

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

WEDNESDAY, MAY 1, 2019

MINUTES

A Committee of the Whole meeting was held on Wednesday May 1, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Keith White
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
C. Traynor-Richter, Manager of Finance
A. Powell, Manager of Planning and Development
D. Perreault, Manager of Public Works
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

The Chief Administrative Officer introduced Aimee Powell, Manager of Planning and Development, to Council.

2. DISCLOSURE OF PECUNIARY INTEREST

None Declared.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Delegation

Re: Electric Vehicle Charging Stations

Baseload Power – Jonathan Sandler / Ashley Hamilton Kelly

Jonathan Sandler and Ashley Hamilton Kelly introduced themselves as representatives from Baseload Power. They provided Council with a brief overview of their intent to submit an application for funding to the government for their green initiative project, to install and maintain electric vehicle charging stations in the Central-South corridor of Ontario. They requested that Council support the project by executing a Memorandum of Understanding, with the intent that if the application is approved for funding, then a formal Agreement would be forthcoming.

Council thanked Jonathan and Ashley for their presentation and requested that a resolution be brought forward under "Other Business" to support the concept in principle, for the installation of two Electric Vehicle Charging Stations at mutually agreed upon locations at the Thornton Arena.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD027-19 submitted by the Chief Administrative Officer as prepared by Simon P. Ainley, Ainley Group, re: Township of Essa – Langford OPA and ZBA – Event Facility (Wedding Barn).**

Council requested that staff ensure that the amendments restrict the number of events to a maximum of 30 events per season, and additionally, that the season be permitted to run from May 1st to December 31st each calendar year.

Resolution No: CW087-2019 Moved by: Sander Seconded by: Henderson

Be it resolved that the Staff Report PD027-19 be received; and

- a) *That Council does approve adopting an Official Plan Amendment (OPA) to re-designate 7511 9th Line, otherwise described as Part Lot 21, Concession 9, to permit an Event Facility, subject to Site Plan Control and the entering into of a Site Plan Agreement requiring adherence to the recommendations of the technical reports prepared as a basis for the amendment request and all other requirements that the Township may wish to impose; and*
- b) *That Council does authorize passing a Zoning By-law Amendment (ZBA) to re-zone 7511 9th Line, otherwise described as Part Lot 21, Concession 9, to permit an Event Facility; and*
- c) *That Council does authorize the necessary updates to the Township's Business Licensing By-law, Noise By-law or any other by-law affecting the proposed use.*

----Carried----

5. PARKS AND RECREATION/ COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. **Staff Report PW013-19 submitted by the Manager of Public Works, re: Investing in Canada Infrastructure Program 5th Line Bridge (Structure No. 9).**

Resolution No: CW088-2019 Moved by: Smith Seconded by: Henderson

Be it resolved that Staff Report PW010-19 be received; and

That Council does support the submission of a funding application through the Investing in Canada Infrastructure Program for the reconstruction of the 5th Line Bridge (Structure No. 9); and

That Council does authorize the Manager of Public Works to complete the necessary application form.

----Carried----

- b. **Staff Report PW015-19 submitted by the Engineering/Development Review Technician, re: Street Naming – Briarwood Development in Angus.**

Resolution No: CW089-2019 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report PW015-19 be received; and
That Council does approve renaming three of the four streets within the Briarwood (formerly Queensgate) Development in Angus as Wakefield Boulevard, Hilliard Lane and Turley Way, all reflecting the names of individuals who have made contributions to the community in the past; and
That the historical family name of "Breault" be used to name a park in this subdivision.*

----Carried----

- c. **Staff Report PW016-19 submitted by the Manager of Public Works, re: Award of Quotation – Granular "A".**

Council authorized the Manager of Public Works to make additional arrangements for granular gravel to be placed on the 10th Sideroad.

Resolution No: CW090-2019 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report PW016-19 be received; and
That the quotation as submitted by Darpak Inc. for the Supply, Loading, Spreading and Dumping of Granular Gravel in the amount of \$81,000.00 (plus H.S.T.) be accepted; and
That the Manager of Public Works be authorized to arrange for the necessary works to be completed.*

----Carried----

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C019-19 submitted by the Clerk, re: Fees and Charges By-law 2013-28 – Amendments.**

Resolution No: CW091-2019 Moved by: Smith Seconded by: White

*Be it resolved that Staff Report C019-19 be received; and
That Council does authorize staff to bring the appropriate By-law forward for Council's consideration, to amend the Township's Fees and Charges By-law 2013-28.*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

a. Correspondence – Resignation of the Manager of Public Works.

Council extended thanks to the Manager of Public Works for his contribution to the Township of Essa and wished him success in his future endeavours.

Resolution No: CW092-2019 Moved by: Sander Seconded by: White

Be it resolved that the correspondence dated April 23, 2019 from Dan Perreault, Manager of Public Works, with regard to his resignation effective May 21, 2019 be received with regret; and

That the Chief Administrative Officer be authorized to commence recruitment.

----Carried----

b. Staff Report CAO016-19 submitted by the Chief Administrative Officer, re: Request to Waive Diamond Rental Fee.

Resolution No: CW093-2019 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report CAO016-19 be received; and
That Council does approve waiving a portion of the diamond rental booking fee of \$250.00 + HST for the one day charity tournament for the Warren's Mental Health Tournament in memory of Connor Warren, on a date to be set in 2019, such that the Warren family would pay \$100 + HST to cover the cost of booking and clean up.*

----Carried----

c. Staff Report CAO018-19 submitted by the Chief Administrative Officer, re: Donation to Parent Councils at Local Public Schools.

Resolution No: CW094-2019 Moved by: Smith Seconded by: White

*Be it resolved that Staff Report CAO018-19 be received; and
That Council does authorize donating public skating vouchers to the Parent Councils of local elementary and secondary schools, should requests for donations be received for fundraising initiatives.*

----Carried----

11. OTHER BUSINESS

a. 6th Line / 30th Sideroad Intersection

Council requested that the Manager of Public Works include funds in future budgets for the purchase of flashing red solar panel lights and larger stop signs.

Council requested that the Manager of Public Works arrange for the installation of larger "Stop" signs at this intersection.

Resolution No: CW095-2019 Moved by: Smith Seconded by: Sander

WHEREAS motorists are required to follow the "rules of the road" in order to ensure the safety of other motorists, pedestrians, and cyclists utilizing the municipal road system in the Township of Essa; and

WHEREAS the Municipal Act, 2001, as amended, provides that the Council of a municipality may, by By-law, provide for the erection of stop signs at intersections on highways under its jurisdiction, and every sign shall comply with the regulations of the Ministry of Transportation; and

WHEREAS the intersection at the 6th Line and the 30th Sideroad of Essa currently has a two-way stop on the 30th Sideroad for users travelling east and west of the 6th Line; and

WHEREAS Council of the Township of Essa is desirous of erecting a four-way stop at the intersection of the 6th Line and the 30th Sideroad in the Township of Essa;

NOW THEREFORE BE IT RESOLVED THAT Council directs staff to bring forward the appropriate By-law at its meeting of May 15, 2019 specific to the installation of a four-way stop at this intersection.

----Carried----

b. Electrical Vehicle Charging Stations – Baseload Power

Resolution No: CW096-2019 Moved by: Smith Seconded by: Henderson

WHEREAS Council of the Township of Essa received a delegation from Baseload Power at its meeting of May 1, 2019, outlining the benefits of their green initiative to install electrical charging vehicle stations for electric and hybrid vehicles, advising Council that they will be submitting an application for funding to the government for the creation of a Central - Southern Ontario Electrical Vehicle Corridor for Level 3 Electrical Vehicle Charging Stations; and

WHEREAS Baseload Power is required to submit an executed Memorandum of Understanding as part of their application process, and has requested Council of the Township of Essa to consider executing the said Memorandum of Understanding to show the intention of the Township of Essa's Council in committing to the Project, for the installation and maintenance of two Level 3 Electrical Vehicle Charging Stations at a mutually agreed upon location at the Thornton Arena, at no cost to the municipality and with future revenue being paid to the municipality; and

WHEREAS Council supports in principle the concept as described by Baseload Power, to install two Level 3 Vehicle Charging Stations at the Thornton Arena, and has expressed interest in partnering with Baseload Power for their Project;

NOW THEREFORE BE IT RESOLVED THAT the Chief Administrative Officer be directed to work with Baseload Power in support of their funding application.

----Carried----

c. South Simcoe Business Excellence Awards (May 6, 2019)

Councillor White stated that the South Simcoe Business Excellence Awards Ceremony was being held on May 6, 2016. Mayor Macdonald and Councillor White committed to attending the event.

d. Council Support of Essa Public Library Board Initiative, re: Provincial Funding Cuts Affecting Ontario Public Libraries

Resolution No: CW097-2019 Moved by: White Seconded by: Sander

WHEREAS the Ontario Library Service North and Southern Ontario Library Service provide the support for interlibrary loans, staff and board training, bulk purchasing, collaborative programming, technological supports, shared electronic book collections and shared catalogue databases; and

WHEREAS Township of Essa Council supports the Essa Public Library Board in their initiative to circulate a petition for support of the Ontario Public Library Board in their request for the reinstatement of funding to the Ontario Library Service (North and South) agencies to, at a minimum, 2017-18 funding levels, in order for these agencies to continue their day-to-day support of Ontario Public Library Services, and to continue to maintain base funding for Ontario Public Libraries;

NOW THEREFORE BE IT RESOLVED THAT this resolution be forwarded to the office of MPP Simcoe-Grey Jim Wilson, AMO, County of Simcoe Council, and all Simcoe County and Ontario municipalities requesting their support.

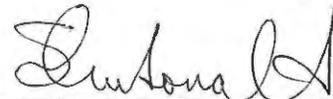
----Carried----

12. ADJOURNMENT

Resolution No: CW098-2019 Moved by: Smith Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:21 p.m. to meet again on the 15th day of May, 2019 at 6:00 p.m.

----Carried----



Sandie Macdonald, Mayor



Lisa Lehr, Clerk