

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE
WEDNESDAY, FEBRUARY 6, 2019**

MINUTES

A Committee of the Whole meeting was held on Wednesday, February 6, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Keith White
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer
C. Healey, Manager of Planning and Development
C. Mohr, Manager of Finance
B. Morrison, Roads Supervisor
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Councillor Sander declared a conflict on Item 4 (a) stating he has a pecuniary interest in the property value and wells surrounding the property identified in the report, as his property adjoins the subject property.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

**a. 6:00 p.m. Delegation – Huronia H.O.G. Chapter No. 9102
Re: Motorcycle Rally (July 18 to 20, 2019)**
Wendy Clark, Director / Rally Coordinator
Ryan Johnson, Essa and District Agricultural Society
Kyle Montgomery, Marketing Coordinator

Wendy Clark and Kyle Montgomery from Huronia Harley Owners Group, Chapter 9102, provided Council with an overview of the proposed motorcycle rally which they propose to take place July 18-20, 2019 in Essa Township. Members from the different Chapters of the Harley Owners Group will fly the flags of each Chapter during their ride through Essa Township. This will be followed by an opening ceremony at the Essa and District Agricultural Society. Types of events planned include "show and shine", motorcycle games (with little noise), indigenous drumming, music, dancing, and local vendors. She stated that they are anticipating approximately 600-800 in attendance, and that shuttle services will be provided to attendees.

Kyle Montgomery stressed to Council that there is no affiliation to any gangs; this event is for riding bikes only. He talked about the economic benefits to the Township of Essa in hosting this event.

Ryan Johnson from the Essa and District Agricultural Society talked to Council about the uniqueness of this type of event, and stated that the event will be utilized to educate a certain population on agriculture that might not necessarily have exposure to the benefits of

agriculture otherwise. He stated that there will be a historical agricultural component in this education piece.

Ryan Johnson stated that they are looking for an exemption from Council to permit this type of event to be held at the Essa and District Agriplex, on a temporary basis only, for the weekend of July 18-20, 2019.

Council thanked them for their presentation and requested that the Clerk's Department bring a report forward for their consideration at the next meeting scheduled on February 20, 2019.

- b. 6:10 p.m. Public Meeting
Re: Proposed Zoning By-law Amendment (No. Z7/18)
8477 6th Line, Angus**

See separate set of minutes.

STAFF REPORT

4. PLANNING AND DEVELOPMENT

Councillor Sander removed himself from Council Chambers for this Item. He did not participate in any discussion or vote on this Item.

- a. Staff Report PD003-19 submitted by the Manager of Planning and Development, re: Request for the Importation of Fill and Recycling.**

Resolution No: DEFEATED Moved by: Smith Seconded by: White

*Be it resolved that Staff Report PD003-19 be received; and
That Council does approve the request of 1967430 Ontario Limited to allow for the importation of materials for recycling to occur at 8308 10th Line.*

----Defeated----

Councillor Sander resumed his seat for the remainder of the meeting.

- b. Staff Report PD005-19 submitted by the Manager of Planning and Development, re: Planning and Development Fees.**

Resolution No: CW009-2019 Moved by: Smith Seconded by: Sander

*Be it resolved that Staff Report PD005-19 be received; and
That Council does authorize staff to schedule a public meeting to advertise and consult on possible fee increases.*

----Carried----

- c. Staff Report PD006-19 submitted by the Manager of Planning and Development and the Building Department Administrative Assistant, re: 2018 Final Building Stats.**

Resolution No: CW010-2019 Moved by: White Seconded by: Sander

Be it resolved that Staff Report PD006-19 be received for information.

----Carried----

- d. **Staff Report PD007-19 submitted by the Manager of Planning and Development, re: New Official Plan Amendment, Zoning By-law Amendment and Draft Plan Submission 6275 County Road 90.**

Resolution No: CW011-2019 Moved by: White Seconded by: Smith

Be it resolved that Staff Report PD007-19 be received.

----Carried----

- e. **Staff Report PD008-19 submitted by the Manager of Planning and Development, re: Briarwood Proposed Zoning By-law Amendment.**

Resolution No: CW012-2019 Moved by: White Seconded by: Henderson

*Be it resolved that Staff Report PD008-19 be received; and
That Council does authorize staff to schedule a public meeting to allow for comment from the public in regards to a proposed Zoning By-law Amendment.*

----Carried----

- f. **Staff Report PD009-19 submitted by the Manager of Planning and Development, re: New Applications for Official Plan Amendment and Zoning By-law Amendment for a Wedding Barn (Langford).**

Resolution No: CW013-2019 Moved by: Sander Seconded by: White

*Be it resolved that Staff Report PD009-19 be received; and
That Council does authorize staff to schedule a public meeting to allow for comment from the public on a proposed Official Plan Amendment (OPA) and Zoning By-law Amendment (ZBA).*

----Carried----

- g. **Staff Report PD010-19 submitted by the Manager of Planning and Development, re: Business Licensing.**

Resolution No: CW014-2019 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report PD010-19 be received; and
That Council does consider amending its Business Licensing By-law to include wedding barns, event centres and conference facilities in amongst other commercial recreational facilities that require licensing to allow for municipal control over uses to ensure that there is no nuisance impact on neighbours and the community and to help ensure public safety.*

----Carried----

- h. **Staff Report PD011-19 submitted by the Manager of Planning and Development, re: Amendment to the Growth Plan in relation to Essa.**

Resolution No: CW015-2019 Moved by: Sander Seconded by: Henderson

Be it resolved that Staff Report PD011-19 be received.

----Carried----

- i. **Staff Report PD012-19 submitted by the Manager of Planning and Development, re: Affordable Housing.**

Resolution No: CW016-2019 Moved by: Sander Seconded by: Smith

Be it resolved that Staff Report PD012-19 be received for information.

----Carried----

5. **PARKS AND RECREATION/ COMMUNITY SERVICES**

6. **FIRE AND EMERGENCY SERVICES**

- a. **Memorandum submitted by the Fire Chief, re: Council Approved Pays for Fire Department – 2019 Budget.**

Resolution No: CW017-2019 Moved by: Henderson Seconded by: Smith

Be it resolved that the memorandum from the Fire Chief in regards to "Council Approved Pays for Fire Department – 2019 Budget" be received for information.

----Carried----

7. **PUBLIC WORKS**

- a. **Staff Report PW003-19 submitted by the Manager of Public Works, re: NVCA's 2019 Spring Tonic Maple Syrup Festival.**

Resolution No: CW018-2019 Moved by: Henderson Seconded by: White

*Be it resolved that Staff Report PW003-19 be received; and
That Council does approve the request from the NVCA and Rotary Club of Barrie to allow for the overflow parking of vehicles along the shoulders of the 8th Line, each way of the entrance of the Tiffin Conservation Centre, during the Spring Tonic Maple Syrup Festival, provided that the Organizers provide traffic control and ensure that neighbouring driveways are not obstructed; and
That Council does approve delegating the authority to Staff to approve future requests from the Rotary Club of Barrie for the overflow parking of vehicles along the shoulders of the 8th Line for the Spring Tonic, providing that historic standards are maintained.*

----Carried----

- b. **Staff Report PW004-19 submitted by the Manager of Public Works, re: 2005 Gradall XL4300.**

Resolution No: CW019-2019 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report PW004-19 be received; and
That Council does authorize the Manager of Public Works to investigate the purchase of a new or used Gradall and report back to Council with recommendations.*

----Carried----

8. FINANCE

- a. **Staff Report TR001-19 submitted by the Manager of Finance, re: 2018 Audit Engagement Letter.**

Resolution No: CW020-2019 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report TR001-19 be received; and
That the 2018 Audit Engagement letters from Baker Tilly KDN LLP, formally Collins
Barrow Kawarthas, be received, accepted, signed and returned to the audit firm.*

----Carried----

- b. **Staff Report TR002-19 submitted by the Manager of Finance, re: Proposed Mileage Rate Increase.**

Resolution No: CW021-2019 Moved by: Sander Seconded by: White

*Be it resolved that Staff Report TR002-19 be received; and
That Council does approve increasing the mileage rate for staff using their personal
vehicles to conduct Township business from \$0.52 per km to \$0.58 per km.*

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C004-19 submitted by the Clerk's Assistant/Accessibility Coordinator, re: Draft Letter – SMDHU – Taking Action on Food Insecurity.**

Resolution No: CW022-2019 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report C004-19 be received; and
That Council does approve the Draft letter in regards to "Taking Action on Food
Insecurity".*

----Carried----

- b. **Staff Report C005-19 submitted by the Clerk, re: Proposed Amendments to Council Code of Conduct – C09-2010, re: Conflict of Interest.**

Council supported an amendment to the Draft Procedure, to include a provision in section "C 1" as follows:

- iv. *leave Council Chambers while the item is on the floor for discussion / vote.*

Resolution No: CW023-2019 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report C005-19 be received; and
That Council does approve the proposed amendments to Policy C09-2010 "Council Code
of Conduct" in relation to Section C, "Conflict of Interest / Improper Use of Influence"; and
That Council does approve Draft Procedure C09-2010-C "Conflict of Interest" as
amended, with its subsequent form and registry as attached.*

----Carried----

c. Staff Report C006-19 submitted by the Clerk, re: Staff-Council Relations Policy.

Council supported an amendment to section 1 (a) (i) of the Draft Policy, to include "*and the appropriate Department Head*".

Resolution No: CW024-2019 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report C006-19 be received; and
That Council does approve the Council-Staff Relations Policy C010-2019, as amended;
and
That Council does approve amending the language in section (d) of C09-2010 "Council Code of Conduct" as recommended in this Report; and
That the appropriate By-law be presented for Council's consideration at their meeting of February 20, 2019.*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

a. Request from the Royal Canadian Legion Ontario Command re: Military Service Recognition Book Renewal of Advertisement.

Resolution No: CW025-2019 Moved by: White Seconded by: Smith

*WHEREAS Council authorized staff in 2018 to place a 1/10 page ad in the 2018 Military Service Recognition Book at a cost of \$256.64 plus taxes; and
WHEREAS the Royal Canadian Legion Ontario Command has once again contacted this municipality inviting us to renew our 1/10 page ad;
NOW THEREFORE BE IT RESOLVED THAT Council authorize staff to contact the Royal Canadian Legion Ontario Command to express our interest in renewing the same 1/10 page ad for publishing in the 2019 Military Service Recognition Book at a cost of \$256.64 plus taxes.*

----Carried----

11. OTHER BUSINESS

a. Request for Speed Reduction on County Road 27 – County of Simcoe

Resolution No: CW026-2019 Moved by: Sander Seconded by: Smith

Be it resolved that Council of the Township of Essa request the County of Simcoe to extend the 50 km/h speed zone on County Road 27 further north of Thornton, to the Thornton Union Cemetery.

----Carried----

b. Request for Staff to Contact County of Simcoe, re: Pooling of Water on East Side of Mill Street/North of Fraser Street, Angus.

Council directed staff to contact the County of Simcoe in regards to the ponding of water that occurs along the curb and out into the travelled portion of the road on the east side of County Road 90 (Mill Street), south of the bridge over the Pine River.

c. **“Welcome to Angus” Signage – Request for Relocation**

Council directed the Manager of Public Works to follow up with the County of Simcoe, and to provide a status report back to Council at a future meeting.

12. **ADJOURNMENT**

Resolution No: CW027-2019 Moved by: Smith Seconded by: Sander

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:19 p.m. to meet again on the 20th day of February, 2019 at 6:00 p.m.

----Carried----



Sandie Macdonald, Mayor



Lisa Lehr, Clerk