

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, MARCH 6, 2019**

AGENDA

1. OPENING OF MEETING BY THE MAYOR

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

- p. 1 Recommendation: *Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and That the minutes of the Special, Public, Committee of the Whole and Regular Council meetings held on the 20th day of February, 2019 be adopted as circulated.*

4. CONSENT AGENDA

Recommendation: *Be it resolved that the items listed in the Consent Agenda dated March 6th, 2019 be approved as presented, and that the necessary action be taken.*

5. COMMITTEE REPORTS

p. 14 **a. Nottawasaga Police Services Board**

Recommendation: *Be it resolved that the minutes of the Nottawasaga Police Services Board from their meeting of January 30, 2019 be received.*

p. 39 **b. Accessibility Advisory Committee**

Recommendation: *Be it resolved that the minutes of the Accessibility Advisory Committee from their meeting of February 4, 2019 be received.*

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

- p. 42 a. **Proclamation – Compassionate Communities Awareness Week (Flag Raising Ceremony to be held at the Administration Centre on Thursday May 7, 2019 – 9:30 a.m.)**

Recommendation: *WHEREAS May 6-12, 2019 has been designated as National Hospice Palliative Care Awareness Week and is supported by Matthews House Hospice; and
WHEREAS the week of May 6-12, 2019 focuses on living your life and living it well, right to the end. People are encouraged to learn more about Hospice Palliative Care and Advance Care Planning; and
WHEREAS The Township of Essa recognizes the importance of awareness and education about the network of palliative care service within the community;
NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby proclaims the week of May 6-12, 2019 as "Compassionate Communities Awareness Week," and encourages all citizens to participate by learning more about hospice palliative care and support in our area.*

8. UNFINISHED BUSINESS

9. BY-LAWS

- p. 43 a. **By-law 2019-18**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2019-18, that being a By-law for the imposition of fees for Water and Sewer Service; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

10. QUESTIONS

11. CLOSED SESSION

Recommendation: *Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- the security of the property of the Municipality or local board;*
- personal matters about an identifiable individual, including Municipal or local board employees;*
- a proposed or pending acquisition or disposition of land for Municipal or local board purposes;*
- labour relations or employee negotiations;*
- litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local board;*
- advice that is subject to solicitor/client privilege, including communications necessary for that purpose;*
- a matter in respect of which a Council, Board, Committee or other body has authorized a meeting to be closed under another Act;*

- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown Agency of any of them;*
- a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;*
- a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value;*
- a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;*
- the subject matter relates to the consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act;*
- an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the Ombudsman Act, an Ombudsman referred to in subsection 223.13 (1) or the investigator referred to in subsection 239.2 (1) of the Municipal Act 2001, as amended;*
- If the meeting is held for the purpose of educating or training the members.*

12. CONFIRMATION BY-LAW

p. 47 By-law 2019-19

Recommendation: *Be it resolved that leave be granted to introduce By-law 2019-19 that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 6th day of March, 2019; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

13. ADJOURNMENT

Recommendation: *Be it resolved that this meeting of the Council of the Township of Essa adjourn at _____ p.m. to meet again on the 20th day of March, 2019 following Committee of the Whole.*

**TOWNSHIP OF ESSA
SPECIAL MEETING – BUDGET MINUTES
WEDNESDAY, FEBRUARY 20, 2019**

A Special Meeting of Council was held on Wednesday, February 20, 2019 in the Council Chambers of the Administration Centre. The purpose of the meeting was for consideration of the 2019 Capital and Operating Budget for the Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Keith White
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer
C. Healey-Dowdall, Manager of Planning and Development
C. Mohr, Manager of Finance
C. Ross Tustin, Fire Chief
D. Perreault, Manager of Public Works
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 2:30 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

STAFF REPORTS AND MEMORANDUMS

3. PUBLIC WORKS

- (a) **Staff Report PW006-19 submitted by the Manager of Public Works, re:
2005 Gradall XL4300**

Resolution No: SCW010-2019 Moved by: Henderson Seconded by: White

*That Staff Report PW006-19 be received; and
That Council does authorize the Manager of Public Works to purchase a new 2018 Gradall XL4300 at a cost of \$435,000.00 (plus tax); and
That Council does authorize the Manager of Public Works to enter into a “Rent - to - Own” Program with AMACO for 2019, at a monthly cost of \$17,500.00 for a total of \$175,000.00 in 2019; and
That \$85,000 be placed in the capital equipment reserve account to fund the final purchase amount in 2020.*

----Carried----

4. TREASURY

(a) Staff Report TR003-19 submitted by the Manager of Finance, re: 2019 Draft Budget.

The Manager of Finance provided Council with clarification stating that the increase to taxpayers equalled \$10.00 per every \$100,000.00 of assessment.

Resolution No: SCW011-2019 Moved by: White Seconded by: Sander

*That Staff Report TR003-19 be received; and
That Council approve the 2019 Budget in the amount of \$ 11,688,115.00 with a levy of \$6,883,541.00 which includes 3% allocated to an Infrastructure Renewal Reserve; and
That a tax rating by-law be prepared for the consideration of Council.*

----Carried----

5. ADJOURNMENT

Resolution No: SCW012-2019 Moved by: Henderson Seconded by: White

Be it resolved that this Special Meeting of the Council of the Township of Essa adjourn at 3:51 p.m.

----Carried----

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

CORPORATION OF THE TOWNSHIP OF ESSA

**PUBLIC MEETING MINUTES
WEDNESDAY FEBRUARY 20, 2019**

Re: Proposed Expansion to the Angus Business Improvement Area Boundary

A Public Meeting was held on Wednesday, February 20, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Keith White
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer
C. Healey, Manager of Planning and Development
D. Perreault, Manager of Public Works
L. Lehr, Clerk

Mayor Macdonald opened the meeting by stating that the purpose of the Public Meeting is to provide an opportunity for members of the Angus Business Improvement Area to voice their concerns and/or provide comments to the municipality in regards to a proposed amendment to the Angus Business Improvement Area By-law 2007-30, specific to an expansion of the boundary of the BIA.

The Clerk provided a brief overview of the proposed expansion, which would include the properties located at:

- Conc. 1 Pt. Lot 21 (8926 McKinnon Road, Angus); and
- Conc. 1 Pt. Lot 20 Registered Plan 51R-18523 Part 1

She stated that a description of the proposed boundary expansion and the subsequent amendment to the Angus Business Improvement Area By-law 2007-30 was mailed to the existing members of the Angus Business Improvement Area on January 9, 2019. She stated that in accordance with the Municipal Act, 2001 the owners of the properties proposed to be included in the boundary were included in the mail-out, and that the mandated prepaid envelope was provided.

The Clerk stated that the period for submission of objections to be received by the ends 60 days after the last day of the mail-out of the Notice. Thus, the period for submission of objections ends on March 9, 2019.

At this time, no objections have been received by the Clerk from any of the existing or proposed new members of the business improvement area.

Mayor Macdonald asked if anyone in the audience would like to speak, stating that speakers must state their name and address in full so that proper records can be kept and that notice of future decisions can be sent to those persons. Comments are to be orderly, respectful and not repetitious. There was no one in the attendance for this public meeting.

There were no questions from members of Council.

Mayor Macdonald thanked all in attendance for their participation and advised that the Clerk's Department will be preparing a staff report and by-law to be presented to Council at their meeting scheduled on March 20, 2019. Council will then consider all matters and render a decision.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE
WEDNESDAY, FEBRUARY 20, 2019**

MINUTES

A Committee of the Whole meeting was held on Wednesday, February 20, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Keith White
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer
C. Healey, Manager of Planning and Development
D. Perreault, Manager of Public Works
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. 6:00 p.m. **Public Meeting**
Re: Proposed By-law Amendment – 2007-30
Boundary Expansion to Angus Business Improvement Area (BIA)

See separate set of minutes.

STAFF REPORT

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD013-19 submitted by the Manager of Planning and Development, re: Zoning By-law Amendment – 7546 CR 27.**

Resolution No: CW028-2019 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report PD013-19 be received; and
That Council does authorize staff to schedule a public meeting for a Zoning By-law Amendment to rezone lands at 7546 County Road 27 to permit an industrial storage building of 7,080 square feet which will cover 32% of the 5 acre lot.*

----Carried----

- b. **Staff Report PD014-19 submitted by the Manager of Planning and Development, re: Proposed Zoning By-law Amendment – 7994 9th Line, Ivy – Temporary Second Dwelling in Association with Vet Clinic.**

Colleen-applicants and agent that staff rec for security deposit for home and agreement (if OPA is submitted)

Resolution No: CW029-2019 Moved by: Henderson Seconded by: Sander

*Be it resolved that Staff Report PD014-19 be received; and
That Council does authorize staff to schedule a public meeting to collect comments on a proposal for a temporary use to permit a new dwelling next to an existing vet clinic, with the landowners to also (later) apply for an Official Plan Amendment (OPA) to request a severance of land to create two properties, each with a dwelling unit, on the basis that the OPA and land severance applications will take some time to process and the dwelling unit is needing to be relocated immediately.*

----Carried----

- c. **Staff Report PD015-19 submitted by the Manager of Planning and Development, re: Proposed Economic Development Protocol.**

Resolution No: CW030-2019 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report PD015-19 be received; and
That Council does approve entering into a Lead Handling Protocol Agreement with the County of Simcoe concerning economic development inquiries; and
That the Manager of Planning and Development be authorized to execute the Agreement with the County of Simcoe.*

----Carried----

- d. **Staff Report PD016-19 submitted by the Planning Technician, re: Zoning By-law Amendment to Prohibit Dwellings on Farmland due to Farm Consolidations.**

Resolution No: CW031-2019 Moved by: White Seconded by: Henderson

*Be it resolved that Staff Report PD016-19 be received; and
That Council does authorize staff to schedule a public meeting to collect comments on a Zoning By-law Amendment to prohibit dwellings on farmlands where surplus dwelling units have been severed due to farm consolidations.*

----Carried----

5. PARKS AND RECREATION/ COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. Staff Report PW005-19 submitted by the Manager of Public Works, re: 2019 Equipment Rates.

Resolution No: CW032-2019 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report PW005-19 be received; and
That Council does authorize staff to schedule a public meeting for the proposed increase to the Public Works Department equipment rates.*

----Carried----

8. FINANCE

- a. Staff Report TR004-19 submitted by the Manager of Finance, re: Proposed 2.38% Increase in Water User Fee Rate.

Resolution No: CW033-2019 Moved by: White Seconded by: Henderson

*Be it resolved that Staff Report TR004-19 be received; and
That Council does approve an annual 2.38% rate increase on the effective dates listed in the chart below, and that the 2.38% increase for fixed water rates apply to all pipe sizes;
and*

<i>Effective Date</i>	<i>Water Rates – Volumetric Cost per m3</i>	<i>Water Rates – Fixed Part Meter size – 15mm</i>
<i>January 1, 2019</i>	<i>\$1.40</i>	<i>\$61.61</i>
<i>January 1, 2020</i>	<i>\$1.43</i>	<i>\$63.07</i>
<i>January 1, 2021</i>	<i>\$1.46</i>	<i>\$64.57</i>
<i>January 1, 2022</i>	<i>\$1.49</i>	<i>\$66.11</i>

That a By-law be prepared for the consideration of Council at its next meeting.

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. Summary of Results – RFQ-2019-001 – 2019-2022 Janitorial Services (Angus and Thornton OPP Offices)

Resolution No: CW034-2019 Moved by: White Seconded by: Sander

*Be it resolved that the summary of results for RFQ-2019-001 “2019-2022 Janitorial Services – OPP Offices” be received; and
That the tender as submitted by SQM Janitorial Services Inc. at a cost of \$9,207.30 (plus H.S.T.) per year be accepted as per Township specifications, contingent upon satisfactory confirmation of W.S.I.B. coverage and liability insurance being received by the municipality, in addition to the requirements set forth in the project description outlined in the tender document; and*

That the Clerk be authorized to execute the subject agreement for the works to commence.

----Carried----

- b. Staff Report C008-19 submitted by the Clerk, re: Bill 68 Requirement – Tree Canopy Policy.**

Resolution No: CW035-2019 Moved by: Sander Seconded by: Smith

Be it resolved that Staff Report C008-19 be received for information.

----Carried----

- c. Staff Report C009-19 submitted by the Clerk, re: Proposed Amendment to C09-2010 “Council Code of Conduct” – Inclusion of Section Regarding Integrity Commissioner, and DRAFT Complaint Procedure.**

Resolution No: CW036-2019 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report C009-19 be received; and
That Council does approve the draft amendments to C09-2010 “Council Code of Conduct”, for the inclusion of provisions regarding the Integrity Commissioner; and
That Council does approve the Complaint Procedure attached as Appendix “1” to the Policy.*

----Carried----

- d. Staff Report C010-19 submitted by the Clerk, re: Bill 68 – DRAFT Pregnancy and Parental Leave Policy for Members of Council.**

Resolution No: CW037-2019 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report C010-19 be received; and
That Council does approve the DRAFT Policy C010-2019 “Pregnancy and Parental Leave for Members of Council”, as attached; and
That the appropriate By-law be presented to Council for consideration of adoption in its Regular Meeting.*

----Carried----

- e. Staff Report C011-19 submitted by the Clerk, re: Request for Council Approval - Essa and District Agricultural Society to Host the Huronia Harley Davidson H.O.G. Motorcycle Rally July 17-21, 2019.**

Resolution No: CW038-2019 Moved by: Henderson Seconded by: Sander

*Be it resolved that Staff Report C011-19 be received; and
That Council does approve the request of the Essa and District Agricultural Society to host the Harley Davidson H.O.G. Motorcycle Rally, from Wednesday July 17 to Sunday July 21, 2019, on the property known as the Essa Agriplex located at 7505 10th Line, Essa.*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

11. OTHER BUSINESS

Request for Letter of Support – Angus Health Centre

Council requested that the Chief Administrative Officer draft a letter of support for the Angus Health Centre.

12. ADJOURNMENT

Resolution No: CW039-2019 Moved by: Sander Seconded by: Smith

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:22 p.m. to meet again on the 6th day of March, 2019 at 6:00 p.m.

----Carried----

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, FEBRUARY 20, 2019

MINUTES

A Regular Council meeting was held on Wednesday, February 20, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Keith White
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer
C. Healey, Manager of Planning and Development
D. Perreault, Manager of Public Works
C. Mohr, Manager of Finance (left meeting at 4:00 p.m.)
L. Lehr, Clerk

1. **OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 3:51 p.m.

2. **DISCLOSURE OF PECUNIARY INTEREST**

Councillor Sander declared a conflict on Item 4 stating that he has a pecuniary interest in the property value and wells surrounding the property identified in Item 4 (a) of the Committee of the Whole Minutes from the meeting of February 6, 2019.

12. **CLOSED SESSION**

Resolution No: CR026-2019 Moved by: Smith Seconded by: Sander

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to litigation and personal matters about an identifiable individual and labour relations.

Council rose from Closed Session at 4:22 p.m.

Council reconvened in Regular Council at 6:22 p.m.

3. **DISCLOSURE OF PECUNIARY INTEREST**

4. **ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

Councillor Sander removed himself from Council Chambers for this Item. He did not participate in any discussion or vote on this Item.

Resolution No: CR027-2019 Moved by: White Seconded by: Smith

Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and

That the minutes of the Special, Public, Committee of the Whole and Regular Council meetings held on the 6th day of February, 2019 be adopted as circulated.

----Carried----

Councillor Sander resumed his seat for the remainder of the meeting.

5. PRESENTING, REFERRING OR PASSING OF ACCOUNTS

6. CONSENT AGENDA

Resolution No: CR028-2019 Moved by: Smith Seconded by: Henderson

Be it resolved that the items listed in the Consent Agenda dated February 20th, 2019 be approved as presented, and that the necessary action be taken.

----Carried----

7. COMMITTEE REPORTS

a. Essa Public Library Board

Resolution No: CR029-2019 Moved by: Smith Seconded by: White

Be it resolved that the minutes of the Essa Public Library Board from their meeting of December 10, 2018 be received.

----Carried----

8. PETITIONS

9. MOTIONS AND NOTICES OF MOTIONS

10. UNFINISHED BUSINESS

11. BY-LAWS

a. By-law 2019-10

Resolution No: CR030-2019 Moved by: Smith Seconded by: Sander

Be it resolved that leave be granted to introduce By-law 2019-10, that being a By-law to adopt a Council-Staff Relations Policy; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

b. By-law 2019-11

Resolution No: CR031-2019 Moved by: White Seconded by: Sander

Be it resolved that leave be granted to introduce By-law 2019-11, that being a By-law to adopt a Policy for the Pregnancy and Parental Leave for Members of Council; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

c. By-law 2019-12

Resolution No: CR032-2019 Moved by: Henderson Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2019-12, that being a By-law to authorize the Issuance of the Certificate of Substantial Completion and Acceptance (Aboveground Works), Vernon Street (Angus) Subdivision – Phase 2, Plan 51R-29167; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

d. By-law 2019-13

Resolution No: CR033-2019 Moved by: White Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2019-13, that being a By-law to amend the Township's Zoning By-law, affecting 8477 6th Line, Utopia, by rezoning the farmland to Agricultural (A-1) Zone in order to prohibit a dwelling; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

e. By-law 2019-14

Resolution No: CR034-2019 Moved by: Sander Seconded by: Henderson

Be it resolved that leave be granted to introduce By-law 2019-14, that being a By-law to authorize the levy and collection of an interim tax on all properties and property classes, and to establish the date(s) for payment of taxes, and to provide for penalty and interest; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

f. By-law 2019-15

Resolution No: CR035-2019 Moved by: Smith Seconded by: White

Be it resolved that leave be granted to introduce By-law 2019-15, that being a By-law to authorize municipal borrowing for current expenditures for 2019; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

12. QUESTIONS

13. CLOSED SESSION

a. LITIGATION

Confidential Staff Report CAO003-19 submitted by the Chief Administrative Officer, re: Nottawasaga Riverbank – Stabilization – Township of Essa v. Parish Geographic Ltd. (Litigation).

Resolution No: CR036-2019 Moved by: Smith Seconded by: White

Be it resolved that Confidential Staff Report CAO003-19 be received; and

That the Chief Administrative Officer be authorized to proceed with Option No. 2 as identified in this Confidential Report.

----Carried----

b. IDENTIFIABLE INDIVIDUAL/LABOUR RELATIONS
Confidential Staff Report CAO004-19 submitted by the Chief Administrative Officer, re: Identifiable Individual/Labour Relations.

Resolution No: CR037-2019 Moved by: Henderson Seconded by: Smith

Be it resolved that Confidential Staff Report CAO004-19 be received; and That the Chief Administrative Officer be authorized to proceed with Option No. 2 as identified in this Confidential Report.

----Carried----

c. IDENTIFIABLE INDIVIDUAL/LABOUR RELATIONS
Confidential Staff Report TR005-19 submitted by the Manager of Finance, re: Deputy Treasurer Position.

Resolution No: CR038-2019 Moved by: Henderson Seconded by: Smith

Be it resolved that Confidential Staff Report TR005-19 be received; and That Council authorize the Manager of Finance to proceed with Option No. 2 as amended.

----Carried----

13. CONFIRMATION BY-LAW

By-law 2019-16

Resolution No: CR039-2019 Moved by: Sander Seconded by: Henderson

Be it resolved that leave be granted to introduce By-law 2019-16 that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 20th day of February, 2019; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

14. ADJOURNMENT

Resolution No: CR040-2019 Moved by: Smith Seconded by: Sander

Be it resolved that this meeting of the Council of the Township of Essa adjourn at 6:30 p.m. to meet again on the 6th day of March, 2019 following Committee of the Whole.

----Carried----

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

5a

Nottawasaga
Police Services Board
(serving Adjala-Tosorontio/Essa/New Tecumseth)

MINUTES
Of Meeting Held at 4:00 p.m. on January 30, 2019
in the Boardroom,
Nottawasaga OPP Headquarters,
4601 Industrial Parkway, Alliston

- PRESENT:** Rick Milne, Chair, Mayor, Town of New Tecumseth
 Sandie Macdonald, Vice Chair, Mayor, Township of Essa
 Joy Webster, Community Representative, Township of Adjala Tosorontio
 Keith Boulter, Provincial Appointment
 Lynn Worthington, Provincial Appointment
- SUPPORT:** Staff Sergeant Brian Humber, Operations Manager
 Nancy Rugman, Secretary
- ABSENT:** Steve Clegg, Detachment Commander, with notification

In accordance with Section 4.1 of Procedure By-Law 2005-02 and Section 28(1) and (2) of the *Police Services Act*, R.S.O. 1990, as amended the members of the Board shall elect a Chair and Vice Chair at the Board's first meeting in each year.

CALL FOR NOMINATIONS FOR CHAIR

Secretary Rugman called for nominations for Chair.

Sandie Macdonald nominated Rick Milne. Nomination was accepted.

There being no further nominations, Lynn Worthington moved nominations be closed.

Resolution No: 2019-01

Moved by S. Macdonald

Seconded by K. Boulter

BE IT RESOLVED THAT Rick Milne be elected Chair of the Nottawasaga Police Services Board.

CARRIED

Chair Milne assumed the Chair and conducted the nominations for Vice-Chair.

Lynn Worthington nominated Sandie Macdonald. Nomination was accepted.

There being no further nominations, the Chair declared nominations closed.



Resolution No: 2019-02

Moved by L. Worthington

Seconded by K. Boulter

BE IT RESOLVED THAT Sandie Macdonald be elected Vice-Chair of the Nottawasaga Police Services Board.

CARRIED

1. CONFIRMATION OF AGENDA

ADD:

3.2 P.C. Lisa Cruz, re Request for donation to 2nd annual golf tournament fundraiser

5.4 Letter from D.A.R.E. America, re Harry Lawrenson appointed National Director
D.A.R.E. Canada

Resolution No: 2019-03

Moved by J. Webster

Seconded by K. Boulter

BE IT RESOLVED THAT the Agenda for the Nottawasaga Police Services Board meeting held on January 30, 2019 be approved as printed and amended.

CARRIED

2. DECLARATIONS OF PECUNIARY INTEREST - Nil

3. DELEGATIONS/PRESENTATIONS

3.1 Detective Sergeant Alec Stewart, Major Crime Team, report on 2018 and future plans

Detective Sergeant Stewart provided an informative presentation on the composition of the Major Crime Team and a summary of the activities the team was involved in during 2018.

The Board D/Sgt. Stewart for attending the meeting to inform the Board on what they do.

3.2 P.C. Lisa Cruz, re Request for donation to 2nd annual golf tournament fundraiser

P.C. Cruz advised that the 2nd annual golf tournament fundraiser will be held on May 15, 2019 at the Nottawasaga Inn in support of the OPP Youth Foundation which supports youth initiatives in the District from the Orillia Headquarters. All proceeds from the tournament would support local youth initiatives in the Nottawasaga Detachment area as approved by the Nottawasaga Police Services Board. P.C. Cruz requested that the Board assist with the \$3,000.00 deposit for the event.

Resolution No. 2019-04

Moved by K. Boulter

Seconded J. Webster

BE IT RESOLVED THAT the Nottawasaga Police Services Board contribute \$1,500.00 to the 2nd annual golf tournament fundraiser in support of OPP Youth Initiatives to be held in 2019 hosted by the Nottawasaga OPP;

AND THAT a further \$1,500.00 bridge funding be provided for the deposit to the Nottawasaga Inn to be paid back to the Board from the proceeds.

CARRIED

4. MINUTES

Resolution No. 2019-05

Moved by L. Worthington

Seconded by K. Boulter

BE IT RESOLVED THAT the Minutes of the Nottawasaga Police Services Board meeting held on November 28, 2018 be approved as circulated.

CARRIED

5. CORRESPONDENCE

- 5.1 Ontario Association of Police Services Boards (OAPSB), 2019 Membership Renewal

Resolution No. 2019-06

Moved by K. Boulter

Seconded by S. Macdonald

BE IT RESOLVED THAT the Nottawasaga Police Services Board renew the Ontario Association of Police Services Board membership for 2019 in the amount of \$3,313.72.

CARRIED

- 5.2 Ontario Association of Police Services Boards (OAPSB), Spring Conference

Resolution No. 2019-07

Moved by K. Boulter

Seconded by J. Webster

BE IT RESOLVED THAT Members advise the Secretary if they wish to attend the OAPSB Spring Conference and AGM in Windsor May 22 to 25, 2019.

CARRIED



- 5.3 Business and Finance, notice of Provincial Mandate to change revenue collected pertaining to Record Suspensions

Resolution No. 2019-08

Moved by L. Worthington

Seconded by K. Boulter

BE IT RESOLVED THAT the Secretary conduct a survey of Section 10 Police Services Boards to determine how other boards are funded.

CARRIED

- 5.4 Letter from D.A.R.E. America, re Harry Lawrenson appointed National Director D.A.R.E. Canada

Resolution No. 2019-09

Moved by J. Webster

Seconded by S. Macdonald

BE IT RESOLVED THAT the Board send a congratulatory letter to Harry Lawrenson on being named National Director, D.A.R.E. Canada.

6. ACCOUNTS

- 6.1 Summary of Other Force Income to December 31, 2018

Resolution No. 2019-10

Moved by S. Macdonald

Seconded by K. Boulter

BE IT RESOLVED THAT the Summary of Other Force Income for the year ending December 31, 2018 be received.

CARRIED

- 6.2 Budget Comparison Report to December 31, 2018

Secretary Rugman advised that the totals were not final as there are a few 2018 accounts to be processed in January 2019.

Resolution No. 2019-11

Moved by J. Webster

Seconded by S. Macdonald

BE IT RESOLVED THAT the Budget Comparison Report for the year ending December 31, 2018 be received.

CARRIED

7. REPORTS

- 7.1 Nottawasaga OPP Reports
a) November 2018
b) December 2018

Resolution No. 2019-12

**Moved by S. Macdonald
Seconded by J. Webster**

BE IT RESOLVED THAT the Nottawasaga Police Services Board receive and approve the November and December 2018 reports as presented by Staff Sgt. Humber.

CARRIED

- 7.2 Calls for Service Billing Summary Report
a) November 2018
b) December 2018

Resolution No. 2019-13

**Moved by K. Boulter
Seconded by L. Worthington**

BE IT RESOLVED THAT the Calls for Service Billing Summary Reports dated November and December 2018 be received.

CARRIED

- 7.3 Provincial Offences - Charges Laid by Municipality to December 31, 2018

Resolution No. 2019-14

**Moved by L. Worthington
Seconded by J. Webster**

BE IT RESOLVED THAT the summary of Provincial Offences Charges Laid by Municipality for the year ending December 31, 2018 be received.

CARRIED

8. NEW & UNFINISHED BUSINESS

- 8.1 2019 Meeting Calendar

The Board reviewed the meeting calendar and moved the February meeting to February 27 at 5:00 p.m. as well as revising the start time for all future meetings to 5:00 p.m.

Resolution No: 2019-15

**Moved by S. Macdonald
Seconded by J. Webster**

BE IT HEREBY RESOLVED THAT the 2019 calendar of meetings for the Nottawasaga Police Services Board be approved as amended.

CARRIED

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9. QUESTION PERIOD/OPEN DISCUSSION

- 9.1 Secretary Rugman advised the Board that Zone 3 of the OAPSB has approached her about the secretarial position for the zone. The Board supported the Secretary in applying for the position.

10. "IN CAMERA" - Nil

11. ADJOURNMENT

Resolution No: 2019-16

Moved by K. Boulter

Seconded by S. Macdonald

BE IT HEREBY RESOLVED THAT the meeting adjourn at 5:55 p.m.

CARRIED

Chair

Secretary

**NOTTAWASAGA POLICE SERVICES BOARD
OTHER FORCE INCOME
2018/2019 COMPARISON**

2018	#	Security Checks \$25.00	#	Duplicate Security Check \$4.43	#	Occurrence & MVA Reports \$37.39	#	Technical Reports \$500.00	#	Fingerprints \$23.45	Unclaimed Cash	Auction	MONTHLY TOTAL	YEAR TO DATE TOTAL	DEBIT MACHINE CHARGES
JANUARY	198	\$ 4,950.00	3	\$ 13.29	32	\$ 1,196.48	2	\$ 1,000.00	5	\$ 117.25	\$ 44.65		\$ 7,321.67	\$ 7,321.67	
FEBRUARY	208	\$ 5,200.00	4	\$ 17.72	17	\$ 635.63			15	\$ 351.75			\$ 6,205.10	\$ 13,526.77	
MARCH	186	\$ 4,650.00			20	\$ 747.80	2	\$ 1,000.00	17	\$ 398.65			\$ 6,796.45	\$ 20,323.22	
APRIL	244	\$ 6,100.00	1	\$ 4.43	20	\$ 747.80			15	\$ 351.75			\$ 7,203.98	\$ 27,527.20	
MAY	279.2	\$ 6,980.00	5	\$ 22.15	14	\$ 523.46			23	\$ 539.35			\$ 8,064.96	\$ 35,592.16	
JUNE	252	\$ 6,300.00	6	\$ 26.58	21	\$ 785.19			12	\$ 281.40			\$ 7,393.17	\$ 42,985.33	\$ 8.06
JULY	231	\$ 5,775.00	1	\$ 4.43	4	\$ 131.19			3	\$ 70.35		\$ 2,269.50	\$ 8,250.47	\$ 51,235.80	\$ 89.22
AUGUST	282	\$ 7,050.00	8	\$ 35.44	3	\$ 112.17	2	\$ 1,000.00	4	\$ 93.80	\$ 10.00		\$ 8,301.41	\$ 59,537.21	\$ 90.03
SEPTEMBER	232	\$ 5,800.00	1	\$ 4.43					7	\$ 164.15	\$ 11.00		\$ 5,979.58	\$ 65,516.79	\$ 89.74
OCTOBER	221	\$ 5,525.00	1	\$ 4.43	3	\$ 112.17	1	\$ 500.00	8	\$ 187.60	\$ 123.10		\$ 6,452.30	\$ 71,969.09	\$ 89.53
NOVEMBER	193	\$ 4,825.00	2	\$ 8.86					4	\$ 93.80			\$ 4,927.66	\$ 76,896.75	\$ 89.37
DECEMBER	171	\$ 4,275.00	3	\$ 13.29	3	\$ 112.17			4	\$ 93.80			\$ 4,494.26	\$ 81,391.01	\$ 89.23
YEAR TO DATE	2,697	\$ 67,430.00	35	\$ 155.05	137	\$ 5,104.06	7	\$ 3,500.00	117	\$ 2,743.65	\$ 188.75	\$ 2,269.50	\$ 81,391.01		\$ 545.18

NOTE: MVA reports are no longer done at the detachment.

2019	#	Security Checks \$25.00	#	Duplicate Security Check \$4.43	#	Occurrence Reports \$37.39	#	Technical Reports \$500.00	#	Fingerprints \$23.45	Unclaimed Cash	Auction	MONTHLY TOTAL	YEAR TO DATE TOTAL	DEBIT MACHINE CHARGES
JANUARY	226	\$ 5,650.00	7	\$ 31.01	3	\$ 112.17	2	\$ 1,000.00	20	\$ 469.00			\$ 7,262.18	\$ 7,262.18	
FEBRUARY	-												\$ -	\$ 7,262.18	
MARCH	-												\$ -	\$ 7,262.18	
APRIL	-												\$ -	\$ 7,262.18	
MAY	-												\$ -	\$ 7,262.18	
JUNE	-												\$ -	\$ 7,262.18	
JULY	-												\$ -	\$ 7,262.18	
AUGUST	-												\$ -	\$ 7,262.18	
SEPTEMBER	-												\$ -	\$ 7,262.18	
OCTOBER	-												\$ -	\$ 7,262.18	
NOVEMBER	-												\$ -	\$ 7,262.18	
DECEMBER	-												\$ -	\$ 7,262.18	
YEAR TO DATE	226	\$ 5,650.00	7	\$ 31.01	3	\$ 112.17	2	\$ 1,000.00	20	\$ 469.00	\$ -	\$ -	\$ 7,262.18		

NOTE: Debit Machine Charges shown are actual amounts charged to the account. A rebate for HST will be applied to reduce the amount by several dollars each month.

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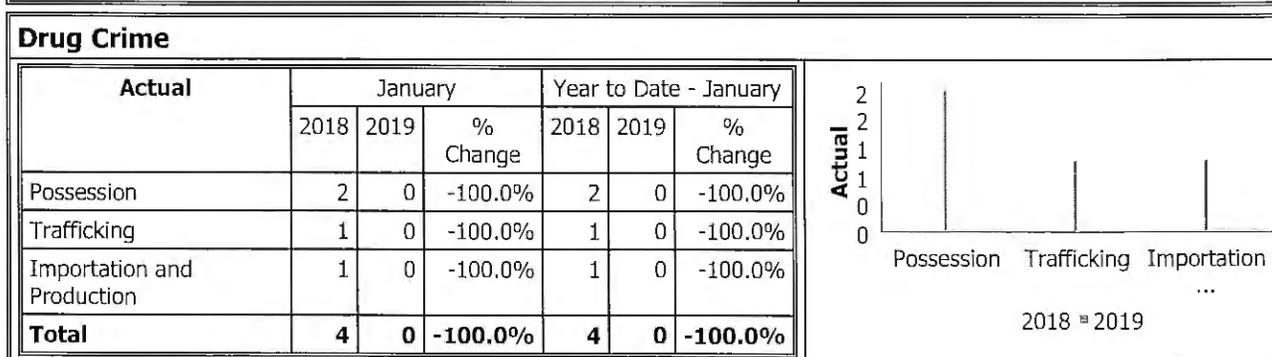
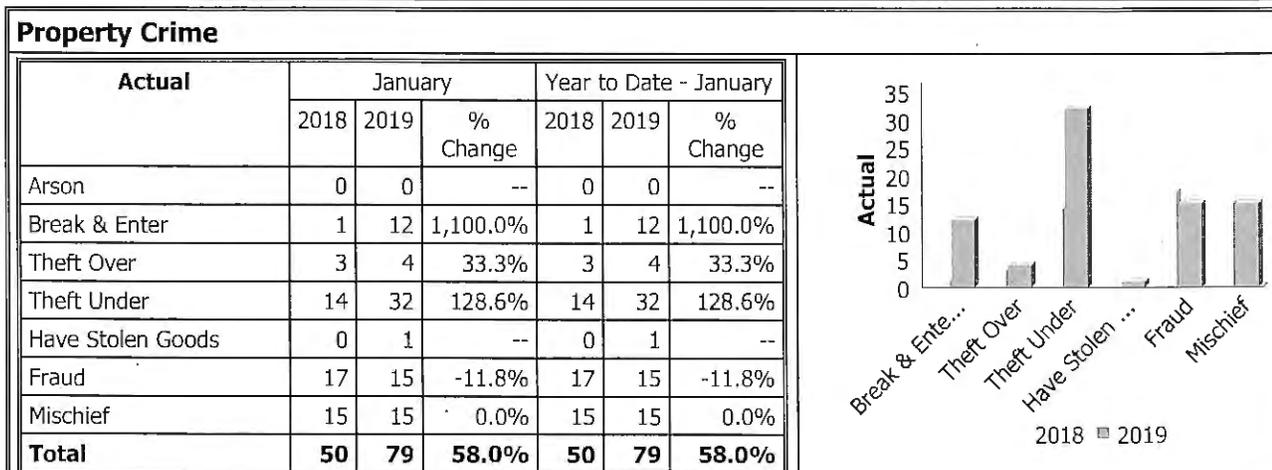
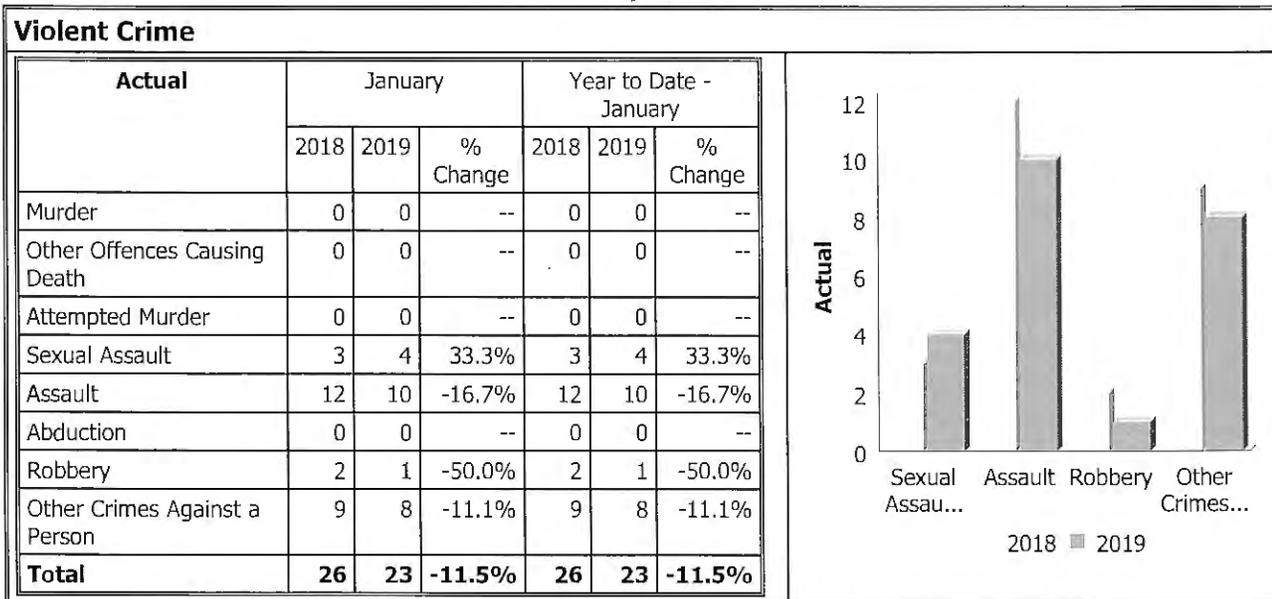
Nottawasaga
Police Services Board
Report



for
January 2019

presented by
Inspector Steve CLEGG
27 February 2019

**Police Services Board Report for Nottawasaga
Records Management System
January - 2019**



Clearance Rate

Detachment: 1L - NOTTAWASAGA
Data source date:
2019/02/16

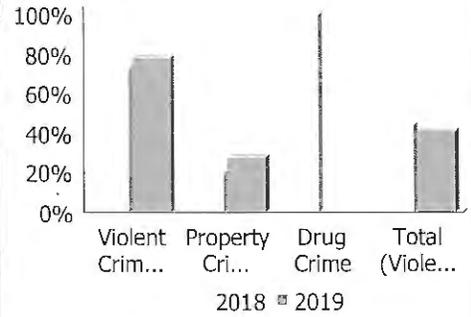
Report Generated by:
Bly, Summer

Report Generated on:
20-Feb-19 11:47:29 AM
PP-CSC-Operational Planning-4300

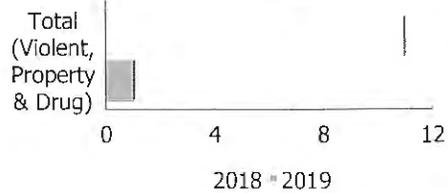
5a

**Police Services Board Report for Nottawasaga
Records Management System
January - 2019**

Clearance Rate	January			Year to Date - January		
	2018	2019	Difference	2018	2019	Difference
Violent Crime	73.1%	78.3%	5.2%	73.1%	78.3%	5.2%
Property Crime	20.0%	27.8%	7.8%	20.0%	27.8%	7.8%
Drug Crime	100.0%	--	--	100.0%	--	--
Total (Violent, Property & Drug)	44.0%	41.0%	-3.1%	44.0%	41.0%	-3.1%



Unfounded						
Unfounded	January			Year to Date - January		
	2018	2019	% Change	2018	2019	% Change
Total (Violent, Property & Drug)	11	1	-90.9%	11	1	-90.9%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 1L - NOTTAWASAGA

Data source date:
2019/02/16

Report Generated by:
Bly, Summer

Report Generated on:
20-Feb-19 11:47:29 AM
PP-CSC-Operational Planning-4300

**Police Services Board Report for Nottawasaga
Collision Reporting System
January - 2019**

Motor Vehicle Collisions by Type						
Incidents	January			Year to Date - January		
	2018	2019	% Change	2018	2019	% Change
Fatal	2	0	-100.0%	2	0	-100.0%
Personal Injury	10	17	70.0%	10	17	70.0%
Property Damage	89	93	4.5%	89	93	4.5%
Total	101	110	8.9%	101	110	8.9%

Fatalities in Detachment Area							
Incidents		January			Year to Date - January		
		2018	2019	% Change	2018	2019	% Change
Motor Vehicle Collision	Fatal Incidents	2	0	-100.0%	2	0	-100.0%
	Alcohol Related	0	0	--	0	0	--
Off-Road Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Motorized Snow Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Persons Killed		January			Year to Date - January		
		2018	2019	% Change	2018	2019	% Change
Motor Vehicle Collision		2	0	-100.0%	2	0	-100.0%
Off-Road Vehicle		0	0	--	0	0	--
Motorized Snow Vehicle		0	0	--	0	0	--

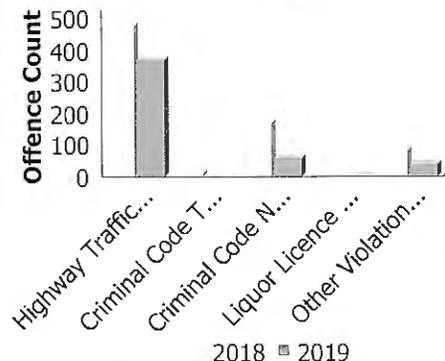
Data Utilized
 - SQL online application reporting system – OPP CRS 2.3.09
 - Collision Reporting System Business Intelligence Cube

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**Police Services Board Report for Nottawasaga
Integrated Court Offence Network
January - 2019**

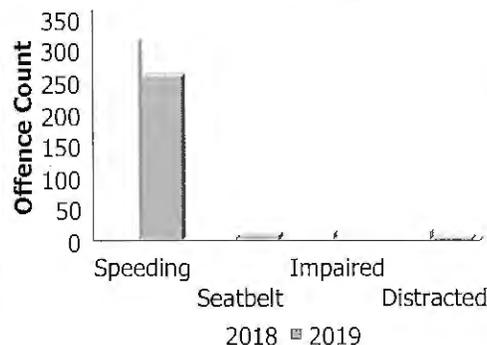
Criminal Code and Provincial Statute Charges Laid

Offence Count	January			Year to Date - January		
	2018	2019	% Change	2018	2019	% Change
Highway Traffic Act	479	370	-22.8%	479	370	-22.8%
Criminal Code Traffic	12	0	-100.0%	12	0	-100.0%
Criminal Code Non-Traffic	170	59	-65.3%	170	59	-65.3%
Liquor Licence Act	2	1	-50.0%	2	1	-50.0%
Other Violations	82	39	-52.4%	82	39	-52.4%
All Violations	745	469	-37.0%	745	469	-37.0%



Traffic Related Charges

Offence Count	January			Year to Date - January		
	2018	2019	% Change	2018	2019	% Change
Speeding	315	259	-17.8%	315	259	-17.8%
Seatbelt	5	8	60.0%	5	8	60.0%
Impaired	11	0	-100.0%	11	0	-100.0%
Distracted	13	4	-69.2%	13	4	-69.2%



Integrated Court Offence Network data is updated on a monthly basis: Data could be as much as a month and a half behind.

Data Utilized

- Ministry of Attorney General, Integrated Court Offence Network
- Integrated Court Offence Network Charge Business Intelligence Cube

Detachment: 1L - NOTTAWASAGA

Data source date:
19-Feb-19 1:24:44 PM

Report Generated by:
Bly, Summer

Report Generated on:
20-Feb-19 11:53:43 AM
PP-CSC-Operational Planning-4300

**Police Services Board Report for Nottawasaga
2019/Jan**

Public Complaints	
Policy	0
Service	0
Conduct	0

Date information collected from Professional Standards Bureau Commander Reports: 2019-02-20

Data Source

Ontario Provincial Police, Professional Standards Bureau Commander Reports
- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

Secondary Employment
Nottawasaga Detachment currently has eight members approved for secondary employment.

Intelligence Led Policing - Crime Abatement Strategy	
Number of Offenders in Program	17
Number of Offenders Charged	4
Number of Charges Laid	6
Number of Checks Performed	22

Date information was collected from Records Management System: 2019-02-20

Staffing Updates	
Transfers:	Scott FUGLSANG transferred to TRU
Promotions:	Kirsten BULIGAN promoted to Sergeant
Awards:	Nil
Recognition:	Nil
Other:	Sick leave - 0.25 // Maternity/Parental - 1 // WSIB - 1 // Other: 3

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*January 2019
Complaint Report*

Date Received	Allegation	Status
	<i>Nil</i>	

Community Initiatives

		January		Change	Year To Date		Change
		2018	2019	Monthly %	2018	2019	Y T D %
RIDE		23	48	108.70%	23	48	108.70%
Foot Patrol	Alliston	31	44.5	43.55%	31	44.5	43.55%
	Beeton	2	2	0.00%	2	2	0.00%
	Tottenham	17	8.75	-48.53%	17	8.75	-48.53%
	Adjala-Tosorontio	1.5	15	900.00%	1.5	15	900.00%
	Angus	18.5	7.25	-60.81%	18.5	7.25	-60.81%
Calls for Service		1336	1617	21.03%	1336	1617	21.03%
				0.00%	0.00%	0	0.00%
				0.00%	0	0	0.00%
				0.00%	0	0	0.00%
				0.00%	0	0	0.00%



OVERTIME ALLOTMENT 2019

OVERTIME HOURS

	Monthly	Percent
January	632.50	8.20%
February	0.00	0.00%
March	0	0.00%
April	0	0.00%
May	0.00	0.00%
June	0.00	0.00%
July	0.00	0.00%
August	0.00	0.00%
September	0.00	0.00%
October	0.00	0.00%
November	0.00	0.00%
December	0.00	0.00%
Year To Date	632.50	8.20%

Annual Allotment 7711.00
Monthly Budget 642.00

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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth
January - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		January	Year to Date	Time Standard	Year To Date Weighted Hours	January	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault With a Weapon	0	0		0.0	1	1	15.1	15.1
	Sexual Assault	4	4	15.1	60.4	2	2	15.1	30.2
	Non-Consensual Distribution of Intimate Images	0	0		0.0	1	1	15.1	15.1
	Assault With Weapon or Causing Bodily Harm- Level 2	3	3	15.1	45.3	3	3	15.1	45.3
	Assault-Level 1	7	7	15.1	105.7	10	10	15.1	151.0
	Assault Peace Officer	0	0		0.0	1	1	15.1	15.1
	Robbery -Master code	1	1	15.1	15.1	1	1	15.1	15.1
	Robbery, With Threat of Violence	0	0		0.0	1	1	15.1	15.1
	Criminal Harassment	1	1	15.1	15.1	2	2	15.1	30.2
	Criminal Harassment - Offender Unknown	0	0		0.0	1	1	15.1	15.1
	Indecent/Harassing Communications	0	0		0.0	1	1	15.1	15.1
	Utter Threats to Person	7	7	15.1	105.7	6	6	15.1	90.6
	Total	23	23	15.1	347.3	30	30	15.1	453.0
	Property Crime Violations	Break & Enter	12	12	7.6	91.2	3	3	7.6
Theft Over - Farm Equipment		1	1	7.6	7.6	0	0		0.0
Theft Over - Trailers		0	0		0.0	1	1	7.6	7.6
Theft Over - Other Theft		0	0		0.0	1	1	7.6	7.6
Theft of - Automobile		1	1	7.6	7.6	1	1	7.6	7.6
Theft of - Trucks		1	1	7.6	7.6	1	1	7.6	7.6
Theft of - All Terrain Vehicles		1	1	7.6	7.6	0	0		0.0
Theft of - Other Motor Vehicles		0	0		0.0	1	1	7.6	7.6
Theft Under -master code		1	1	7.6	7.6	3	3	7.6	22.8
Theft under - Farm Equipment		1	1	7.6	7.6	0	0		0.0
Theft Under - Construction Site		1	1	7.6	7.6	0	0		0.0
Theft under - Bicycles		2	2	7.6	15.2	0	0		0.0
Theft under - Other Theft		10	10	7.6	76.0	4	4	7.6	30.4
Theft Under - Gasoline Drive-off		1	1	7.6	7.6	3	3	7.6	22.8
Theft FROM Motor Vehicle Under \$5,000		7	7	7.6	53.2	3	3	7.6	22.8
Theft Under \$5,000 [SHOPLIFTING]	9	9	7.6	68.4	3	3	7.6	22.8	



Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth January - 2019

Billing Categories (Billing categories below do not match traditional crime groupings)		2019				2018			
		January	Year to Date	Time Standard	Year To Date Weighted Hours	January	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Possession of Stolen Goods under \$5,000	1	1	7.6	7.6	0	0		0.0
	Fraud -Master code	1	1	7.6	7.6	0	0		0.0
	Fraud - Steal/Forge/Poss./Use Credit Card	1	1	7.6	7.6	1	1	7.6	7.6
	Fraud - Forgery & Uttering	1	1	7.6	7.6	0	0		0.0
	Fraud - Fraud through mails	1	1	7.6	7.6	0	0		0.0
	Fraud -Money/property/ security > \$5,000	1	1	7.6	7.6	2	2	7.6	15.2
	Fraud -Money/property/ security <= \$5,000	4	4	7.6	30.4	8	8	7.6	60.8
	Fraud - Other	4	4	7.6	30.4	6	6	7.6	45.6
	Identity Fraud	2	2	7.6	15.2	1	1	7.6	7.6
	Mischief - master code	14	14	7.6	106.4	16	16	7.6	121.6
	Interfere with lawful use, enjoyment of property	1	1	7.6	7.6	0	0		0.0
	Property Damage	2	2	7.6	15.2	0	0		0.0
	Total	81	81	7.6	615.6	58	58	7.6	440.8
Other Criminal Code Violations (Excluding traffic)	Possess Firearm while prohibited	2	2	7.6	15.2	0	0		0.0
	Other Criminal Code * Sec.78 - Sec.96	1	1	7.6	7.6	0	0		0.0
	Offensive Weapons-Possession of Weapons	1	1	7.6	7.6	1	1	7.6	7.6
	Bail Violations - Fail To Comply	8	8	7.6	60.8	7	7	7.6	53.2
	Counterfeit Money - Others	1	1	7.6	7.6	0	0		0.0
	Disturb the Peace	0	0		0.0	2	2	7.6	15.2
	Obstruct Public Peace Officer	1	1	7.6	7.6	1	1	7.6	7.6
	Breach of Probation	3	3	7.6	22.8	5	5	7.6	38.0
Total	17	17	7.6	129.2	16	16	7.6	121.6	
Drug Possession	Possession Cannabis	0	0		0.0	2	2	6.2	12.4
	Drug related occurrence	1	1	6.2	6.2	3	3	6.2	18.6
	Overdose	0	0		0.0	2	2	6.2	12.4
	Total	1	1	6.2	6.2	7	7	6.2	43.4
Drugs	Trafficking Cocaine	0	0		0.0	1	1	33.9	33.9
	Trafficking û Opioid (other than heroin)	1	1	33.9	33.9	0	0		0.0
	Production Cannabis (Marihuana) (Cultivation)	0	0		0.0	1	1	33.9	33.9

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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth January - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		January	Year to Date	Time Standard	Year To Date Weighted Hours	January	Year to Date	Time Standard	Year To Date Weighted Hours
Drugs	DRUG Operation - Commercial Grow [Indoor]	1	1	33.9	33.9	0	0		0.0
	Total	2	2	33.9	67.8	2	2	33.9	67.8
Statutes & Acts	Youth Criminal Justice Act (YCJA)	1	1	3.1	3.1	0	0		0.0
	Landlord/Tenant	9	9	3.1	27.9	2	2	3.1	6.2
	Mental Health Act	13	13	3.1	40.3	11	11	3.1	34.1
	Mental Health Act - No contact with Police	1	1	3.1	3.1	1	1	3.1	3.1
	Mental Health Act - Attempt Suicide	2	2	3.1	6.2	1	1	3.1	3.1
	Mental Health Act - Threat of Suicide	10	10	3.1	31.0	8	8	3.1	24.8
	Mental Health Act - Voluntary Transport	3	3	3.1	9.3	4	4	3.1	12.4
	Mental Health Act - Placed on Form	8	8	3.1	24.8	5	5	3.1	15.5
	Trespass To Property Act	6	6	3.1	18.6	4	4	3.1	12.4
	Total	53	53	3.1	164.3	36	36	3.1	111.6
	Operational	Animal -Master code	1	1	3.4	3.4	0	0	
Animal Bite		1	1	3.4	3.4	1	1	3.4	3.4
Animal Stray		1	1	3.4	3.4	1	1	3.4	3.4
Animal Injured		2	2	3.4	6.8	0	0		0.0
Animal - Other		5	5	3.4	17.0	4	4	3.4	13.6
Alarm -Master code		6	6	3.4	20.4	0	0		0.0
Alarm -Others		2	2	3.4	6.8	4	4	3.4	13.6
False Alarm - Warning Issued		0	0		0.0	2	2	3.4	6.8
Domestic Disturbance		31	31	3.4	105.4	35	35	3.4	119.0
Suspicious Person		17	17	3.4	57.8	10	10	3.4	34.0
Phone -Master code		0	0		0.0	1	1	3.4	3.4
Phone -Nuisance - No Charges Laid		2	2	3.4	6.8	2	2	3.4	6.8
Phone -Other - No Charges Laid		0	0		0.0	5	5	3.4	17.0
Fire - Building		1	1	3.4	3.4	3	3	3.4	10.2
Fire - Vehicle		1	1	3.4	3.4	2	2	3.4	6.8
Fire - Other		2	2	3.4	6.8	0	0		0.0
Insecure Condition - Building		0	0		0.0	2	2	3.4	6.8
Missing Person 12 & older	3	3	3.4	10.2	6	6	3.4	20.4	



Calls For Service (CFS) Billing Summary Report

**Adjala-Tosorontio, Essa, New Tecumseth
January - 2019**

Billing Categories (Billing categories below do not match traditional crime groupings)		2019				2018			
		January	Year to Date	Time Standard	Year To Date Weighted Hours	January	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Missing Person Located 12 & older	0	0		0.0	1	1	3.4	3.4
	Noise Complaint -Master code	1	1	3.4	3.4	0	0		0.0
	Noise Complaint - Vehicle	1	1	3.4	3.4	2	2	3.4	6.8
	Noise Complaint - Residence	8	8	3.4	27.2	6	6	3.4	20.4
	Noise Complaint - Business	0	0		0.0	2	2	3.4	6.8
	Noise Complaint - Animal	2	2	3.4	6.8	0	0		0.0
	Noise Complaint - Others	5	5	3.4	17.0	1	1	3.4	3.4
	Accident - non-MVC - Master code	0	0		0.0	1	1	3.4	3.4
	Accident - non-MVC - Industrial	1	1	3.4	3.4	1	1	3.4	3.4
	Accident - non-MVC - Construction Site	0	0		0.0	1	1	3.4	3.4
	Accident - non-MVC - Commercial	2	2	3.4	6.8	0	0		0.0
	Found Property -Master code	3	3	3.4	10.2	0	0		0.0
	Found - License Plate	0	0		0.0	1	1	3.4	3.4
	Found-Personal Accessories	3	3	3.4	10.2	1	1	3.4	3.4
	Found-Radio,TV,Sound-Reprod. Equip.	0	0		0.0	1	1	3.4	3.4
	Found-Bicycles	1	1	3.4	3.4	0	0		0.0
	Found-Others	1	1	3.4	3.4	0	0		0.0
	Lost Property -Master code	1	1	3.4	3.4	1	1	3.4	3.4
	Lost License Plate	0	0		0.0	1	1	3.4	3.4
	Lost-Personal Accessories	5	5	3.4	17.0	1	1	3.4	3.4
	Lost-Jewellery	1	1	3.4	3.4	0	0		0.0
	Lost-Others	1	1	3.4	3.4	0	0		0.0
	Sudden Death - Accidental	0	0		0.0	1	1	3.4	3.4
	Sudden Death - Suicide	1	1	3.4	3.4	0	0		0.0
	Sudden Death - Natural Causes	3	3	3.4	10.2	7	7	3.4	23.8
	Sudden Death - Others	1	1	3.4	3.4	1	1	3.4	3.4
Suspicious Vehicle	8	8	3.4	27.2	13	13	3.4	44.2	
Trouble with Youth	7	7	3.4	23.8	8	8	3.4	27.2	

5a



Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth
January - 2019

Billing Categories (Billing categories below do not match traditional crime groupings)		2019				2018			
		January	Year to Date	Time Standard	Year To Date Weighted Hours	January	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Medical Assistance - Other	0	0		0.0	1	1	3.4	3.4
	Unwanted Persons	11	11	3.4	37.4	5	5	3.4	17.0
	Neighbour Dispute	8	8	3.4	27.2	5	5	3.4	17.0
	Other Municipal By-Laws	2	2	3.4	6.8	4	4	3.4	13.6
	Traffic By-Law	3	3	3.4	10.2	1	1	3.4	3.4
	Assist Fire Department	3	3	3.4	10.2	2	2	3.4	6.8
	Assist Public	76	76	3.4	258.4	105	105	3.4	357.0
	Family Dispute	26	26	3.4	88.4	34	34	3.4	115.6
	Total	260	260	3.4	884.0	286	286	3.4	972.4
Operational2	False Alarm-Accidental Trip	10	10	1.2	12.0	30	30	1.2	36.0
	False Alarm-Malfunction	4	4	1.2	4.8	7	7	1.2	8.4
	False Alarm -Others	15	15	1.2	18.0	11	11	1.2	13.2
	False Alarm -Cancelled	6	6	1.2	7.2	1	1	1.2	1.2
	Keep the Peace	17	17	1.2	20.4	11	11	1.2	13.2
	911 call / 911 hang up	132	132	1.2	158.4	88	88	1.2	105.6
	911 hang up - Pocket Dial	21	21	1.2	25.2	17	17	1.2	20.4
	911 call - Dropped Cell	18	18	1.2	21.6	13	13	1.2	15.6
	Total	223	223	1.2	267.6	178	178	1.2	213.6
Traffic	MVC (MOTOR VEHICLE COLLISION) -Master code	3	3	3.4	10.2	1	1	3.4	3.4
	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	7	7	3.4	23.8	5	5	3.4	17.0
	MVC - Prop. Dam. Non Reportable	29	29	3.4	98.6	30	30	3.4	102.0
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	51	51	3.4	173.4	55	55	3.4	187.0
	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	3	3	3.4	10.2	13	13	3.4	44.2
	MVC - Pers. Inj. Failed To Remain (MOTOR VEHICLE COLLISION)	1	1	3.4	3.4	1	1	3.4	3.4
	MVC - Fatal (MOTOR VEHICLE COLLISION)	0	0		0.0	1	1	3.4	3.4
	MVC - Others (MOTOR VEHICLE COLLISION)	0	0		0.0	1	1	3.4	3.4
	Total	94	94	3.4	319.6	107	107	3.4	363.8
Total	754	754		2,801.6	720	720		2,788.0	



Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth January - 2019

Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2017 billing period.

Note to Municipalities:

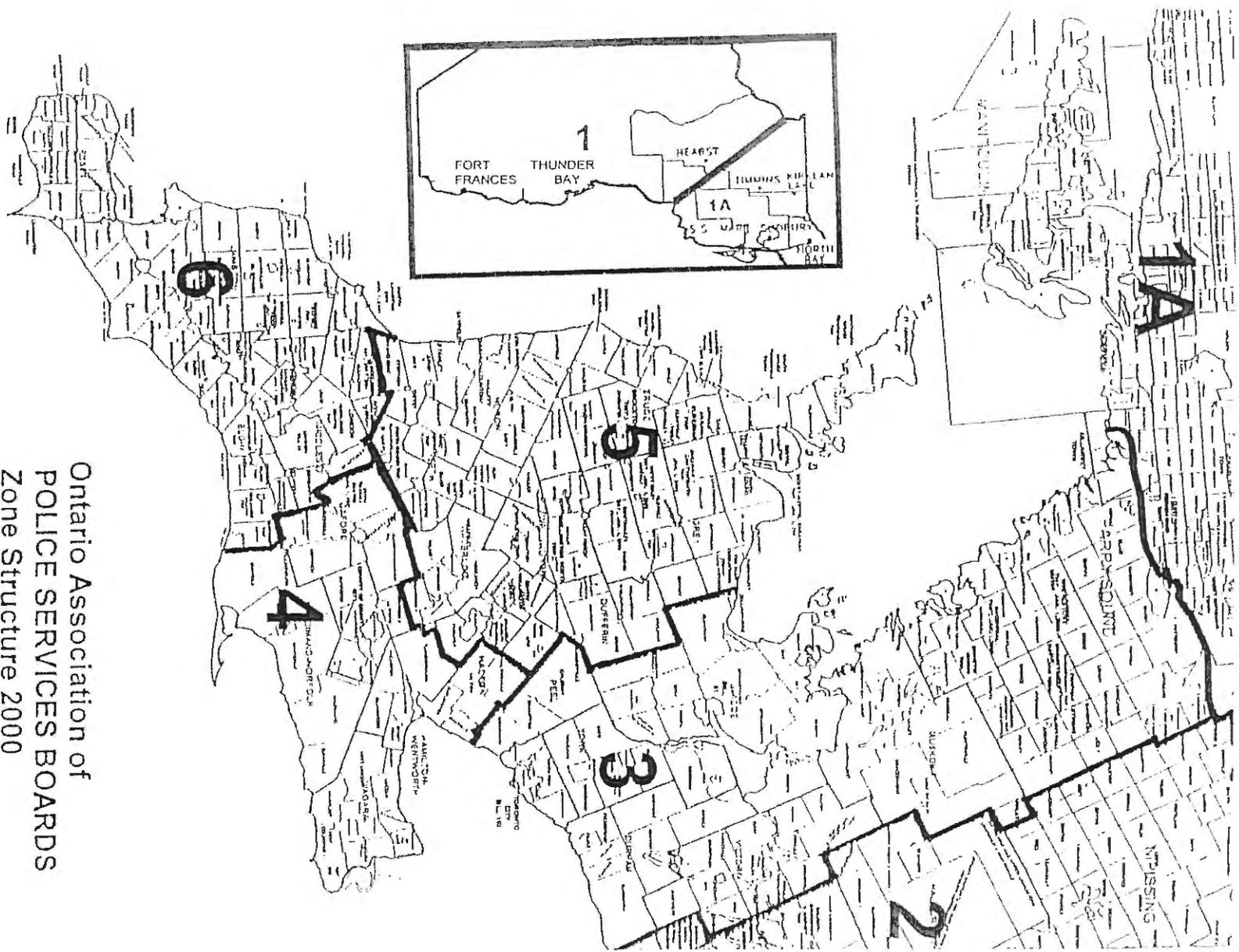
- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

5a

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	Percentage
Essa, Alessio Drive, Essa													0	0.000
Essa 5th Sideroad	1												1	0.714
Essa 10 Sideroad Essa													0	0.000
Essa 10th Line Essa	2												2	1.429
Essa 11th Line Essa													0	0.000
Essa 20th Sideroad Essa	20												20	14.286
Essa 25th Sideroad Essa	12												12	8.571
Essa 2nd Conc. Essa													0	0.000
Essa 30th Sideroad, Essa													0	0.000
Essa 3rd Line Essa													0	0.000
Essa 5th Line Essa	1												1	0.714
Essa 6th Line Essa													0	0.000
Essa 7th Line Essa	2												2	1.429
Essa 8th Line Essa													0	0.000
Essa 9th Line, Essa	1												1	0.714
Essa Ashburton Cres., Essa													0	0.000
Essa Armada Clow Cres Angus													0	0.000
Essa Auburn St., Angus													0	0.000
Essa Barrie St., Thornton	1												1	0.714
Essa Brentwood Rd., Angus	1												1	0.714
Essa Brian St.													0	0.000
Essa Bushey Ave., Angus													0	0.000
Essa Cecil Street, Angus	1												1	0.714
Essa Centre Street, Angus													0	0.000
Essa Cindy Lane, Angus													0	0.000
Essa Commerce Dr., Angus													0	0.000
Essa Coulson Ave., Angus													0	0.000
Essa County Road 10	13												13	9.286
Essa County Road 15 Essa													0	0.000
Essa County Road 21 Essa	4												4	2.857
Essa County Road 27 Essa	24												24	17.143
Essa County Road 56 Essa	3												3	2.143
Essa County Road 90 Essa	2												2	1.429
Essa Denney Drive, Baxter													0	0.000
Essa Elizabeth Street													0	0.000
Essa Fraser Street													0	0.000
Essa Greenwood Dr., Angus													0	0.000
Essa Huron St., Angus													0	0.000
Essa Hwy 90	2												2	1.429
Essa Hwy 89	28												28	20.000
Essa Innisfil Beach Road	1												1	0.714
Essa King Street Angus													0	0.000
Essa Lookout Street													0	0.000
Essa Mapleview Dr., Thornton													0	0.000
Essa Margaret St., Angus	1												1	0.714
Essa Masey St., Angus	1												1	0.714
Essa McCarthy Cres., Angus													0	0.000
Essa McKinnon Road													0	0.000
Essa Meadowland Blvd., Thornton	5												5	3.571
Essa Mike Hart Dr., Angus													0	0.000
Essa Mill Street Angus	11												11	7.857
Essa Murphy Road													0	0.000
Essa Old Mill Rd													0	0.000
Essa Pine River Rd., Angus													0	0.000
Essa Gold Park Gate, Angus													0	0.000
Essa Ralgan Street													0	0.000
Essa Robert Street, Thornton	2												2	1.429
Essa Roth Street, Angus													0	0.000
Essa Simcoe Street, Angus													0	0.000
Essa Scotch Line	1												1	0.714
Essa Stonemount Cres													0	0.000
Essa Summerset Place, Angus													0	0.000
Essa Truax Crescent, Angus													0	0.000

5a

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	Percentage
Essa Vernon St., Angus													0	0.000
Essa William Street													0	0.000
Essa Willoughby Road													0	0.000
Total Charges Essa	140	0	0	0	0	0	0	0	0	0	0	0	140	100.000



Ontario Association of
POLICE SERVICES BOARDS
Zone Structure 2000

ZONE 3 – POLICE SERVICES BOARDS

SECTION 10

Alnwick/Haldimand
Asphodel-Norwood
Bonnechere
Brighton
Cavan Monaghan
Collingwood
Cramahe
Douro-Dummer
Hamilton (Township)
Havelock-Belmont
North Kawartha
Nottawasaga
Orillia
Otonabee
Penetanguishene
Selwyn
Trent Hills
Trent Lakes

SECTION 31

Barrie
Bradford West /
Gwillumbury / Innisfil
Cobourg
Durham Regional
Kawartha Lakes
Midland
Peel Regional
Peterborough
Port Hope
Toronto
York Regional

FIRST NATIONS

Rama



**TOWNSHIP OF ESSA
ACCESSIBILITY ADVISORY COMMITTEE
MINUTES
MONDAY, FEBRUARY 4, 2019 – 6:30 p.m.**

Essa Public Library, Angus

In attendance: Patty Foster, Chair
Stephanie McCann, Member
Madelaine Danby, Member
Josh Robertson, Member
Henry Sander, Councillor, Ward 2
Krista Pascoe, Municipal Staff Support/Secretary

Absent: Nancy Willoughby, Member

1. OPENING OF THE MEETING

1.1 Krista to open meeting.

Krista opened the meeting by welcoming the Committee members at 6:30 p.m.

1.2 Committee Members to select Chair.

Members elected Patty Foster as the Chair, and Stephanie McCann as Vice-Chair for the 2018-2022 term of the Committee.

2. APPROVAL OF AGENDA

Motion: AAC2019-01 Moved by: Foster Seconded by: Sander

Be it resolved that the agenda as presented be approved.

----Carried----

3. ADOPTION OF MINUTES OF PREVIOUS MEETING

Motion: AAC2019-02 Moved by: Robertson Seconded by: McCann

Be it resolved that the minutes of the Accessibility Advisory Committee meeting dated September 24, 2018 be approved as printed.

----Carried----

4. BUSINESS ARISING FROM PREVIOUS MEETING / OUTSTANDING ITEMS

4.1 Patty Foster – Follow up - National Access Awareness Week Custom Flag – Nottawasaga Pines Art Students Competition

Patty advised the Committee that she has been in touch with the school and they would like the second semester students involved in the competition as well.

Krista to contact the Flag store to find out the length of production time needed and advise Patty.

- 4.2 Krista – Follow up – SPARC (Seniors Participating in Art, Recreation and Culture)

Krista informed the Committee of the of the New Horizons Grant the Library has applied for, and will keep the Committee up to date on the status.

5. NEW BUSINESS

- 5.1 Review Terms of Reference

Krista reviewed the Terms of Reference with the Committee. Councillor Sander suggested a housekeeping item.

Krista to update the Terms of Reference.

- 5.2 Work Plan 2019

Krista reviewed the 2019 Work Plan with the Committee. No items to add at this time.

- 5.3 Multi Year Accessibility Plan 2018-2023 (2013-2018 Work plans attached for reference)

Krista reviewed the Multi Year Accessibility Plan with the Committee. Councillor Sander suggested sending a letter to our MP and MPP requesting they provide us with notification on any Grant or Funding Opportunities they may be aware of.

Krista will draft a letter to send on behalf of the Committee.

6. CORRESPONDENCE / INFORMATION ITEMS

7. OTHER BUSINESS

8. ESTABLISH DATE AND TIME OF NEXT MEETING

- 8.1 Set date for next quarterly meeting.

The next meeting is scheduled for 6:30p.m., Monday April 29, 2019 at the Angus Library.

9. ADJOURNMENT

Motion: AAC2019-03 Moved by: Foster Seconded by: McCann

Be it resolved that this meeting of the Accessibility Advisory Committee of the Township of Essa adjourn at 7:00 p.m.

----Carried----



Krista Pascoe, Staff Representative/Secretary

Krista Pascoe

From: Andrea Roylance <aroylance@matthewshousehospice.ca>
Sent: February-26-19 11:33 AM
To: Krista Pascoe
Subject: Matthews House Hospice Flag Raising during Hospice Palliative Care Week - May 6 - 12, 2019

Hello!

Matthews House Hospice would like to respectfully request a Flag Raising during Hospice Palliative Care week (May 6 – 12 ,2019) to signify the Compassionate Communities movement.

If possible Tuesday May 7th would be ideal.
Please advise, thank you.

Cheers,

Andrea Roylance

Manager, Gifts and Gratitude

Matthews House Hospice

www.matthewshousehospice.ca

705 440 6755

Love Locks @ Matthews
House Hospice



"It is well to give when asked, but it is better to give unasked, through understanding." Kahlil Gibran

9a

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2019-18

A By-law for the imposition of fees for Water and Sewer Service [Repeals By-law 2016-50].

WHEREAS Parts II and XII of the *Municipal Act, 2001*, S.O. 2001, c. 25, permit municipalities to enact by-laws imposing fees for various services or matters; and

WHEREAS at its meeting of February 20, 2019, Council of the Corporation of the Township of Essa passed resolution CW #033-2019 authorizing an annual rate increase of 2.38% effective January 1, 2019 for 2019, January 1, 2020 for 2020, January 1, 2021 for 2021, and January 1, 2022 for 2022; and

WHEREAS Council deems it advisable to establish fees for water and sewer services;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby enacts as follows:

1. That Schedule "A" attached hereto sets out the fees for 2019, 2020, 2021 and 2022 for water and sewer services and forms part of this By-law.
2. That By-law 2016-50 is hereby repealed.
3. That this By-law shall come into force and take effect on the 1st day of January, 2019.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 6th day of March, 2019.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

9a

**BY-LAW 2019 – 18
SCHEDULE “A”**

WATER AND SEWER FEES

WATER FEES

WATER SERVICE RATES

	2019	2020	2021	2022
Fixed Part – Per Annum				
• 5/8"	\$61.61	\$63.07	\$64.57	\$66.11
• 1"	\$86.26	\$88.31	\$90.41	\$92.57
• 1.5"	\$110.90	\$113.54	\$116.24	\$119.00
• 2"	\$178.67	\$182.93	\$187.28	\$191.96
• 3"	\$688.70	\$705.09	\$721.87	\$739.05
Volumetric				
• per m ³	\$1.40	\$1.43	\$1.46	\$1.49
Minimum Monthly Consumption – used for billing purposes where there is no meter read, no historical consumption or an inaccurate meter read is reported.	Residential = 20 m ³ Commercial (small user) ¹ = 100 m ³ Commercial (large user) ² = 400 m ³			
Flat rate <u>monthly</u> charge for all unmetered accounts will be a minimum of:	per Month			
• residential	\$ 50.00			
• commercial	\$100.00			
• industrial	\$100.00			
• institutional	\$100.00			
Service Rates for water used from hydrants	2019	2020	2021	2022
• Fire Department	No charge	No charge	No charge	No Charge
• Other Municipal Departments	No charge	No charge	No charge	No Charge
• Other users per m ³	\$1.40	\$1.43	\$1.46	\$1.49
Service Rates for Construction Water Effective July 1, 2002, the following monthly rates will apply using approximate average day consumption figures of 15 m ³ /month:				
• Single Family Dwelling (detached or semi-detached) in a subdivision	\$50.00 per dwelling			
• Single Family Dwelling outside of subdivision	\$50.00 per dwelling			
• Duplex, Triplex, Fourplex, Sixplex and Townhouses	\$40.00 per unit			
• Apartment Buildings	\$30.00 per suite			
• Office Buildings	\$50.00 per 100m ² floor area			
• Schools, Commercial, Industrial and Institutional Buildings	\$50.00 per 100m ² floor area			
Water and Sewer Confirmation Letter				\$30.00

Note 1 – Commercial (small user) is a restaurant, school, retail sales outlet, garage, etc.

Note 2 – Commercial (large user) is a laundromat, motel, car wash, beauty salon, etc.

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WATER FEES	
Change of record of Occupancy	\$25.00
Disconnect (maximum 6 months)	\$40.00
Reconnect	\$40.00
Fire Sprinkler	\$330.00 per annum
Water Meter (where the Township provides meter) 5/8" x 3/4" meter (complete with tail pieces and remote reads)	\$150.00
Water Meter removed and reinstallation charges (where owner requests) • temporary removal charge shall be applied after reinstallation.	\$75.00
Water Meter testing charge • deposit required for testing of meter (if meter is found to be defective at no fault to the owner, deposit will be refunded)	\$75.00
Collection Charge (non-payment of account) • hand delivery of notice	\$40.00 per delivery
PENALTY CHARGE	
Penalty charge after due date on all water service rates	5%
CONNECTION FEES	
Water Connection Permits [see By-Laws for other water connection information]	per connection \$75.00

9a

BY-LAW 2019-18
SCHEDULE "A" Continued

SEWER FEES	
SEWER SERVICE RATES – SURCHARGE BASED ON WATER CHARGE	
Sewer Service Rate for all properties connected to water, or where a water connection is available.	95% of the water fixed and volumetric charge
SEWER SERVICE RATES – WHERE NO WATER SERVICE IS AVAILABLE	
NOTE: If a water service is available, the sewer service rate as a surcharge of the water charge will apply – see rate above.	
Residential Dwelling units	per unit \$223.00
Schools	
• with gymnasium and showers	per classroom \$264.55
• without gymnasium and showers or with gym no showers	per classroom \$126.58
Restaurants	per seat \$17.16
Taverns, Bars, Cocktail Lounges with limited food	per seat \$17.16
Legion	
• Bar (60 seats)	per seat \$8.40
• Banquet Room (240 seats)	per seat \$2.68
Lions Hall (250 seats)	per seat \$2.68
Motel	
• units without housekeeping facilities	per unit \$118.50
• units with housekeeping facilities	per unit \$176.76
Laundromats	per washer \$270.38
Car Washes	per bay \$113.41
Retail Sales Outlets	each \$223.00
Churches & Meeting Halls	each \$223.00
Garages & Service Stations	each \$223.00
Beauty Salons	per station \$84.38
Other	each \$223.00
PENALTY CHARGE	
Penalty charge after due date on all sewer service rates	5%
CONNECTION FEES	
Sewer Connection Permits	per connection \$75.00

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THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2019-19

Being a By-law to confirm the proceedings of the Council meeting held on the 6th day of March, 2019.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 6th day of March, 2019 and, in respect of each recommendation contained in the Minutes of the Regular Council meeting held on the 20th day of February, 2019, and Committee of the Whole meeting held on the 20th day of February, 2019, and the Special Meeting of Council held on the 20th day of February, 2019; and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 6th day of March, 2019.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk