

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
VIRTUAL REGULAR COUNCIL MEETING**

**WEDNESDAY, APRIL 21, 2021  
(To follow Committee of the Whole)**

To view our live stream visit the Township of [Essa's YouTube Channel](#)

**AGENDA**

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

p. 1 Recommendation: *Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and That the minutes of the Committee of the Whole and Regular Council meetings held on the 7<sup>th</sup> day of April, 2021 be adopted as circulated.*

- 4. CONSENT AGENDA**

Recommendation: *Be it resolved that the items listed in the Consent Agenda dated April 21, 2021 be received for information, and that the necessary actions be taken.*

- 5. COMMITTEE REPORTS**

p. 12 **a. Parks and Recreation Committee**

Recommendation: *Be it resolved that the minutes of the Parks and Recreation Committee from their meeting of March 17, 2021 be received.*

- 6. PETITIONS**

- 7. MOTIONS AND NOTICES OF MOTIONS**

ITEM  
ADDED

**a. Thornton Union Cemetery Board**

Recommendation: *WHEREAS the Thornton Union Cemetery Board adopted a resolution to voluntarily abandon and terminate the operation of the cemetery, dated March 19, 2021, and the municipality accepted the resolution of the Thornton Union Cemetery Board on March 24, 2021; and WHEREAS the municipality accepted responsibility for the operation of the Thornton Union Cemetery effective March 24, 2021 in accordance with the instructions of the Bereavement Authority of Ontario and the Funeral, Burial and Cremation Services Act; and WHEREAS the Bereavement Authority of Ontario has stated, on April 16, 2021, that the past Thornton Union Cemetery Board is prohibited from offering to sell or selling cemetery supplies or services to the public; and*

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*WHEREAS the municipality has accepted the possession of the books and records from the Thornton Union Cemetery Board on April 19, 2021; NOW THEREFORE BE IT RESOLVED that the Thornton Union Cemetery Board shall be disbanded and have no further powers or authority to operate the cemetery, nor shall they have any authority to incur expenses or access to cemetery accounts or funds without the express permission of the municipality and further, that the Board members are no longer appointed by the municipality as Thornton Union Cemetery Board members as of April 16, 2021.*

**8. UNFINISHED BUSINESS**

**9. BY-LAWS**

**10. QUESTIONS**

**11. CLOSED SESSION**

Recommendation: *Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- *Personal Matters about Identifiable Individual [Municipal Act 2001, s.239(2)(b)]*

**12. CONFIRMATION BY-LAW**

p. 15 **By-law 2021-14**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2021-14, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 21<sup>st</sup> day of April, 2021; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

**13. ADJOURNMENT**

Recommendation: *Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at \_\_\_\_\_ p.m. to meet again on the 5<sup>th</sup> day of May, 2021 at 6:00 p.m.*

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
VIRTUAL COMMITTEE OF THE WHOLE MEETING  
WEDNESDAY, APRIL 7, 2021**

**MINUTES**

A Committee of the Whole meeting was held virtually on Wednesday, April 7, 2021 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald (electronic)  
Deputy Mayor, Michael Smith (electronic)  
Councillor Keith White (electronic)  
Councillor Henry Sander (electronic)  
Councillor Ron Henderson (electronic)

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)  
C. Traynor, Manager of Finance (electronic)  
M. Mikael, Manager of Public Works (electronic)  
A. Powell, Manager of Planning and Development (electronic)  
J. Coleman, Manager of Parks and Recreation (electronic)  
D. Burgin, Deputy Fire Chief (electronic)  
K. Pascoe, Deputy Clerk (electronic)  
L. Lehr, Manager of Legislative Services (electronic)

Guests in attendance: Melissa Bramham, Executive Director, CONTACT (electronic)  
Paul Rabinovitch, Township Solicitor (electronic)  
Josh Matson, Township Solicitor (electronic)

**STAFF REPORTS**

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**a. Presentation – Melissa Bramham, Executive Director  
Re: CONTACT Update**

Melissa Bramham informed Council that the mandate of CONTACT Community Services is to listen to community needs and respond accordingly. She provided Council with a brief update on services provided by CONTACT to residents within our community and informed those in attendance that the main areas of focus for CONTACT Community Services are employment services, housing services, community programs, volunteer services, and their community thrift store "The Clothes Line".

Mayor Macdonald thanked Melissa for her presentation and for the work conducted by CONTACT to assist the vulnerable sector within our communities.

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

- a. [In accordance with Motion CW035-2021 as was passed by Council on March 24, 2021, the following Item was brought forward for Council’s reconsideration.]

**Staff Report PD005-21 submitted by the Manager of Planning and Development, re: Proposed Telecommunications Tower – 6004 Scotch Line, Xplornet Communications Inc.**

**MOTION AS AMENDED:**

**Resolution No: CW038-2021 Moved by: White                      Seconded by: Henderson**

*Be it resolved that Staff Report PD005-21 be received.*

**----Carried----**

- b. **Staff Report PD009-21 submitted by the Manager of Planning and Development, re: 62 Brentwood Road – File Update.**

**Resolution No: CW039-2021 Moved by: White                      Seconded by: Henderson**

*Be it resolved that Staff Report PD009-21 be received; and  
That Council direct Staff to undertake a Pre-Consultation Meeting in accordance with the Council approved Pre-Consultation process and its applicable fees, with the Landowner to ascertain what is required for the subject development to materialize.*

**----Carried----**

- c. **Staff Report PD010-21 submitted by the Manager of Planning and Development, re: Proposed Zoning By-law Amendment Z1/21 - 7634 10<sup>th</sup> Line, Thornton, 010-003-15300-0000 - Temporary Second Dwelling.**

**Resolution No: CW040-2021 Moved by: Sander                      Seconded by: Smith**

*Be it resolved that Staff Report PD010-21 be received for information; and  
That Council authorize Staff to schedule a Public Meeting to collect comments on a proposal for a Temporary Use to permit the existence of a new mobile home unit at 7634 10<sup>th</sup> Line, Thornton.*

**----Carried----**

**5. PARKS AND RECREATION / COMMUNITY SERVICES**

**6. FIRE AND EMERGENCY SERVICES**

**a. Fire Services Pumper - Quotes**

**Resolution No: CW041-2021 Moved by: Smith Seconded by: Henderson**

*Be it resolved that the Quotation as submitted by Safe Tek Emergency Vehicles for the supply of one demonstrator pumper apparatus be accepted at a cost of \$537,967.00 plus H.S.T.; and*

*That the associated equipment and finishing necessary to outfit the new apparatus be accepted at a cost of \$57,122.00 plus H.S.T.; and*

*That the Fire Chief be authorized to arrange for the purchase of the pumper and the necessary equipment to outfit the apparatus.*

**----Carried----**

**7. PUBLIC WORKS**

**a. Staff Report PW009-21 submitted by the Manager of Public Works, re: Award of Quotation – 2021 Granular Gravel Supply.**

**Resolution No: CW042-2021 Moved by: Sander Seconded by: Smith**

*Be it resolved that Staff Report PW009-21 be received; and*

*That the quotation as submitted by Darpak Inc. in the amount of \$79,500.00 plus HST, to supply and place Granular 'A' Gravel on the Camp Hill Road between County Road 10 and the 4<sup>th</sup> Line for re-grading, and to deliver to stockpile granular for supply, be accepted as per Township specifications, contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township, to the Township's satisfaction.*

**----Carried----**

**b. Staff Report PW010-21 submitted by the Manager of Public Works, re: Bridge OSIM Inspection and 9<sup>th</sup> Line Bridge Timber Deck Repairs.**

**Resolution No: CW043-2021 Moved by: Smith Seconded by: White**

*Be it resolved that Staff Report PW010-21 be received; and*

*That the proposal as submitted by D.M. Wills Associates Limited for the engineering services inspection of the Bridge, Culvert and Pedestrian Bridge in the amount of \$13,080.00 plus H.S.T., be accepted as per the Township specifications; and*

*That Council authorize the Manager of Public Works to utilize the remaining budget to carry out the required repairs on the 9<sup>th</sup> Line Bridge Timber Deck.*

**----Carried----**

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- c. **Staff Report PW011-21 submitted by the Manager of Public Works, re: Award of Tender – Thornton Pedestrian Crossing.**

**Resolution No: CW044-2021 Moved by: Sander Seconded by: Smith**

*Be it resolved that Staff Report PW011-21 be received; and  
That the quotation as submitted by Guild Electric Ltd. in the amount of \$103,600.00 plus HST for the construction of the Thornton Pedestrian Crossing be accepted as per Township specifications.*

----Carried----

- d. **Staff Report PW012-21 submitted by the Manager of Public Works, re: Emergency Repairs – Angus Brownley Pumphouse Reservoir.**

**Resolution No: CW045-2021 Moved by: Sander Seconded by: White**

*Be it resolved that Staff Report PW012-21 be received; and  
That the quotation as submitted by Perma-Seal Contracting in the amount of \$57,000.00 plus HST for the repairs and re-parging of the Brownley Pumphouse reservoir 1 (cell 1) be accepted as per Township specifications; and  
That Council authorize the Manager of Public Works to defer the following projects from the approved 2021 Water Budget, Major Maintenance Recommendations of OCWA, to allocate the required funds to complete the required repairs in reservoir 1 (cell 1):*

- *Unplanned Distribution Repairs (\$20,000.00)*
- *Pump Station #3 Pitless Adaptors (25,000.00)*
- *Fire Hydrant Replacements (\$15,000.00)*

----Carried----

- e. **Staff Report PW013-21 submitted by the Manager of Public Works, re: Award of Tender – 2021 Calcium Chloride Dust Suppressant.**

**Resolution No: CW046-2021 Moved by: White Seconded by: Henderson**

*Be it resolved that Staff Report PW013-21 be received; and  
That the quotation as submitted by Den-Mar Brines Ltd. in the amount of \$30,000.00 plus HST, to supply and place Calcium Chloride Dust Suppressant on the Township's gravel roads, be accepted as per Township specifications, contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township, to the Township's satisfaction.*

----Carried----

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- f. **Staff Report PW014-21 submitted by the Manager of Public Works, re: Award of Tender – 2021 Street Sweeping.**

**Resolution No: CW047-2021 Moved by: Smith Seconded by: Henderson**

*Be it resolved that Staff Report PW014-21 be received; and  
That the quotation as submitted by A&G The Road Cleaners Ltd. in the amount of \$32,785.00 plus HST for the 2021 Street Sweeping RFQ be accepted as per Township specifications, contingent upon WSIB Clearance Certificate and a copy of Insurance being provided to the municipality; and  
That the Roads Superintendent be authorized to arrange for the necessary works to be completed.*

----Carried----

8. **FINANCE**

- a. **Angus BIA 2021 Budget**

**Resolution No: CW048-2021 Moved by: Sander Seconded by: Smith**

*Be it resolved that the 2021 Angus BIA Budget be approved with an Operating Budget levy of \$27,035.00; and  
That the BIA Tax Rating By-law be prepared for Council's consideration at the next regularly scheduled meeting.*

----Carried----

- b. **Staff Report TR003-21 submitted by the Manager of Finance and the Manager of Public Works, re: 2021 OCWA Budget Revision.**

**Resolution No: CW049-2021 Moved by: White Seconded by: Sander**

*Be it resolved that Staff Report TR003-21 be received; and  
That Council approve the revised 2021 OCWA Operating and Major Maintenance Annual Budget in the amount of \$2,293,123.00; and  
That Council approve the revised overall 2021 Water Operating Budget in the amount of \$1,816,344.00 to accommodate the revised OCWA Water Budget; and  
That Council approve the revised 2021 Wastewater Operating Budget in the amount of \$1,852,661.00 to accommodate the revised OCWA Wastewater Budget; and  
That Council approve the revised 2021 Capital Budget for Water and Wastewater in the amount of \$843,000.00 to reflect the Disk Filter Integration Project in the amount of \$550,000.00.*

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. Staff Report C008-21 submitted by the Deputy Clerk, re: Township Marketing Materials.

**MOTION AS AMENDED:**

**Resolution No: CW050-2021 Moved by: Smith                      Seconded by: Henderson**

*Be it resolved that Staff Report C008-21 be received; and  
That Council direct staff to purchase 100 reusable masks from Soldier Gear in the amount of \$ 300.00 plus H.S.T.*

----Carried----

- b. Staff Report C009-21 submitted by the Manager of Legislative Services, re: Update to Council – Letters of Non-Financial Support for Universal Broadband Infrastructure Funding Program.

**Resolution No: CW051-2021 Moved by: Sander                      Seconded by: Smith**

*Be it resolved that Staff Report C009-21 be received for information.*

----Carried----

- c. Staff Report C010-21 submitted by the Manager of Legislative Services, re: 2022 Municipal Election.

**Resolution No: CW052-2021 Moved by: White                      Seconded by: Sander**

*Be it resolved that Staff Report C010-21 be received; and  
That Council direct staff to investigate costs associated with each alternative voting method and vote-counting equipment, and report back to Council at a future meeting.*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

11. OTHER BUSINESS

- a. “Share Your Garden Yield” Competition

Mayor Macdonald advised that Council has initiated a “Share Your Garden Yield” competition for residents. The goal of the initiative is for residents to share their gardening tips with others in the community, and to share produce from their garden(s) to the local food banks in Angus and Thornton. Registration opens on Monday April 12, 2021. Details will be provided on the Township’s website and social media outlets.

**b. Trans Canada Trail Spring Clean-up Grant – Update**

The Manager of Parks and Recreation advised that the municipality was successful in its application for funding. The grant was awarded in amount of \$1,000.00.

**12. ADJOURNMENT**

**Resolution No: CW053-2021 Moved by: Smith Seconded by: White**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:40 p.m., to meet again on the 21<sup>st</sup> day of April, 2021 at 6:00 p.m.*

**----Carried-----**

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Sandie Macdonald, Mayor

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Lisa Lehr, Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA  
VIRTUAL REGULAR COUNCIL MEETING  
WEDNESDAY, APRIL 7, 2021

3

MINUTES

A Meeting of Council was held virtually on Wednesday, April 7, 2021 following Committee of the Whole and was livestreamed for viewing to the public on the Township of Essa's YouTube Channel.

- In attendance: Mayor Sandie Macdonald (electronic)  
Deputy Mayor, Michael Smith (electronic)  
Councillor Keith White (electronic)  
Councillor Henry Sander (electronic)  
Councillor Ron Henderson (electronic)
- Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)  
C. Traynor, Manager of Finance (electronic)  
M. Mikael, Manager of Public Works (electronic)  
A. Powell, Manager of Planning and Development (electronic)  
J. Coleman, Manager of Parks and Recreation (electronic)  
D. Burgin, Deputy Fire Chief (electronic)  
K. Pascoe, Deputy Clerk (electronic)  
L. Lehr, Manager of Legislative Services (electronic)
- Guests in attendance: Paul Rabinovitch, Township Solicitor (electronic)  
Josh Matson, Township Solicitor (electronic)

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:40 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR069-2021 Moved by: Sander Seconded by: Smith**

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
That the minutes of the Committee of the Whole and Regular Council meetings held on the 24<sup>th</sup> day of March, 2021 be adopted as circulated.*

----Carried----

**4. CONSENT AGENDA**

**Resolution No: CR070-2021 Moved by: Smith Seconded by: White**

*Be it resolved that the items listed in the Consent Agenda dated April 7, 2021 be received for information, and that the necessary actions be taken; and*

*That Items A7 and A10 be moved to section B of the Consent Agenda and referred to the Manager of Legislative Services for letters of support to be drafted.*

----Carried-----

**5. COMMITTEE REPORTS**

**a. Essa Public Library**

**Resolution No: CR071-2021 Moved by: Sander Seconded by: Smith**

*Be it resolved that the minutes of the Essa Public Library Board from their meeting of February 22, 2021 be received.*

----Carried-----

**b. Nottawasaga Police Services Board**

**Resolution No: CR072-2021 Moved by: Henderson Seconded by: White**

*Be it resolved that the minutes of the Nottawasaga Police Services Board from their meeting of February 24, 2021 be received.*

----Carried-----

**c. Angus BIA Board of Management**

**Resolution No: CR073-2021 Moved by: Henderson Seconded by: Smith**

*Be it resolved that the minutes of the Angus BIA Board of Management from their meeting of March 16, 2021 and March 30, 2021 be received.*

----Carried-----

**d. Healthy Community Committee**

**Resolution No: CR074-2021 Moved by: White Seconded by: Sander**

*Be it resolved that the minutes of the Healthy Community Committee from their meeting of March 18, 2021 be received.*

----Carried-----

**6. PETITIONS**

**7. MOTIONS AND NOTICES OF MOTIONS**

**8. UNFINISHED BUSINESS**

9. **BY-LAWS**

a. **By-law 2021-12**

3

**Resolution No: CR075-2021 Moved by: Henderson Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2021-12, that being a By-law to appoint a Deputy Chief Building Official, and also a Plumbing Inspector, Property Standards Officer and Zoning Administrator; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried-----

10. **QUESTIONS**

11. **CLOSED SESSION**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

**Resolution No: CR076-2021 Moved by: Sander Seconded by: Smith**

- *Litigation or Potential Litigation [Municipal Act 2001, s.239(2)(e)];*
- *Advice subject to Solicitor-Client Privilege [Municipal Act 2001, s.239(2)(f)].*

----Carried-----

Council proceeded into Closed Session Deliberations at 6:47 p.m.

Council rose from Closed Session Deliberations and passed the following in the public forum:

**Motion to Rise and Report from Closed Session Meeting of April 7, 2021.**

**Resolution No: CR077-2021 Moved by: Sander Seconded by: White**

*Be it resolved that Council rise and report from the Closed Session Meeting at 7:51 p.m.*

----Carried-----

- a. **LITIGATION OR POTENTIAL LITIGATION [s. 239(2)(e)]  
SOLICITOR-CLIENT PRIVILEGE [s. 239(2)(f)]  
Verbal Update from Township Solicitor, re: Notice of Application to the Normal Farm Practices Protection Board.**

**Resolution No: CR078-2021 Moved by: Henderson Seconded by: Sander**

*Be it resolved that the verbal update from the Township Solicitor regarding the Notice of Application to the Normal Farm Practices Protection be received; and That the Chief Administrative Officer be authorized to proceed as directed by Council.*

----Carried-----

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- b. LITIGATION OR POTENTIAL LITIGATION [s. 239(2)(e)]  
SOLICITOR-CLIENT PRIVILEGE [s. 239(2)(f)]  
Verbal Update from the Township Solicitor, re: Thornton Union  
Cemetery.**

**Resolution No: CR079-2021 Moved by: White Seconded by: Sander**

*Be it resolved that the verbal update from the Township Solicitor regarding the Thornton Union Cemetery be received; and  
That the Chief Administrative Officer be authorized to proceed as directed by Council.*

----Carried-----

**12. CONFIRMATION BY-LAW**

**By-law 2021-13**

**Resolution No: CR080-2021 Moved by: Henderson Seconded by: White**

*Be it resolved that leave be granted to introduce By-law 2021-13, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 7<sup>th</sup> day of April, 2021; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried-----

**13. ADJOURNMENT**

**Resolution No: CR081-2021 Moved by: Smith Seconded by: Henderson**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:54 p.m. to meet again on the 21<sup>st</sup> day of April, 2021 at 6:00 p.m.*

----Carried-----

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Sandie Macdonald, Mayor

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Lisa Lehr, Manager of Legislative Services



**TOWNSHIP OF ESSA  
 PARKS AND RECREATION COMMITTEE  
 MINUTES  
 WEDNESDAY, MARCH 17<sup>TH</sup> – 6:00 p.m.  
 Electronic Meeting**

In attendance: Sandie Macdonald, Mayor/Chair  
 Brandi Rafeek, Member  
 Jim Hunter – Member  
 Baileigh White, Municipal Staff Support/Secretary  
 Jason Coleman, Manager of Parks & Recreation

Absent: Willy Parkinson, Member  
 Eric Villani, Member  
 Ron Henderson, Councilor

**1. Opening of Meeting (Orientation)**

1.1 The meeting was called to order by the Mayor/Chair Sandie Macdonald and the minutes of December 9<sup>th</sup> accepted as circulated.

**Moved by** Brandi Rafeek     **Seconded by** Jim Hunter

**2. Recap of Meeting points from December 9th and Highlights**

2.1 Meeting turned over to Jason Coleman by Mayor Sandie Macdonald

3. 2Successful in budget process, receiving funds to replace a pick-up truck and dump truck- previous trucks were over 17 years old., New pick-up truck is in fleet another dump truck has been ordered.

4. Grass Cutting Equipment- coming tomorrow (Thurs Mar 18). Staff are enrolled in training to alleviate liability and help educate staff.

5. New Recreation Booking Software - Has be purchased training and is coming. Residents have been asking for quite some time. Through this software payments made easier. The improvement is fiscally responsible, easier to track reports and is a great addition to the township.

6. Summer camp – Parks and Recreation department feels we are not at the service level to deliver this safely, if we were a larger Township with greater resources this could be possible but unfortunately this is not the case. The departments ideal is to defer until next year. Safety is of the highest priority. We also believe that with the number of participants we are permitted to have, and the staff required, camps would put us at a financial deficit. By not having camps there is no effect on the budget., we did budget neutral, so we are not coming up behind next year.

7. We applied for 4 grants.

**7.1** Canada summer jobs – Applied for 3 summer students, we budgeted for them however the grant will offset it, waiting to hear an update.

**7.2** Trans Canada Trail Spring Cleanup – Applied for 2000 dollars general repairs and maintenance, ideally a chainsaw to remove tree branches etc.

**7.3** Healthy Community Initiative Grant – Applied for funding to revitalize public spaces in the township, increase the amount of picnic tables and bike racks. Lots of picnic tables dispersed at school. New recycled picnic tables are aesthetically pleasing unlike the previous ones, this doesn't require upfront fees.

**7.4** Simcoe County Sports and Culture – Boat launch not eligible, we are applying for funding for trail signage, quote was substantial, \$4000 for 1 sign, Goal is to increase directional signage at trail heads and then improve maps, within the trails. Lots of trails that need lots of work. Goal to improve trail use.

- Mayor Sandie Macdonald suggests signage in a bench.

**8.** Recreation Facilities are open, no game play, just skills and drills., almost booked solid, extended ice by a month to the end of April.

- Manager of Parks and Recreation Jason Coleman's computer sent him out of meeting.

**9.** Member Jim Hunter asked for further detail about camps.

**9.1** Mayor Sandie Macdonald explained why it is too costly to run with covid restrictions.

**10.** Mayor Macdonald speaks to Emergency Management Team meeting - Allowing renters of the Banquet Halls to have fees at a reduced rate as they can only have 10 people, no one can make money off this, so we cut them a break, in turn they rent from us and we all make money. Karate joining top floor rentals. Once we open fully, they pay full rate again.

**11.** Grass cutting great for us, we paid contractors for each time we called them to come back regardless of how poor their job was originally. Training, and education, procedures and protocols are all in place, PPE has been prepared for staff.

**11.1** Mayor/ Chair Sandie Macdonald asked have you thought of licensing someone to spray for Poison Ivy? Manager of Parks and Recreation Jason Coleman -becomes very costly requires many treatments. Mayor Sandie Macdonald -requested to investigate getting one of our staff licensed so we don't have to call out for it. The more trails and green space, the more weeds and Poison Ivy we will get,

**12.** Member Jim Hunter – Chair for Angus Farmers Market August to September every Thursday. Protocol to come, talking to other markets, logistics, no sponsors as it is too tough right now. Just bare bones with as many vendors as possible. Mayor Sandie Macdonald asks- Where will it be? Member Jim Hunter -Still at the Arena, Allows for control of traffic. Looking forward to that. Parks and Recreation Jason Coleman asks – Cashless transactions? Member Jim Hunter - 1 or 2 vendors may have contactless but, Is this a concern with covid. Barrie allows for both cash and Electronic, sanitizer at all booths.

**13.** Mayor Sandie Macdonald –. Essa's great gardener competition to come in April. Calling on all Essa Residents to join the initiative Mayor & Council Grow a row share a row. In your back yard the shared produce row will go to our 2 Essa Food Banks and the largest yield will give the bragging rights of winner being named Essa's Top Gardner. More info contact Krista @705-424-9917 ext 116.

**14.** Salmon Derby - Still plan on having a Salmon Derby with Prizes.

**15.** Have the idea for golf: raise some funds play x number of holes, 40 ppl that sign up and come over a week as opposed to one day. Have to be creative, money for hospice Dr recruitments. Grants be distributed out of the Dr. portion. Grants come from tax this does not.

**16.** Meeting every 3 months is the goal for this Committee.

**17.** Now that things are opening, budget requests for fixing parks to come/be considered in 2022. Mayor Sandie Macdonald - \$680,000 in deficit only coming up with 3% increase in taxes.

**Meeting Adjourned**

**Moved by** Brandi Rafeek, **Second by** Jim Hunter

*Jason Coleman*

**THE CORPORATION OF THE TOWNSHIP OF ESSA**

**BY-LAW 2021 – 14**

**Being a By-law to confirm the proceedings of the Council meeting held on the 21<sup>st</sup> day of April, 2021.**

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA  
HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 21<sup>st</sup> day of April, 2021 and, in respect of each recommendation contained in the Minutes of the Regular Council meeting held on the 7<sup>th</sup> day of April, 2021 and the Committee of the Whole meeting held on the 7<sup>th</sup> day of April, 2021; and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND  
FINALLY PASSED on this the 21<sup>st</sup> day of April, 2021.

\_\_\_\_\_  
Sandie Macdonald, Mayor

\_\_\_\_\_  
Lisa Lehr, Manager of Legislative Services