

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, MARCH 20, 2024**

MINUTES

A Committee of the Whole meeting was held in person on Wednesday March 20, 2024, in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: M. Mikael, Manager of Public Works/Interim CAO
C. Rankin, Manager of Parks and Recreation
S. Haniff, Manager of Planning
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818 between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honoring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First nation, Metis and Inuit People.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. Public Meeting**
Proposed Zoning By-law Amendment 21-24, Housekeeping

See separate set of minutes.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. Staff Report PD005-24 submitted by the Chief Building Official, re: Amendment to By-law 2008-7 (Property Standards By-law).**

Resolution No: CW023-2024 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT Staff Report PD005-24 be received; and

THAT Council approve an amendment to Essa's Property Standards By-law 2008-7, to better align with the requirements of the Building Code Act, 1992, S.O. 1992, as follows:

1. Amend subsection 3.2.4 to include "adverse effects of storm water on adjacent properties"; and
2. Amend subsection 3.2.5 to include a requirement for grading to prevent the accumulation of water at or near buildings; and
3. Amend subsection 3.4.3 to include a six-month period of violation notification, and a requirement for the submission of building permits and lot grading plans; and
4. Add 4.2.5 as a new subsection under section 4.2, requiring the clearing of properties and submission of building permits and lot grading plans within a six-month period of violation notification.

----Carried-----

5. PARKS AND RECREATION / COMMUNITY SERVICES

- a. Staff Report PR005-24 submitted by the Manager of Parks and Recreation re: Award of Tender – Angus Arena Chiller Replacement.

Resolution No: CW024-2024 Moved by: Kiezebrink Seconded by: Maltby

BE IT RESOLVED THAT Staff Report PR005-24 be received; and **THAT** the quotation received from **Berg Industrial Services Inc.** be accepted in the amount of **\$187,500.00 (excluding HST)** as per Township specifications, contingent upon the WSIB Clearance Certificate and a copy of Insurance being provided to the municipality.

----Carried-----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. Correspondence submitted by Ontario Clean Water Agency (OCWA), re: Schedule 22 Summary Reports (2023) for the Angus, Baxter and Thornton Drinking Water Systems.

Resolution No: CW025-2024 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT that the 2023 Schedule 22 Summary Reports from the Ontario Clean Water Agency for the Angus, Baxter and Thornton Drinking Water and Distribution Systems be received; and **THAT** a notice be posted on the Township's website stating that the 2023 Summary Reports are available for inspection at the Administration Centre or on the Township website by any member of the public during normal business hours, at no charge.

----Carried-----

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. Staff Report C003-24 submitted by the Manager of Legislative Services, re: 2024 General Assistance Grants.

Resolution No: CW026-2024 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT Staff Report C003-24 be received; and THAT Council approve the recommended tax exemption and donation amounts as presented in Attachment No. 2 of the Report.

----Carried-----

- b. Staff Report C004-24 submitted by the Manager of Legislative Services and the Deputy Clerk, re: ASE AP By-law.

Resolution No: CW027-2024 Moved by: Sander Seconded by: Maltby

BE IT RESOLVED THAT Staff Report C004-24 be received; and THAT Council direct Staff to bring the draft By-law forward for passage.

----Carried-----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

11. OTHER BUSINESS

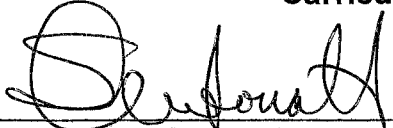
- Council directed the Manager of Parks and Recreation to investigate and report back on options to recognize the Thornton Arena's 50th Anniversary.
- Mayor Macdonald provided a reminder about the Seniors Connections event scheduled to take place on March 21, 2024 at the Angus Arena
- Mayor Macdonald informed members and staff that Essa's Charity Golf Tournament is scheduled to take place on June 4, 2024, at Bear Creek Golf Course.
- Council supported the request of Deputy Mayor Smith for a motion to be brought forward at the regular meeting of Council scheduled on April 3, 2024, specific to disbursement of the Thornton Hydro Funds (\$6,500 towards flags and hardware for Thornton Avenue and Robert Street, in addition to \$3,000 to purchase a shed for the Thornton Area Action Committee to store their supplies). This request was brought forward after Deputy Mayor Smith and Councillor Sander consulted with community members that were originally involved in suggesting uses for the Thornton Hydro Reserve funds.

12. ADJOURNMENT


Resolution No: CW028-2024 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT this meeting of Committee of the Whole of the Township of Essa adjourn at 6:28 p.m., to meet again on the 3rd day of April, 2024 at 6:00 p.m.

----Carried-----



Sandie Macdonald
Mayor



Lisa Lehr
Manager of Legislative Services