

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, FEBRUARY 6, 2019**

AGENDA

1. OPENING OF MEETING BY THE MAYOR

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

- p. 1 Recommendation: *Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and That the minutes of the Special, Committee of the Whole and Regular Council meetings held on the 16th day of January, 2019 be adopted as circulated.*

4. PRESENTING, REFERRING OR PASSING OF ACCOUNTS

5. CONSENT AGENDA

Recommendation: *Be it resolved that the items listed in the Consent Agenda dated February 6th, 2019 be approved as presented, and that the necessary action be taken.*

6. COMMITTEE REPORTS

- p. 13 a. **Nottawasaga Police Services Board**

Recommendation: *Be it resolved that the minutes of the Nottawasaga Police Services Board from their meeting of November 28, 2018 be received.*

7. PETITIONS

8. MOTIONS AND NOTICES OF MOTIONS

- p. 61 a. **Angus Farmers' Market – Municipally Significant Event**

Recommendation: *WHEREAS the Angus Farmers' Market Committee was formed in 2016 as a branch under the umbrella of the Edible Essa Committee established by the Essa Public Library; and*

WHEREAS the Angus Farmers' Market Committee has successfully organized the Angus Farmers' Market events which have grown substantially in numbers, originally hosting three events in 2016 and five events in 2017, with seven events being held in 2018 and 8 events planned in 2019; and

WHEREAS Council of the Corporation of the Township of Essa recognizes that the Angus Farmers' Market itself is a benefit to the community as a whole, deeming it to be a municipally significant event;

NOW THEREFORE BE IT RESOLVED THAT due to the significance of the Angus Farmers' Market and the impact that the events have on the residents and communities within Essa Township, Council authorize staff to ensure that this event is covered under the Township's liability insurance as a municipally sponsored event.

9. UNFINISHED BUSINESS

10. BY-LAWS

p. 62 a. **By-law 2019-05**

Recommendation: Be it resolved that leave be granted to introduce By-law 2019-05, that being a By-law to appoint a Deputy Clerk / Accessibility Coordinator, and to repeal By-law 2015-89; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

p. 67 b. **By-law 2019-06**

Recommendation: Be it resolved that leave be granted to introduce By-law 2019-06, that being a By-law to authorize the Issuance of the Certificate of Maintenance and Final Acceptance (Underground Works) Brownley Meadows Subdivision – Phase 2, Plan 51M-1102; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

p. 72 c. **By-law 2019-07**

Recommendation: Be it resolved that leave be granted to introduce By-law 2019-07, that being a By-law to authorize the Issuance of the Certificate of Substantial Completion and Acceptance (Aboveground Works), Brownley Meadows Subdivision – Phase 2, Plan 51M-1102; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

p. 77 d. **By-law 2019-08**

Recommendation: Be it resolved that leave be granted to introduce By-law 2019-07, that being a By-law to amend Procedural By-law 2017-77; and that said By-law be read a first, and taken as read a second and third time and finally passed.

11. QUESTIONS

12. CLOSED SESSION

Recommendation: Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:

- the security of the property of the Municipality or local board;
- personal matters about an identifiable individual, including Municipal or local board employees;**
- a proposed or pending acquisition or disposition of land for Municipal or local board purposes;
- labour relations or employee negotiations;**
- litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local board;
- advice that is subject to solicitor/client privilege, including communications necessary for that purpose;
- a matter in respect of which a Council, Board, Committee or other body has authorized a meeting to be closed under another Act;

- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown Agency of any of them;
- a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value;
- a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;
- the subject matter relates to the consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act;
- an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the Ombudsman Act, an Ombudsman referred to in subsection 223.13 (1) or the investigator referred to in subsection 239.2 (1) of the Municipal Act 2001, as amended;
- If the meeting is held for the purpose of educating or training the members.

13. CONFIRMATION BY-LAW

p. 78 **By-law 2019-08**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2019-08 that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 6th day of February, 2019; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

14. ADJOURNMENT

Recommendation: *Be it resolved that this meeting of the Council of the Township of Essa adjourn at _____ p.m. to meet again on the 20th day of February, 2019 following Committee of the Whole.*

**THE CORPORATION OF THE TOWNSHIP OF ESSA
SPECIAL MEETING – BUDGET MINUTES
WEDNESDAY, JANUARY 16, 2019**

A Special Meeting of Council was held on Wednesday, January 16, 2019 in the Council Chambers of the Administration Centre. The purpose of the meeting was for consideration of the 2019 Capital and Operating Budget for the Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Keith White
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Manager of Planning and Development
C. Mohr, Manager of Finance
J. Brydges, Deputy Treasurer
L. Wark, Chief Executive Officer, Essa Public Library
G. Newbatt, Manager of Public Services, Essa Public Library
K. Koopmans, Angus Working Recreation Centre Manager/Parks Supervisor
S. Parkinson, Thornton Working Recreation Centre Supervisor
C. Ross Tustin, Fire Chief
D. Perreault, Manager of Public Works
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 1:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS / PRESENTATIONS

(a) **Mark Yandt – OCWA**
Re: Proposed 2019 Water and Sewer Budget
OCWA 2019 Projected Recommendations

Mark Yandt was in attendance to present Council with OCWA's 2019 Operating and Capital budgets. He provided Council with an overview of projects and works for 2019.

Resolution No: SCW006-2019 Moved by: Henderson Seconded by: Smith

Be it resolved that the proposed 2019 Water and Sewer Budget as recommended by OCWA be received.

----Carried----

(b) **Laura Wark, CEO, and Derek McKeever, EPL Board Chair**
Re: Proposed 2019 Library Board Budget

Laura Wark, CEO Essa Public Library, and Derek McKeever, Essa Public Library Board Chair, presented Council with the Library's 2019 proposed budget.

Resolution No: SCW007-2019 Moved by: White Seconded by: Smith

Be it resolved that the proposed 2019 Library Board Budget as approved by the Essa Public Library Board be received.

----Carried----

2019 PROPOSED BUDGET – WORKING PAPER DATED December 19, 2018

*Separate Package (*Please keep for future Budget Meetings)

STAFF REPORTS AND MEMORANDUMS

4. TREASURY – Budget Background Information

The Manager of Finance provided Council with an overview of 2019 Budget items.

- (a) Letter from the Ministry of Finance – OMPF
- (b) 2019 Budget Consideration List

The Manager of Finance provided Council with an overview of the Treasury Department 2019 Budget Items for Council's consideration.

5. PARKS AND RECREATION / COMMUNITY SERVICES – Budget Background Information

- (a) 2019 Capital Budget Priority List – Angus Arena
- (b) 2019 Capital Budget Priority List – Parks

The Angus Working Recreation Centre Manager/Parks Supervisor reviewed the prioritized listing of items for consideration by Council in the 2019 Capital Budget Priority for the Angus Arena and the Parks.

- (c) 2019 Capital Budget Priority List – Thornton Arena

The Thornton Working Recreation Centre Supervisor reviewed the listing of prioritized items for Council's consideration in the 2019 Capital Budget.

6. NVCA – Budget Background Information

- (a) 2019 Draft Budget

Councillor White provided a brief overview of the 2019 Draft NVCA Budget.

7. ADMINISTRATION - Budget Background Information

- (a) 2019 Budget Consideration memorandum
- (b) Funding request letter from the Town of New Tecumseth

The Clerk provided a brief overview of the following budgets: Council, Administration, By-law Enforcement/ Animal Control, and Assistance.

8. POLICING – Budget Background Information

- (a) 2019 Municipal Policing Cost Estimates – OPP

9. PLANNING – Budget Background Information

The Manager of Planning and Development provided Council with a brief overview of her 2019 Operating and Capital Budgets.

Council requested that staff bring forward a report on Fees relating to Committee of Adjustment and Developers.

10. FIRE DEPARTMENT – Budget Background Information

- (a) 2019 Capital Budget Priority List
- (b) 2019 FTE Request

The Fire Chief provided Council with an overview of her prioritized requests for Council's consideration in the 2019 Capital and Operating Budgets.

11. TRANSPORTATION / PUBLIC WORKS – Budget Background Information

- (a) 2019 Roads Maintenance Budget Comparison
- (b) 2019 Budget Priority List

The Manager of Public Works reviewed the 2019 Roads Maintenance Budget Comparison and his prioritized listing of items for Council's consideration in the 2019 Transportation and Public Works Budget.

12. ADDITIONAL ITEMS**March Break Daycamp**

Council advised the public that the March Break Daycamp was cancelled. They requested that staff provide the public with alternatives for students and children during March Break due to the cancellation. They requested that staff advertise the cancellation in the local newspaper.

13. IN CAMERA

14. ADJOURNMENT

Resolution No: SCW008-2019 Moved by: Smith Seconded by: Henderson

Be it resolved that this Special Meeting of the Council of the Township of Essa adjourn at 6:00 p.m. to meet again on the 6th day of February at 1:00 p.m.

---Carried---

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

**WEDNESDAY, JANUARY 16, 2019
6:00 p.m.**

A Committee of the Whole meeting was held on Wednesday, January 16, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Keith White
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey, Manager of Planning and Development
D. Perreault, Manager of Public Works
C. Mohr, Manager of Finance
C. Ross Tustin, Fire Chief
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. Delegation , re: Commercial Retail Cannabis Stores
Inspector Steve Clegg - Nottawasaga OPP Detachment Commander
Brian Humber - Nottawasaga OPP Detachment, Operations Manager**

Inspector Steve Clegg opened by stating that the OPP does not have a position on the matter, and that they were in attendance only to address perceived concerns over retail cannabis stores.

He stated that in relation to "opting-in", thereby allowing brick-and-mortar retail cannabis stores in Essa Township, the perspective is that storefronts would keep individuals from purchasing illegal cannabis from the black-market. The Alcohol and Gaming Commission of Ontario (AGCO) has a very structured and regulated application process of which the OPP has confidence in. He stated that the quality of product purchased from a licensed store is regulated through Health Canada. Additionally, the AGCO will be providing mandatory training to store owners.

Due to the phasing in process for licenses to be issued by the AGCO, 25 licenses will be granted to applicants that reside within municipalities that have a population base greater than 50,000. At this time it is not known when licenses will be granted for municipalities with population less than 50,000.

Mayor Macdonald inquired as to the downfalls in having retail cannabis stores in Essa. Inspector Clegg stated that investigations would be triggered for storefront operations that are not complying with the regulations. He stated that the Province has many checks and controls in place. Brian Humber added that there are serious repercussions to store owners that violate the licensing requirements. Additionally, retail cannabis stores are required to be

stand-alone stores; they are not permitted to be joined with any other stores.

Councillor White inquired as to the effect on policing in relation to the legalization of cannabis from users and/or the retail side. Inspector Clegg advised that there will be dedicated teams to investigate. He stated that the legalization of cannabis is a change in culture; a societal shift.

Mayor Macdonald stated that the retail cannabis landscape is continually changing and that there is a lot of unknown territory.

Council thanked Steve Clegg and Brian Humber for their attendance.

STAFF REPORT

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD001-19 submitted by the Manager of Planning and Development, re: Model Home Agreement, Brookfield Residential.**

Resolution No: CW001-2019 Moved by: Henderson Seconded by: Sander

*Be it resolved that Staff Report PD001-19 be received; and
That Council does approve entering into a Model Home Agreement with Brookfield Residential (Ontario) Limited in order to allow the construction of 3 model homes on Denney Drive on lots which will be a part of a future plan of subdivision; and
That the appropriate By-law be brought forward for Council's consideration.*

----Carried----

- b. **Staff Report PD002-19 submitted by the Manager of Planning and Development, re: Summer Student.**

Resolution No: CW002-2019 Moved by: Smith Seconded by: Henderson

*Be it resolved that Staff Report PD002-19 be received; and
That Council does defer its consideration of hiring a planning summer student to the 2019 budget deliberations.*

----Carried----

5. PARKS AND RECREATION/ COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. **Staff Report PW0001-19 submitted by the Manager of Public Works, re: 2018 Structure Inventory and Inspection Report.**

Resolution No: CW003-2019 Moved by: Sander Seconded by: Smith

Be it resolved that Staff Report PW001-19 be received for information.

----Carried----

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C001-19 submitted by the Clerk's Assistant/Accessibility Coordinator, re: Essa Public Library Board – Appointments.**

Resolution No: CW004-2019 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report C001-19 be received; and
That Council appoint the following persons to the Essa Public Library Board:*

- *Derek McKeever*
- *Judith Hunter*
- *Susanna Malic*
- *Carol Cryer*
- *Andrew Morrison*
- *Jennett Bushey*

---Carried---

- b. **Staff Report C003-19 submitted by the Clerk, re: Commercial Retail Cannabis Stores – Opt-in / Opt-out.**

Resolution No: CW005-2019 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report C003-19 be received; and
That Council does not opt-out of hosting cannabis retail stores in the Township of Essa;
and
That Staff be directed to communicate this decision to the Alcohol and Gaming
Commission of Ontario (AGCO) prior to the January 22, 2019 cut-off date.*

---Carried---

VOTE

For (to Opt-In)

Deputy Mayor Smith
Councillor Henderson
Councillor White

Against (to Opt-Out)

Mayor Macdonald
Councillor Sander

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. **Staff Report CAO001-19 submitted by the Chief Administrative Officer, re: Planned Maintenance Agreement for Tower Clock and Controller, Electronic Carillon Equipment at 18 King Street, Angus.**

Resolution No: CW006-2019 Moved by: Smith Seconded by: White

*Be it resolved that Staff Report CAO001-19 be received; and
That Council does authorize the Chief Administrative Officer to sign the 2019 Planned
Maintenance Agreement with the Verdin Company for Tower Clock and Controller,
Electronic Carillon Equipment at 18 King Street, Angus.*

---Carried---

7

11. OTHER BUSINESS

Request for Procedural By-law Amendment

Council supported the request of the Manager of Finance to amend the Procedural By-law, to strike Item no. 4 "Presenting, Referring or Passing of Accounts" of section 11.3. They requested that the Clerk bring forward the necessary amending By-law.

Main Street Revitalization Funding

The Manager of Public Works advised that the contractor had completed the works in Angus (Mill Street). Council requested that any additional funds be applied to switch the lighting in Thornton.

Consideration of Requests by Council – Waiving of Fees for Facility Rentals

Mayor Macdonald requested reaffirmation from current Council members that regard for waiving rental fees of facilities be considered only for non-profit and/or charitable organizations or functions. A resolution will be brought forward at the regular meeting of Council under "Unfinished Business".

12. ADJOURNMENT

Resolution No: CW008-2019 Moved by: Smith Seconded by: Sander

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:53 p.m. to meet again on the 6th day of February, 2019 at 6:00 p.m.

----Carried----

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, JANUARY 16, 2019**

A Regular Council meeting was held on Wednesday, January 16, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Keith White
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey, Manager of Planning and Development
D. Perreault, Manager of Public Works
C. Mohr, Manager of Finance
C. Ross Tustin, Fire Chief
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:53 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR001-2019 Moved by: White Seconded by: Henderson

Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and

That the minutes of the Committee of the Whole and Regular Council meetings held on the 19th day of December, 2018 be adopted as circulated; and

That the minutes of the Special meeting held on the 2nd day of January, 2019 be adopted as circulated.

----Carried----

4. PRESENTING, REFERRING OR PASSING OF ACCOUNTS

Resolution No: CR002-2019 Moved by: White Seconded by: Smith

Be it resolved that payments dated October 19, 2018 to December 31, 2018 in the amount of \$7,097,928.17 be approved; and

That the visa statement dated September 16, 2018 to October 15, 2018 with a payment date of November 5, 2018 in the amount of \$29,175.23 be approved; and

That the visa statement dated October 16, 2018 to November 15, 2018 with a payment date of December 6, 2018 in the amount of \$31,700.68 be approved; and

That the EFT payment transferred November 23, 2018 for the OMERS October 2018 remittance in the amount of \$38,792.70 be approved; and

That the EFT payment transferred December 20, 2018 for the OMERS November 2018 remittance in the amount of \$38,487.64 be approved; and

*That payroll for the month of November 2018 in the amount of \$224,192.62 be approved;
and
That payroll for the month of December 2018 in the amount of \$223,141.24 be approved.*

----Carried----

5. CONSENT AGENDA

Resolution No: CR003-2019 Moved by: Sander Seconded by: Henderson

Be it resolved that the items listed in the Consent Agenda dated January 16th, 2019 be approved as presented, and that the necessary action be taken.

----Carried----

Item 5-letter of support

6. COMMITTEE REPORTS

7. PETITIONS

8. MOTIONS AND NOTICES OF MOTIONS

a. Correspondence, re: Retirement of Executive Assistant to the Chief Administrative Officer and Manager of Public Works.

Council requested that a report be brought forward at the next meeting of Council in respect of a review of the job description.

Resolution No: CR004-2019 Moved by: Henderson Seconded by: White

*Be it resolved that the correspondence dated January 4, 2019 from Liz Linton, Executive Assistant to the Chief Administrative Officer and Manager of Public Works, with regard to her retirement effective February 28, 2019 be received; and
That Council appreciates the dedication that she has provided to the municipality over the tenure of her employ and wishes her the best in her retirement; and
That staff be directed to advertise for this position accordingly, seeking the interest of qualified candidates.*

----Carried----

9. UNFINISHED BUSINESS

Consideration of Requests by Council – Waiving of Fees for Facility Rentals

Resolution No: CR005-2019 Moved by: Smith Seconded by: Henderson

Be it resolved that Council reaffirms that its consideration of requests for the waiving of rental fees for facilities is reserved to requests from non-profit and charitable organizations only.

----Carried----

10. **BY-LAWS**

a. **By-law 2019-02**

Resolution No: CR006-2019 Moved by: Smith Seconded by: Sander

Be it resolved that leave be granted to introduce By-law 2019-02, that being a By-law to appoint Ron Henderson as an Alternate Member to the Council of the County of Simcoe during an absence by the Mayor or Deputy Mayor; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

b. **By-law 2019-03**

Resolution No: CR007-2019 Moved by: Henderson Seconded by: White

Be it resolved that leave be granted to introduce By-law 2019-03, that being a By-law to provide for a Model Home Agreement for a Plan of Subdivision for Part of Lot 16, Concession 4 (Brookfield Residential (Ontario) Limited); and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

11. **QUESTIONS**

12. **CLOSED SESSION**

Resolution No: CR008-2019 Moved by: White Seconded by: Smith

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to personal matters about an identifiable individual, and labour relations or employee negotiations.

Council rose from Closed Session at 7:36 p.m. and passed the following:

a. **IDENTIFIABLE INDIVIDUAL**

Confidential Staff Report PW002-19 submitted by the Manager of Public Works, re: Resident's Request for a Reduction in Water/Sewer Charges due to Extenuating Circumstances.

Resolution No: CR008-2019 Moved by: Henderson Seconded by: Smith

Be it resolved that Confidential Staff Report PW002-19 be received; and That the Manager of Public Works proceed as directed by Council.

----Carried----

b. PERSONNEL - IDENTIFIABLE INDIVIDUAL
Confidential Staff Report PD004-19 submitted by the Manager of Planning and Development, re: Temporary Contract Position.

Resolution No: CR009-2019 Moved by: Henderson Seconded by: Sander

Be it resolved that Confidential Staff Report PD004-19 be received; and That the Manager of Planning and Development be authorized to proceed with Option No. 2 as identified in this Confidential Report.

----Carried----

c. IDENTIFIABLE INDIVIDUALS/LABOUR RELATIONS/EMPLOYEE NEGOTIATIONS
Confidential Staff Report C002-19 submitted by the Clerk, re: Clerk's Department Staffing.

Resolution No: CR010-2019 Moved by: Smith Seconded by: Sander

Be it resolved that Confidential Staff Report C002-19 be received; and That the Clerk be authorized to proceed with Option No. 2 as amended in this Confidential Report.

----Carried----

13. CONFIRMATION BY-LAW

By-law 2019-04

Resolution No: CR011-2019 Moved by: Henderson Seconded by: White

Be it resolved that leave be granted to introduce By-law 2019-04 that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 16th day of January, 2019; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

14. ADJOURNMENT

Resolution No: CR012-2019 Moved by: Smith Seconded by: Sander

Be it resolved that this meeting of the Council of the Township of Essa adjourn at 7:40 p.m. to meet again on the 6th day of February, 2019 following Committee of the Whole.

----Carried----

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

6a

Nottawasaga
Police Services Board
(serving Adjala-Tosorontio/Essa/New Tecumseth)

MINUTES
Of Meeting Held at 4:00 p.m. on November 28, 2018
in the Boardroom,
Nottawasaga OPP Headquarters,
4601 Industrial Parkway, Alliston

- PRESENT:** Rick Milne, Chair, Mayor, Town of New Tecumseth
Mary Small Brett, Vice Chair, Mayor, Township of Adjala-Tosorontio
Peter Gordon, Community Representative, Township of Essa
Lynn Worthington, Provincial Appointment
- ABSENT:** Keith Boulter, Provincial Appointment, with notification
- SUPPORT:** Inspector Steve Clegg, Detachment Commander
Staff Sgt. Brian Humber, Operations Manager
Nancy Rugman, Secretary

1. CONFIRMATION OF AGENDA

ADD:

- 3.1 Add Jim Barnes as additional recipient.

Resolution No: 2018-93

Moved by P. Gordon

Seconded by M. Small Brett

BE IT RESOLVED THAT the Agenda for the Nottawasaga Police Services Board meeting held on November 28, 2018 be approved as printed and amended.

CARRIED

2. DECLARATIONS OF PECUNIARY INTEREST - Nil

3. DELEGATIONS/PRESENTATIONS

- 3.1 Presentation to Jeremy Lightheart and Jim Barnes, Commissioners Life Saving Commendation

Staff Sgt. Humber congratulated Jeremy Lightheart and Jim Barnes for their bravery and presented the Commissioners Life Saving Commendation to the recipients in recognition of their rescue of the driver of a truck that had been involved in a head-on collision with a car that had burst into flames.

Mary and Peter presented certificates of appreciation on behalf of the Nottawasaga Police Services Board in recognition of their heroic efforts in saving the driver's life.

3.2 Detective Sergeant John Buligan, Update on Community Street Crime Activity

D/Sgt. Buligan provided an overview of successes the six member Community Street Crime Unit have had during 2018 in addressing drug and property crime in the detachment area.

4. **MINUTES**

Resolution No. 2018-94

Moved by L. Worthington

Seconded by P. Gordon

BE IT RESOLVED THAT the Minutes of the Nottawasaga Police Services Board meeting held on October 24, 2018 be approved as circulated.

CARRIED

5. **CORRESPONDENCE**

5.1 Ministry of Community Safety and Correctional Services, November 2, 2018, re Reduce Impaired Driving Everywhere (R.I.D.E.) Grant Allocation for 2018/2019

Resolution No. 2018-95

Moved by P. Gordon

Seconded by M. Small Brett

BE IT RESOLVED THAT the correspondence be received.

CARRIED

5.2 Ministry of Community Safety and Correctional Services, 2018/2019 R.I.D.E. Grant Agreement

Resolution No. 2018-96

Moved by M. Small Brett

Seconded by P. Gordon

BE IT RESOLVED THAT the Nottawasaga Police Services Board authorize the Chair and Secretary to execute the Ontario Transfer Payment Agreement with Her Majesty the Queen in right of Ontario as represented by the Minister of Community Safety and Correctional Services dated the 1st day of April, 2018 for the 2018/2019 Reduce Impaired Driving Everywhere (R.I.D.E.) grant.

CARRIED

6a

6. **ACCOUNTS**

- 6.1 Summary of Other Force Income to October 31, 2018

Resolution No. 2018-96

Moved by P. Gordon

Seconded by L. Worthington

BE IT RESOLVED THAT the Summary of Other Force Income for the period ending October 31, 2018 be received.

CARRIED

- 6.2 Budget Comparison Report to October 31, 2018

Lynn noted that there were errors in the totals on the report that require correcting.

Resolution No. 2018-97

Moved by L. Worthington

Seconded by P. Gordon

BE IT RESOLVED THAT the Budget Comparison Report for the period ending October 31, 2018 be approved as amended.

CARRIED

7. **REPORTS**

- 7.1 Nottawasaga OPP Report, month of October 2018

Resolution No. 2018-98

Moved by P. Gordon

Seconded by L. Worthington

BE IT RESOLVED THAT the Nottawasaga Police Services Board receive and approve the October 2018 OPP report as presented by Inspector Clegg.

CARRIED

- 7.2 Calls for Service Billing Summary Report, month of October 2018

Resolution No. 2018-99

Moved by M. Small Brett

Seconded by P. Gordon

BE IT RESOLVED THAT the Calls for Service Billing Summary Report dated October 2018 be received.

CARRIED

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7.3 Provincial Offences - Charges Laid by Municipality to October 31, 2018

Resolution No. 2018-100**Moved by L. Worthington****Seconded by P. Gordon****BE IT RESOLVED THAT the summary of Provincial Offences Charges Laid by Municipality for the period ending October 31, 2018 be received.****CARRIED****8. NEW & UNFINISHED BUSINESS**

8.1 Report #PSB-2018-03, November 28, 2018, re Results on Request for Proposal to Purchase a Trailer

Resolution No. 2018-101**Moved by M. Small Brett****Seconded by P. Gordon****BE IT RESOLVED THAT Report #PSB-2018-03 be received;****And that the RFP submitted by Via Trailers, 12621 Highway 50, Bolton, Ontario be declined and RFP #P18-23 be closed;****And that alternative options be explored to purchase a trailer that will meet the needs of the detachment within the budget estimate.****CARRIED**

8.2 Detachment Commander Performance Monitoring

Resolution No. 2018-102**Moved by L. Worthington****Seconded by P. Gordon****BE IT RESOLVED THAT the evaluation of Detachment Commander Detective Inspector Steve Clegg be submitted to the Ontario Provincial Police Regional Commander in accordance with By-Law 2004-02 of the Nottawasaga Police Services Board.****CARRIED****9. QUESTION PERIOD/OPEN DISCUSSION**

9.1 Rick thanked Mary and Peter for their service to the Board and wished them well in their future endeavours.

10. "IN CAMERA" - Nil

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11. ADJOURNMENT

Resolution No: 2018-103

Moved by P. Gordon

Seconded by M. Small Brett

BE IT HEREBY RESOLVED THAT the meeting adjourn at 5:45 p.m.

CARRIED

Chair

Secretary

**NOTTAWASAGA POLICE SERVICES BOARD
OTHER FORCE INCOME
2017/2018 COMPARISON**

2017	#	Security Checks \$25.00	#	Duplicate Security Check \$4.43	#	Occurrence & MVA Reports \$37.39	#	Technical Traffic Collision Reports \$500.00	#	Fingerprints \$23.45	Unclaimed Property	Unclaimed Cash	Auction	MONTHLY TOTAL	YEAR TO DATE TOTAL
JANUARY	220	\$ 5,500.00	5	\$ 22.15	38	\$ 1,420.82			6	\$ 140.70		\$ 71.45	\$ 660.00	\$ 7,815.12	\$ 7,815.12
FEBRUARY	136	\$ 3,400.00	1	\$ 4.43	16	\$ 598.24	2	\$ 1,000.00	14	\$ 328.30		\$ 314.90		\$ 5,645.87	\$ 13,460.99
MARCH	172	\$ 4,300.00	0		20	\$ 747.80		\$ 1,000.00	11	\$ 257.95		\$ 105.15		\$ 6,410.90	\$ 19,871.89
APRIL	0	\$ 4,325.00	0	\$ 4.43	0	\$ 261.73	0			\$ 93.80		\$ 3,714.45		\$ 8,399.41	\$ 28,271.30
MAY	195	\$ 4,875.00	0		20	\$ 747.80		\$ 500.00	6	\$ 140.70				\$ 6,263.50	\$ 34,534.80
JUNE	226	\$ 5,650.00	0	\$ 4.43	12	\$ 448.68	2	\$ 1,000.00	16	\$ 375.20	\$ 50.54	\$ 2.55		\$ 7,531.40	\$ 42,066.20
JULY	234	\$ 5,850.00		\$ 8.86	24	\$ 897.36	0		5	\$ 117.25		\$ 135.00		\$ 7,008.47	\$ 49,074.67
AUGUST	263	\$ 6,575.00		\$ 13.29	15	\$ 560.85			10	\$ 234.50		\$ 166.63	\$ 1,297.00	\$ 8,847.27	\$ 57,921.94
SEPTEMBER	173	\$ 4,325.00	0		16	\$ 598.24			3	\$ 70.35				\$ 4,993.59	\$ 62,915.53
OCTOBER	190	\$ 4,750.00			36	\$ 1,346.04			25	\$ 586.25		\$ 2.45		\$ 6,684.74	\$ 69,600.27
NOVEMBER	185	\$ 4,625.00	0	\$ 4.43	29	\$ 1,084.31		\$ 1,000.00	12	\$ 281.40		\$ 136.00	\$ 6,867.00	\$ 13,998.14	\$ 83,598.41
DECEMBER	102	\$ 2,550.00			14	\$ 523.46			3	\$ 70.35				\$ 3,143.81	\$ 86,742.22
YEAR TO DATE	2,269	\$ 56,725.00	14	\$ 62.02	247	\$ 9,235.33	9	\$ 4,500.00	115	\$ 2,696.75	\$ 50.54	\$ 4,648.58	\$ 8,824.00	\$ 86,742.22	

2018	#	Security Checks \$25.00	#	Duplicate Security Check \$4.43	#	Occurrence & MVA Reports \$37.39	#	Technical Traffic Collision Reports \$500.00	#	Fingerprints \$23.45	Unclaimed Property	Unclaimed Cash	Auction	MONTHLY TOTAL	YEAR TO DATE TOTAL	DEBIT MACHINE CHARGES
JANUARY	198	\$ 4,950.00	3	\$ 13.29	32	\$ 1,196.48	2	\$ 1,000.00	5	\$ 117.25		\$ 44.65		\$ 7,321.67	\$ 7,321.67	
FEBRUARY	208	\$ 5,200.00	4	\$ 17.72	17	\$ 635.63			15	\$ 351.75				\$ 6,205.10	\$ 13,526.77	
MARCH	186	\$ 4,650.00			20	\$ 747.80	2	\$ 1,000.00	17	\$ 398.65				\$ 6,796.45	\$ 20,323.22	
APRIL	244	\$ 6,100.00	1	\$ 4.43	20	\$ 747.80			15	\$ 351.75				\$ 7,203.98	\$ 27,527.20	
MAY	279	\$ 6,980.00	5	\$ 22.15	14	\$ 523.46			23	\$ 539.35				\$ 8,064.96	\$ 35,592.16	
JUNE	252	\$ 6,300.00	6	\$ 26.58	21	\$ 785.19			12	\$ 281.40				\$ 7,393.17	\$ 42,985.33	\$ 8.06
JULY	231	\$ 5,775.00	1	\$ 4.43	4	\$ 131.19			3	\$ 70.35			\$ 2,269.50	\$ 8,250.47	\$ 51,235.80	\$ 89.22
AUGUST	282	\$ 7,050.00	8	\$ 35.44	3	\$ 112.17	2	\$ 1,000.00	4	\$ 93.80		\$ 10.00		\$ 8,301.41	\$ 59,537.21	\$ 90.03
SEPTEMBER	232	\$ 5,800.00	1	\$ 4.43					7	\$ 164.15		\$ 11.00		\$ 5,979.58	\$ 65,516.79	\$ 89.74
OCTOBER	221	\$ 5,525.00	1	\$ 4.43	3	\$ 112.17	1	\$ 500.00	8	\$ 187.60		\$ 123.10		\$ 6,452.30	\$ 71,969.09	\$ 89.53
NOVEMBER	193	\$ 4,825.00	2	\$ 8.86					4	\$ 93.80				\$ 4,927.66	\$ 76,896.75	\$ 89.37
DECEMBER	171	\$ 4,275.00	3	\$ 13.29	3	\$ 112.17			4	\$ 93.80				\$ 4,494.26	\$ 81,391.01	
YEAR TO DATE	2,697	\$ 67,430.00	35	\$ 155.05	137	\$ 5,104.06	4	\$ 3,500.00	117	\$ 2,743.65	\$ -	\$ 188.75	\$ 2,269.50	\$ 81,391.01		\$ 455.95

NOTE: Debit Machine Charges shown are actual amounts charged to the account. A rebate for HST will be applied to reduce the amount by several dollars each month.

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NOTTAWASAGA POLICE SERVICES BOARD

BUDGET COMPARISON REPORT

	2018 Budget	January	February	March	April	May	June	July	August	September	October	November	December	Total	Balance
Salaries	\$ 7,500.00			\$ 1,875.00			\$ 1,875.00				\$ 1,875.00		\$ 1,875.00	\$ 7,500.00	\$ -
CPP	\$ 200.00			\$ 78.38			\$ 78.38				\$ 78.38		\$ 78.38	\$ 313.52	\$ (113.52)
EI	\$ 110.00			\$ 43.58			\$ 43.58				\$ 43.58		\$ 43.58	\$ 174.32	\$ (64.32)
Employers Health Tax	\$ 85.00			\$ 36.56			\$ 36.56				\$ 36.56		\$ 36.56	\$ 146.24	\$ (61.24)
Mileage	\$ 500.00						\$ 48.63						\$ 48.62	\$ 97.25	\$ 402.75
Registration	\$ 1,500.00			\$ 534.24			\$ (511.73)							\$ 22.51	\$ 1,477.49
Website Maint. & Oper.	\$ -													\$ -	\$ -
Subscription/Membership	\$ 3,000.00		\$ 2,947.19											\$ 2,947.19	\$ 52.81
Conferences	\$ 2,500.00			\$ 1,167.63										\$ 1,167.63	\$ 1,332.37
Cell Phones	\$ 2,500.00	\$ 186.63	\$ 192.47	\$ 172.36	\$ 163.06	\$ 163.30	\$ 163.54	\$ 164.93	\$ 164.11	\$ 164.28				\$ 1,534.68	\$ 965.32
Advertising	\$ 6,000.00					\$ 5,437.67								\$ 5,437.67	\$ 562.33
Town Admin Charges	\$ 1,000.00												\$ 1,000.00	\$ 1,000.00	\$ -
Community Safety	\$10,000.00		\$ 353.40			\$ 565.44	\$ 282.72	\$ 565.44	\$ 8,057.52					\$ 9,824.52	\$ 175.48
R.A.C.E. Against Drugs	\$ 3,500.00										\$ 3,500.00			\$ 3,500.00	\$ -
Special Equipment	\$ 1,288.00							\$ 1,006.92		\$ (108.07)				\$ 898.85	\$ 389.15
Seniors Programs	\$ 2,500.00													\$ -	\$ 2,500.00
Public Education	\$ 3,500.00													\$ -	\$ 3,500.00
Office Equipment	\$ 1,000.00													\$ -	\$ 1,000.00
Office Supplies	\$ 240.00			\$ 0.62										\$ 0.62	\$ 239.38
Sundry	\$ 4,000.00		\$ 735.54	\$ 540.32	\$ 251.72	\$ 1,188.03						\$ 85.48		\$ 2,801.09	\$ 1,198.91
Bank Charges	\$ -									\$ 178.54	\$ 85.46	\$ 85.27		\$ 349.27	\$ (349.27)
	\$50,923.00	\$ 186.63	\$ 4,228.60	\$ 4,448.69	\$ 414.78	\$ 7,354.44	\$ 2,016.68	\$ 1,737.29	\$ 8,221.63	\$ 234.75	\$ 5,618.98	\$ 170.75	\$ 3,082.14	\$ 37,715.36	\$ 13,207.64
Board Members	\$13,560.00			\$ 3,986.80			\$ 647.61				\$ 813.65		\$ 1,013.65	\$ 6,461.71	\$ 7,098.29
TOTAL	\$64,483.00	\$ 186.63	\$ 4,228.60	\$ 8,435.49	\$ 414.78	\$ 7,354.44	\$ 2,664.29	\$ 1,737.29	\$ 8,221.63	\$ 234.75	\$ 6,432.63	\$ 170.75	\$ 4,095.79	\$ 44,177.07	\$ 20,305.93
NOTE: Cell bills are paid one month behind for usage.															
								Bicycle Tuneups	Canada Day Community Days Potato Festival						

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Nottawasaga
Police Services Board
Report



for
November 2018

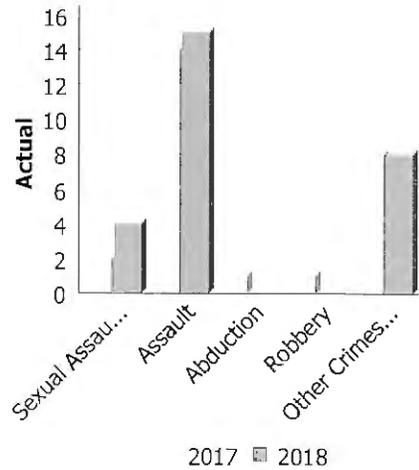
presented by
Inspector Steve CLEGG
23 January 2019

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**Police Services Board Report for Nottawasaga
Records Management System
November - 2018**

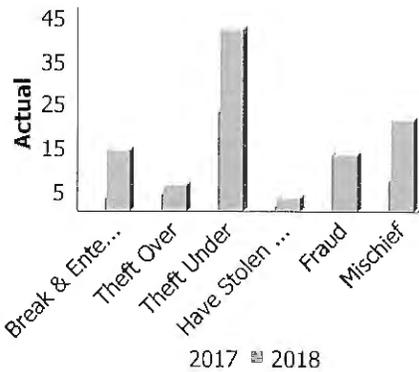
Violent Crime

Actual	November			Year to Date - November		
	2017	2018	% Change	2017	2018	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	2	4	100.0%	32	36	12.5%
Assault	14	15	7.1%	150	137	-8.7%
Abduction	1	0	-100.0%	5	3	-40.0%
Robbery	1	0	-100.0%	8	10	25.0%
Other Crimes Against a Person	8	8	0.0%	77	92	19.5%
Total	26	27	3.8%	272	278	2.2%



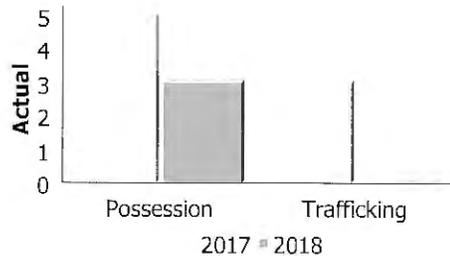
Property Crime

Actual	November			Year to Date - November		
	2017	2018	% Change	2017	2018	% Change
Arson	0	0	--	2	16	700.0%
Break & Enter	3	14	366.7%	91	83	-8.8%
Theft Over	4	6	50.0%	55	53	-3.6%
Theft Under	23	42	82.6%	255	319	25.1%
Have Stolen Goods	1	3	200.0%	22	9	-59.1%
Fraud	13	13	0.0%	152	140	-7.9%
Mischief	7	21	200.0%	178	178	0.0%
Total	51	99	94.1%	755	798	5.7%



Drug Crime

Actual	November			Year to Date - November		
	2017	2018	% Change	2017	2018	% Change
Possession	5	3	-40.0%	58	52	-10.3%
Trafficking	3	0	-100.0%	28	18	-35.7%
Importation and Production	0	0	--	2	2	0.0%
Total	8	3	-62.5%	88	72	-18.2%



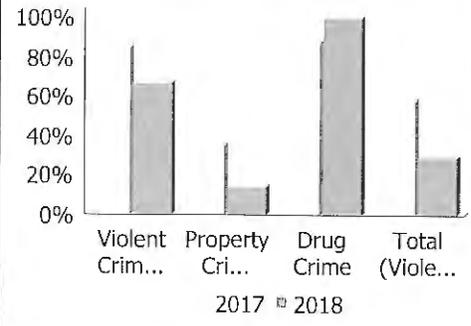
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 Data source date: 2019/01/05

Report Generated by:
 Bly, Summer

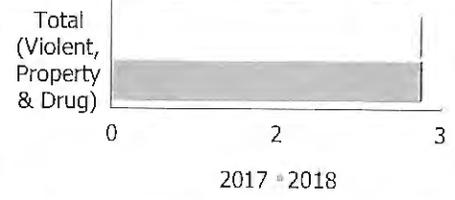
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 14-Jan-19 11:09:07 AM
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**Police Services Board Report for Nottawasaga
Records Management System
November - 2018**

Clearance Rate						
Clearance Rate	November			Year to Date - November		
	2017	2018	Difference	2017	2018	Difference
Violent Crime	84.6%	66.7%	-18.0%	89.3%	78.8%	-10.6%
Property Crime	35.3%	14.1%	-21.2%	28.9%	18.2%	-10.7%
Drug Crime	87.5%	100.0%	12.5%	97.7%	100.0%	2.3%
Total (Violent, Property & Drug)	58.2%	29.3%	-28.9%	51.4%	40.6%	-10.8%



Unfounded						
Unfounded	November			Year to Date - November		
	2017	2018	% Change	2017	2018	% Change
Total (Violent, Property & Drug)	3	3	0.0%	120	52	-56.7%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

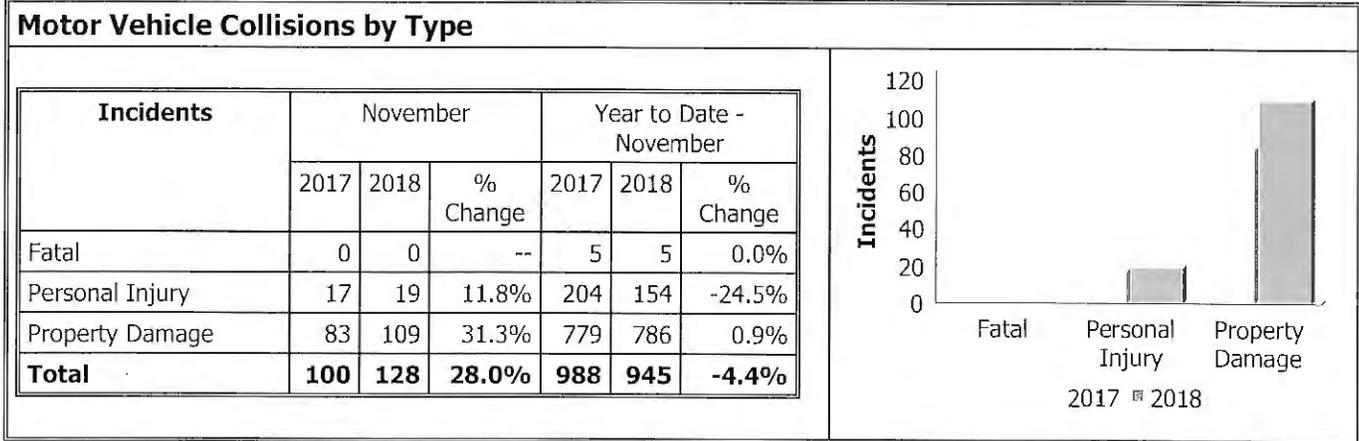
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Data source date: 2019/01/05

Report Generated by:
 Bly, Summer

Report Generated on:
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**Police Services Board Report for Nottawasaga
Collision Reporting System
November - 2018**



Fatalities in Detachment Area

Incidents		November			Year to Date - November		
		2017	2018	% Change	2017	2018	% Change
Motor Vehicle Collision	Fatal Incidents	0	0	--	5	5	0.0%
	Alcohol Related	0	0	--	0	0	--
Off-Road Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Motorized Snow Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--

Persons Killed	November			Year to Date - November		
	2017	2018	% Change	2017	2018	% Change
Motor Vehicle Collision	0	0	--	5	6	20.0%
Off-Road Vehicle	0	0	--	0	0	--
Motorized Snow Vehicle	0	0	--	0	0	--

Data Utilized

- SQL online application reporting system – OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

Detachment: 1L - NOTTAWASAGA
Location code(s): 1L00-NOTTAWASAGA
Data source date: 2019/01/10

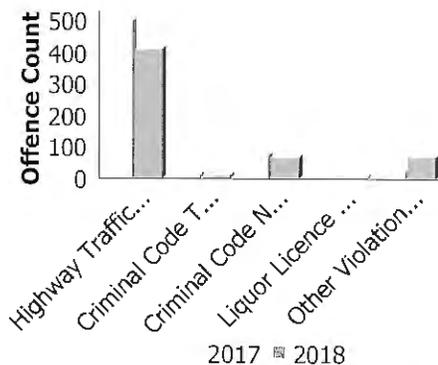
Report Generated by:
 Bly, Summer

Report Generated on:
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 PP-CSC-Operational Planning-4300

**Police Services Board Report for Nottawasaga
Integrated Court Offence Network
November - 2018**

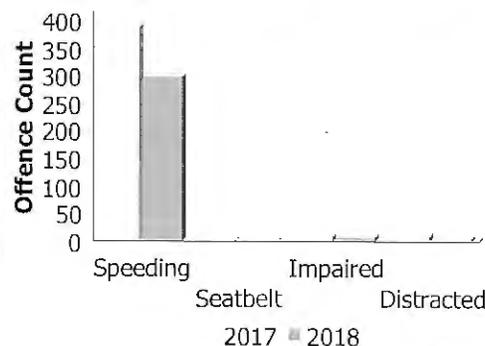
Criminal Code and Provincial Statute Charges Laid

Offence Count	November			Year to Date - November		
	2017	2018	% Change	2017	2018	% Change
Highway Traffic Act	500	411	-17.8%	5,461	6,819	24.9%
Criminal Code Traffic	12	10	-16.7%	174	179	2.9%
Criminal Code Non-Traffic	75	67	-10.7%	1,095	1,180	7.8%
Liquor Licence Act	3	4	33.3%	64	65	1.6%
Other Violations	25	70	180.0%	620	761	22.7%
All Violations	615	562	-8.6%	7,414	9,004	21.4%



Traffic Related Charges

Offence Count	November			Year to Date - November		
	2017	2018	% Change	2017	2018	% Change
Speeding	388	297	-23.5%	3,858	4,636	20.2%
Seatbelt	2	1	-50.0%	95	130	36.8%
Impaired	9	7	-22.2%	137	120	-12.4%
Distracted	10	5	-50.0%	103	184	78.6%



Integrated Court Offence Network data is updated on a monthly basis: Data could be as much as a month and a half behind.

Data Utilized

- Ministry of Attorney General, Integrated Court Offence Network
- Integrated Court Offence Network Charge Business Intelligence Cube

Detachment: 1L - NOTTAWASAGA

Location code(s): 1L00 - NOTTAWASAGA

Data source date:
9-Jan-19 6:39:23 PM

Report Generated by:
Bly, Summer

Report Generated on:
14-Jan-19 11:28:25 AM
PP-CSC-Operational Planning-4300

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**Police Services Board Report for Nottawasaga
2018/Nov**

Public Complaints	
Policy	0
Service	0
Conduct	0

Date information collected from Professional Standards Bureau Commander Reports: 2019-01-14

Data Source

Ontario Provincial Police, Professional Standards Bureau Commander Reports

- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

Secondary Employment
Nottawasaga Detachment currently has eight members approved for secondary employment.

Intelligence Led Policing - Crime Abatement Strategy	
Number of Offenders in Program	12
Number of Offenders Charged	1
Number of Charges Laid	1
Number of Checks Performed	7

Date information was collected from Records Management System: 2019-01-14

Staffing Updates	
Transfers:	WELLS transferred out to Huronia West // Kate LEPPINGTON transferred in From Caledon //
Promotions:	Nil
Awards:	Nil
Recognition:	Nil
Other:	Sick Leave - 0.25 // Maternity-Parental leave - 1 // WSIB - 1 // LTIP - 3 //

Detachment: 1L - NOTTAWASAGA

Location code(s): 1L00 - NOTTAWASAGA

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Bly, Summer

Report Generated on:
14-Jan-19 11:12:50 AM
PP-CSC-Operational Planning-4300

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November 2018 Complaint Report

Date Received	Allegation	Status
	<i>Nil</i>	

Community Initiatives

		November		Change	Year To Date		Change
				Monthly			Y T D
		2017	2018	%	2017	2018	%
RIDE		37	46	24.32%	153	381	149.02%
Foot Patrol	Alliston	58.75	39.25	-33.19%	747.5	628	-15.99%
	Beeton	0.5	2	300.00%	88.5	98.5	11.30%
	Tottenham	7.5	11	46.67%	204.5	148.5	-27.38%
	Adjala-Tosorontio	5	9	80.00%	134.5	32	-76.21%
	Angus	20	14.5	-27.50%	338	256	-24.26%
Calls for Service		1575	1841	16.89%	15666	18772	19.83%
				0.00%	0	0	0.00%
				0.00%	0	0	0.00%
				0.00%	0	0	0.00%
				0.00%	0	0	0.00%



OVERTIME ALLOTMENT 2018

OVERTIME HOURS

	Monthly	Percent
January	951.50	12.34%
February	731.00	9.48%
March	474.5	6.15%
April	563.75	7.31%
May	555.00	7.20%
June	681.00	8.83%
July	587.75	7.62%
August	788.00	10.22%
September	873.00	11.32%
October	701.25	9.09%
November	780.50	10.12%
December		0.00%
Year To Date	7687.25	99.69%

Annual Allotment 7711.00
Monthly Budget 642.00



Nottawasaga

Police Services Board Report



***for
December 2018***

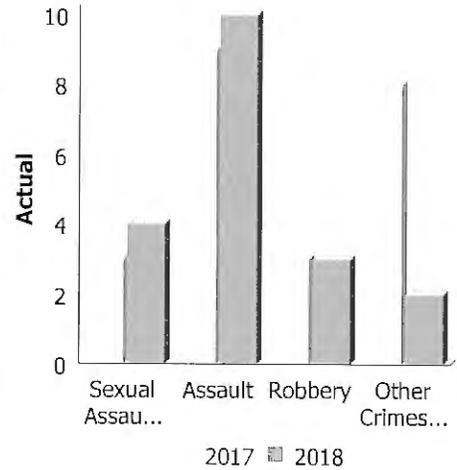
***presented by
Inspector Steve CLEGG
23 January 2019***

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**Police Services Board Report for Nottawasaga
Records Management System
December - 2018**

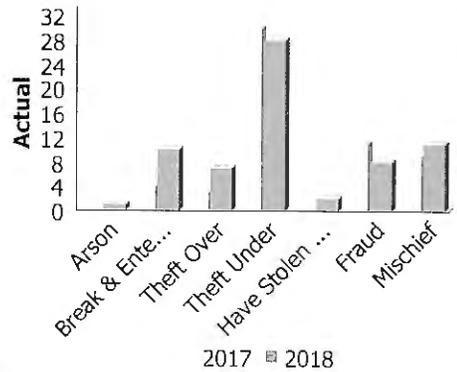
Violent Crime

Actual	December			Year to Date - December		
	2017	2018	% Change	2017	2018	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	3	4	33.3%	35	40	14.3%
Assault	9	10	11.1%	159	148	-6.9%
Abduction	0	0	--	5	3	-40.0%
Robbery	3	3	0.0%	11	13	18.2%
Other Crimes Against a Person	8	2	-75.0%	85	95	11.8%
Total	23	19	-17.4%	295	299	1.4%



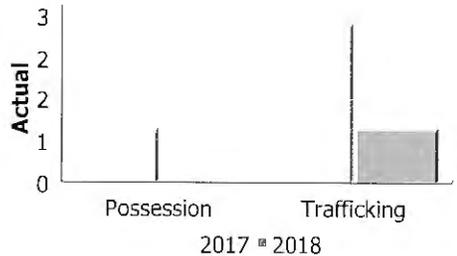
Property Crime

Actual	December			Year to Date - December		
	2017	2018	% Change	2017	2018	% Change
Arson	0	1	--	2	17	750.0%
Break & Enter	4	10	150.0%	95	93	-2.1%
Theft Over	3	7	133.3%	58	61	5.2%
Theft Under	30	28	-6.7%	285	353	23.9%
Have Stolen Goods	0	2	--	22	11	-50.0%
Fraud	11	8	-27.3%	163	148	-9.2%
Mischief	9	11	22.2%	187	190	1.6%
Total	57	67	17.5%	812	873	7.5%



Drug Crime

Actual	December			Year to Date - December		
	2017	2018	% Change	2017	2018	% Change
Possession	1	0	-100.0%	59	52	-11.9%
Trafficking	3	1	-66.7%	31	19	-38.7%
Importation and Production	0	0	--	2	2	0.0%
Total	4	1	-75.0%	92	73	-20.7%



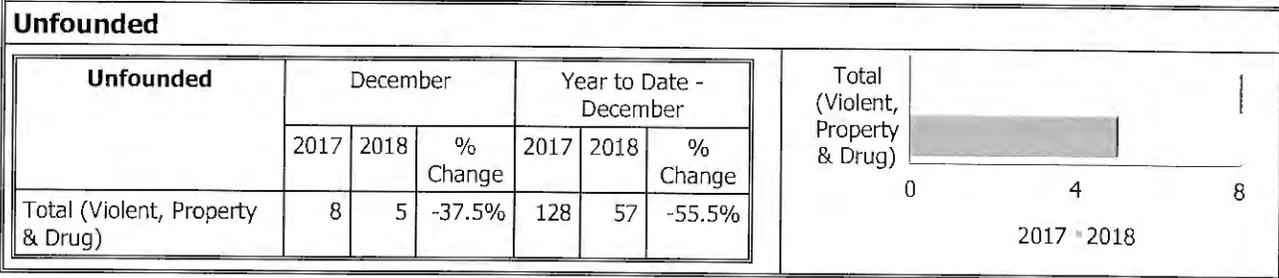
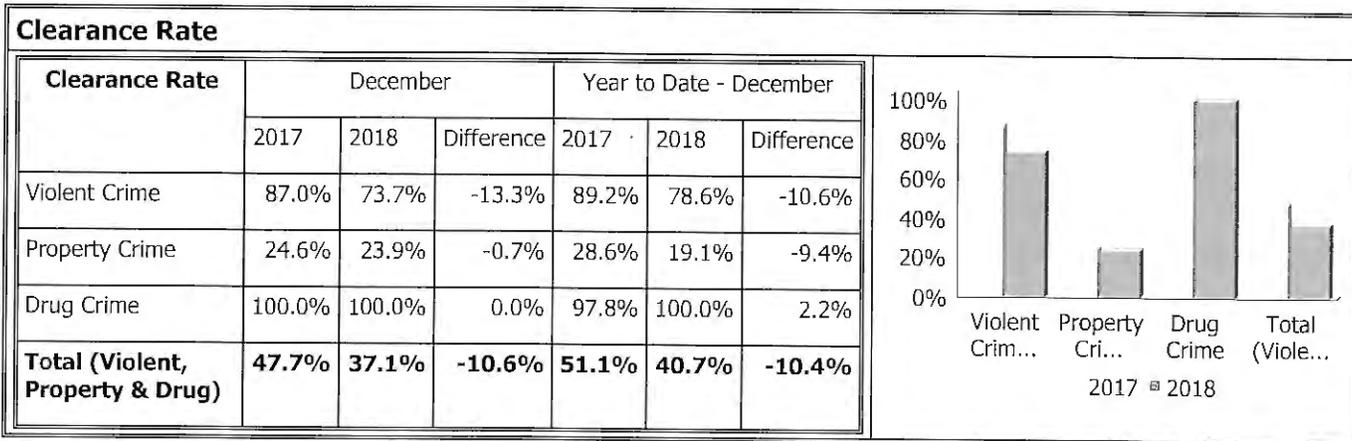
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 Data source date: 2019/01/12

Report Generated by:
 Bly, Summer

Report Generated on:
 14-Jan-19 1:51:05 PM
 PP-CSC-Operational Planning-4300

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**Police Services Board Report for Nottawasaga
Records Management System
December - 2018**



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 1L - NOTTAWASAGA
Location code(s): 1L00 - NOTTAWASAGA
Data source date: 2019/01/12

Report Generated by:
 Bly, Summer

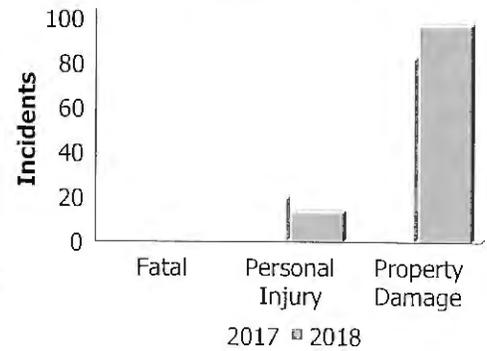
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**Police Services Board Report for Nottawasaga
Collision Reporting System
December - 2018**

Motor Vehicle Collisions by Type

Incidents	December			Year to Date - December		
	2017	2018	% Change	2017	2018	% Change
Fatal	0	0	--	5	5	0.0%
Personal Injury	19	13	-31.6%	223	167	-25.1%
Property Damage	82	97	18.3%	861	883	2.6%
Total	101	110	8.9%	1,089	1,055	-3.1%



Fatalities in Detachment Area

Incidents		December			Year to Date - December		
		2017	2018	% Change	2017	2018	% Change
Motor Vehicle Collision	Fatal Incidents	0	0	--	5	5	0.0%
	Alcohol Related	0	0	--	0	0	--
Off-Road Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Motorized Snow Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--

Persons Killed	December			Year to Date - December		
	2017	2018	% Change	2017	2018	% Change
Motor Vehicle Collision	0	0	--	5	6	20.0%
Off-Road Vehicle	0	0	--	0	0	--
Motorized Snow Vehicle	0	0	--	0	0	--

Data Utilized

- SQL online application reporting system – OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

Detachment: 1L - NOTTAWASAGA
Location code(s): 1L00-NOTTAWASAGA
Data source date: 2019/01/13

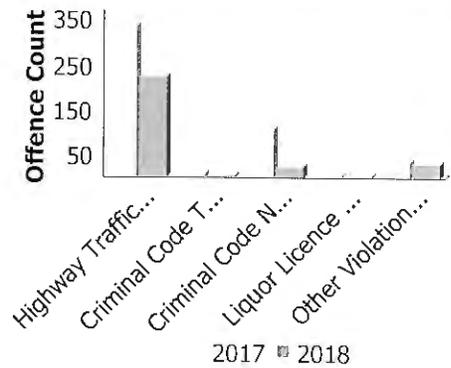
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14-Jan-19 1:57:56 PM
PP-CSC-Operational Planning-4300

**Police Services Board Report for Nottawasaga
Integrated Court Offence Network
December - 2018**

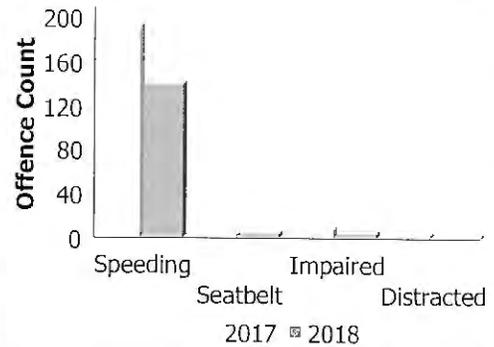
Criminal Code and Provincial Statute Charges Laid

Offence Count	December			Year to Date - December		
	2017	2018	% Change	2017	2018	% Change
Highway Traffic Act	337	224	-33.5%	5,798	7,043	21.5%
Criminal Code Traffic	8	5	-37.5%	182	184	1.1%
Criminal Code Non-Traffic	108	24	-77.8%	1,203	1,204	0.1%
Liquor Licence Act	5	4	-20.0%	69	69	0.0%
Other Violations	36	31	-13.9%	656	792	20.7%
All Violations	494	288	-41.7%	7,908	9,292	17.5%



Traffic Related Charges

Offence Count	December			Year to Date - December		
	2017	2018	% Change	2017	2018	% Change
Speeding	191	139	-27.2%	4,049	4,775	17.9%
Seatbelt	3	4	33.3%	98	134	36.7%
Impaired	8	4	-50.0%	145	124	-14.5%
Distracted	3	0	-100.0%	106	184	73.6%



Integrated Court Offence Network data is updated on a monthly basis: Data could be as much as a month and a half behind.

Data Utilized

- Ministry of Attorney General, Integrated Court Offence Network
- Integrated Court Offence Network Charge Business Intelligence Cube

Detachment: 1L - NOTTAWASAGA
Location code(s): 1L00 - NOTTAWASAGA
Data source date:
 9-Jan-19 6:39:23 PM

Report Generated by:
 Bly, Summer

Report Generated on:
 14-Jan-19 2:01:48 PM
 PP-CSC-Operational Planning-4300

**Police Services Board Report for Nottawasaga
2018/Dec**

Public Complaints	
Policy	0
Service	0
Conduct	1

Date information collected from Professional Standards Bureau Commander Reports: 2019-01-14

Data Source

Ontario Provincial Police, Professional Standards Bureau Commander Reports

- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

Secondary Employment
Nottawasaga Detachment currently has eight members approved for secondary employment.

Intelligence Led Policing - Crime Abatement Strategy	
Number of Offenders in Program	12
Number of Offenders Charged	0
Number of Charges Laid	0
Number of Checks Performed	5

Date information was collected from Records Management System: 2019-01-14

Staffing Updates	
Transfers:	Mike PALUMBO transferred in from Huronia West // Michaela MARTIN transferred out to Collingwood Detachment // Kevin CRAIG transferred out to JOIPIS // Sue STONE transferred out to HSD //
Promotions:	Sue STONE was promoted to Detective Sergeant HSD
Awards:	Nil
Recognition:	Nil
Other:	Sick leave - 0.25 // Maternity-parental leave - 2 // WSIB - 1 // Other - 3 //

Detachment: 1L - NOTTAWASAGA

Location code(s): 1L00 - NOTTAWASAGA

Report Generated by:
Bly, Summer

Report Generated on:
14-Jan-19 5:09:25 PM
PP-CSC-Operational Planning-4300

OVERTIME ALLOTMENT 2018

OVERTIME HOURS

	Monthly	Percent
January	951.50	12.34%
February	731.00	9.48%
March	474.5	6.15%
April	563.75	7.31%
May	555.00	7.20%
June	681.00	8.83%
July	587.75	7.62%
August	788.00	10.22%
September	873.00	11.32%
October	701.25	9.09%
November	780.50	10.12%
December	447.75	5.81%
Year To Date	8135.00	105.50%

Annual Allotment 7711.00
Monthly Budget 642.00

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NOTTAWASAGA O.P.P.
POLICE SERVICES BOARD REPORT

DECEMBER 2017

		December		Change	Year To Date		Change
		2017	2018	Monthly %	2017	2018	Y T D %
RIDE		106	126	18.87%	259	507	95.75%
Foot Patrol	Alliston	49.75	24.5	-50.75%	797.25	652.5	-18.16%
	Beeton	1.5	0	-150.00%	90	98.5	9.44%
	Tottenham	19.25	9.75	-49.35%	223.75	158.25	-29.27%
	Adjala-Tosorontio	2	10	400.00%	136.5	42	-69.23%
	Angus	40.5	17.5	-56.79%	378.5	273.5	-27.74%
Calls For Service		1427	1547	8.41%	17093	20319	18.87%
Motor Vehicle Accidents				0.00%	0	0	0.00%
	Fatals			0.00%	0	0	0.00%
	Personal Injury			0.00%	0	0	0.00%
	Property Damage			0.00%	0	0	0.00%



Calls For Service (CFS) Billing Summary Report

6a-

Adjala-Tosorontio, Essa, New Tecumseth
November - 2018

Billing Categories (Billing categories below do not match traditional crime groupings)		2018				2017			
		November	Year to Date	Time Standard	Year To Date Weighted Hours	November	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Aggravated Sexual Assault	0	1	15.1	15.1	0	0		0.0
	Sexual Assault With a Weapon	0	1	15.1	15.1	0	1	15.1	15.1
	Sexual Assault	3	31	15.1	468.1	2	31	15.1	468.1
	Sexual Interference	1	3	15.1	45.3	0	1	15.1	15.1
	Invitation to Sexual Touching	1	1	15.1	15.1	0	1	15.1	15.1
	Voyeurism	0	1	15.1	15.1	0	0		0.0
	Non-Consensual Distribution of Intimate Images	0	6	15.1	90.6	0	1	15.1	15.1
	Aggravated Assault-Level 3	0	2	15.1	30.2	0	0		0.0
	Assault With Weapon or Causing Bodily Harm-Level 2	0	21	15.1	317.1	4	34	15.1	513.4
	Assault-Level 1	13	117	15.1	1,766.7	10	124	15.1	1,872.4
	Discharge Firearm with Intent	0	0		0.0	0	2	15.1	30.2
	Using firearm (or imitation) in commission of offence	1	1	15.1	15.1	0	0		0.0
	Pointing a Firearm	0	1	15.1	15.1	0	0		0.0
	Assault Peace Officer	1	5	15.1	75.5	0	1	15.1	15.1
	Assault Peace Officer w/weapon Bodily Harm	0	1	15.1	15.1	0	1	15.1	15.1
	Other Assaults / Admin Noxious thing	0	0		0.0	0	1	15.1	15.1
	Forcible confinement	0	3	15.1	45.3	1	5	15.1	75.5
	Robbery -Master code	0	1	15.1	15.1	1	2	15.1	30.2
	Robbery, With Threat of Violence	0	5	15.1	75.5	0	4	15.1	60.4
	Robbery - Other	0	4	15.1	60.4	0	3	15.1	45.3
	Extortion	0	0		0.0	0	2	15.1	30.2
	Criminal Harassment	1	24	15.1	362.4	7	36	15.1	543.6
	Criminal Harassment - Offender Unknown	0	6	15.1	90.6	0	1	15.1	15.1
	Indecent/Harassing Communications	0	8	15.1	120.8	0	5	15.1	75.5
	Utter Threats -Master code	1	5	15.1	75.5	0	4	15.1	60.4
	Utter Threats to Person	7	51	15.1	770.1	1	45	15.1	679.5
	Utter Threats to Person - Police Officer	0	1	15.1	15.1	0	1	15.1	15.1
	Other Criminal Code * against public order	0	1	15.1	15.1	0	0		0.0
	Abandon Child	0	2	15.1	30.2	0	0		0.0
	Total	29	303	15.1	4,575.3	26	306	15.1	4,620.6
Property Crime Violations	Arson - Master Code	0	1	7.6	7.6	0	0		0.0
	Arson - Auto	0	2	7.6	15.2	0	1	7.6	7.6
	Arson - Building	0	2	7.6	15.2	0	1	7.6	7.6



Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth November - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		November	Year to Date	Time Standard	Year To Date Weighted Hours	November	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Arson - Others	0	11	7.6	83.6	0	0		0.0
	Break & Enter	14	80	7.6	608.0	3	94	7.6	714.4
	Unlawful in a dwelling house	0	1	7.6	7.6	0	0		0.0
	Break & Enter - Firearms	0	3	7.6	22.8	0	0		0.0
	Theft Over -master code	0	2	7.6	15.2	0	0		0.0
	Theft Over - Farm Equipment	0	2	7.6	15.2	0	0		0.0
	Theft Over - Construction Site	0	3	7.6	22.8	0	5	7.6	38.0
	Theft Over - Bicycles	0	0		0.0	0	1	7.6	7.6
	Theft Over - Persons	0	0		0.0	0	1	7.6	7.6
	Theft Over - Trailers	1	3	7.6	22.8	0	2	7.6	15.2
	Theft Over - Other Theft	1	8	7.6	60.8	0	12	7.6	91.2
	Theft Over - Boat (Vessel)	0	1	7.6	7.6	0	0		0.0
	Theft Over - Boat Motor	0	0		0.0	0	1	7.6	7.6
	Theft of - Mail	0	0		0.0	1	1	7.6	7.6
	Theft FROM Motor Vehicle Over \$5,000	0	4	7.6	30.4	0	0		0.0
	Theft Over \$5,000 [SHOPLIFTING]	0	0		0.0	0	1	7.6	7.6
	Theft of Motor Vehicle	1	16	7.6	121.6	1	15	7.6	114.0
	Theft of - Automobile	0	3	7.6	22.8	1	8	7.6	60.8
	Theft of - Trucks	1	5	7.6	38.0	0	3	7.6	22.8
	Theft of - Motorcycles	0	1	7.6	7.6	1	2	7.6	15.2
	Theft of - Snow Vehicles	0	0		0.0	0	2	7.6	15.2
	Theft of - All Terrain Vehicles	1	3	7.6	22.8	0	1	7.6	7.6
	Theft of - Farm Vehicles	1	2	7.6	15.2	0	1	7.6	7.6
	Theft of - Construction Vehicles	0	1	7.6	7.6	0	1	7.6	7.6
	Theft of - Other Motor Vehicles	0	2	7.6	15.2	0	3	7.6	22.8
	Theft Under -master code	1	20	7.6	152.0	2	18	7.6	136.8
	Theft under - Farm Equipment	0	0		0.0	0	2	7.6	15.2
	Theft Under - Construction Site	2	10	7.6	76.0	0	8	7.6	60.8
	Theft under - Bicycles	0	8	7.6	60.8	0	14	7.6	106.4
	Theft under - Building	0	3	7.6	22.8	1	5	7.6	38.0
	Theft under - Persons	1	4	7.6	30.4	0	3	7.6	22.8
	Theft under - Trailers	1	3	7.6	22.8	0	0		0.0
Theft under - Other Theft	13	98	7.6	744.8	8	88	7.6	668.8	
Theft under - Boat Motor	0	0		0.0	0	3	7.6	22.8	
Theft Under - Gasoline Drive-off	5	49	7.6	372.4	4	33	7.6	250.8	



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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth
November - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		November	Year to Date	Time Standard	Year To Date Weighted Hours	November	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Theft FROM Motor Vehicle Under \$5,000	12	80	7.6	608.0	2	55	7.6	418.0
	Theft Under \$5,000 [SHOPLIFTING]	4	49	7.6	372.4	6	62	7.6	471.2
	Possession of Stolen Goods over \$5,000	1	3	7.6	22.8	0	8	7.6	60.8
	Possession of Stolen Goods under \$5,000	1	4	7.6	30.4	1	15	7.6	114.0
	Fraud -Master code	2	11	7.6	83.6	0	3	7.6	22.8
	Fraud - Steal/Forge/Poss./Use Credit Card	2	11	7.6	83.6	2	17	7.6	129.2
	Fraud - False Pretence <= \$5,000	0	1	7.6	7.6	1	8	7.6	60.8
	Fraud - Forgery & Uttering	1	2	7.6	15.2	0	4	7.6	30.4
	Fraud - Fraud through mails	2	5	7.6	38.0	0	3	7.6	22.8
	Fraud -Money/property/ security > \$5,000	1	13	7.6	98.8	3	21	7.6	159.6
	Fraud -Money/property/ security <= \$5,000	4	53	7.6	402.8	4	65	7.6	494.0
	Fraud - Other	1	28	7.6	212.8	2	33	7.6	250.8
	Personation with Intent (fraud)	0	5	7.6	38.0	0	5	7.6	38.0
	Fraud - False Pretence > \$5,000	0	1	7.6	7.6	0	0		0.0
	Identity Theft	0	1	7.6	7.6	0	0		0.0
	Identity Fraud	0	10	7.6	76.0	1	6	7.6	45.6
	Mischief - master code	19	161	7.6	1,223.6	7	164	7.6	1,246.4
	Mischief [Graffiti - Non Gang Related]	0	4	7.6	30.4	0	4	7.6	30.4
	Mischief with Data	0	1	7.6	7.6	0	0		0.0
	Willful act/omission likely to cause mischief	0	2	7.6	15.2	0	1	7.6	7.6
Interfere with lawful use, enjoyment of property	1	8	7.6	60.8	1	15	7.6	114.0	
Property Damage	1	21	7.6	159.6	0	13	7.6	98.8	
Total	95	825	7.6	6,270.0	52	832	7.6	6,323.2	
Other Criminal Code Violations (Excluding traffic)	Other Criminal Code * Sec.78 - Sec.96	0	0		0.0	0	1	7.6	7.6
	Offensive Weapons-Possession of Weapons	0	8	7.6	60.8	0	2	7.6	15.2
	Offensive Weapons-In Vehicle	0	1	7.6	7.6	2	4	7.6	30.4
	Offensive Weapons-Restricted	0	2	7.6	15.2	0	1	7.6	7.6
	Offensive Weapons-Other Offensive Weapons	0	1	7.6	7.6	0	1	7.6	7.6



Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth November - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		November	Year to Date	Time Standard	Year To Date Weighted Hours	November	Year to Date	Time Standard	Year To Date Weighted Hours
Other Criminal Code Violations (Excluding traffic)	Offensive Weapons-Other Weapons Offences	0	3	7.6	22.8	0	2	7.6	15.2
	Bail Violations -Master code	0	1	7.6	7.6	0	0		0.0
	Bail Violations - Fail To Comply	5	46	7.6	349.6	1	37	7.6	281.2
	Bail Violations - Fail To Appear	0	1	7.6	7.6	0	0		0.0
	Bail Violations - Promise To Appear	0	7	7.6	53.2	0	0		0.0
	Bail Violations - Appearance Notice	0	2	7.6	15.2	0	1	7.6	7.6
	Bail Violations - Others	0	0		0.0	0	1	7.6	7.6
	Bail Violations - Recognizance	0	2	7.6	15.2	0	1	7.6	7.6
	Counterfeit Money -Master code	0	0		0.0	0	1	7.6	7.6
	Possession Of Counterfeit Money	0	0		0.0	0	4	7.6	30.4
	Uttering Counterfeit Money	0	0		0.0	0	2	7.6	15.2
	Counterfeit Money - Others	0	2	7.6	15.2	0	10	7.6	76.0
	Disturb the Peace	3	26	7.6	197.6	3	16	7.6	121.6
	Indecent acts -Master code	0	3	7.6	22.8	0	1	7.6	7.6
	Indecent acts -Other	0	2	7.6	15.2	0	1	7.6	7.6
	Nudity -public/private property	0	0		0.0	1	2	7.6	15.2
	Child Pornography -Other	0	0		0.0	0	1	7.6	7.6
	Child Pornography - Making or distributing	0	0		0.0	0	1	7.6	7.6
	Public Morals	0	1	7.6	7.6	0	0		0.0
	Obstruct Public Peace Officer	0	6	7.6	45.6	1	3	7.6	22.8
	Trespass at Night	0	6	7.6	45.6	0	7	7.6	53.2
	Fail to Attend Court	0	24	7.6	182.4	0	0		0.0
	Breach of Probation	3	32	7.6	243.2	6	32	7.6	243.2
	Breach of Probation -In relation to children	0	1	7.6	7.6	0	0		0.0
	Offensive Weapons-Careless use of firearms	0	2	7.6	15.2	0	0		0.0
	Disobey court order/Misconduct executing process	0	1	7.6	7.6	0	3	7.6	22.8
	Obstruct Justice/Fabricate Evidence	0	1	7.6	7.6	0	1	7.6	7.6
	Public mischief - mislead peace officer	1	2	7.6	15.2	0	3	7.6	22.8
	Personate Peace Officer	0	1	7.6	7.6	0	0		0.0
	Contraband Tobacco	0	1	7.6	7.6	0	0		0.0

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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth
November - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		November	Year to Date	Time Standard	Year To Date Weighted Hours	November	Year to Date	Time Standard	Year To Date Weighted Hours
Other Criminal Code Violations (Excluding traffic)	Utter Threats to damage property	0	0		0.0	1	1	7.6	7.6
	Animals - Kill or injure	0	1	7.6	7.6	0	0		0.0
	Animals - Cruelty	0	0		0.0	0	2	7.6	15.2
	Animals - Unnecessary suffering	0	0		0.0	0	1	7.6	7.6
	Animals - Others	0	0		0.0	0	1	7.6	7.6
	Other Criminal Code * Sec.462 - Sec.753	0	3	7.6	22.8	0	0		0.0
	Total	12	189	7.6	1,436.4	15	144	7.6	1,094.4
Drug Possession	Possession Heroin	1	2	6.2	12.4	0	4	6.2	24.8
	Possession Cocaine	1	11	6.2	68.2	2	9	6.2	55.8
	Possession Other Controlled Drugs and Substance Act	0	7	6.2	43.4	1	11	6.2	68.2
	Possession Cannabis	0	25	6.2	155.0	1	31	6.2	192.2
	Possession - Methamphetamine (Crystal Meth)	0	3	6.2	18.6	0	2	6.2	12.4
	Possession - Methylenedioxyamphetamine (Ecstasy)	1	1	6.2	6.2	0	0		0.0
	Possession ù Opioid (other than heroin)	0	2	6.2	12.4	0	0		0.0
	Drug related occurrence	1	25	6.2	155.0	3	40	6.2	248.0
	Overdose	0	10	6.2	62.0	0	0		0.0
Total	4	86	6.2	533.2	7	97	6.2	601.4	
Drugs	Trafficking Heroin	0	1	33.9	33.9	0	0		0.0
	Trafficking Cocaine	0	14	33.9	474.6	1	13	33.9	440.7
	Trafficking Other Controlled Drugs and Substance Act	0	0		0.0	1	7	33.9	237.3
	Trafficking Cannabis	0	3	33.9	101.7	1	8	33.9	271.2
	Trafficking ù Opioid (other than heroin)	0	1	33.9	33.9	0	0		0.0
	Production Cannabis (Marihuana) (Cultivation)	0	2	33.9	67.8	0	2	33.9	67.8
	DRUG Operation - Residential Grow [Indoor]	1	2	33.9	67.8	0	0		0.0
	DRUG Operation - Residential Grow [Outdoor]	0	0		0.0	0	1	33.9	33.9
	Total	1	23	33.9	779.7	3	31	33.9	1,050.9
Statutes & Acts	Youth Criminal Justice Act (YCJA)	0	1	3.1	3.1	0	0		0.0
	Landlord/Tenant	9	96	3.1	297.6	13	79	3.1	244.9
	Mental Health Act	8	124	3.1	384.4	18	113	3.1	350.3
	Mental Health Act - No contact with Police	1	5	3.1	15.5	1	12	3.1	37.2

6a



Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth
November - 2018

Billing Categories (Billing categories below do not match traditional crime groupings)		2018				2017			
		November	Year to Date	Time Standard	Year To Date Weighted Hours	November	Year to Date	Time Standard	Year To Date Weighted Hours
Statutes & Acts	Mental Health Act - Attempt Suicide	3	29	3.1	89.9	3	36	3.1	111.6
	Mental Health Act - Threat of Suicide	16	113	3.1	350.3	9	106	3.1	328.6
	Mental Health Act - Voluntary Transport	8	44	3.1	136.4	6	42	3.1	130.2
	Mental Health Act - Placed on Form	5	66	3.1	204.6	8	50	3.1	155.0
	Custody Dispute	0	0		0.0	0	4	3.1	12.4
	Trespass To Property Act	12	106	3.1	328.6	2	114	3.1	353.4
	Family Law Act -Custody/ Access order	0	1	3.1	3.1	0	0		0.0
	Total	62	585	3.1	1,813.5	60	556	3.1	1,723.6
Operational	Animal -Master code	2	7	3.4	23.8	0	4	3.4	13.6
	Animal - Bear Complaint	0	8	3.4	27.2	0	1	3.4	3.4
	Animal - Left in Vehicle	0	40	3.4	136.0	0	33	3.4	112.2
	Animal Rabid	0	6	3.4	20.4	0	4	3.4	13.6
	Animal Bite	1	15	3.4	51.0	0	7	3.4	23.8
	Animal Stray	2	14	3.4	47.6	1	22	3.4	74.8
	Animal Injured	3	18	3.4	61.2	3	19	3.4	64.6
	Animal - Other	1	59	3.4	200.6	2	94	3.4	319.6
	Animal - Dog Owners Liability Act	0	2	3.4	6.8	1	14	3.4	47.6
	Alarm -Master code	0	32	3.4	108.8	1	11	3.4	37.4
	Alarm - Holdup	0	1	3.4	3.4	0	0		0.0
	Alarm -Others	2	39	3.4	132.6	3	62	3.4	210.8
	False Alarm - Warning Issued	0	5	3.4	17.0	0	1	3.4	3.4
	Domestic Disturbance	44	457	3.4	1,553.8	38	358	3.4	1,217.2
	Suspicious Person	30	235	3.4	799.0	17	253	3.4	860.2
	Homeless Person	0	0		0.0	0	1	3.4	3.4
	Phone -Master code	0	6	3.4	20.4	1	10	3.4	34.0
	Phone -Nuisance - No Charges Laid	0	15	3.4	51.0	0	23	3.4	78.2
	Phone -Obscene - No Charges Laid	0	1	3.4	3.4	0	1	3.4	3.4
	Phone -Threatening - No Charges Laid	0	2	3.4	6.8	1	4	3.4	13.6
	Phone -Other - No Charges Laid	1	43	3.4	146.2	3	29	3.4	98.6
	Text- related Incident (Texting)	0	1	3.4	3.4	0	0		0.0
	False Fire Alarm - Building	1	9	3.4	30.6	0	11	3.4	37.4
False Fire Alarm - Vehicle	0	0		0.0	0	1	3.4	3.4	
False Fire Alarm - Other	1	2	3.4	6.8	0	0		0.0	

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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth November - 2018

Billing Categories (Billing categories below do not match traditional crime groupings)		2018				2017			
		November	Year to Date	Time Standard	Year To Date Weighted Hours	November	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Fire -master code	0	1	3.4	3.4	0	1	3.4	3.4
	Fire - Building	2	27	3.4	91.8	0	17	3.4	57.8
	Fire - Vehicle	2	15	3.4	51.0	2	10	3.4	34.0
	Fire - Other	0	24	3.4	81.6	2	11	3.4	37.4
	Insecure Condition -Master code	0	0		0.0	0	1	3.4	3.4
	Insecure Condition - Building	0	10	3.4	34.0	1	12	3.4	40.8
	Insecure Condition - Others	0	2	3.4	6.8	0	1	3.4	3.4
	Missing Person -Master code	0	1	3.4	3.4	0	0		0.0
	Missing Person under 12	0	3	3.4	10.2	1	9	3.4	30.6
	Missing Person 12 & older	3	29	3.4	98.6	4	33	3.4	112.2
	Missing Person Located Under 12	0	2	3.4	6.8	1	5	3.4	17.0
	Missing Person Located 12 & older	2	20	3.4	68.0	1	23	3.4	78.2
	Noise Complaint -Master code	1	21	3.4	71.4	1	10	3.4	34.0
	Noise Complaint - Vehicle	3	14	3.4	47.6	0	8	3.4	27.2
	Noise Complaint - Residence	3	138	3.4	469.2	4	140	3.4	476.0
	Noise Complaint - Business	0	12	3.4	40.8	0	1	3.4	3.4
	Noise Complaint - Animal	0	11	3.4	37.4	1	18	3.4	61.2
	Noise Complaint - Others	1	25	3.4	85.0	0	37	3.4	125.8
	Accident - non-MVC -Master code	0	1	3.4	3.4	0	1	3.4	3.4
	Accident - non-MVC - Industrial	0	4	3.4	13.6	0	4	3.4	13.6
	Accident - non-MVC - Construction Site	0	2	3.4	6.8	1	6	3.4	20.4
	Accident - non-MVC - Commercial	0	2	3.4	6.8	0	5	3.4	17.0
	Accident - non-MVC - Residential	0	0		0.0	0	1	3.4	3.4
	Accident -non MVC -Others	0	0		0.0	1	2	3.4	6.8
	Found Property -Master code	0	25	3.4	85.0	2	17	3.4	57.8
	Found - License Plate	0	3	3.4	10.2	0	3	3.4	10.2
	Found - Computer, parts & accessories	1	1	3.4	3.4	0	1	3.4	3.4
	Found - Vehicle Accessories	0	1	3.4	3.4	0	1	3.4	3.4
	Found-Personal Accessories	3	27	3.4	91.8	4	43	3.4	146.2
	Found-Household Property	0	0		0.0	0	5	3.4	17.0
	Found-Radio,TV,Sound-Reprod. Equip.	0	3	3.4	10.2	0	1	3.4	3.4
	Found-Sporting Goods, Hobby Equip.	0	2	3.4	6.8	1	2	3.4	6.8
	Found-Machinery & Tools	0	1	3.4	3.4	0	2	3.4	6.8

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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth November - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		November	Year to Date	Time Standard	Year To Date Weighted Hours	November	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Found-Bicycles	3	18	3.4	61.2	1	16	3.4	54.4
	Found - Gun	0	0		0.0	0	1	3.4	3.4
	Found-Others	0	14	3.4	47.6	2	22	3.4	74.8
	Lost Property -Master code	0	18	3.4	61.2	3	13	3.4	44.2
	Lost License Plate	0	5	3.4	17.0	2	6	3.4	20.4
	Lost Disabled Parking Permit	0	1	3.4	3.4	0	0		0.0
	Lost - Computer, parts & accessories	0	2	3.4	6.8	1	1	3.4	3.4
	Lost - Vehicle Accessories	0	1	3.4	3.4	1	1	3.4	3.4
	Lost-Personal Accessories	3	20	3.4	68.0	4	28	3.4	95.2
	Lost-Household Property	0	3	3.4	10.2	0	1	3.4	3.4
	Lost-Radio,TV,Sound-Reprod. Equip.	0	3	3.4	10.2	0	2	3.4	6.8
	Lost-Sporting Goods, Hobby Equip.	0	0		0.0	1	2	3.4	6.8
	Lost-Others	0	7	3.4	23.8	1	11	3.4	37.4
	Sudden Death -master code	0	3	3.4	10.2	0	1	3.4	3.4
	Sudden Death - Accidental	0	1	3.4	3.4	0	5	3.4	17.0
	Sudden Death - Drowning	0	1	3.4	3.4	0	0		0.0
	Sudden Death - Suicide	1	7	3.4	23.8	1	3	3.4	10.2
	Sudden Death - Natural Causes	2	45	3.4	153.0	3	39	3.4	132.6
	Sudden Death - Others	0	8	3.4	27.2	2	11	3.4	37.4
	Suspicious Vehicle	15	192	3.4	652.8	4	151	3.4	513.4
	Trouble with Youth	12	115	3.4	391.0	15	138	3.4	469.2
	Medical Assistance -Master code	0	3	3.4	10.2	0	2	3.4	6.8
	Medical Assistance -Other	1	16	3.4	54.4	0	9	3.4	30.6
	Vehicle Recovered -Master code	0	1	3.4	3.4	0	0		0.0
	Vehicle Recovered - Automobile	3	12	3.4	40.8	0	11	3.4	37.4
	Vehicle Recovered - Trucks	2	8	3.4	27.2	1	3	3.4	10.2
	Vehicle Recovered - All Terrain Veh	1	2	3.4	6.8	0	3	3.4	10.2
	Vehicle Recovered - Constr. Vehicle	0	1	3.4	3.4	0	0		0.0
	Vehicle Recovered - Other	0	0		0.0	0	1	3.4	3.4
	Unwanted Persons	10	97	3.4	329.8	11	64	3.4	217.6
	Neighbour Dispute	10	142	3.4	482.8	12	128	3.4	435.2
	By-Law -Master code	0	2	3.4	6.8	1	4	3.4	13.6
	Noise By-Law	0	6	3.4	20.4	0	10	3.4	34.0
	Dogs By-Law	0	2	3.4	6.8	0	2	3.4	6.8
	Firearms (Discharge) By-Law	0	2	3.4	6.8	0	3	3.4	10.2

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Calls For Service (CFS) Billing Summary Report

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Adjala-Tosorontio, Essa, New Tecumseth November - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		November	Year to Date	Time Standard	Year To Date Weighted Hours	November	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Other Municipal By-Laws	5	54	3.4	183.6	1	36	3.4	122.4
	Traffic By-Law	0	3	3.4	10.2	3	12	3.4	40.8
	Assist Fire Department	2	24	3.4	81.6	2	29	3.4	98.6
	Assist Public	93	1,096	3.4	3,726.4	110	1,122	3.4	3,814.8
	Distressed/Overdue Motorist	0	0		0.0	0	1	3.4	3.4
	Compassionate Message	0	2	3.4	6.8	1	4	3.4	13.6
	Family Dispute	30	293	3.4	996.2	28	305	3.4	1,037.0
	Suspicious Package	0	1	3.4	3.4	0	0		0.0
	Protest - Demonstration	0	0		0.0	0	3	3.4	10.2
	Total	302	3,675	3.4	12,495.0	309	3,598	3.4	12,233.2
Operational2	False Alarm-Accidental Trip	4	145	1.2	174.0	13	111	1.2	133.2
	False Alarm-Malfunction	6	63	1.2	75.6	8	98	1.2	117.6
	False Holdup Alarm-Accidental Trip	0	2	1.2	2.4	0	6	1.2	7.2
	False Holdup Alarm-Malfunction	0	3	1.2	3.6	1	2	1.2	2.4
	False Alarm -Others	7	149	1.2	178.8	10	175	1.2	210.0
	False Alarm -Cancelled	6	79	1.2	94.8	6	81	1.2	97.2
	Keep the Peace	22	162	1.2	194.4	20	144	1.2	172.8
	911 call / 911 hang up	87	1,012	1.2	1,214.4	84	845	1.2	1,014.0
	911 hang up - Pocket Dial	21	211	1.2	253.2	19	98	1.2	117.6
	911 call - Dropped Cell	6	103	1.2	123.6	12	92	1.2	110.4
	Total	159	1,929	1.2	2,314.8	173	1,652	1.2	1,982.4
Traffic	MVC (MOTOR VEHICLE COLLISION) -Master code	0	23	3.4	78.2	2	32	3.4	108.8
	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	15	70	3.4	238.0	10	78	3.4	265.2
	MVC - Prop. Dam. Non Reportable	38	275	3.4	935.0	26	217	3.4	737.8
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	78	466	3.4	1,584.4	61	475	3.4	1,615.0
	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	8	80	3.4	272.0	12	100	3.4	340.0
	MVC - Pers. Inj. Failed To Remain (MOTOR VEHICLE COLLISION)	1	5	3.4	17.0	0	3	3.4	10.2
	MVC - Fatal (MOTOR VEHICLE COLLISION)	0	1	3.4	3.4	0	3	3.4	10.2
	MVC - Others (MOTOR VEHICLE COLLISION)	0	4	3.4	13.6	0	14	3.4	47.6
	Road Rage	0	1	3.4	3.4	0	1	3.4	3.4
	Total	140	925	3.4	3,145.0	111	923	3.4	3,138.2
Total	804	8,540		33,362.9	756	8,139		32,767.9	

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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth
November - 2018

Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2017 billing period.

Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth
December - 2018

Billing Categories (Billing categories below do not match traditional crime groupings)		2018				2017			
		December	Year to Date	Time Standard	Year To Date Weighted Hours	December	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Aggravated Sexual Assault	0	1	15.1	15.1	0	0		0.0
	Sexual Assault With a Weapon	0	1	15.1	15.1	0	1	15.1	15.1
	Sexual Assault	3	34	15.1	513.4	2	33	15.1	498.3
	Sexual Interference	1	4	15.1	60.4	0	1	15.1	15.1
	Invitation to Sexual Touching	0	1	15.1	15.1	1	2	15.1	30.2
	Voyeurism	0	1	15.1	15.1	0	0		0.0
	Non-Consensual Distribution of Intimate Images	0	6	15.1	90.6	0	1	15.1	15.1
	Aggravated Assault-Level 3	0	2	15.1	30.2	0	0		0.0
	Assault With Weapon or Causing Bodily Harm-Level 2	0	21	15.1	317.1	0	34	15.1	513.4
	Assault-Level 1	10	128	15.1	1,932.8	8	132	15.1	1,993.2
	Discharge Firearm with Intent	0	0		0.0	0	2	15.1	30.2
	Using firearm (or imitation) in commission of offence	0	1	15.1	15.1	0	0		0.0
	Pointing a Firearm	0	1	15.1	15.1	0	0		0.0
	Assault Peace Officer	0	5	15.1	75.5	1	2	15.1	30.2
	Assault Peace Officer w/weapon Bodily Harm	0	1	15.1	15.1	0	1	15.1	15.1
	Other Assaults / Admin Noxious thing	0	0		0.0	0	1	15.1	15.1
	Forcible confinement	0	3	15.1	45.3	0	5	15.1	75.5
	Robbery -Master code	1	2	15.1	30.2	0	2	15.1	30.2
	Robbery, With Threat of Violence	0	5	15.1	75.5	3	7	15.1	105.7
	Robbery - Other	2	6	15.1	90.6	0	3	15.1	45.3
	Extortion	0	0		0.0	0	2	15.1	30.2
	Criminal Harassment	4	28	15.1	422.8	5	41	15.1	619.1
	Criminal Harassment - Offender Unknown	0	6	15.1	90.6	0	1	15.1	15.1
	Indecent/Harassing Communications	0	8	15.1	120.8	1	6	15.1	90.6
	Utter Threats -Master code	0	5	15.1	75.5	0	4	15.1	60.4
	Utter Threats to Person	1	53	15.1	800.3	4	49	15.1	739.9
	Utter Threats to Person - Police Officer	0	1	15.1	15.1	0	1	15.1	15.1
Other Criminal Code * against public order	0	1	15.1	15.1	0	0		0.0	
Abandon Child	0	2	15.1	30.2	0	0		0.0	
Counsel/Aid/Abet Person to commit suicide	0	0		0.0	1	1	15.1	15.1	
Total	22	327	15.1	4,937.7	26	332	15.1	5,013.2	
Property Crime Violations	Arson - Master Code	0	1	7.6	7.6	0	0		0.0
	Arson - Auto	0	2	7.6	15.2	0	1	7.6	7.6

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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth December - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		December	Year to Date	Time Standard	Year To Date Weighted Hours	December	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Arson - Building	0	2	7.6	15.2	0	1	7.6	7.6
	Arson - Others	1	12	7.6	91.2	0	0		0.0
	Break & Enter	11	91	7.6	691.6	4	98	7.6	744.8
	Unlawful in a dwelling house	0	1	7.6	7.6	0	0		0.0
	Break & Enter - Firearms	0	3	7.6	22.8	0	0		0.0
	Theft Over -master code	0	3	7.6	22.8	0	0		0.0
	Theft Over - Farm Equipment	0	2	7.6	15.2	0	0		0.0
	Theft Over - Construction Site	0	3	7.6	22.8	0	5	7.6	38.0
	Theft Over - Bicycles	0	0		0.0	0	1	7.6	7.6
	Theft Over - Persons	0	0		0.0	0	1	7.6	7.6
	Theft Over - Trailers	1	4	7.6	30.4	0	2	7.6	15.2
	Theft Over - Other Theft	0	8	7.6	60.8	0	12	7.6	91.2
	Theft Over - Boat (Vessel)	0	1	7.6	7.6	0	0		0.0
	Theft Over - Boat Motor	0	0		0.0	0	1	7.6	7.6
	Theft of - Mail	0	0		0.0	0	1	7.6	7.6
	Theft FROM Motor Vehicle Over \$5,000	0	4	7.6	30.4	0	0		0.0
	Theft Over \$5,000 [SHOPLIFTING]	0	0		0.0	0	1	7.6	7.6
	Theft of Motor Vehicle	1	17	7.6	129.2	0	15	7.6	114.0
	Theft of - Automobile	1	4	7.6	30.4	0	8	7.6	60.8
	Theft of - Trucks	1	6	7.6	45.6	1	4	7.6	30.4
	Theft of - Motorcycles	1	2	7.6	15.2	0	2	7.6	15.2
	Theft of - Snow Vehicles	0	0		0.0	0	2	7.6	15.2
	Theft of - All Terrain Vehicles	0	3	7.6	22.8	1	2	7.6	15.2
	Theft of - Farm Vehicles	0	2	7.6	15.2	0	1	7.6	7.6
	Theft of - Construction Vehicles	1	2	7.6	15.2	1	2	7.6	15.2
	Theft of - Other Motor Vehicles	1	3	7.6	22.8	0	3	7.6	22.8
	Theft Under -master code	1	23	7.6	174.8	2	20	7.6	152.0
	Theft under - Farm Equipment	0	0		0.0	0	2	7.6	15.2
	Theft Under - Construction Site	0	10	7.6	76.0	1	9	7.6	68.4
	Theft under - Bicycles	0	8	7.6	60.8	1	15	7.6	114.0
	Theft under - Building	1	4	7.6	30.4	0	5	7.6	38.0
	Theft under - Persons	1	5	7.6	38.0	0	3	7.6	22.8
Theft under - Trailers	0	3	7.6	22.8	0	0		0.0	
Theft under - Other Theft	10	108	7.6	820.8	12	100	7.6	760.0	
Theft under - Boat (Vessel)	1	1	7.6	7.6	0	0		0.0	
Theft under - Boat Motor	0	0		0.0	0	3	7.6	22.8	

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Calls For Service (CFS) Billing Summary Report

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Adjala-Tosorontio, Essa, New Tecumseth
December - 2018

Billing Categories

(Billing categories below do not match traditional crime groupings)

		2018				2017			
		December	Year to Date	Time Standard	Year To Date Weighted Hours	December	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Theft Under - Gasoline Drive-off	6	55	7.6	418.0	5	38	7.6	288.8
	Theft FROM Motor Vehicle Under \$5,000	1	83	7.6	630.8	8	63	7.6	478.8
	Theft Under \$5,000 [SHOPLIFTING]	7	58	7.6	440.8	4	66	7.6	501.6
	Possession of Stolen Goods over \$5,000	1	4	7.6	30.4	0	8	7.6	60.8
	Possession of Stolen Goods under \$5,000	1	5	7.6	38.0	0	15	7.6	114.0
	Fraud -Master code	0	12	7.6	91.2	0	3	7.6	22.8
	Fraud - Steal/Forge/Poss./Use Credit Card	0	10	7.6	76.0	0	17	7.6	129.2
	Fraud - False Pretence <= \$5,000	1	2	7.6	15.2	1	9	7.6	68.4
	Fraud - Forgery & Uttering	1	3	7.6	22.8	0	4	7.6	30.4
	Fraud - Fraud through mails	0	5	7.6	38.0	0	3	7.6	22.8
	Fraud -Money/property/ security > \$5,000	0	13	7.6	98.8	3	24	7.6	182.4
	Fraud -Money/property/ security <= \$5,000	3	56	7.6	425.6	5	70	7.6	532.0
	Fraud - Other	2	29	7.6	220.4	2	35	7.6	266.0
	Personation with Intent (fraud)	0	5	7.6	38.0	0	5	7.6	38.0
	Fraud - False Pretence > \$5,000	0	1	7.6	7.6	1	1	7.6	7.6
	Identity Theft	0	1	7.6	7.6	0	0		0.0
	Identity Fraud	0	11	7.6	83.6	0	6	7.6	45.6
	Mischief - master code	10	172	7.6	1,307.2	9	173	7.6	1,314.8
	Mischief [Graffiti - Non Gang Related]	0	4	7.6	30.4	0	4	7.6	30.4
	Mischief with Data	0	1	7.6	7.6	0	0		0.0
Willful act/omission likely to cause mischief	0	2	7.6	15.2	0	1	7.6	7.6	
Interfere with lawful use, enjoyment of property	1	9	7.6	68.4	1	16	7.6	121.6	
Property Damage	1	22	7.6	167.2	1	14	7.6	106.4	
Total		68	901	7.6	6,847.6	63	895	7.6	6,802.0
Other Criminal Code Violations (Excluding traffic)	Other Criminal Code * Sec.78 - Sec.96	0	0		0.0	0	1	7.6	7.6
	Offensive Weapons-Possession of Weapons	0	8	7.6	60.8	0	2	7.6	15.2
	Offensive Weapons-In Vehicle	0	1	7.6	7.6	0	4	7.6	30.4
	Offensive Weapons-Prohibited	1	1	7.6	7.6	0	0		0.0

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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth December - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		December	Year to Date	Time Standard	Year To Date Weighted Hours	December	Year to Date	Time Standard	Year To Date Weighted Hours
Other Criminal Code Violations (Excluding traffic)	Offensive Weapons-Restricted	0	2	7.6	15.2	0	1	7.6	7.6
	Offensive Weapons-Other Offensive Weapons	1	2	7.6	15.2	0	1	7.6	7.6
	Offensive Weapons-Other Weapons Offences	0	3	7.6	22.8	0	2	7.6	15.2
	Bail Violations -Master code	0	1	7.6	7.6	0	0		0.0
	Bail Violations - Fail To Comply	3	49	7.6	372.4	3	40	7.6	304.0
	Bail Violations - Fail To Appear	0	1	7.6	7.6	0	0		0.0
	Bail Violations - Promise To Appear	0	7	7.6	53.2	0	0		0.0
	Bail Violations - Appearance Notice	0	2	7.6	15.2	0	1	7.6	7.6
	Bail Violations - Others	0	0		0.0	0	1	7.6	7.6
	Bail Violations - Recognizance	0	2	7.6	15.2	1	2	7.6	15.2
	Counterfeit Money -Master code	0	0		0.0	0	1	7.6	7.6
	Possession Of Counterfeit Money	0	0		0.0	0	4	7.6	30.4
	Uttering Counterfeit Money	0	0		0.0	0	2	7.6	15.2
	Counterfeit Money - Others	0	3	7.6	22.8	1	11	7.6	83.6
	Disturb the Peace	2	31	7.6	235.6	0	16	7.6	121.6
	Indecent acts -Master code	0	3	7.6	22.8	0	1	7.6	7.6
	Indecent acts -Other	1	3	7.6	22.8	0	1	7.6	7.6
	Nudity -public/private property	0	0		0.0	0	2	7.6	15.2
	Child Pornography -Other	0	0		0.0	0	1	7.6	7.6
	Child Pornography - Making or distributing	0	0		0.0	0	1	7.6	7.6
	Public Morals	0	1	7.6	7.6	0	0		0.0
	Obstruct Public Peace Officer	0	6	7.6	45.6	2	5	7.6	38.0
	Trespass at Night	0	6	7.6	45.6	0	7	7.6	53.2
	Fail to Attend Court	0	24	7.6	182.4	0	0		0.0
	Breach of Probation	3	35	7.6	266.0	1	33	7.6	250.8
	Breach of Probation -In relation to children	0	1	7.6	7.6	0	0		0.0
	Offensive Weapons-Careless use of firearms	0	2	7.6	15.2	1	1	7.6	7.6
	Disobey court order/Misconduct executing process	0	1	7.6	7.6	0	3	7.6	22.8
Obstruct Justice/Fabricate Evidence	0	1	7.6	7.6	0	1	7.6	7.6	



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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth
December - 2018

Billing Categories (Billing categories below do not match traditional crime groupings)		2018				2017			
		December	Year to Date	Time Standard	Year To Date Weighted Hours	December	Year to Date	Time Standard	Year To Date Weighted Hours
Other Criminal Code Violations (Excluding traffic)	Public mischief - mislead peace officer	0	2	7.6	15.2	0	3	7.6	22.8
	Personate Peace Officer	0	1	7.6	7.6	0	0		0.0
	Contraband Tobacco	0	1	7.6	7.6	0	0		0.0
	Utter Threats to damage property	0	0		0.0	0	1	7.6	7.6
	Animals - Kill or injure	0	1	7.6	7.6	0	0		0.0
	Animals - Cruelty	0	0		0.0	0	2	7.6	15.2
	Animals - Unnecessary suffering	0	0		0.0	0	1	7.6	7.6
	Animals - Others	0	0		0.0	0	1	7.6	7.6
	Other Criminal Code * Sec.462 - Sec.753	0	3	7.6	22.8	0	0		0.0
	Total	11	204	7.6	1,550.4	9	153	7.6	1,162.8
Drug Possession	Possession Heroin	0	2	6.2	12.4	0	4	6.2	24.8
	Possession Cocaine	0	11	6.2	68.2	0	9	6.2	55.8
	Possession Other Controlled Drugs and Substance Act	0	7	6.2	43.4	0	11	6.2	68.2
	Possession Cannabis	0	25	6.2	155.0	1	32	6.2	198.4
	Possession - Methamphetamine (Crystal Meth)	0	3	6.2	18.6	0	2	6.2	12.4
	Possession - Methylenedioxyamphetamine (Ecstasy)	0	1	6.2	6.2	0	0		0.0
	Possession û Opioid (other than heroin)	0	2	6.2	12.4	0	0		0.0
	Drug related occurrence	1	26	6.2	161.2	6	46	6.2	285.2
	Overdose	0	10	6.2	62.0	0	0		0.0
	Total	1	87	6.2	539.4	7	104	6.2	644.8
Drugs	Trafficking Heroin	0	1	33.9	33.9	0	0		0.0
	Trafficking Cocaine	0	14	33.9	474.6	2	15	33.9	508.5
	Trafficking Other Controlled Drugs and Substance Act	1	1	33.9	33.9	1	8	33.9	271.2
	Trafficking Cannabis	0	3	33.9	101.7	0	8	33.9	271.2
	Trafficking û Opioid (other than heroin)	0	1	33.9	33.9	1	1	33.9	33.9
	Production Cannabis (Marihuana) (Cultivation)	0	2	33.9	67.8	0	2	33.9	67.8
	DRUG Operation - Residential Grow [Indoor]	0	2	33.9	67.8	0	0		0.0
	DRUG Operation - Residential Grow [Outdoor]	0	0		0.0	0	1	33.9	33.9
Total	1	24	33.9	813.6	4	35	33.9	1,186.5	
Statutes & Acts	Youth Criminal Justice Act (YCJA)	1	2	3.1	6.2	0	0		0.0
	Landlord/Tenant	0	96	3.1	297.6	5	84	3.1	260.4

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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth
December - 2018

Billing Categories (Billing categories below do not match traditional crime groupings)		2018				2017			
		December	Year to Date	Time Standard	Year To Date Weighted Hours	December	Year to Date	Time Standard	Year To Date Weighted Hours
Statutes & Acts	Mental Health Act	14	138	3.1	427.8	19	132	3.1	409.2
	Mental Health Act - No contact with Police	0	5	3.1	15.5	2	14	3.1	43.4
	Mental Health Act - Attempt Suicide	2	31	3.1	96.1	2	38	3.1	117.8
	Mental Health Act - Threat of Suicide	8	121	3.1	375.1	5	111	3.1	344.1
	Mental Health Act - Voluntary Transport	2	46	3.1	142.6	4	46	3.1	142.6
	Mental Health Act - Placed on Form	11	77	3.1	238.7	5	55	3.1	170.5
	Custody Dispute	0	0		0.0	0	4	3.1	12.4
	Trespass To Property Act	7	113	3.1	350.3	13	127	3.1	393.7
	Family Law Act -Custody/ Access order	0	1	3.1	3.1	0	0		0.0
	Total	45	630	3.1	1,953.0	55	611	3.1	1,894.1
Operational	Animal -Master code	0	7	3.4	23.8	0	4	3.4	13.6
	Animal - Bear Complaint	0	8	3.4	27.2	0	1	3.4	3.4
	Animal - Left in Vehicle	0	40	3.4	136.0	1	34	3.4	115.6
	Animal Rabid	0	6	3.4	20.4	0	4	3.4	13.6
	Animal Bite	0	15	3.4	51.0	0	7	3.4	23.8
	Animal Stray	2	16	3.4	54.4	2	24	3.4	81.6
	Animal Injured	3	21	3.4	71.4	0	19	3.4	64.6
	Animal - Other	2	61	3.4	207.4	3	97	3.4	329.8
	Animal - Dog Owners Liability Act	0	2	3.4	6.8	0	14	3.4	47.6
	Alarm -Master code	3	35	3.4	119.0	0	11	3.4	37.4
	Alarm - Holdup	0	1	3.4	3.4	0	0		0.0
	Alarm -Others	4	43	3.4	146.2	4	66	3.4	224.4
	False Alarm - Warning Issued	0	5	3.4	17.0	0	1	3.4	3.4
	Domestic Disturbance	44	501	3.4	1,703.4	47	405	3.4	1,377.0
	Suspicious Person	26	261	3.4	887.4	21	274	3.4	931.6
	Homeless Person	0	0		0.0	0	1	3.4	3.4
	Phone -Master code	2	8	3.4	27.2	1	11	3.4	37.4
	Phone -Nuisance - No Charges Laid	1	16	3.4	54.4	3	26	3.4	88.4
	Phone -Obscene - No Charges Laid	0	1	3.4	3.4	0	1	3.4	3.4
	Phone -Threatening - No Charges Laid	0	2	3.4	6.8	1	5	3.4	17.0
	Phone -Other - No Charges Laid	0	43	3.4	146.2	0	29	3.4	98.6
	Text- related Incident (Texting)	0	1	3.4	3.4	0	0		0.0
	Fire Alarm -Master code	0	0		0.0	1	1	3.4	3.4

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Calls For Service (CFS) Billing Summary Report

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Adjala-Tosorontio, Essa, New Tecumseth December - 2018

Billing Categories (Billing categories below do not match traditional crime groupings)		2018				2017			
		December	Year to Date	Time Standard	Year To Date Weighted Hours	December	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	False Fire Alarm - Building	0	9	3.4	30.6	0	11	3.4	37.4
	False Fire Alarm - Vehicle	0	0		0.0	0	1	3.4	3.4
	False Fire Alarm - Other	0	2	3.4	6.8	0	0		0.0
	Fire -master code	0	1	3.4	3.4	0	1	3.4	3.4
	Fire - Building	2	29	3.4	98.6	3	20	3.4	68.0
	Fire - Vehicle	2	17	3.4	57.8	0	10	3.4	34.0
	Fire - Other	1	25	3.4	85.0	1	12	3.4	40.8
	Insecure Condition -Master code	0	0		0.0	0	1	3.4	3.4
	Insecure Condition - Building	0	10	3.4	34.0	3	15	3.4	51.0
	Insecure Condition - Others	1	3	3.4	10.2	0	1	3.4	3.4
	Missing Person -Master code	0	1	3.4	3.4	0	0		0.0
	Missing Person under 12	0	3	3.4	10.2	0	9	3.4	30.6
	Missing Person 12 & older	2	31	3.4	105.4	4	37	3.4	125.8
	Missing Person Located Under 12	0	2	3.4	6.8	1	6	3.4	20.4
	Missing Person Located 12 & older	2	22	3.4	74.8	4	27	3.4	91.8
	Noise Complaint -Master code	2	23	3.4	78.2	0	10	3.4	34.0
	Noise Complaint - Vehicle	1	15	3.4	51.0	1	9	3.4	30.6
	Noise Complaint - Residence	15	153	3.4	520.2	4	144	3.4	489.6
	Noise Complaint - Business	2	14	3.4	47.6	0	1	3.4	3.4
	Noise Complaint - Animal	1	12	3.4	40.8	0	18	3.4	61.2
	Noise Complaint - Others	1	26	3.4	88.4	0	37	3.4	125.8
	Accident - non-MVC -Master code	0	1	3.4	3.4	0	1	3.4	3.4
	Accident - non-MVC - Industrial	0	4	3.4	13.6	0	4	3.4	13.6
	Accident - non-MVC - Construction Site	0	2	3.4	6.8	0	6	3.4	20.4
	Accident - non-MVC - Commercial	0	2	3.4	6.8	0	5	3.4	17.0
	Accident - non-MVC - Residential	0	0		0.0	0	1	3.4	3.4
	Accident -non MVC -Others	1	1	3.4	3.4	1	3	3.4	10.2
	Found Property -Master code	3	28	3.4	95.2	1	18	3.4	61.2
	Found - License Plate	0	3	3.4	10.2	1	4	3.4	13.6
	Found - Computer, parts & accessories	0	1	3.4	3.4	0	1	3.4	3.4
	Found - Vehicle Accessories	0	1	3.4	3.4	0	1	3.4	3.4
	Found-Personal Accessories	4	31	3.4	105.4	4	47	3.4	159.8
	Found-Household Property	0	0		0.0	0	5	3.4	17.0
	Found-Jewellery	0	1	3.4	3.4	0	0		0.0

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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth
December - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		December	Year to Date	Time Standard	Year To Date Weighted Hours	December	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Found-Radio,TV,Sound-Reprod. Equip.	0	3	3.4	10.2	0	1	3.4	3.4
	Found-Sporting Goods, Hobby Equip.	0	2	3.4	6.8	1	3	3.4	10.2
	Found-Machinery & Tools	0	1	3.4	3.4	0	2	3.4	6.8
	Found-Bicycles	0	18	3.4	61.2	3	19	3.4	64.6
	Found - Gun	0	0		0.0	0	1	3.4	3.4
	Found-Others	1	15	3.4	51.0	1	23	3.4	78.2
	Lost Property -Master code	1	19	3.4	64.6	1	14	3.4	47.6
	Lost License Plate	0	5	3.4	17.0	0	6	3.4	20.4
	Lost Disabled Parking Permit	0	1	3.4	3.4	1	1	3.4	3.4
	Lost - Computer, parts & accessories	0	2	3.4	6.8	0	1	3.4	3.4
	Lost - Vehicle Accessories	1	2	3.4	6.8	0	1	3.4	3.4
	Lost-Personal Accessories	3	23	3.4	78.2	1	29	3.4	98.6
	Lost-Household Property	0	3	3.4	10.2	0	1	3.4	3.4
	Lost-Radio,TV,Sound-Reprod. Equip.	1	4	3.4	13.6	1	3	3.4	10.2
	Lost-Sporting Goods, Hobby Equip.	0	0		0.0	0	2	3.4	6.8
	Lost-Others	1	8	3.4	27.2	1	12	3.4	40.8
	Sudden Death -master code	0	3	3.4	10.2	0	1	3.4	3.4
	Sudden Death - Accidental	0	1	3.4	3.4	0	5	3.4	17.0
	Sudden Death - Drowning	0	1	3.4	3.4	0	0		0.0
	Sudden Death - Suicide	0	7	3.4	23.8	0	3	3.4	10.2
	Sudden Death - Natural Causes	5	51	3.4	173.4	3	42	3.4	142.8
	Sudden Death - Others	0	8	3.4	27.2	0	11	3.4	37.4
	Suspicious Vehicle	12	205	3.4	697.0	10	161	3.4	547.4
	Trouble with Youth	6	122	3.4	414.8	12	150	3.4	510.0
	Medical Assistance -Master code	1	4	3.4	13.6	0	2	3.4	6.8
	Medical Assistance -Other	0	16	3.4	54.4	3	12	3.4	40.8
	Vehicle Recovered -Master code	0	1	3.4	3.4	0	0		0.0
	Vehicle Recovered - Automobile	0	12	3.4	40.8	1	12	3.4	40.8
	Vehicle Recovered - Trucks	0	8	3.4	27.2	0	3	3.4	10.2
	Vehicle Recovered - All Terrain Veh	0	2	3.4	6.8	0	3	3.4	10.2
	Vehicle Recovered - Constr. Vehicle	0	1	3.4	3.4	0	0		0.0
	Vehicle Recovered - Other	0	0		0.0	0	1	3.4	3.4
	Unwanted Persons	10	107	3.4	363.8	2	66	3.4	224.4
	Neighbour Dispute	7	149	3.4	506.6	15	143	3.4	486.2

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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth
December - 2018

Billing Categories (Billing categories below do not match traditional crime groupings)		2018				2017			
		December	Year to Date	Time Standard	Year To Date Weighted Hours	December	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	By-Law -Master code	0	2	3.4	6.8	0	4	3.4	13.6
	Noise By-Law	0	6	3.4	20.4	0	10	3.4	34.0
	Dogs By-Law	0	2	3.4	6.8	0	2	3.4	6.8
	Firearms (Discharge) By-Law	0	2	3.4	6.8	0	3	3.4	10.2
	Other Municipal By-Laws	3	57	3.4	193.8	2	38	3.4	129.2
	Traffic By-Law	2	5	3.4	17.0	0	12	3.4	40.8
	Assist Fire Department	2	26	3.4	88.4	3	32	3.4	108.8
	Assist Public	69	1,174	3.4	3,991.6	104	1,226	3.4	4,168.4
	Distressed/Overdue Motorist	0	0		0.0	0	1	3.4	3.4
	Compassionate Message	0	2	3.4	6.8	0	4	3.4	13.6
	Family Dispute	30	323	3.4	1,098.2	24	329	3.4	1,118.6
	Suspicious Package	0	1	3.4	3.4	0	0		0.0
	Protest - Demonstration	0	0		0.0	0	3	3.4	10.2
	Total	282	3,970	3.4	13,498.0	301	3,899	3.4	13,256.6
Operational2	False Alarm-Accidental Trip	6	151	1.2	181.2	15	126	1.2	151.2
	False Alarm-Malfunction	4	67	1.2	80.4	5	103	1.2	123.6
	False Holdup Alarm-Accidental Trip	0	2	1.2	2.4	1	7	1.2	8.4
	False Holdup Alarm-Malfunction	0	3	1.2	3.6	0	2	1.2	2.4
	False Alarm -Others	11	160	1.2	192.0	17	192	1.2	230.4
	False Alarm -Cancelled	8	87	1.2	104.4	8	89	1.2	106.8
	Keep the Peace	16	178	1.2	213.6	8	152	1.2	182.4
	911 call / 911 hang up	131	1,142	1.2	1,370.4	84	930	1.2	1,116.0
	911 hang up - Pocket Dial	30	241	1.2	289.2	9	107	1.2	128.4
	911 call - Dropped Cell	9	112	1.2	134.4	8	100	1.2	120.0
Total	215	2,143	1.2	2,571.6	155	1,808	1.2	2,169.6	
Traffic	MVC (MOTOR VEHICLE COLLISION) -Master code	1	24	3.4	81.6	2	35	3.4	119.0
	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	3	74	3.4	251.6	14	92	3.4	312.8
	MVC - Prop. Dam. Non Reportable	33	307	3.4	1,043.8	32	249	3.4	846.6
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	50	517	3.4	1,757.8	67	542	3.4	1,842.8
	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	4	84	3.4	285.6	9	109	3.4	370.6
	MVC - Pers. Inj. Failed To Remain (MOTOR VEHICLE COLLISION)	0	5	3.4	17.0	0	3	3.4	10.2
	MVC - Fatal (MOTOR VEHICLE COLLISION)	0	1	3.4	3.4	0	3	3.4	10.2



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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth December - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		December	Year to Date	Time Standard	Year To Date Weighted Hours	December	Year to Date	Time Standard	Year To Date Weighted Hours
Traffic	MVC - Others (MOTOR VEHICLE COLLISION)	1	5	3.4	17.0	2	16	3.4	54.4
	Road Rage	0	1	3.4	3.4	0	1	3.4	3.4
	Total	92	1,018	3.4	3,461.2	126	1,050	3.4	3,570.0
Total		737	9,304		36,172.5	746	8,887		35,699.6

Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2017 billing period.

Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

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	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	Percentage
Essa, Alessio Drive, Essa													0	0.000
Essa 5th Sideroad						8	1	3	1	5	2	2	22	0.564
Essa 10 Sideroad Essa	3	2					3	1					9	0.231
Essa 10th Line Essa		5	1		3	2	1			2			14	0.359
Essa 11th Line Essa			1				2						3	0.077
Essa 20th Sideroad Essa		3		1	3	2	45	6	4	31	13	5	113	2.897
Essa 25th Sideroad Essa	1	2	5	6	6	2	8	7	6	12	12	4	71	1.821
Essa 2nd Conc. Essa													0	0.000
Essa 30th Sideroad, Essa							1						1	0.026
Essa 3rd Line Essa			1						3				4	0.103
Essa 5th Line Essa	1	3	4	1	5		3	3	3	1	1	2	27	0.692
Essa 6th Concession Essa													0	0.000
Essa 6th Line Essa									1				1	0.026
Essa 7th Line Essa											4		4	0.103
Essa 8th Line Essa		1		1		1	2			1	1	1	8	0.205
Essa 9th Line						1	3				1		5	0.128
Essa 8th Conc. Essa				1	1						1		3	0.077
Essa 9th Conc. Essa					1							1	2	0.051
Essa 10th Conc. Essa						1	1						2	0.051
Essa Ashburton Cres., Essa												1	1	0.026
Essa Armeda Clow Cres Angus		1											1	0.026
Essa Auburn St., Angus													0	0.000
Essa Barrie St., Thornton			1	1	1	1	1		1	8			14	0.359
Essa Brentwood Rd., Angus		5	1	1	3	2	2	2	2		1		19	0.487
Essa Brian St						1	1						2	0.051
Essa Bushey Ave., Angus													0	0.000
Essa Cecil Street, Angus				3	7	5	1	1	3	4	3	1	28	0.718
Essa Centre Street, Angus	1		2	1			2						6	0.154
Essa Cindy Lane, Angus							2	2					4	0.103
Essa Commerce Dr., Angus		2	1		5		1				1		10	0.256
Essa Coulson Ave., Angus										2			2	0.051
Essa Meadowland Blvd., Thornton													0	0.000
Essa County Road 10	42	38	49	49	49	29	33	20	18	20	10	13	370	9.487
Essa County Road 15 Essa	2	5	4	1	5	3	1	2		1	2	1	27	0.692
Essa County Road 21 Essa	4	3	8	2	12	10	2	4	4	8	2	2	61	1.564
Essa County Road 27, Essa	100	128	115	134	104	55	101	41	50	21	19	43	911	23.359
Essa County Road 56 Essa	7	6	2	4	21	10	8	5	7	6	2	47	125	3.205

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	Percentage
Essa County Road 90 Essa	9	52	108	93	136	64	50	19	70	133	27	21	782	20.051
Essa 5th Sideroad			1	2	2	5					1		11	0.282
Essa Denney Drive, Baxter										1			1	0.026
Essa Elizabeth Street		1							14				15	0.385
Essa Fraser Street		1						1					2	0.051
Essa Greenwood Dr., Angus			2			2			1	2	3		10	0.256
Essa Huron St., Angus								1				1	2	0.051
Essa Hwy 90												1	1	0.026
Essa Hwy 89	17	9	26	47	69	7	78	26	111	69	47	28	534	13.692
Essa Innisfil Beach Road					6							1	7	0.179
Essa King Street Angus	8	4	1	1	5	4	2	2	5	5	2	2	41	1.051
Essa Lookout Street						1	1						2	0.051
Essa Mapleview Dr., Thornton													0	0.000
Essa Margaret St., Angus					1	2		1	1				5	0.128
Essa Masey St., Angus													0	0.000
Essa McCarthy Cres., Angus						1							1	0.026
Essa McKinnon Road												1	1	0.026
Essa Mike Hart Dr., Angus			1										1	0.026
Essa Mill Street Angus	10	37	25	17	45	36	34	87	135	12	37	12	487	12.487
Essa Murphy Road				4	3			2	6			1	16	0.410
Essa Old Mill Rd					2								2	0.051
Essa Pine River Rd., Angus					2				3				5	0.128
Essa Gold Park Gate, Angus							1						1	0.026
Essa Ralgan Street													0	0.000
Essa Robert Street, Thornton	11	1	4	2	12	5	3		2	1		3	44	1.128
Essa Roth Street, Angus					1		1	1			1		4	0.103
Essa Simcoe Street, Angus										1			1	0.026
Essa Scoth Line							1		1			1	3	0.077
Essa Stonemount Cres													0	0.000
Essa Summerset Place, Angus													0	0.000
Essa Truax Crescent, Angus													0	0.000
Essa Vernon St., Angus			5						2	8	1		16	0.410
Essa William Street	2			2		1	1						6	0.154
Essa Willoughby Road		17	3		2		1	2	1	2		1	29	0.744
Total Charges Essa	218	326	371	374	512	261	398	239	455	356	194	196	3900	100.000

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**NOTTAWASAGA POLICE SERVICES BOARD
MEETING SCHEDULE FOR 2019**

ba

January

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24 31	25	26	27	28	29	30

April

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 30	24	25	26	27	28	29

-  Regular Meeting 4:00 p.m.
OPP Headquarters.
-  Statutory and Recognized Holidays
-  OAPSB Spring Conference and AGM
Caesar's Hotel, Windsor

SA



**NOTTAWASAGA POLICE SERVICES BOARD
MEETING SCHEDULE FOR 2019**

July

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				



Regular Meeting 4:00 p.m. OPP Headquarters



Statutory and Recognized Holidays



Tuesday, December 11, 2018

Essa Township Council
5786 County Road 21
Utopia, ON L0M 1T0

Dear Members of Council,

On behalf of the Angus Farmers' Market, I am writing to ask you to support 8 events in 2019, at 8505 County Road 10, Angus. We continue to enjoy a most positive response to our markets, with our community requesting another increase in the amount of events. We propose a market occurring every two weeks, starting on July 4, and finishing on October 10, 2019.

We recognize that the success of our market wouldn't happen without your generous sponsorship in kind, and ask that you support us again in the 2019 market season.

With thanks,

A handwritten signature in blue ink that reads "Glenda Newbatt". The signature is written in a cursive, flowing style.

Glenda Newbatt
Chair of the Angus Farmers' Market

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW NO. 2019 - 05

Being a By-law to appoint a Deputy Clerk / Accessibility Coordinator; and to repeal By-law 2015-89.

WHEREAS Section 228 (1) of the *Municipal Act 2001*, S.O. 2001, c.25, states that a municipality shall appoint a Clerk whose duty it is,

- a) to record, without note or comment, all resolutions, decisions and other proceedings of the Council;
- b) if required by any member present at a vote, to record the name and vote of every member voting on any matter or question;
- c) to keep the originals or copies of all by-laws and of all minutes of the proceedings of the council;
- d) to perform the other duties required under this Act or under any other Act;
- e) to perform such other duties as are assigned by the municipality;and

WHEREAS Section 228 (2) of the *Municipal Act 2001*, S.O. 2001, c.25 states that a municipality may appoint a Deputy Clerk who has all the powers and duties of the Clerk under this and any other Act;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby enacts as follows:

1. That Krista Pascoe be and is hereby appointed to the position of Deputy Clerk / Accessibility Coordinator for the Corporation of the Township of Essa to carry out the duties and responsibilities as set out in the job description for the position, attached as Schedule "A".
2. That, in the absence of the Clerk, the aforementioned shall perform all the duties required to be performed by the Clerk under statutory authority and other duties that may be imposed by the Chief Administrative Officer or Council of the Corporation of the Township of Essa.
3. That the Chief Administrative Officer has the authority to make changes to the job description for housekeeping, improved efficiencies, legislative compliance and service delivery purposes.
4. That said appointment shall remain in effect while Krista Pascoe is an employee of the Township of Essa.
5. That By-law 2015-89 be and is hereby repealed.
6. That the said appointment shall become effective on February 6, 2019.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 6th day of February, 2019.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk



THE CORPORATION OF THE TOWNSHIP OF ESSA

POSITION DESCRIPTION

DEPUTY CLERK/ACCESSIBILITY COORDINATOR

POSITION: Deputy Clerk/Accessibility Coordinator

DEPARTMENTS: Clerk

REPORTS TO: Clerk (in the absence of the Clerk reports to the Chief Administrative Officer)

POSITION DETAILS:

Position Status: Full Time

Pay Method: Salary

Normal Work Week: 35 hours

Overtime Status: In lieu of working overtime, 5 days can be taken off at regular pay in each calendar year, subject to the Clerk's and/or CAO's approval.

PURPOSE and SCOPE:

To provide effective and efficient administrative support and to assist in the delivery of general municipal operations in the Clerk's Office, Council, and the public; provide advice and assistance to staff regarding corporate communications; act as liaison with internal staff regarding Accessibility Legislation; maintain a high level of confidentiality; provide clerical assistance to the Manager of Finance and Clerk as required and to act as the Clerk in the absence of the Clerk.

SPECIFIC DUTIES:

1. In the absence of the Clerk, perform the statutory duties and responsibilities of the Clerk as outlined in the Municipal Act and the Township's job description for the Clerk's position.
2. Act as Deputy Division Registrar; record, process and track vital statistics.
3. Respond to privacy/access requests for information (MFIPPA).
4. Issue marriage licenses and perform marriage ceremonies as required.
5. Act as Commissioner of Oaths and Affidavits for the Province of Ontario.
6. Ensure municipal compliance to the Accessibility Legislation.
7. Research property and land related matters.
8. Act as Secretary to the Township's Accessibility Committee, any other Committee when required and Council.
9. Act as Township lottery licensing officer; ensure applications are complete and all licensing requirements are met in accordance with Provincial legislation.
10. Act in support capacity to the Township's Emergency Control Group.
11. Respond to and assist with all enquiries relating to the Clerk's Office; refer all other queries to the appropriate department.
12. Ensure timely preparation, compilation and distribution of Council, Special Council and Committee of the Whole agendas.
13. Ensure timely preparation and distribution of Council and Committee minutes, correspondence, resolutions, by-laws, legal documents, reports and recommendations.
14. Maintain the fee schedule; ensure that the Fees and Charges By-law is complete, current and available to the public. May be requested to assist the Clerk in the preparation of the Clerk's Department annual capital and operating budgets.
15. Ensure that Public Notices are prepared and posted in a timely manner.
16. Develop and distribute the Township newsletter twice annually.
17. Conduct research of legislation and regulations regarding policies, processes, procedures and by-

TOWNSHIP OF ESSA – POSITION DESCRIPTION

Deputy Clerk/Accessibility Coordinator

Page 2

- laws and may be required to prepare reports for submission to Council.
- 18. Assist with the administration of municipal elections including providing candidate information, voter information, training of election staff, and organization of polling stations; ensure that the voter's list is accurate and up-to-date utilizing Municipal Connect software (MPAC).
- 19. Assist in the development and maintenance of a corporate records management system; responsible for filing and retrieval of the Township's official records; act as records management liaison with Simcoe County to coordinate transfer of files to archives.
- 20. Responsible for maintaining the Township's website; ensure that the website contains all current and relevant information regarding Township business and activities.
- 21. Assist IT Technician or IT Contractor in providing IT support and assist staff with troubleshooting.
- 22. Represent the Township on the Simcoe County Accessibility Working Group and the Records Management Working Group.
- 23. Provide clerical assistance to the Treasury Department as required and may participate in the submission of applications for funding.
- 24. May be required to act as a Receptionist when the need arises.
- 25. Coordinate and facilitate training of new, returning and existing staff in the Health and Safety and Accessibility Policies set out in the Township of Essa Employee Orientation Policy.
- 26. Respond to or assist other departments as required in matters pertaining to the functions of the Clerk's Department.
- 27. Other duties as assigned.

HEALTH AND SAFETY:

Health and safety responsibilities include the following:

- Learning, understanding, and practicing standard administrative operating procedures.
- Be familiar and comply with the provisions of the Occupational Health & Safety Act and Regulations and the Township's Health and Safety Policies and Procedures.
- Taking every possible precaution to protect themselves and fellow workers from health and safety hazards and unsafe situations.
- Reporting unsafe acts or conditions, contraventions or any occupational injury or illness to the Clerk, C.A.O., or a member of the Health and Safety Committee.
- Use of personal protective equipment where required.

HUMAN RESOURCES:

- This position has no supervisory responsibilities unless the Clerk is absent, although can assign some tasks to the Receptionist/Administrative Assistant. However, this position provides operational leadership to support staff in the Clerk's Department and supervises staff in this Department when the Clerk is absent.

FINANCIAL RESOURCES

- Not responsible for the preparation of budgets or for the acquisition of funds, but may be requested to assist the Clerk in this function.

MATERIAL RESOURCES

- Excellent typing and transcription skills including proper English and grammar usage.
- Accuracy, attention to detail, and timely distribution of Council information is essential.
- Superior written and verbal communication skills.
- Ability to prioritize responsibilities and multi-task in order to meet deadlines.
- Thorough knowledge of Microsoft Office utilizing Outlook, Word, PowerPoint, Excel and

TOWNSHIP OF ESSA – POSITION DESCRIPTION

Deputy Clerk/Accessibility Coordinator

Page 3

Publisher applications.

- Proper use of a personal computer and relevant software programs in addition to the telephone system, website maintenance, projector, scanner, dictaphone, fax machine, and photocopiers.
- Excellent organizational and time management skills.

SKILL & EFFORT - Knowledge

- Successful completion of a Business or Office Administration program from a community college or university.
- Successful completion of the AMCTO Municipal Administration Program.
- Demonstrated knowledge of HTML in order to maintain and redesign website.
- A minimum of five years municipal or public sector experience.
- Thorough understanding of municipal government operations, departmental functions and organizational structure.
- Familiarity with legislation pertaining to freedom of information, vital statistics, alcohol and gaming, public notices, fees and charges, municipal elections.
- Specialized training in website maintenance, operation of computer software and hardware including web design.
- Basic knowledge of Accessibility for Ontarians with Disabilities Act, Provincial Offences Act, Line Fences Act, Protection of Livestock and Poultry from Dogs Act and communication skills.

SKILL & EFFORT - Physical

- Ability to bend and lift to move and retrieve files and file boxes, and for accessing low drawers and high shelves.
- Able to carry computer equipment up and down stairs where necessary.
- Able to move furniture and move in confined spaces when installing/troubleshooting computers.
- Manual dexterity to operate PC, photocopier, fax machine, scanner, and other office equipment as necessary.
- Ability to move between offices and throughout the building quickly and easily.

DECISION MAKING AND JUDGEMENT:

- Work is performed under the direct supervision of the Clerk and in accordance with the *Municipal Act*, established policies and procedures and other legislation. The Clerk is available to provide advice or assistance in the performance of duties. Shall act as Clerk in the absence of the Clerk.
- Judgment is exercised in prioritizing tasks and duties to ensure deadlines are met, when assistance is required, and knowledge of appropriate contacts to remediate and resolve problems.

INTERPERSONAL SKILLS

- **Internal** - Ability to interact amiably, effectively and cooperatively with co-workers and department heads, and with Members of Council to relay information, arrange meetings, conduct research, and explain procedures.
- **External** - Ability to interact amiably and effectively with members of the public, Committee members, and outside agencies to provide information or refer callers to appropriate department.

WORKING CONDITIONS**Physical Environment (nature of physical environment, exposure to hazards/risk of injury):**

- Works in a clean, climate controlled office environment.

TOWNSHIP OF ESSA – POSITION DESCRIPTION
Deputy Clerk/Accessibility Coordinator
Page 4

- Some lifting and moving of boxes required, exposure to dust and some limited travel to other locations required.
- May be required to conduct on-site inspections.
- Attend out of office meetings and site inspections.

Mental Environment (frequency of interruptions, contact with public, deadlines, control of work schedule):

- Occasionally required to work outside regular office hours to attend meetings or meet deadlines.
- May be required to sit at a desk for prolonged periods and computer work which may cause repetitive strain and eye strain issues, fatigue and tension.
- May be exposed to verbal abuse from irate callers from time to time.
- Balance multiple demands and coordinate multiple tasks.
- Address tight deadlines.
- Deal with interruptions/distractions.

Created: October 2015

ACKNOWLEDGEMENT:

I hereby acknowledge and confirm that the above duties and responsibilities are generally the main duties and responsibilities that are performed in this position.

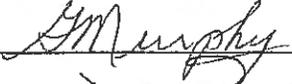


 Signature:

 Krista Pascoe

 Print name

Position Description approved by:



 Date: Dec. 21, 2018

THE CORPORATION OF THE TOWNSHIP OF ESSA**BY-LAW NO. 2019 - 06****A By-law to Authorize the Issuance of the Certificate of Maintenance and Final Acceptance (Underground Works) Brownley Meadows Subdivision – Phase 2, Plan 51M-1102**

WHEREAS Section 51, Subsection (26) of the *Planning Act*, R.S.O. 1990; Chapter P. 13, as amended, provides that municipalities may enter into agreements imposed as a condition to the approval of a plan of subdivision and such agreements may be registered against the land to which the subdivision plan applies; and

WHEREAS Council for the Corporation of the Township of Essa entered into a Subdivision Agreement with Brookvalley Angus South Inc. on December 22, 2016 to construct a residential development known as Brownley Meadows Phase 2; and

WHEREAS the requirements of this Subdivision Agreement with respect to the underground and aboveground services have now been met;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby enacts as follows:

1. That the Certificate of Maintenance and Final Acceptance (Underground Works) for Brownley Meadows – Phase 2, may now be issued by the Township Engineers (AECOM) in compliance with the Subdivision Agreement between the Corporation of the Township of Essa and Stonemount Developments Inc.
2. That the attached Schedule "A", Certificate of Maintenance and Final Acceptance (Underground Works) shall form part of this By-law.
3. This By-law comes into force and effect on the day it is finally passed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 6th day of February, 2019.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

SCHEDULE "A"



AECOM
55 Cedar Pointe Drive, Suite 620
Barrie, ON, Canada L4N 5R7
www.aecom.com

705 721 9222 tel
705 734 0764 fax

TOWNSHIP ENGINEERS

CERTIFICATE OF MAINTENANCE AND FINAL ACCEPTANCE
(UNDERGROUND WORKS)

MUNICIPALITY Township of Essa

PROJECT Brownley Meadows Subdivision – Phase 2
Plan 51M-1102

DEVELOPER BROOKVALLEY ANGUS SOUTH INC.

FILE NO. 60118248.0030 (E-T-0701)

Description of the Works:

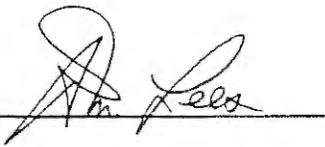
- Sanitary sewer system in the Brownley Meadows - Phase 2 Subdivision;
- Storm sewer system in the Brownley Meadows - Phase 2 Subdivision;
- Watermain distribution system in the Brownley Meadows - Phase 2 Subdivision.

We, AECOM, notify the Municipality that the above mentioned works were inspected on January 28, 2019, and to the best of our knowledge and judgement are complete in accordance with the Subdivision Agreement, except for the deficiencies below:

- There are No Deficiencies in the attached "Construction Status Report" dated January 28, 2019.
- Fire Hydrant caps will be painted as part of aboveground works.

We, AECOM, notify the Municipality that to the best of our knowledge and judgment:

1. The Developer named herein has completed the required maintenance work, has rectified known deficiencies and has fulfilled the other terms of the Subdivision Agreement.
2. The period of maintenance of this Subdivision Agreement for Underground Works expires on the issuance of this Certificate.

Date: January 30, 2019 Signature: 



**Township of Essa
Construction Status Report**

Subdivision: Brownley Meadows Phase 2 Subdivision
 Engineer: CC Tatham & Associates (705) 733-9037
 Engineer Contact: David Reid
 Date: January 28, 2019

File Number: 60118248.0030
 Contractor: JB Enterprises Ltd [John Bravakis/Doug Larocque]
 Owner Contact: Mario Baggieri [647-355-8847]
 Registered Plan: 51M-1102

START OF UNDERGROUND WORKS

	Yes	No	Date Completed and Comments
Siltation Controls			
1) silt fence installed and maintained	v		
2) rock check dams installed and maintained	v		
SWM Pond			
1) pond earth works completed			
2) storm outfall works completed			
3) access road constructed			
4) pond topsoil / seeding			
5) pond fencing completed with gate			
6) landscaping completed			
7) pond access road			
8) pond survey submitted			
9) pond volume calculations submitted			
10) pond certification by Engineer			
Sanitary Sewer			
1) pipe installed	v		July/Aug. 2016
2) sanitary sewers tested	v		Aug. 18th, 2016
3) pipe bedding summary/acceptance report	v		Soil Eng. Letter Sept. 20, 2016
4) backfill testing summary/acceptance report	v		Soil Eng. Letter Sept. 20, 2016
5) maintenance holes inspected/approved	v		Sept. 23, 2016
6) benching inspected	v		Sept. 23, 2016
7) top of precast 0.3m below finish grade	v		Sept. 23, 2016
8) video inspection submitted for review	v		AECOM received in Sept. 2016
9) video inspection reviewed/approved	v		AECOM received in Sept. 2016
10) flushing of sewers	v		Sept. 2016
Storm Sewer			
1) pipe installed	v		June/July 2016
2) storm sewers tested	v		Sept. 2016
3) pipe bedding summary/acceptance report	v		Soil Eng. Letter Sept. 20, 2016
4) backfill testing summary/acceptance report	v		Soil Eng. Letter Sept. 20, 2016
5) maintenance holes inspected	v		Sept. 2016
6) benching inspected	v		Sept. 2016
7) top of precast 0.3m below finish grade	v		Sept. 2016
8) video inspection submitted for review	v		AECOM received in Sept. 2016
9) video inspection reviewed/approved	v		AECOM Sept. 2016
10) flushing of sewers	v		Sept. 2016

Inspectors Name:

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Project Manager:

10b

AECOM

**Township of Essa
Construction Status Report**

Subdivision: Brownley Meadows Phase 2 Subdivision
Engineer: CC Tatham & Associates (705) 733-9037

File Number: 60118248.0030
Contractor: JB Enterprises Ltd [John Bravakis/Doug Larocque]

START OF UNDERGROUND WORKS

	Yes	No	Date Completed and Comments
Waterman			
1) pipe installed	✓		July/Aug. 2016
2) pipe bedding summary/acceptance report	✓		Letter from Soil Eng. Dated September 20th, 2016
3) backfill testing summary/acceptance report	✓		Letter from Soil Eng. Dated September 20th, 2016
4) by-pass installed and inspected	✓		16-Aug
5) pressure testing confirmed by AECOM	✓		Aug. 10-16, 2016
6) system chlorinated	✓		Aug. 17 - 18, 2016
7) water samples received by AECOM	✓		Oct. 24, 2016
8) by-pass removed	✓		Aug-16
9) tracer wire - attached to hydrant flange	✓		Aug. 2016
- continuity test	✓		Oct. 13-17, 2016
10) hydrant -water flow charts submitted	✓		Completed 11/22/2016; AECOM received copy on December 12, 2018
-end caps painted		X	Paint GREEN, once Temperature Permits in Spring 2019
- barrels painted to Twp spec.	✓		July/Aug. 2016
- markers installed	✓		Aug. 2016
11) sample stations inspection completed	✓		CC Tatham submission November 22, 2016
12) Engineer's letter for curb box inspection	✓		CC Tatham submission November 22, 2016 ; and December 17, 2018
13) Engineer's letter for valve/hydrant inspection.	✓		CC Tatham submission November 22, 2016; and December 17, 2018

Utilities			
1) hydro crossings installed	✓		Letter dated November 18, 2016
2) bell works completed	✓		Nov-16
3) hydro works completed	✓		Nov-16
4) streetlights installed	✓		Dec. 22, 2016
5) streetlights energized	✓		
6) certification from electrical consultant (ESA)	✓		Copy of ESA submitted
7) gas works completed	✓		Nov-16
8) as-constructed information submitted	✓		

General			
1) service record sheets (stage 1)	✓		November, 2016
2) as-constructed (underground) submitted	✓		
3) Certificate of Publication by Contractor	✓		Received November 22, 2016

Certificate of S. C. & A. Underground Issued Submitted on Dec. 13, 2016; By-Law 2017-05 Issued on January 18, 2017 by Council

END OF MAINTENANCE PERIOD CHECK FOR UNDERGROUND WORKS

	Yes	No	Date Completed and Comments
SWM Pond			
1) clean out prior to end of maintenance			SWM POND in Adjacent Brownley Meadows Phase 1 (Sarjeant) Subdivision
2) pond survey submitted			
3) pond volume calculations submitted			
4) pond certification by Engineer			

Sanitary Sewer			
1) flushing of sewer for final acceptance	✓		CCTA confirmed flushing prior to Videos on Dec 21/18 to AECOM
2) video inspection submitted for review	✓		CCTA submitted WinCam CCTV Video/Report on Dec 21/18 to AECOM
3) video inspection reviewed/approved	✓		AECOM Approved- JAN 21, 2019

Storm Sewer			
1) flushing of sewer for final acceptance	✓		CCTA confirmed flushing prior to Videos on Dec 21/18 to AECOM
2) video inspection submitted for review	✓		CCTA submitted WinCam CCTV Video/Report on Dec 21/18 to AECOM
3) video inspection reviewed/approved	✓		AECOM Approved- JAN 21, 2019

Watermain			
1) Engineer's letter for curb box inspection	✓		CCTA submission Nov 22/16;with follow-up on Dec 21/18 after Construction of Dwellings
2) Engineer's letter for valve/hydrant inspection.	✓		CCTA submission Nov 22/16;with follow-up on Dec 21/18 after Construction of Dwellings
3) curb box inspection by AECOM	✓		CCTA Certified Dec 21/18
4) valve & hydrant inspection by AECOM	✓		CCTA Certified Dec 21/18
5) Hydrant Markers	✓		Adjust Hydrant markers as Needed

General			
1) as-constructed (underground) approved	✓		

Certificate of M. & F. A. Underground Issued X AECOM Recommended Jan 30/19

Inspectors Name: [Signature]

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Project Manager: [Signature]



Township of Essa
Construction Status Report

Subdivision: Brownley Meadows Phase 2 Subdivision
Engineer: CC Tatham & Associates (705) 733-9037

File Number: 60118248.0030
Contractor: JB Enterprises Ltd [John Bravakis/Doug Larocque]

START OF ABOVEGROUND WORKS

	Yes	No	Date Completed and Comments
Road Works			
1) subgrade proof rolled witnessed by AECOM	<input checked="" type="checkbox"/>		Proof roll with Soil Eng. August 10, 2016
2) subgrade elevations confirmed by Eng.	<input checked="" type="checkbox"/>		18-Nov-16
sub-drains installed - sub-grade	<input checked="" type="checkbox"/>		Sept., 2016
- under curb	<input checked="" type="checkbox"/>		Aug-16
3) granular tested by Soils Consultant	<input checked="" type="checkbox"/>		Received by AECOM on November 22, 2016
4) granular "B" compaction reports to AECOM	<input checked="" type="checkbox"/>		Received by AECOM on November 22, 2016
5) granular "A" compaction reports to AECOM	<input checked="" type="checkbox"/>		Received by AECOM on November 22, 2016
6) concrete curbs completed (1st Stage)	<input checked="" type="checkbox"/>		August/September 2016
7) concrete tested by Soils Consultant	<input checked="" type="checkbox"/>		August/September 2016 - By Soil Eng.
8) base asphalt placed	<input checked="" type="checkbox"/>		Beamish Paving Sept. 6, 2016
9) signage - street identification	<input checked="" type="checkbox"/>		Oct. 2016
- stop signs	<input checked="" type="checkbox"/>		Oct. 2016
- road not assumed	<input checked="" type="checkbox"/>		Oct. 2016
- no exit			
10) dead-end barricades and signage			
11) concrete curbs completed (2nd Stage)	<input checked="" type="checkbox"/>		
12) driveway aprons paved		<input checked="" type="checkbox"/>	#200 Brownley Lane-OUTSTANDING; email of 12/6/2018-Builder to pave if not paver stoned
13) sidewalks completed	<input checked="" type="checkbox"/>		
14) boulevard topsoiled and sodded		<input checked="" type="checkbox"/>	West side of Wagner between Lot 132/Stevenson; Block 156 [Wagner & Greenwood]; Block 157 [Greenwood & Willoughby]; Block 158 [Wagner]. FINAL SOD-Spring 2019
15) Boulevard Tree Planting		<input checked="" type="checkbox"/>	150 trees planted in Dec 2018, except for 60 Red/White OAK Trees -SPRING 2019
16) curbs inspected prior to top lift asphalt	<input checked="" type="checkbox"/>		
17) base asphalt inspected by AECOM	<input checked="" type="checkbox"/>		
18) top lift asphalt completed	<input checked="" type="checkbox"/>		
19) Top lift Asphalt Testing Results		<input checked="" type="checkbox"/>	CCTA to submit to AECOM
Miscellanies Works			
1) walkways completed			
2) Parkettes at Blocks 157 & 158 completed		<input checked="" type="checkbox"/>	Both Parkettes to be cleaned up and graded. Topsoil and sod in Spring 2019.
3) 3.1) 1.8m Wood Privacy Fencing on:		<input checked="" type="checkbox"/>	Clean-up of surplus materials & filling of ruts. Topsoil & seed in Spring 2019.
3.1.1) south and east limits of Subdivision	<input checked="" type="checkbox"/>		
3.1.2) Blocks 156, 157 & 158	<input checked="" type="checkbox"/>		
3.2) 1.25m CLF at rear of Lots 1 to 11	<input checked="" type="checkbox"/>		
4) Commercial Block 156 Restoration		<input checked="" type="checkbox"/>	Clean-up of surplus materials & restoration of site. Topsoil & seed in Spring 2019.
General			
1) service record sheets (stage 2)	<input checked="" type="checkbox"/>		AECOM Approved- JAN 28, 2019
2) as-constructed (aboveground) submitted	<input checked="" type="checkbox"/>		AECOM Approved- JAN 28, 2019
3) Certificate of Publication by Contractor		<input checked="" type="checkbox"/>	To Be Provided by JBE, via CCTA.
Certificate of S. C. & A. Aboveground Issued		<input checked="" type="checkbox"/>	PENDING

END OF MAINTENANCE PERIOD CHECK FOR ABOVEGROUND WORKS

	Yes	No	Date Completed and Comments
General			
1) tree planting in boulevard		<input checked="" type="checkbox"/>	
2) pond landscaping inspected by AECOM			
3) fencing inspected by AECOM			
4) final lot grading certification		<input checked="" type="checkbox"/>	
5) OLS certification for monuments		<input checked="" type="checkbox"/>	
6) AECOM curb box inspection		<input checked="" type="checkbox"/>	
7) AECOM valve & hydrant inspection		<input checked="" type="checkbox"/>	Paint Hydrant Caps GREEN, once Temperature Permits in Spring 2019
8) Final inspection - light standards		<input checked="" type="checkbox"/>	
- transformers		<input checked="" type="checkbox"/>	
- utility boxes		<input checked="" type="checkbox"/>	
9) top lift asphalt inspected by AECOM		<input checked="" type="checkbox"/>	
10) curb inspected by AECOM		<input checked="" type="checkbox"/>	
11) sidewalks inspected by AECOM		<input checked="" type="checkbox"/>	
12) boulevards topsoil and sodded/seeded		<input checked="" type="checkbox"/>	
13) service records and as-constructed information approved by AECOM		<input checked="" type="checkbox"/>	
Certificate of M. & F. A. Aboveground Issued		<input checked="" type="checkbox"/>	

Inspectors Name: AAZ

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Project Manager: AAZ

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW NO. 2019 - 07

A By-law to Authorize the Issuance of the Certificate of Substantial Completion and Acceptance (Aboveground Works), Brownley Meadows Subdivision – Phase 2, Plan 51M-1102.

WHEREAS Section 51, Subsection (26) of the *Planning Act*, R.S.O. 1990; Chapter P. 13, as amended, provides that municipalities may enter into agreements imposed as a condition to the approval of a plan of subdivision and such agreements may be registered against the land to which the subdivision plan applies; and

WHEREAS Council for the Corporation of the Township of Essa entered into a Subdivision Agreement with Brookvalley Angus South Inc. on December 22, 2016 to construct a residential development known as Brownley Meadows Phase 2; and

WHEREAS the requirements of this Subdivision Agreement with respect to the underground works have now been met;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby enacts as follows:

1. That the Certificate of Substantial Completion and Acceptance (Aboveground Works) for Brownley Meadows Subdivision – Phase 2, Registered Plan 51M-1102, may now be issued by the Township Engineers (AECOM) in compliance with the Subdivision Agreement between the Corporation of the Township of Essa and Brookvalley Angus South Inc.
2. That the attached Schedule "A", Certificate of Substantial Completion and Acceptance (Aboveground Works), shall form part of this By-law.
3. This By-law comes into force and effect on the day it is finally passed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 6th day of February, 2019.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

10c

SCHEDULE "A"



AECOM
55 Cedar Pointe Drive, Suite 620
Barrie, ON, Canada L4N 5R7
www.aecom.com

705 721 9222 tel
705 734 0764 fax

TOWNSHIP ENGINEERS

CERTIFICATE OF SUBSTANTIAL COMPLETION AND ACCEPTANCE
(ABOVEGROUND WORKS)

MUNICIPALITY Township of Essa

PROJECT Brownley Meadows Phase 2 Subdivision
Plan 51M-1102

DEVELOPER BROOKVALLEY ANGUS SOUTH INC.

FILE NO. 60118248.0030 [E-T-0701]

Description of the Works:

Roadways in the Brownley Meadows Phase 2 Subdivision consisting of:

- Greenwood Drive from Elphick Street to Willoughby Road; a distance of 254 metres (833 feet);
- Wagner Crescent from West Leg of Stevenson Street to East Leg of Stevenson Street; a distance of 670 metres (2,198 feet);
- Hutton Crescent from West Leg at Wagner Crescent to East Leg of Wagner Crescent; a distance of 238 metres (781 feet);
- Brownley Lane from West Leg of Elphick Street to East Leg of Elphick Street; a distance of 475 metres (1,558 feet).

We, AECOM, notify the Municipality that the above mentioned works were inspected on January 28, 2019, and to the best of our knowledge and judgement are complete in accordance with the Subdivision Agreement, except for the deficiencies below:

- Deficiencies listed in the attached "Construction Status Report" dated January 30, 2019;
- The outstanding deficiencies will be completed in the spring/summer of 2019.

We hereby accept these works for use and operation by the Municipality subject to the rectification of the above noted deficiencies and to the rectification of any further deficiencies that may become apparent during the maintenance period and to the maintenance that is required by the Subdivision Agreement.

Due to this Certificate being issued in the winter, the final inspection at the end of the Maintenance Period may have to wait until later in the spring of 2021; and thus extending the Maintenance Period.

The date of Substantial Completion and Acceptance (Aboveground Works) is established by the Certificate as of January 30, 2019.

Date:

January 30, 2019

Signature:

AECOM **Township of Essa**
Construction Status Report

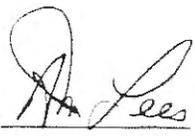
Subdivision: **Brownley Meadows Phase 2 Subdivision** File Number: **60118248.0030**
 Engineer: **CC Tatham & Associates (705) 733-9037** Contractor: **JB Enterprises Ltd [John Bravakis/Doug Larocque]**
 Engineer Contact: **David Reid** Owner Contact: **Mario Baggieri [647-355-8847]**
 Date: **January 30, 2019** Registered Plan: **51M-1102**

START OF UNDERGROUND WORKS

	Yes	No	Date Completed and Comments
Siltation Controls			
1) silt fence installed and maintained	v		
2) rock check dams installed and maintained	v		
SWM Pond			
1) pond earth works completed			
2) storm outfall works completed			
3) access road constructed			
4) pond topsoil / seeding			
5) pond fencing completed with gate			
6) landscaping completed			
7) pond access road			
8) pond survey submitted			
9) pond volume calculations submitted			
10) pond certification by Engineer			
Sanitary Sewer			
1) pipe installed	v		July/Aug. 2016
2) sanitary sewers tested	v		Aug. 18th, 2016
3) pipe bedding summary/acceptance report	v		Soil Eng. Letter Sept. 20, 2016
4) backfill testing summary/acceptance report	v		Soil Eng. Letter Sept. 20, 2016
5) maintenance holes inspected/approved	v		Sept. 23, 2016
6) benching inspected	v		Sept. 23, 2016
7) top of precast 0.3m below finish grade	v		Sept. 23, 2016
8) video inspection submitted for review	v		AECOM received in Sept. 2016
9) video inspection reviewed/approved	v		AECOM received in Sept. 2016
10) flushing of sewers	v		Sept. 2016
Storm Sewer			
1) pipe installed	v		June/July 2016
2) storm sewers tested	v		Sept. 2016
3) pipe bedding summary/acceptance report	v		Soil Eng. Letter Sept. 20, 2016
4) backfill testing summary/acceptance report	v		Soil Eng. Letter Sept. 20, 2016
5) maintenance holes inspected	v		Sept. 2016
6) benching inspected	v		Sept. 2016
7) top of precast 0.3m below finish grade	v		Sept. 2016
8) video inspection submitted for review	v		AECOM received in Sept. 2016
9) video inspection reviewed/approved	v		AECOM Sept. 2016
10) flushing of sewers	v		Sept. 2016

Inspectors Name: 

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Project Manager: 



**Township of Essa
Construction Status Report**

Subdivision: Brownley Meadows Phase 2 Subdivision
 Engineer: CC Tatham & Associates (705) 733-9037

File Number: 60118248.0030
 Contractor: JB Enterprises Ltd (John Bravakis/Doug Larocque)

START OF ABOVEGROUND WORKS

	Yes	No	Date Completed and Comments
Road Works			
1) subgrade proof rolled witnessed by AECOM	v		Proof roll with Soil Eng. August 10, 2016
2) subgrade elevations confirmed by Eng.	v		18-Nov-16
sub-drains installed - sub-grade	v		Sept. , 2016
- under curb	v		Aug-16
3) granular tested by Soils Consultant	v		Received by AECOM on November 22, 2016
4) granular "B" compaction reports to AECOM	v		Received by AECOM on November 22, 2016
5) granular "A" compaction reports to AECOM	v		Received by AECOM on November 22, 2016
6) concrete curbs completed (1st Stage)	v		August/September 2016
7) concrete tested by Soils Consultant	v		August/September 2016 - By Soil Eng.
8) base asphalt placed	v		Beamish Paving Sept. 6, 2016
9) signage - street identification	v		Oct. 2016
- stop signs	v		Oct. 2016
- road not assumed	v		Oct. 2016
- no exit			
10) dead-end barricades and signage			
11) concrete curbs completed (2nd Stage)	v		
12) driveway aprons paved		X	#200 Brownley Lane-OUTSTANDING; email of 12/6/2018-Builder to pave if not paver stoned
13) sidewalks completed	v		
14) boulevard topsoiled and sodded		X	West side of Wagner between Lot 132/Stevenson; Block 156 [Wagner & Greenwood]; Block 157 [Greenwood & Willoughby]; Block 158 [Wagner]. FINAL SOD-Spring 2019
15) Boulevard Tree Planting		X	150 trees planted in Dec 2018, except for 60 Red/White OAK Trees -SPRING 2019
16) curbs inspected prior to top lift asphalt	v		
17) base asphalt inspected by AECOM	v		
18) top lift asphalt completed	v		
19) Top lift Asphalt Testing Results		X	CCTA to submit to AECOM
Miscellaneous Works			
1) walkways completed			
2) Parkettes at Blocks 157 & 158 completed		X	Both Parkettes to be cleaned up and graded. Topsoil and sod in Spring 2019.
3) 3.1) 1.8m Wood Privacy Fencing on:		X	Clean-up of surplus materials & filling of ruts. Topsoil & seed in Spring 2019.
3.1.1) south and east limits of Subdivision	v		
3.1.2) Blocks 156, 157 & 158	v		
3.2) 1.25m CLF at rear of Lots 1 to 11	v		
4) Commercial Block 156 Restoration		X	Clean-up of surplus materials & restoration of site. Topsoil & seed in Spring 2019.

General

1) service record sheets (stage 2)	v		AECOM Approved- JAN 28, 2019
2) as-constructed (aboveground) submitted	v		AECOM Approved- JAN 28, 2019
3) Certificate of Publication by Contractor		X	To Be Provided by JBE, via CCTA.
Certificate of S. C. & A. Aboveground Issued		X	AECOM Recommended Jan 30/19

END OF MAINTENANCE PERIOD CHECK FOR ABOVEGROUND WORKS

	Yes	No	Date Completed and Comments
General			
1) tree planting in boulevard		X	
2) pond landscaping inspected by AECOM			
3) fencing inspected by AECOM			
4) final lot grading certification		X	
5) OLS certification for monuments		X	
6) AECOM curb box inspection		X	
7) AECOM valve & hydrant inspection		X	Paint Hydrant Caps GREEN, once Temperature Permits In Spring 2019
8) Final inspection - light standards		X	
- transformers		X	
- utility boxes		X	
9) top lift asphalt inspected by AECOM		X	
10) curb inspected by AECOM		X	
11) sidewalks inspected by AECOM		X	
12) boulevards topsoil and sodded/seeded		X	
13) service records and as-constructed information approved by AECOM		X	

Certificate of M. & F. A. Aboveground Issued Yes No

Inspectors Name: *CC Tatham*

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Project Manager: *[Signature]*

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2019 – 08

Being a By-law to amend Procedural By-law 2017-77.

WHEREAS Section 238(2) of the *Municipal Act*, 2001, S.O. 2001, c.25 as amended, states that every municipality and local board shall pass a procedural by-law for governing the calling, place and proceedings of meetings; and

WHEREAS at its meeting of December 20, 2017, Council of the Township of Essa passed By-law 2017-77, that being a by-law to govern the proceedings of Council and Committees in the Township of Essa, of which includes Agenda Item Topics in Section 11 of Schedule "A" ; and

WHEREAS Council wishes to amend Schedule "A" of By-law 2017-77, specifically subsection 11.3 point 4, to remove "Presenting, Referring or Passing of Accounts", as these expenditures are approved by Council in their Capital and Operating Budgets for each calendar year; and

WHEREAS Council of the Corporation of the Township of Essa deems it expedient to amend By-law 2017-77 so that Council may reflect the current practices, procedures and statutory requirements of Council and Committees of Council;

NOW THEREFORE Council of the Corporation of the Township of Essa hereby enacts as follows:

- 1. THAT Schedule "A" of By-law 2017-77 be and is hereby amended to strike point 4 from subsection 11.3.
- 2. THAT this By-law shall take effect on the final day it is passed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 6th day of February, 2019.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2019-09

Being a By-law to confirm the proceedings of the Council meeting held on the 6th day of February, 2019.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 6th day of February, 2019 and, in respect of each recommendation contained in the Minutes of the Regular Council meeting held on the 16th day of January, 2019, and Committee of the Whole meeting held on the 16th day of January, 2019, and the Special Meeting of Council held on the 16th day of January, 2019; and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 6th day of February, 2019.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk