any applicable service charge to the financial institution that accepts the payment. Electronic Fund Transfers (EFT) are available through a Pre-Authorized Payment Plan with the Township and Telephone EFT and EDI payments with various Financial Institutions. In addition, payment can be left after hours at the Municipal Office drop box on the lower level, side entrance. A pre-authorized payment plan can be arranged at the Municipal office. All payments shall be deemed to be paid to the Corporation on the date the Township receives the payment.

9. That except for accounts affected by tax registration procedures, the Manager of Finance and the Collector are hereby authorized to accept part payment from time to time on account of any such taxes that are due, and to give a receipt for such part payment, provided that acceptance of any such part payment shall not affect the collection of any penalty charges imposed and collectable in respect of non-payment of the taxes or any installment thereof.
10. That all taxes levied pursuant to an assessment made under the provisions of Sections 33 and 34 of the *Assessment Act*, as amended, shall be due and payable upon issue and mailing of a tax notice, and said taxes shall be collected on a date to be determined by the Manager of Finance or Collector, with payments due and payable not less than twenty-one (21) days after the billing date.
11. That there be imposed a handling fee of \$30.00 for any returned cheques.

CONFLICTING LEGISLATION

12. If this By-law conflicts with the provisions of any Act, other than the *Municipal Act*, the provisions of that Act prevail to the extent of the conflict.

VALIDITY AND SEVERABILITY

13. It is hereby declared that notwithstanding any section, subsections, clause, paragraph or provision of this By-law or parts thereof, may be declared by a court of competent jurisdiction to be invalid, unenforceable, illegal or beyond the powers of Council to enact, such section or sections or parts thereof shall be deemed to be severable and that all other sections or parts of this By-law are separate and independent therefrom and enacted as such as a whole. Same shall not affect the validity or enforceability of any other provisions of this By-law or of the By-law as a whole.

Whenever any reference is made in this By-law to a statute of the Legislature of the Province of Ontario, such reference shall be deemed to include all subsequent amendments to such statute and all successor legislation to such statute.

ENFORCEMENT

14. This By-law shall be administered by the Manager of Finance of the Corporation of the Township of Essa.

46

9a

FORCE AND EFFECT

15. That this By-law shall come into force and effect on the day of passing.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 1st day of February, 2023.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

96

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2023-05

Being a By-Law to appoint Bernice Gauley as Deputy Treasurer for the Township of Essa.

WHEREAS Section 286(1) of the *Municipal Act*, 2001, provides that a municipality shall appoint a Treasurer who is responsible for handling all of the financial affairs of the municipality on behalf of and in the manner directed by the Council of the municipality; and

WHEREAS Section 286(2) of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may appoint Deputy Treasurers who have all the powers and duties of the Treasurer under the *Municipal Act*, 2001 and any other Act; and

WHEREAS Section 1(2) of Ontario Regulation 386/12 made under the *Commissioners For Taking Affidavits Act* authorizes the Deputy Treasurer, by virtue of office, as a commissioner for taking affidavits in the geographic area established under the *Territorial Division Act*, 2002, as the Township of Essa; and

WHEREAS Bernice Gauley commenced employment with the Township of Essa on January 23, 2023, to perform all functions delegated to the position of Deputy Treasurer;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby enacts as follows:

1. That Bernice Gauley be appointed as Deputy Treasurer for the Corporation of the Township of Essa for the period during which they are employed by the municipality.
2. That such duties and responsibilities associated with this appointment be carried out as provided for within the respective job description.
3. That Council approve Bernice Gauley as a person authorized as a commissioner for taking affidavits in the Township of Essa, by virtue of office.
4. That this By-law shall come into force and take effect immediately upon the passage by Council.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 1st day of February, 2023.

Sandie Macdonald, Mayor

48

Lisa Lehr, Manager of Legislative Services

9c

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2023-06

Being a By-law authorizing the Mayor and the Clerk to execute the renewal of the Agreement with Canadian Forces Base Borden for the provision of Canine Control Services.

WHEREAS the *Municipal Act* 2001, S.O. 2001, c. 25, provides a municipality with the capacity, rights, powers and privileges for the purpose of exercising it's authority; and

WHEREAS Canadian Forces Base Borden has requested the Township of Essa to provide Canine Control Services on their lands, including those under the jurisdiction of the Township of Adjala-Tosorontio; and

WHEREAS the Council of the Township of Essa and the Council of the Township of Adjala-Tosorontio executed a Memorandum of Understanding to establish that Essa will provide canine control services to all parts of Canadian Forces Base Borden; and

WHEREAS the terms of the existing Agreement expired on December 31, 2022.

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby enacts as follows:

1. That the Mayor and Clerk are hereby authorized and directed to execute the renewal of the Agreement between the Corporation of the Township of Essa and Canadian Forces Base Borden for the provision of canine control services in the form attached hereto as Schedule "A".
2. That the Mayor and Clerk are hereby authorized to renew future Agreements with Canadian Forces Base Borden for the provision of Canine Control Services whereby the only amendment(s) made to the Agreement shall be the term date(s).
3. That the Short Title of this By-law be "Base Borden Canine Control Services" By-law.
4. That this By-Law shall come into force and take effect on and from the date it is finally passed by Council.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED this 1st day of February, 2023.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

49

9c

**TOWNSHIP OF ESSA CANADIAN FORCES BASE
BORDEN CANINE CONTROL AGREEMENT**

THIS AGREEMENT made in duplicate this _____ day of _____, 2023.

BETWEEN:

THE COMMANDER (hereinafter referred to as the "COMMANDER") of the Defence Establishment known as Canadian Forces Base Borden, acting pursuant to Section 38 of the National Defence Act, represented herein by his duly authorized agent, the Base Administration Officer.

OF THE FIRST PART AND:

THE TOWNSHIP OF ESSA (hereinafter referred to as the "Township"), Ontario.

OF THE SECOND PART

WHEREAS the parties are desirous of having canine control duties at Canadian Forces Base Borden carried out by the Township; and

WHEREAS the Township employs full time and contract Canine Control Officers;

NOW THIS AGREEMENT WITNESSETH THAT in consideration of and subject to the terms, conditions, covenants and provisions contained herein:

1. The Township does covenant and agree with the Commander:
 - a. To carry out the canine control duties/responsibilities at CFB Borden including:
 - (1) registration of all dogs;
 - (2) enforcement of all CFB Borden regulations, orders or instructions issued by or under authority of the Commander related to dogs as may be in force from time to time except for those specific domestic animal regulations assigned to other agencies for enforcement; and
 - (3) liaise with other base agencies when requested to conduct joint investigations; and
 - (4) random patrols shall be conducted of Residential to ensure compliance with Township by-laws relating to animal control.
 - b. To ensure that operations are conducted in accordance with Provincial and Federal statutes, and that they deal with all animals in a humane manner following the Animal Complaints Procedure as stated in the Base Borden Community Standard Complaint and Redress Procedures document (Appendix 1, 1050-100/C1 (BBCC), April 2003);
 - c. To take all reasonable care for safeguarding and prevention of damage to the premises under their control;
 - d. To collect fees, charges and reimbursements relating to the performance of canine control duties;

50

- e. To cover all costs associated with the conduct of their duties to include vehicle costs, purchase of animal tags, costs of replacing cages and uniform upkeep;
 - f. Not to assign this agreement without the written consent of the Commander;
 - g. To assume all risk of loss, damage or injury to themselves and their property or to the persons or property of their servants, agents or employees;
 - h. To provide information about the designated impound facility to CFB Borden and its residents;
 - i. To provide public service information on a wide variety of canine topics to promote responsible pet ownership and general knowledge;
 - j. To impound only those canines which are running at large in direct contravention of the Township of Essa Dog Control By-law, the *Dog Owner's Liability Act* of Ontario, and Base Standing Orders;
 - k. To indemnify and save harmless Her Majesty the Queen in Right of Canada and the Commander, Her and his officers, servants and employees and members of Her Majesty's Armed Forces, Her, his or their heirs, executors, administrators, successors and assigns from and against all injury, damage, actions, causes of action, suits, claims and demands of whatsoever nature which may result or be brought or made by any reason of any act or default of the Township of Essa, their servants, agents or employees;
 - l. To follow all requirements of the *Occupational Health and Safety Act*, and to be responsible for the compliance thereof, with respect to all of their employees working under this contract; and
 - m. Feline control and non-domestic animals are not covered by this Agreement.
2. The Commander covenants and agrees with the Township:
- a. To advise dog owners who are posted to CFB Borden during the active posting season (May to September) of the requirement to purchase a dog license in accordance with Township Policy;
 - b. To allow the Township to retain all fees, charges and fines collected in accordance with the conduct of canine control duties; and
 - c. To hold harmless and indemnify the Township, its officers, employees, elected officials, administrators, successors and assigns from and against all injury, damage, actions, causes of action, suits, claims and demands of any nature which may result or be made as a result of the carrying out of these duties, including the removal of a dog which is in contravention of a Township by-law, any provincial statute or Base Standing Order;

ac

3. It is mutually covenanted and agreed by and between the parties hereto that:
 - a. The Term of this agreement shall run from January 1, 2023 up to and including December 31, 2026 unless agreed to;
 - b. This Agreement may be terminated by either party provided that a minimum of 60 days written notice is provided to the other party to that effect;
 - c. Upon termination of this Agreement, either party may negotiate a renewal on a four year basis thereafter, said negotiations to include any fees, charges or costs;
 - d. The Township will have the first right of refusal for renewal of this contract upon expiration, if both parties agree;
 - e. In the event of an emergency as defined in Section 2 of the National Defence Act, Chapter N-4 of the Revised Statutes of Canada 1970 as amended, this contract may be terminated by the commander forthwith and the Township shall not be entitled to recover any compensation as a result of such termination; and
 - f. All fees shall be payable to the Township of Essa, or the Township's acting Pound keeper accordingly.

IN WITNESS WHEREOF the parties hereto have hereunder set their hands and seals this _____ day of _____, 20__.

SIGNED, SEALED AND DELIVERED

By the Base Administration Officer in the presence of:

Witness

Base Administration Officer

The Corporation of the Township of Essa

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

APPENDIX A

Canine Control Contract

Dated: _____ 2023

CANINE LICENSE AND POUND FEES

- 1. License Fees (annual) for dogs are as follows:
 - a. annual licensing fees for dogs - One Year Tag - \$25.00;
- 2. Licensing fees are subject to change upon annual review by the municipality.
- 3. Proof of rabies vaccination is required for registration of all canine(s).
- 4. Pound Fees (to be paid to Alliston and District Humane Society, Alliston, Ontario)
- 5. Boarding costs, Pound Release and Pound Related Administrative Costs associated with the release of canines are payable to the Township's Poundkeeper (Alliston and District Humane Society), and are payable at the rate of the Poundkeeper's schedule.

IN WITNESS WHEREOF the parties hereto have hereunder set their hands and seals this

_____ day of _____, 20_____

SIGNED, SEALED AND DELIVERED by the CFB Borden Base Administration Officer in the presence of;

Base Administration Officer

Witness

The Corporation of the Township of Essa

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2023 – 07

Being a By-law to confirm the proceedings of the Council meeting held on the 1st day of February, 2023.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA
HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 1st day of February, 2023 and, in respect of each recommendation contained in the Regular Council meeting held on the 18th day of January, 2023, and the Committee of the Whole meeting held on the 18th day of January, 2023, and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 1st day of February, 2023.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services