



Employment Opportunity

PROVINCIAL OFFENCES OFFICER

The Township of Essa is a dynamic and growing municipality with a current population of approximately 24,000, located in the County of Simcoe and southwest of the City of Barrie. The Township is currently seeking an individual to meet the requirements of a PROVINCIAL OFFENCES OFFICER.

Reporting to the Manager of Automated Speed Enforcement, the Provincial Offences Officer is responsible for the administration and enforcement of provincial legislation pertaining to Automated Speed Enforcement under the *Highway Traffic Act*.

Key Qualifications:

- Post-secondary education in Municipal Law, Police Foundations or an equivalent combination of education and experience.
- 1-2 years of closely related experience, within a municipal environment or parking enforcement setting.
- Demonstrated experience and knowledge in municipal law or municipal law enforcement in Ontario, knowledge of the *Highway Traffic Act*, O.Reg 355/22, O.Reg 398/19 and O.Reg 333/07.
- Required to work independently to complete work required within the regulated time frame.
- Criminal Background Check required.
- Successful completion of the Ontario Traffic Council's Provincial Offences Officer Training Program is mandatory, or willingness to complete upon hire.

This is a full-time, permanent position involving 35 hours per week. **Salary range is \$62,537.20 - \$74,480.00** (2025). The Township of Essa offers excellent benefits and a competitive compensation package.

Qualified candidates are invited to submit their cover letter and resume, no later than **3:00 pm on September 12, 2025**, addressed to:

Provincial Offences Officer Recruitment

Township of Essa, 5786 County Road #21, Utopia, Ontario L0M 1T0

essahr@essatownship.on.ca

The Township of Essa is an equal opportunity employer, dedicated to creating a workplace culture of inclusiveness and welcomes applications from qualified individuals of diverse backgrounds. We are committed to providing barrier-free and accessible employment practices and we will accommodate the needs of applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process. If contacted for an employment opportunity, please advise if you require Code-protected accommodation and we will work with you to meet your needs.

We thank all applicants who apply and advise that acknowledgement will only be forwarded to those applicants who are invited for an interview. Personal information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of candidate selection.