

**THE CORPORATION OF THE TOWNSHIP OF ESSA
SPECIAL MEETING OF COUNCIL (IN PERSON)
ANGUS RECREATION CENTRE, 8529 COUNTY ROAD 10, ANGUS**

**WEDNESDAY JULY 7, 2021
2:00 p.m.**

AGENDA

The purpose of this Special Meeting of Council is to appoint an eligible individual to fill the Council Vacancy for the seat of Councillor Ward 1, which was declared to be vacant by Council at its meeting of May 19, 2021. The process for filling this vacancy is outlined in the Township's Council Vacancy Policy which was approved by Council at its meeting of June 16, 2021.

1. OPENING OF MEETING BY THE MAYOR

2. DISCLOSURE OF PECUNIARY INTEREST

CONSIDERATION OF ITEMS REQUIRING DISCUSSION AND GENERAL NATURE THEROF:

3. CERTIFIED CANDIDATES (listed in alphabetical order by surname)

Recommendation: *Be it resolved that the following individuals, who have signified in writing that they are legally qualified to hold office and consented to accept the office if they are appointed to fill the vacancy, be considered for appointment to fill such vacancy:*

- *Berube, Scott*
- *Bubel, Shawn*
- *Guergis, David*
- *Harry, Wendy*
- *Kiezebrink, Pieter*
- *Lo Greco, Francesco*
- *Losereit, Leo*
- *Robertson, Andrew*
- *Searles, David*

4. SHORT-LISTING INTERVIEW

The Clerk shall review the process to be used in the Short-Listing Interview.

5. FORMAL INTERVIEW

The Clerk shall review the process to be used during the Formal Interview process.

6. VOTE FOR CANDIDATE TO BE APPOINTED

The Clerk shall review the process to be used as outlined in Schedule 2 of the Council Vacancy Policy.

Council shall be provided a ballot to cast their vote.

AFTER RESULTS OF VOTE ARE ANNOUNCED:

Recommendation: *Be it resolved that TBD be appointed to the Office of Councillor Ward 1 for the Township of Essa, for the remainder of the 2018-2022 Term of Council.*

7. DECLARATION OF OFFICE

The Clerk shall administer the Declaration of Office as required under subsection 232(1) of the Municipal Act, 2001.

8. **BY-LAW 2021-25**

- p. 1 **Recommendation:** *Be it resolved that leave be granted to introduce By-law 2021-25, that being a By-law to appoint TBD to fill the Councillor Ward 1 Vacancy; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

9. **CONFIRMATION BY-LAW**

- p. 2 **By-law 2021-26**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2021-26, that being a By-law to confirm the proceedings of the Special Meeting of Council held on this 7th day of July, 2021; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

10. **ADJOURNMENT**

Recommendation: *Be it resolved that this Special Meeting of Council of the Township of Essa adjourn at _____ p.m.*

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2021 – 25

A By-Law to appoint _____ to fill the Ward 1 Councillor Vacancy.

WHEREAS pursuant to Section 262(1) of the *Municipal Act*, S.O. 2001, c.25 (the "Act"), as amended, Council of the Township of Essa passed Resolution No. CW073-2021 at its meeting of May 19, 2021 declaring the seat of Councillor Ward 1 to be vacant; and

WHEREAS Section 263(1)(a) of the Act provides that if a vacancy occurs in the office of a member of Council, the municipality can fill the vacancy by appointing a person who has consented to accept the office if appointed; and

WHEREAS at its meeting of June 2, 2021, Council passed Resolution No. CW080-2021 opting to fill the vacancy for the seat of Councillor Ward 1 by means of appointment through an Open Call for Applications, with a Special Meeting held on July 7, 2021 specifically for the purpose of selecting a candidate to fill the vacancy; and

WHEREAS _____ was selected as the successful individual to fill the vacancy for the seat of Councillor Ward 1, and has consented to accept the office;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby enacts as follows:

1. That _____ be appointed as Ward 1 Councillor, thereby filling the vacancy caused by a recent resignation.
2. That the term of this appointment shall be from the date of passage of this By-law until a new Council is sworn in after the 2022 Municipal Election.
3. This By-law shall come into force and take effect upon passing.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 7th day of July, 2021.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2021 – 26

Being a By-law to confirm the proceedings of the Special Council meeting held on the 7th day of July, 2021.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA
HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its Special meeting held on the 7th day of July, 2021 and, in respect of each motion, resolution and other action passed and taken by Council at the said meeting, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND
FINALLY PASSED on this the 7th day of July, 2021.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services