

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL REGULAR COUNCIL MEETING
WEDNESDAY, FEBRUARY 16, 2022**

MINUTES

A Committee of the Whole meeting was held virtually on Wednesday, February 16, 2022 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander

Regrets: Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
A. Powell, Manager of Planning and Development
M. Mikael, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
K. Pascoe, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:36 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Smith declared an indirect interest on a Closed Session Item 11(b) as he has familial relations with a member of staff.

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR026-2022 Moved by: Smith Seconded by: Sander

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Committee of the Whole and Regular Council meetings held on the 2nd day of February, 2022 be adopted as circulated.*

----Carried-----

4. CONSENT AGENDA

Resolution No: CR027-2022 Moved by: Kiezebrink Seconded by: Smith

Be it resolved that the items listed in the Consent Agenda dated February 16, 2022 be received for information, and that the necessary actions be taken.

----Carried-----

5. COMMITTEE REPORTS

a. Angus BIA Board of Directors

Resolution No: CR028-2022 Moved by: Sander Seconded by: Smith

Be it resolved that the minutes of the Angus BIA Board of Directors from their Annual General Meeting of November 18, 2021 be received.

----Carried-----

b. Traffic Advisory Committee

Resolution No: CR029-2022 Moved by: Smith Seconded by: Sander

Be it resolved that the minutes of the Traffic Advisory Committee from their meeting of January 18, 2022 be received.

----Carried-----

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2022-11

Resolution No: CR030-2022 Moved by: Smith Seconded by: Kiezebrink

Be it resolved that leave be granted to introduce By-law 2022-11, that being a By-law detailing certain delegations of powers and duties by the municipality; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

10. QUESTIONS

11. CLOSED SESSION

Resolution No: CR031-2022 Moved by: Sander Seconded by: Smith

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:

- *Personal Matters about an Identifiable Individual [Municipal Act, s.239(2)(b)]*
- *Acquisition or Disposition of Land Negotiations [Municipal Act, s.239(2)(c)]*
- *Labour Relations [Municipal Act, s.239(2)(d)]*

----Carried-----

Note: Livestream does not run during Closed Session Deliberations.

Council proceeded into Closed Session Deliberations at 6:39 p.m.

Deputy Mayor Smith recused himself from a portion of Closed Session Deliberations pertaining to Item 11(b). He did not participate in any discussion on the Item.

Council rose from Closed Session Deliberations and passed the following:

Motion to Rise and Report from Closed Session Meeting of February 16, 2022

Resolution No: CR032-2022 Moved by: Kiezebrink Seconded by: Sander

Be it resolved that Council rise and report from the Closed Session Meeting at 7:11 p.m.
----Carried-----

Deputy Mayor Smith declared an indirect interest on Item 11(b). He recused himself from a portion of the meeting dealing with this matter, and did not participate in any discussion or vote on the Item.

**b. PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]
LABOUR RELATIONS [s.239(2)(d)]
Confidential Staff Report CAO006-22 submitted by the Chief
Administrative Officer, re: Staffing.**

Resolution No: CR033-2022 Moved by: Kiezebrink Seconded by: Sander

*Be it resolved that Confidential Staff Report CAO006-22 be received; and
That the Chief Administrative Officer be authorized to proceed with Option Nos. 2
and 5 as outlined in the Confidential Report; and
That the Chief Administrative Officer be authorized to proceed with Option Nos. 3
and 4 as amended in the Confidential Report.*

----Carried-----

Deputy Mayor Smith resumed his seat for the remainder of the meeting.

**a. ACQUISITION OR DISPOSITION OF LAND [s.239(2)(c)]
Confidential Staff Report CAO005-22 submitted by the Chief
Administrative Officer, re: Sale of Land.**

Resolution No: CR034-2022 Moved by: Smith Seconded by: Kiezebrink

*Be it resolved that Confidential Staff Report CAO005-22 be received; and
That the Chief Administrative Officer be authorized to proceed with Option No. 2 as
contained within this Report.*

----Carried-----

12. **CONFIRMATION BY-LAW**

By-law 2022-12

Resolution No: CR035-2022 Moved by: Sander Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2022-12, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 16th day of February, 2022; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

13. **ADJOURNMENT**

Resolution No: CR036-2022 Moved by: Smith Seconded by: Kiezebrink

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:14 p.m. to meet again on the 9th day of March, 2022 at 6:00 p.m.

----Carried-----



Sandie Macdonald, Mayor



Lisa Lehr, Manager of Legislative Services