

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
SPECIAL MEETING - BUDGET MEETING  
WEDNESDAY, DECEMBER 1, 2021**

**MINUTES**

A Special Meeting of Council was held in-person on Wednesday December 1, 2021 in the Council Chambers located at 5786 County Road 21, Utopia. The purpose of the Special Meeting was for consideration of the 2022 Capital and Operating Budget for the Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor, Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
C. Traynor, Manager of Finance  
R. Rosilius, Deputy Treasurer  
L. Wark, CEO Essa Public Library  
W. Mclsaac, Fire Chief  
D. Burgin, Deputy Fire Chief  
M. Mikael, Manager of Public Works  
A. Powell, Manager of Planning and Development  
J. Coleman, Manager of Parks and Recreation  
L. Lehr, Manager of Legislative Services

Guests in attendance: G. Cowan, Manager of IT (Town of Innisfil)

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 1:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. DELEGATIONS / PRESENTATIONS**

[Note: Budget Binders have been provided for Council's reference to the 2022 Draft Budget]

**a. Staff PowerPoint Presentations – 2022 Draft Budget**

The Chief Administrative Officer provided Council with a high level overview of projects contained in the 2022 Draft Budget. Items of interest were:

- 2022 Municipal Election
- Implementation of IT Strategic Plan
- New Asset Management Software
- New Transportation Master Plan
- New Trails Master Plan
- New Official Plan

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The Manager of Finance provided Council with a brief summary of the budget impact for 2022, stating that the Draft Budget as presented shows an increase of \$5.22 per \$100,000.00 assessment.

**i. Library**

The Chief Executive Officer of the Essa Public Library was in attendance to review highlights of the operating and capital budgetary requests contained in the 2022 Draft Budget for Council's consideration.

**ii. Fire**

The Fire Chief and Deputy Fire Chief provided Council with a brief overview of the operating and capital budgetary requests contained in the Draft 2022 Budget.

**iii. Clerks**

The Manager of Legislative Services provided a brief overview of operating and capital budgetary requests contained in the Draft 2022 Budget for the following: Council, Clerk's Department, Information Technology, By-law Department, Animal Control, and Community Assistance.

**iv. Policing**

The Chief Administrative Officer briefly reviewed the operating budget for policing.

**v. Public Works / Transportation / Water & Wastewater**

The Manager of Public Works provided Council with an overview of highlights contained in the 2022 Draft Operating and Capital Budgets for the following: Public Works, Roads, Waterworks and Wastewater.

**vi. Parks and Recreation**

The Manager of Parks and Recreation provided Council with an overview of highlights contained in the Draft 2022 Budget for Parks and Recreation. His presentation provided Council with prioritized budgetary requests for Council's consideration in respect of the Angus Arena, Thornton Arena, Recreation Programming, as well as Parks.

**vii. Planning and Development**

The Manager of Planning and Development reviewed the operating and capital budgetary requests contained in the 2022 Draft Budget for the Planning and Development Department, including Committee of Adjustment, Healthy Community Committee, Economic Development, and the Building Department. She reminded Council that the Building Department is a full cost-recovery department and as such it is not a taxpayer hit relative to budget perspective.

**viii. Treasury**

The Manager of Finance reviewed the operating and capital highlights of the 2022 Draft Budget for the Treasury Department.

**ix. Administration**

The Chief Administrative Officer briefly reviewed the budgetary requests contained in the Draft 2022 Budget in respect of Administration.

**4. ADDITIONAL ITEMS**

**5. CLOSED SESSION**

**6. ADJOURNMENT**

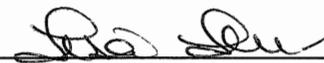
**Resolution No: SCW001-2021 Moved by: Smith Seconded by: Kiezebrink**

*Be it resolved that this Special Meeting of the Council of the Township of Essa adjourn at 4:30 p.m. to meet again on the 15<sup>th</sup> day of December, 2021 at 1:00 p.m.*

**----Carried----**



Sandie Macdonald, Mayor



Lisa Lehr, Manager of Legislative Services