

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

**WEDNESDAY, JANUARY 15, 2020
6:00 p.m.**

MINUTES

A Committee of the Whole meeting was held on Wednesday, January 15, 2020, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Councillor Keith White
Councillor Henry Sander
Deputy Mayor Michael Smith
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
A. Powell, Manager of Planning and Development
B. Morrison, Manager of Public Works
C. Traynor-Richter, Manager of Finance
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. **Public Meeting – Proposed Official Plan Amendment (OPA 33)**
Re: 7994 9th Line, Ivy

See separate set of minutes.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD001-20 submitted by the Manager of Planning and Development, re: Wynstar Developments Inc.'s Request to Enter into a Subdivision Agreement for the Birchwood Estates of Essa Development.**

Resolution No: CW001-2020 Moved by: Henderson Seconded by: White

Be it resolved that Staff Report PD001-20 be received; and

That Council approve adopting a By-law to authorize the Township to enter into a Subdivision Agreement for the Birchwood Estates of Essa Development, with Wynstar Developments Inc., once the Township is in receipt of the required posted securities, verification of up-to date insurance from the Developer, clearances confirming all Draft Plan Conditions have been met, and clearance from the Township Engineer.

----Carried----

- b. Staff Report PD002-20 submitted by the Manager of Planning and Development, re: Additional Residential Units.**

Resolution No: CW002-2020 Moved by: White Seconded by: Sander

*Be it resolved that Staff Report PD002-20 be received; and
That Council authorize Staff to investigate Additional Residential Units with a further report to be presented to Council on the matter.*

----Carried----

- c. Staff Report PD003-20 submitted by the Manager of Planning and Development, re: 2019 Year-End Building Branch Statistics.**

Resolution No: CW003-2020 Moved by: Smith Seconded by: Henderson

Be it resolved that Staff Report PD003-20 be received for information.

----Carried----

5. PARKS AND RECREATION/ COMMUNITY SERVICES

- a. Staff Report PR001-20 submitted by the Manager of Parks and Recreation, re: Trans Canada Trail Bridge.**

Resolution No: CW004-2020 Moved by: Sander Seconded by: Smith

Be it resolved that Staff Report PR011-20 be received for information.

----Carried----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. Staff Report PW001-20 submitted by the Manager of Public Works, re: Purchase of Pickup Truck.**

Resolution No: CW005-2020 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report PW001-20 be received; and
That Council approve the purchase of a 2019 Chevrolet 1500 Silverado Pickup Truck from Georgian Truck Centre in Barrie at a cost of \$42,000.00 plus H.S.T.*

----Carried----

- b. Staff Report PW002-20 submitted by the Manager of Public Works,
re: LED Decorative Street Light Retrofit.**

Resolution No: CW006-2020 Moved by: White Seconded by: Sander

*Be it resolved that Staff Report PW002-20 be received; and
That Council authorize Realterm Energy to complete the second stage of the
Township-wide Streetlight Retrofit Program with the proposed LED Decorative
Streetlight Retrofit at a cost of \$270,104.00 plus H.S.T.*

----Carried----

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. Staff Report C001-20 submitted by the Clerk, re: Appointment of Closed
Meeting Investigator.**

Resolution No: CW007-2020 Moved by: Smith Seconded by: Henderson

*Be it resolved that Staff Report C001-20 be received; and
That Council renew its participation with the County of Simcoe and Local Authority
Services (LAS), to provide Closed Meeting Investigator Services to the Township of
Essa; and
That Council direct staff to provide future reports should there be any increase in fees
associated with this service.*

----Carried----

- b. Staff Report C002-20 submitted by the Clerk, re: Summary of Incident
Investigations Resulting in Compliance to Municipal By-laws (December
1, 2018 to December 1, 2019) – Municipal Law Enforcement Officer.**

Resolution No: CW008-2020 Moved by: Seconded by:

Be it resolved that Staff Report C002-20 be received for information.

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

11. OTHER BUSINESS

- a. Council Request to Traffic Advisory Committee, re: Traffic Calming
Measures – Thornton Avenue / Cunningham Crescent (Thornton)**

Council requested that staff advise the Traffic Advisory Committee to investigate options available for traffic calming measures in the area of Thornton Avenue / Cunningham Crescent (Thornton), with a report being brought forward to Council at a future meeting.

b. Pre-Authorized Payment Option for Payment of Water Bills

Council requested that staff investigate pre-authorized payment options for water bills in order to allow residents to avoid late payment charges.

c. NVCA

Councillor White provided a brief update to Council and staff on the NVCA Board and advised that the AGM and subsequent election will be held at the next meeting.

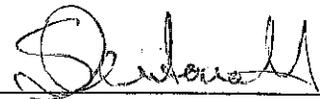
Council supported a motion being brought forward at its next meeting to endorse the municipal need and reliance on the NVCA for certain actions and activities.

12. ADJOURNMENT

Resolution No: CW009-2020 Moved by: Smith Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:57 p.m. to meet again on the 5th day of February, 2020 at 6:00 p.m.

----Carried----



Sandie Macdonald, Mayor



Lisa Lehr, Clerk