

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
VIRTUAL COMMITTEE OF THE WHOLE MEETING**

**WEDNESDAY, DECEMBER 16, 2020  
MINUTES**

A Committee of the Whole meeting was held virtually on Wednesday, December 16, 2020 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald (electronic)  
Deputy Mayor, Michael Smith (electronic)  
Councillor Keith White (electronic)  
Councillor Henry Sander (electronic)  
Councillor Ron Henderson (electronic)

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)  
M. Mikael, Manager of Public Works (electronic)  
A. Powell, Manager of Planning and Development (electronic)  
S. Holness, Planner (electronic)  
J. Coleman, Manager of Parks and Recreation (electronic)  
R. Rosilius, Deputy Treasurer (electronic)  
L. Lehr, Clerk (electronic)  
K. Pascoe, Deputy Clerk (electronic)

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None declared.

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**a) Delegation**

Ken Sharratt, Principal Consultant – Sharratt Water Management Ltd.  
Re: Essa Water System Financial Plan Project with Water and Wastewater Rates

Mr. Ken Sharratt presented Council with an overview of the contents contained in Essa's Water System Financial Plan and provided an explanation as to the projected rates for water and wastewater as were contained in the Report. He assured Council that the Plan was consistent with Ministry of Environment guidelines and recommended that Council approve the Plan.

**Resolution No: CW164-2020 Moved by: Smith      Seconded by: White**

*Be it resolved that the Township of Essa Drinking Water System Financial Plan as prepared by Sharratt Water Management Ltd and dated December 7, 2020, be approved; and*

*That the Drinking Water and Wastewater System Rate Report as prepared by Sharratt Water Management Ltd. and dated December 7, 2020, be received.*

----Carried-----

- b) **Public Meeting**  
Re: Proposed Official Plan Amendment (OPA36) and Zoning By-law Amendment (Z4/20) – 14 & 18 Margaret Street, Angus

See separate set of minutes.

## **STAFF REPORTS**

### **4. PLANNING AND DEVELOPMENT**

### **5. PARKS AND RECREATION/ COMMUNITY SERVICES**

### **6. FIRE AND EMERGENCY SERVICES**

### **7. PUBLIC WORKS**

### **8. FINANCE**

### **9. CLERKS / BY-LAW ENFORCEMENT / IT**

### **10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

- a. **Staff Report CAO065-20 submitted by the Chief Administrative Officer, re: Baxter Water System – Amending Agreement with the Town of New Tecumseth.**

#### **MOTION AS AMENDED**

**Resolution No: CW165-2020 Moved by: White                      Seconded by: Henderson**

*Be it resolved that Staff Report CAO065-20 be received.*

**----Carried----**

### **11. OTHER BUSINESS**

12. a. **Expiry of Penalty and Interest Relief – Unpaid 2020 Property Tax and Water/Sewer Bills**

Council requested that a motion be brought forward under section 7 of its Regular Council meeting informing residents that the COVID-19 Penalty and Interest Relief expires on December 31, 2020.

13. ADJOURNMENT

Resolution No: CW166-2020 Moved by: Smith      Seconded by: White

*Be it resolved that this Committee of the Whole meeting adjourn at 7:33 p.m. to meet again on the 20<sup>th</sup> day of January, 2021 following the Special Budget meeting.*

----Carried-----



Sandie Macdonald, Mayor



per, Lisa Lehr, Clerk