

THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING

WEDNESDAY, DECEMBER 4, 2019  
6:00 p.m.

AGENDA

1. OPENING OF MEETING BY THE MAYOR

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

- p. 1 Recommendation: *Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and That the minutes of the Budget, Committee of the Whole and Regular Council meetings held on the 20<sup>th</sup> day of November, 2019 be adopted as circulated.*

4. CONSENT AGENDA

Recommendation: *Be it resolved that the items listed in the Consent Agenda dated December 4, 2019 be received for information, and that the necessary action be taken.*

5. COMMITTEE REPORTS

p. 14 a. Nottawasaga Police Services Board

Recommendation: *Be it resolved that the minutes of the Nottawasaga Police Services Board from their meeting of October 23, 2019, be received.*

p. 52 b. Essa Public Library Board

Recommendation: *Be it resolved that the minutes of the Essa Public Library Board from their meeting of October 28, 2019, be received.*

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

8. UNFINISHED BUSINESS

9. BY-LAWS

**10. QUESTIONS**

**11. CLOSED SESSION**

Recommendation: *Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- *personal matters about an identifiable individual, including Municipal or local board employees;*
- *labour relations or employee negotiations;*

**Motion to Rise and Report from Closed Session Meeting of November 20<sup>th</sup>, 2019.**

Recommendation: *Be it resolved that Council rise and report from the Closed Session Meeting at \_\_\_\_\_ p.m.*

**12. CONFIRMATION BY-LAW**

p. 59 **By-law 2019-80**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2019-80, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 4<sup>th</sup> day of December, 2019; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

**13. ADJOURNMENT**

Recommendation: *Be it resolved that this meeting of the Council of the Township of Essa adjourn at \_\_\_\_\_ p.m. to meet again on the 19<sup>th</sup> day of December, 2019 following Committee of the Whole.*

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
SPECIAL MEETING - BUDGET MEETING**

**WEDNESDAY, NOVEMBER 20, 2019**

**MINUTES**

A Committee of the Whole meeting was held on Wednesday, November 20, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Henry Sander  
Deputy Mayor Michael Smith  
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
A. Powell, Manager of Planning and Development  
B. Morrison, Manager of Public Works  
J. Coleman, Manager of Parks and Recreation  
S. Parkinson, Thornton Arena Supervisor  
C. Traynor-Richter, Manager of Finance  
R. Rosilius, Deputy Treasurer  
L. Wark, Chief Executive Officer, Essa Public Library  
G. Newbatt, Manager of Public Services, Essa Public Library  
L. Lehr, Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 1:24 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. DELEGATIONS / PRESENTATIONS**

a. **Mark Yandt – OCWA**  
**Re: Proposed 2020 Water and Sewer Budget**

i. **OCWA 2020 Project Recommendations**

Mark Yandt was in attendance to present Council with OCWA's 2020 Operating and Capital budgets. He provided Council with an overview of priorities, projects and works for 2020.

**Resolution No: SCW013-2019 Moved by: Sander Seconded by: Henderson**

*Be it resolved that the proposed 2020 Water and Sewer Budget as recommended by OCWA be received.*

----Carried----

**b. Laura Wark, CEO  
Re: Proposed 2020 Library Board Budget**

Laura Wark, CEO Essa Public Library, Glenda Newbatt, Manager of Public Services and Derek McKeever, Essa Public Library Board Chair, presented Council with the proposed 2020 Library Board Budget.

**Resolution No: SCW014-2019 Moved by: Sander Seconded by: White**

*Be it resolved that the proposed 2020 Library Board Budget as approved by the Essa Public Library Board be received.*

----Carried----

**4. 2020 PROPOSED BUDGET – WORKING PAPER DATED NOVEMBER 2020**

- **Separate Package (\*Please keep for Future Budget Meetings)**

**STAFF REPORTS AND MEMORANDUMS**

**5. TREASURY – Budget Background Information**

- a. **Memorandum from the Manager of Finance – 2020 Budget Considerations**

The Manager of Finance and the Deputy Treasurer provided Council with an overview of the Treasury Department 2020 Budget Items for Council's consideration.

**6. POLICING – Budget Background Information**

- a. **2020 Municipal Policing Cost Estimates - OPP**

The Manager of Finance provided Council with an overview of the 2020 Municipal Policing Cost Estimates for Council's consideration in the 2020 Operating Budget.

**7. NVCA – Budget Background Information**

- a. **2020 Draft Budget**

The Manager of Finance presented Council with the 2020 NVCA Draft Budget.

**8. ADMINISTRATION – Budget Background Information**

- a. **Memorandum from Clerk - 2020 Budget Considerations – Council**
- b. **Memorandum from Clerk - 2020 Budget Considerations – Clerks Office**
- c. **Memorandum from Clerk - 2020 Budget Considerations – By-law/Canine Control**
- d. **Verbal – 2020 Budget Consideration – Operating Assistance**

The Clerk reviewed the memorandums in regards to the 2020 Operating Budget for the following: Council, Clerk's Office, and By-law/Canine Control. She provided a brief overview of the 2020 Operating Budget for Assistance.

**9. PLANNING – Budget Background Information**

- a. Memorandum from the Manager of Planning and Development – 2020 Budget Considerations – Planning
- b. Memorandum from the Manager of Planning and Development – 2020 Budget Considerations – Revenue Forecast

The Manager of Planning and Development reviewed the memorandums specific to the 2020 Planning Budget Considerations and Revenue Forecast.

**10. PARKS AND RECREATION/COMMUNITY SERVICES – Budget Background Information.**

- a. 2020 Budget Priority List – Angus Arena
- b. 2020 Budget Priority List – Thornton Arena
- c. 2020 Budget Priority List - Parks

The Manager of Parks and Recreation and the Thornton Arena Supervisor provided Council with a brief overview of the Operating and Capital Budgets for the following: Community Programs, Angus Arena, Thornton Arena, and the Recreation Parks and Buildings.

**11. TRANSPORTATION/PUBLIC WORKS – Budget Background Information**

- a. 2020 Budget Priority List

The Manager of Public Works provided Council with an overview of the prioritized listing of items for Council's consideration in the 2020 Transportation and Public Works Budget.

**12. FIRE DEPARTMENT – Budget Background Information**

Council deferred their review of the 2020 Proposed Fire Department Budget to the next scheduled Budget Meeting on December 4, 2019.

- a. Memorandum from Fire Chief – 2020 Budget Considerations - VFF
- b. Memorandum from Fire Chief – 2020 Budget Considerations - Fire

**13. ADDITIONAL ITEMS**

- a. Inventory of Municipally Owned Properties

Council requested that staff provide them with an inventory listing all municipally owned properties.

**14. IN CAMERA**

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**15. ADJOURNMENT**

**Resolution No: SCW013-2019 Moved by: Smith Seconded by: Henderson**

*Be it resolved that this Special Meeting of the Council of the Township of Essa adjourn at 5:03 p.m. to meet again on the 4<sup>th</sup> day of December, 2019 at 1:00 p.m.*

**----Carried----**

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Sandie Macdonald, Mayor

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Lisa Lehr, Clerk

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**THE CORPORATION OF THE TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE**

**WEDNESDAY, NOVEMBER 20, 2019  
6:00 p.m.**

**MINUTES**

A Committee of the Whole meeting was held on Wednesday, November 6, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Henry Sander  
Deputy Mayor Michael Smith  
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
A. Powell, Manager of Planning and Development  
B. Morrison, Manager of Public Works  
J. Coleman, Manager of Parks and Recreation  
C. Traynor-Richter, Manager of Finance  
L. Lehr, Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Deputy Mayor Michael Smith declared a direct interest on Item 10 (b) as he has an active Fill Permit.

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**a. Delegation – Brookfield Development**

Rayna Thompson, Jennifer Haslett, David Murphy, Mike Jones

**Re: Review of the Wastewater System for the Marshall Residential Subdivision/Hartland Subdivision, Baxter.**

David Murphy and Mike Jones were in attendance to appeal to Council for their consideration to support the submission of a new Environmental Assessment (EA) by Brookfield Development in respect of the Wastewater System for the Marshall Residential / Heartland subdivision to be located in Baxter. David Murphy and Mike Jones explained that the previous EA was conducted in 2012 and it recommended a local collection system with a pump station and forcemain connecting to the Angus Sewage Treatment Plant. The representatives from Brookfield explained that new technologies for on-site treatment systems have become available since 2012 which may provide a more practical and economical solution for wastewater in this new subdivision. The representatives identified areas of concern with the 2012 EA as those being: environmental, public health and safety, aesthetics, land requirements,

operational and maintenance costs, in addition to construction costs. As such, they want to re-evaluate the studies submitted in the original 2012 EA.

Mayor Macdonald thanked Brookfield for their presentation and advised that staff would prepare a report for Council's consideration at a future meeting. Additionally, Council requested that residents be notified of updates.

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

- a. **Staff Report PD055-19 submitted by the Manager of Planning and Development, re: Delivery of Ontario Building Code Services.**

**Resolution No: CW210-2019 Moved by: Sander Seconded by: Smith**

*Be it resolved that Staff Report PD055-19 be received for information.*

**----Carried----**

**5. PARKS AND RECREATION/ COMMUNITY SERVICES**

- a. **Staff Report PR007-19 submitted by the Manager of Parks and Recreation, re: Addition of Salt/Sand to Snow Removal Contracts.**

**Resolution No: CW211-2019 Moved by: White Seconded by: Smith**

*Be it resolved that Staff Report PR007-19 be received; and That the Manager of Parks and Recreation be directed to continue investigating other options.*

**----Carried----**

**6. FIRE AND EMERGENCY SERVICES**

**7. PUBLIC WORKS**

**8. FINANCE**

- a. **Staff Report TR022-19 submitted by the Tax Collector, re: Request to Write Off/Adjust 2016, 2017, 2018 and 2019 Taxes.**

**Resolution No: CW212-2019 Moved by: Sander Seconded by: Henderson**

*Be it resolved that Staff Report TR022-19 be received; and That the Tax Collector be authorized to adjust taxes on the accounts listed on Schedules "A", "B", "C" and "D" of this report.*

**----Carried----**

**9. CLERKS / BY-LAW ENFORCEMENT / IT**

**10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

- a. **Staff Report CAO054-19 submitted by the Chief Administrative Officer, re: Request for Council Reconsideration – Improvements to Murphy Road and Denney Drive.**

**MOTION AS AMENDED:**

**Resolution No: CW213-2019 Moved by: Smith                      Seconded by: White**

*Be it resolved that Staff Report CAO054-19 be received; and  
That Council approve an Intersection Pedestrian Signal (IPS) for the intersection of  
Murphy Road and Denney Drive in Baxter to be funded by Brookfield Residential  
(Ontario) LP, provided that Brookfield submit funds to cover the full cost of future  
traffic signals at the same intersection.*

**----Carried----**

Deputy Mayor Smith declared a direct interest in Item 10 (b). He vacated his seat and did not participate in any discussion or vote on this Item.

- b. **Staff Report CAO055-19 submitted by the Chief Administrative Officer, re: Fill By-law.**

**Resolution No: CW214-2019 Moved by: White                      Seconded by: Sander**

*Be it resolved that Staff Report CAO055-19 be received; and  
That Council prohibit the placing of fill on property in the Township; and  
That Council provide an exception to the prohibition for bona fide farmers provided  
they meet the definition of a bona fide farmer and are limited to a specified quantity  
of fill in accordance with the criteria as outlined in the body of this report.*

**----Carried----**

Deputy Mayor Smith resumed his seat for the remainder of the meeting.

- c. **Staff Report CAO056-19 submitted by the Chief Administrative Officer, re: Stand-by Policy.**

**Resolution No: CW215-2019 Moved by: White                      Seconded by: Sander**

*Be it resolved that Staff Report CAO056-19 be received; and  
That Council approve adopting a Stand-by Policy to ensure coverage during off-  
hours (such as on weekends) so that Roads and Parks and Recreation staff will  
attend to minor and major emergencies or pressing matters as they arise.*

**----Carried----**

- d. **Staff Report CAO057-19 submitted by the Chief Administrative Officer, re: Strategic Plan.**

**Resolution No: CW216-2019 Moved by: Henderson Seconded by: Smith**

*Be it resolved that Staff Report CAO057-19 be received; and That Council endorse the Strategic Plan as attached, with the understanding that the strategic actions can be added to.*

----Carried----

**11. OTHER BUSINESS**

- a. **Council Request for Report – Upgrade of All Gravel Roads to Paved Condition.**

Council requested that a report be brought forward to outline the remaining gravel roads in Essa, which could be considered for upgrading to paved conditions.

- b. **Angus Santa Claus Parade – Saturday November 23, 2019**

Mayor Macdonald reminded Council and members of the public that the Angus Santa Claus Parade was taking place on Saturday November 23, 2019 (10:00 a.m.)

- c. **Thornton Christmas Tree Lighting Ceremony (December 1, 2019)**

Councillor Sander reminded Council and members of the public that the Tree Lighting Ceremony would be taking place in Thornton on December 1, 2019 (6:00 p.m.).

**12. ADJOURNMENT**

**Resolution No: CW217-2019 Moved by: Smith Seconded by: Sander**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:46 p.m. to meet again on the 4<sup>th</sup> day of December, 2019 at 6:00 p.m.*

----Carried----

\_\_\_\_\_  
Sandie Macdonald, Mayor

\_\_\_\_\_  
Lisa Lehr, Clerk

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING**

**WEDNESDAY, NOVEMBER 20, 2019  
1:00 p.m.**

A Committee of the Whole meeting was held on Wednesday, November 20, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Henry Sander  
Deputy Mayor Michael Smith  
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
A. Powell, Manager of Planning and Development  
B. Morrison, Manager of Public Works  
J. Coleman, Manager of Parks and Recreation  
C. Traynor-Richter, Manager of Finance  
L. Lehr, Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 1:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Deputy Mayor Smith declared a direct pecuniary interest on Item 11 (a) as he has an active Fill Permit.

**11. CLOSED SESSION**

**Resolution No: CR236-2019 Moved by: Sander Seconded by: White**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

*Closed Session Item 11 (a) "Fill / Site Alteration By-law"*

- *Litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local board [s. 239(2)(e)]; and*
- *Advice that is subject to solicitor/client privilege, including communications necessary for that purpose [s. 239(2)(f)].*

----Carried----

Deputy Mayor Smith vacated his seat and left Council Chambers for the Closed Session portion of the meeting dealing with Item 11 (a). He did not participate in any discussion or vote on the Item.

Council proceeded to an open meeting to Suspend the Rules specific to Section 3.4.1 of the Township's Procedural By-law:

**Resolution No: CR237-2019 Moved by: Sander Seconded by: White**

*Be it resolved that the rules be suspended to allow the Special Budget Meeting to start later than the posted time of 1:00 p.m.*

**----Carried----**

Council reconvened in Closed Session.

**Resolution No: CR238-2019 Moved by: Henderson Seconded by: White**

*Be it resolved that Council rise from the Closed Session Meeting at 1:24 p.m.*

**----Carried----**

Deputy Mayor Smith resumed his seat in Council Chambers at 1:24 p.m.

Council proceeded into Budget Deliberations.

The Regular Council Meeting reconvened at 5:30 p.m. following the Budget meeting. Council proceeded into Closed Session.

**Resolution No: CR239-2019 Moved by: Sander Seconded by: White**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- *litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local board;*
- *advice that is subject to solicitor/client privilege, including communications necessary for that purpose;*
- *personal matters about an identifiable individual, including Municipal or local board employees; and*
- *labour relations or employee negotiations;*

**----Carried----**

Deputy Mayor Smith vacated his seat and left Council Chambers for the portion of the meeting dealing with Item 11 (a), as he declared a direct pecuniary interest on that Item. He did not participate in any discussion or vote on the Item.

**Motion to Rise and Report from Closed Session Meeting of November 20<sup>th</sup>, 2019.**

**Resolution No: CR240-2019 Moved by: Sander Seconded by: Henderson**

*Be it resolved that Council rise and report from the Closed Session Meeting at 5:59 p.m.*

**----Carried----**

- a. **LITIGATION AND/OR POTENTIAL LITIGATION [s. 239(2)(e)]  
ADVICE SUBJECT TO SOLICITOR/CLIENT PRIVILEGE [s. 239(2)(f)]  
Correspondence received from HGR Graham Partners LLP, dated  
November 13, 2019, re: Fill Site/Alteration By-law.**

**Resolution No: CR241-2019 Moved by: Sander Seconded by: White**

*Be it resolved that Correspondence from HGR Partners LLP. be received; and  
That the Chief Administrative Officer and the Manager of Public Works be authorized  
to proceed with the recommendations as outlined by the Township's Solicitor.*

**----Carried----**

Deputy Mayor Smith resumed his seat for the remainder of the meeting.

- b. **PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS [s. 239(2)(b)]  
LABOUR RELATIONS [s. 239(2)(d)]  
Confidential Staff Report CAO053-19 submitted by the Chief Administrative  
Officer, Re: Pay Equity Legislation and Efficiency Audit Proposal.**

**Resolution No: CR242-2019 Moved by: Henderson Seconded by: White**

*Be it resolved that Confidential Staff Report CAO053-19 be received; and  
That the Chief Administrative Officer be authorized to proceed as directed by Council.*

**----Carried----**

Council proceeded into Committee of the Whole at 6:00 p.m.

Council reconvened in its Regular Session at 6:46 p.m.

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR243-2019 Moved by: Sander Seconded by: Henderson**

*Be it resolved that the motions duly passed and approved at the Committee of the  
Whole meeting of this date be approved; and  
That the minutes of the Committee of the Whole and Regular Council meetings held on  
the 6<sup>th</sup> day of November, 2019 be adopted as circulated.*

**----Carried----**

**4. CONSENT AGENDA**

**Resolution No: CR244-2019 Moved by: White Seconded by: Henderson**

*Be it resolved that the items listed in the Consent Agenda dated November 20, 2019 be  
received for information; and  
That Item A6 be referred to the Manager of Finance for review with a Report to come  
forward at the next meeting of Council expressing the municipality's interest, in addition  
to outlining the proposed Project for the funds to be used should the municipality's  
application be approved by the Province.*

**----Carried----**

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5. COMMITTEE REPORTS

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

a. Traffic Advisory Committee Appointments

**Resolution No: CR245-2019 Moved by: White Seconded by: Smith**

*WHEREAS Council of the Township of Essa approved the formation of a Steering Committee whose purpose is to assist with Traffic Calming Measures in the Township of Essa; and*

*WHEREAS the municipality advertised for recruitment of members from the communities in Essa to participate;*

*NOW THEREFORE BE IT RESOLVED THAT the following members be appointed to the Traffic Advisory Committee:*

- Ward 1: Pieter Kiezebrink*
- Ward 2: Rick Foley*
- Ward 3: Jennifer Armstrong*

----Carried----

b. Celebration of Seniors in Essa Township – Angus Seniors Walking Group (November 25, 2019 at 8:45 a.m. – Angus Recreation Centre)

**Resolution No: CR246-2019 Moved by: White Seconded by: Smith**

*WHEREAS Seniors contribute immensely to the quality of life for all residents in the Township of Essa by volunteering their personal time and efforts to assist residents and visitors within our communities; and*

*WHEREAS based on the Statistics Canada 2016 Census, seniors aged 65 years and older represent 10.5% of the population in the Township of Essa; and*

*WHEREAS the Angus Seniors Walking Group is a group that engages senior members through socialization and encourages seniors to participate in healthy exercise; and*

*WHEREAS the Angus Seniors Walking Group is hosting a workout session aimed at bringing together citizens of all ages to participate in an exercise class, at no charge; and*

*WHEREAS Council deems it to be in good faith to give back to the seniors, celebrating their contributions to our beautiful community;*

*NOW THEREFORE BE IT RESOLVED THAT Council supports the Angus Seniors Walking Group and their initiatives, and authorizes staff to donate \$200.00 to be used specifically for this inclusive event.*

----Carried----

8. UNFINISHED BUSINESS

9. BY-LAWS

10. QUESTIONS

11. CLOSED SESSION

12. CONFIRMATION BY-LAW

**By-law 2019-79**

**Resolution No: CR247-2019 Moved by: Henderson Seconded by: Sander**

*Be it resolved that leave be granted to introduce By-law 2019-79, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 20<sup>th</sup> day of November, 2019; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried----**

13. ADJOURNMENT

**Resolution No: CR248-2019 Moved by: Smith Seconded by: White**

*Be it resolved that this meeting of the Council of the Township of Essa adjourn at 6:54 p.m. to meet again on the 4<sup>h</sup> day of December, 2019 following Committee of the Whole.*

**----Carried----**

\_\_\_\_\_  
Sandie Macdonald, Mayor

\_\_\_\_\_  
Lisa Lehr, Clerk

*Nottawasaga  
Police Services Board  
(serving Adjala-Tosorontio/Essa/New Tecumseth)*

**MINUTES**  
**Of Meeting Held at 5:00 p.m. on October 23, 2019**  
**in the Boardroom,**  
**Nottawasaga OPP Headquarters,**  
**4601 Industrial Parkway, Alliston**

- PRESENT:** Rick Milne, Chair, Mayor, Town of New Tecumseth  
 Sandie Macdonald, Vice Chair, Mayor, Township of Essa  
 Joy Webster, Community Representative, Township of Adjala Tosorontio  
 Keith Boulter, Provincial Appointment
- SUPPORT:** Inspector Steve Ridout, Interim Detachment Commander  
 Superintendent Steve Clegg, Director of Criminal Intelligence Service of  
 Ontario, Ministry of the Solicitor General  
 Sgt. Tom Shantz, Acting Operations Manager  
 Nancy Rugman, Secretary

Chair Rick Milne welcomed Superintendent Steve Clegg who was recently promoted to his new position in the Solicitor General's office. Members thanked the Superintendent for his outstanding service to the detachment and presented him with a token of their appreciation.

Chair Rick Milne circulated a photo of Sgt. Kirsten Buligan receiving the CLASS Wall of Honour Award on behalf of the detachment in recognition of the exceptional support officers provide to members of the community with intellectual disabilities. One name is placed on the Wall of Honour each year. The Board congratulated the detachment on achieving this prestigious recognition.

**1. CONFIRMATION OF AGENDA**

**ADD:**

- 5.2 Ministry of the Solicitor General, October 22, 2019, re Proceeds of Crime (POC) Front-Line Policing (FLP) Grant for the 2020-21, 2021-22 and 2022-23 fiscal years
- 8.6 Inspector Ridout, re Responder to Responder seminar

**Resolution No: 2019-92**

**Moved by K. Boulter**  
**Seconded by J. Webster**

**BE IT RESOLVED THAT the Agenda for the Nottawasaga Police Services Board meeting held on October 23, 2019 be approved as printed and amended.**  
**CARRIED**



2. **DECLARATIONS OF PECUNIARY INTEREST** - Nil

3. **DELEGATIONS/PRESENTATIONS** - Nil

4. **MINUTES**

Joy requested that Item 5.1 be amended to identify the secondary schools involved in the charity hockey games.

Joy requested that Item 8.3 be amended to clarify that DARE funding was reduced to reflect private funding that supported the program and that the Board continues to support the program.

***Resolution No. 2019-93***

**Moved by K. Boulter**

**Seconded by S. Macdonald**

**BE IT RESOLVED THAT the Minutes of the Nottawasaga Police Services Board meeting held on August 28, 2019 be approved as circulated and amended.**

**CARRIED**

5. **CORRESPONDENCE**

- 5.1 Ministry of the Solicitor General, September 20, 2019, re 2019-20 – 2021-22 Community Safety and Policing (CSP) Grant – Local Priorities Funding Stream

***Resolution No. 2019-94***

**Moved by J. Webster**

**Seconded by S. Macdonald**

**BE IT RESOLVED THAT the Chair and Secretary be authorized to execute the Ontario Transfer Payment Agreement with Her Majesty the Queen in right of Ontario as represented by the Solicitor General dated April 1, 2019 for the *Community Safety and Policing (CSP) Grant* program.**

**CARRIED**

- 5.2 Ministry of the Solicitor General, October 22, 2019, re Proceeds of Crime (POC) Front-Line Policing (FLP) Grant for the 2020-21, 2021-22 and 2022-23 fiscal years

***Resolution No. 2019-95***

**Moved by J. Webster**

**Seconded by S. Macdonald**

**BE IT RESOLVED THAT the Nottawasaga Police Services Board support an application under the Proceeds of Crime (POC) Front-Line Policing (FLP) Grant for the 2020-21, 2021-22 and 2022-23 fiscal years.**

**CARRIED**

5a

**6. ACCOUNTS**

- 6.1 Summary of Other Force Income to September 30, 2019

***Resolution No. 2019-96***

**Moved by J. Webster**

**Seconded by K. Boulter**

**BE IT RESOLVED THAT the Summary of Other Force Income for the period ending September 30, 2019 be received.**

**CARRIED**

- 6.2 Budget Comparison Report to September 30, 2019

***Resolution No. 2019-97***

**Moved by S. Macdonald**

**Seconded by J. Webster**

**BE IT RESOLVED THAT the Budget Comparison Report for the period ending September 30, 2019 be received.**

**CARRIED**

**7. REPORTS**

- 7.1 Nottawasaga OPP Report, month of September, 2019

***Resolution No. 2019-98***

**Moved by S. Macdonald**

**Seconded by K. Boulter**

**BE IT RESOLVED THAT the Nottawasaga Police Services Board receive and approve the September 2019 report as presented by Superintendent Clegg.**

**CARRIED**

- 7.2 Calls for Service Billing Summary Report, month of September, 2019

***Resolution No. 2019-99***

**Moved by K. Boulter**

**Seconded by J. Webster**

**BE IT RESOLVED THAT the Calls for Service Billing Summary Report dated September 2019 be received.**

**CARRIED**

- 7.3 Provincial Offences - Charges Laid by Municipality to September 30, 2019

***Resolution No. 2019-100***

**Moved by K. Boulter**

**Seconded by J. Webster**

**BE IT RESOLVED THAT the summary of Provincial Offences Charges Laid by Municipality for the period ending September 30, 2019 be received.**

**CARRIED**

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5a

**8. NEW & UNFINISHED BUSINESS**

**8.1 Zone 3 October Meeting**

The Board was advised that the OAPSB Zone 3 meeting will be held at 10:00 a.m. on Wednesday, November 6, 2019 at the Thornton Library, 34 Robert Street, Thornton.

**8.2 Report #PSB-2019-03, September 25, 2019, re Draft 2020 Budget, as amended**

Keith Boulter requested a new account be established in 2020 for donations to reflect the significant contributions the Board makes to local charitable events and that the amount be increased to \$20,000.00. The Board supported the request.

***Resolution No. 2019-101***

**Moved by K. Boulter**

**Seconded by J. Webster**

**BE IT RESOLVED THAT the following adjustment be made to the draft budget to be returned to the Board for approval at the November meeting:**

**Establish new account for Donations in the amount of \$20,000.00**

**CARRIED**

**8.3 Safe Space Parking Spot for Purchase/Sale on Public Sites**

Inspector Ridout advised that the detachment has established a parking spot for buyers and sellers to meet to complete transactions when buying and selling personal items. He requested the Board consider providing funding to pay for the cost of the signs that will be erected to identify the location in the parking lot.

***Resolution No. 2019-102***

**Moved by J. Webster**

**Seconded by S. Macdonald**

**BE IT RESOLVED THAT the Nottawasaga Police Services Board support the establishment of a safe space parking spot at the detachment and approve payment for the required signs in an estimated amount of \$400.00.**

**CARRIED**

**8.4 C.L.A.S.S. Wall of Honour Award – Dealt with earlier in the meeting.**

**8.5 Save the Date, Auxiliary Appreciation Dinner December 18**

Board members were advised that the annual Auxiliary Appreciation dinner will be held on December 18 and that members would be advised when the location has been confirmed.

**8.6 Inspector Ridout, re Responder to Responder Seminar**

Inspector Ridout advised that training seminars will be held on November 14, 21 and 26, 2019 at the Nottawasaga Inn for all emergency responders to offer an opportunity to talk openly about PTSD and other mental health concerns. He asked for Board support of the training and financial contribution to offset the cost of food.

The Chair was authorized to send a letter on behalf of the Board to Toronto Police Service to request approval for three of their members to attend to speak at the seminars.

**Resolution No. 2019-103**

**Moved by K. Boulter**

**Seconded by J. Webster**

**BE IT RESOLVED THAT the Nottawasaga Police Services Board support the First Responders Seminars to be held at the Nottawasaga Inn on November 14, 21 and 26, 2019 and the Board provide \$250.00 to offset the cost of food.**

**CARRIED**

Inspector Ridout advised that he will invite Sgt. Scott Rome to the November Board meeting to report on the outcome of the seminar.

**9. QUESTION PERIOD/OPEN DISCUSSION**

There were no questions.

**10. "IN CAMERA" - Nil**

**11. ADJOURNMENT**

**Resolution No: 2019-104**

**Moved by K. Boulter**

**Seconded by S. Macdonald**

**BE IT HEREBY RESOLVED THAT the meeting adjourn at 6:20 p.m.**

**CARRIED**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary

**NOTTAWASAGA POLICE SERVICES BOARD  
OTHER FORCE INCOME  
2018/2019 COMPARISON**

5

2018	#	Security Checks \$25.00	#	Duplicate Security Check \$4.43	#	Occurrence & MVA Reports \$37.39	#	Technical Reports \$500.00	#	Fingerprints \$23.45	Unclaimed Cash	Auction	MONTHLY TOTAL	YEAR TO DATE TOTAL	DEBIT MACHINE CHARGES
JANUARY	198	\$ 4,950.00	3	\$ 13.29	32	\$ 1,196.48	2	\$ 1,000.00	5	\$ 117.25	\$ 44.65		\$ 7,321.67	\$ 7,321.67	
FEBRUARY	208	\$ 5,200.00	4	\$ 17.72	17	\$ 635.63			15	\$ 351.75			\$ 6,205.10	\$ 13,526.77	
MARCH	186	\$ 4,650.00			20	\$ 747.80	2	\$ 1,000.00	17	\$ 398.65			\$ 6,796.45	\$ 20,323.22	
APRIL	244	\$ 6,100.00	1	\$ 4.43	20	\$ 747.80			15	\$ 351.75			\$ 7,203.98	\$ 27,527.20	
MAY	279.2	\$ 6,980.00	5	\$ 22.15	14	\$ 523.46			23	\$ 539.35			\$ 8,064.96	\$ 35,592.16	
JUNE	252	\$ 6,300.00	6	\$ 26.58	21	\$ 785.19			12	\$ 281.40			\$ 7,393.17	\$ 42,985.33	\$ 8.06
JULY	231	\$ 5,775.00	1	\$ 4.43	4	\$ 131.19			3	\$ 70.35		\$ 2,269.50	\$ 8,250.47	\$ 51,235.80	\$ 89.22
AUGUST	282	\$ 7,050.00	8	\$ 35.44	3	\$ 112.17	2	\$ 1,000.00	4	\$ 93.80	\$ 10.00		\$ 8,301.41	\$ 59,537.21	\$ 90.03
SEPTEMBER	232	\$ 5,800.00	1	\$ 4.43					7	\$ 164.15	\$ 11.00		\$ 5,979.58	\$ 65,516.79	\$ 89.74
OCTOBER	221	\$ 5,525.00	1	\$ 4.43	3	\$ 112.17	1	\$ 500.00	8	\$ 187.60	\$ 123.10		\$ 6,452.30	\$ 71,969.09	\$ 89.53
NOVEMBER	193	\$ 4,825.00	2	\$ 8.86					4	\$ 93.80			\$ 4,927.66	\$ 76,896.75	\$ 89.37
DECEMBER	171	\$ 4,275.00	3	\$ 13.29	3	\$ 112.17			4	\$ 93.80			\$ 4,494.26	\$ 81,391.01	\$ 89.23
<b>YEAR TO DATE</b>	<b>2,697</b>	<b>\$ 67,430.00</b>	<b>35</b>	<b>\$ 155.05</b>	<b>137</b>	<b>\$ 5,104.06</b>	<b>7</b>	<b>\$ 3,500.00</b>	<b>117</b>	<b>\$ 2,743.65</b>	<b>\$ 188.75</b>	<b>\$ 2,269.50</b>	<b>\$ 81,391.01</b>		<b>\$ 545.18</b>

NOTE: MVA reports are no longer done at the detachment.

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2019	#	Security Checks \$25.00	#	Duplicate Security Check \$4.43	#	Occurrence Reports \$37.39	#	Technical Reports \$500.00	#	Fingerprints \$23.45	Unclaimed Cash	Auction	MONTHLY TOTAL	YEAR TO DATE TOTAL	DEBIT MACHINE CHARGES
JANUARY	226	\$ 5,650.00	7	\$ 31.01	3	\$ 112.17	2	\$ 1,000.00	20	\$ 469.00			\$ 7,262.18	\$ 7,262.18	\$ 90.42
FEBRUARY	182	\$ 4,550.00	6	\$ 26.58	3	\$ 112.17	2	\$ 1,000.00	6	\$ 140.70			\$ 5,829.45	\$ 13,091.63	\$ 89.44
MARCH	209	\$ 5,225.00	5	\$ 22.15	4	\$ 149.56			9	\$ 211.05			\$ 5,607.76	\$ 18,699.39	\$ 89.99
APRIL	226	\$ 5,650.00	12	\$ 53.16	3	\$ 112.17			12	\$ 281.40	\$ 20.00		\$ 6,116.73	\$ 24,816.12	\$ 89.90
MAY	228	\$ 5,700.00	5	\$ 22.15	4	\$ 149.56			14	\$ 328.30			\$ 6,200.01	\$ 31,016.13	\$ 90.29
JUNE	211	\$ 5,275.00	5	\$ 22.15	1	\$ 37.39			9	\$ 211.05			\$ 5,545.59	\$ 36,561.72	\$ 90.08
<b>NEW FEES</b>		<b>\$ 41.00</b>	<b>2</b>	<b>\$ 9.73</b>	<b>1</b>	<b>\$ 52.21</b>		<b>\$ 794.69</b>	<b>2</b>	<b>\$ 57.52</b>					
JULY	229	\$ 8,205.00	3	\$ 33.62	2	\$ 104.42	#		6	\$ 242.91		\$ 253.00	\$ 8,838.95	\$ 45,400.67	\$ 85.81
AUGUST	249	\$ 10,209.00	3	\$ 29.19	2	\$ 104.42	#		13	\$ 747.76			\$ 11,090.37	\$ 56,491.04	\$ 90.55
SEPTEMBER	224	\$ 9,184.00	3	\$ 29.19	1	\$ 52.21	#		15	\$ 862.80			\$ 10,128.20	\$ 66,619.24	\$ 91.06
OCTOBER	177	\$ 7,257.00	3	\$ 29.19	3	\$ 156.63	#		19	\$ 1,092.88	\$ 92.00		\$ 8,627.70	\$ 75,246.94	\$ 90.07
NOVEMBER	-		0		-		#		-				\$ -		
DECEMBER	-		0		-		#		-				\$ -		
<b>YEAR TO DATE</b>	<b>2,161</b>	<b>\$ 66,905.00</b>	<b>55</b>	<b>\$ 298.39</b>	<b>27</b>	<b>\$ 1,090.70</b>	<b>4</b>	<b>\$ 2,000.00</b>	<b>125</b>	<b>\$ 4,587.85</b>	<b>\$ 112.00</b>	<b>253</b>	<b>\$ 75,246.94</b>		<b>\$ 897.61</b>

NOTE 1: Debit Machine Charges shown are actual amounts charged to the account. A rebate for HST will be applied to reduce the amount by several dollars each month.

NOTE 2: New Fees are effective July 1, 2019 - Not implemented until July 11, 2019

NOTTAWASAGA POLICE SERVICES BOARD

BUDGET COMPARISON REPORT

	2019	January	February	March	April	May	June	July	August	September	October	November	December	Total	Balance
Salaries	\$ 7,500.00			\$ 1,875.00			\$ 1,875.00			\$ 1,875.00				\$ 5,625.00	\$ 1,875.00
CPP	\$ 325.00			\$ 80.75			\$ 80.75			\$ 80.75				\$ 242.25	\$ 82.75
EI	\$ 180.00			\$ 42.53			\$ 42.53			\$ 42.53				\$ 127.59	\$ 52.41
Employers Health Tax	\$ 150.00			\$ 36.56			\$ 36.56			\$ 36.56				\$ 109.68	\$ 40.32
Mileage	\$ 500.00						\$ 121.56							\$ 121.56	\$ 378.44
Registration	\$ 1,500.00			\$ 534.24										\$ 534.24	\$ 965.76
Website Maint. & Oper.	\$ -													\$ -	\$ -
Subscription/Membership	\$ 3,000.00	\$ 2,984.10	\$ 50.00											\$ 3,034.10	\$ (34.10)
Conferences	\$ 2,500.00					\$ 910.55	\$ 21.08							\$ 931.63	\$ 1,568.37
Cell Phones	\$ 1,200.00		\$ (132.56)											\$ (132.56)	\$ 1,332.56
Advertising	\$ 6,000.00								\$ 6,907.02					\$ 6,907.02	\$ (907.02)
Town Admin Charges	\$ 1,000.00									\$ 1,000.00				\$ 1,000.00	\$ -
Community Safety	\$ 10,000.00							\$ 2,021.88	\$ 5,921.22					\$ 7,943.10	\$ 2,056.90
R.A.C.E. Against Drugs	\$ 3,500.00									\$ 3,500.00				\$ 3,500.00	\$ -
Special Equipment	\$ 48,788.00					\$ 1,389.00				\$ 44,889.00				\$ 46,278.00	\$ 2,510.00
Seniors Programs	\$ 2,500.00													\$ -	\$ 2,500.00
Public Education	\$ 18,500.00					\$ 1,479.13								\$ 1,479.13	\$ 17,020.87
Office Equipment	\$ 5,000.00				\$ 4,039.78									\$ 4,039.78	\$ 960.22
Office Supplies	\$ 240.00			\$ 3.53										\$ 3.53	\$ 236.47
Sundry	\$ 4,000.00		\$ 3,000.00		\$ 467.79	\$ (1,107.17)	\$ 102.17	\$ 150.00			\$ 319.17			\$ 2,931.96	\$ 1,068.04
Bank Service Charges	\$ -	\$ 84.96	\$ 85.16	\$ 86.14	\$ 85.72	\$ 85.63	\$ 85.01	\$ 85.81	\$ 85.28	\$ 87.55	\$ 86.78			\$ 860.04	\$ (860.04)
	\$ 116,383.00	\$ 3,069.06	\$ 3,002.60	\$ 2,658.75	\$ 4,693.29	\$ 2,757.14	\$ 2,365.66	\$ 2,257.69	\$ 12,914.52	\$ 51,511.39	\$ 405.95	\$ -	\$ -	\$ 85,538.05	\$ 30,846.95
Board Members	\$ 13,560.00		\$ 100.00	\$ 1,440.09	\$ 634.24	\$ 100.00	\$ 3,430.35	\$ 100.00		\$ 611.70				\$ 6,416.38	\$ 7,143.62
<b>TOTAL</b>	<b>\$ 129,943.00</b>	<b>\$ 3,069.06</b>	<b>\$ 3,102.60</b>	<b>\$ 4,098.84</b>	<b>\$ 5,227.53</b>	<b>\$ 2,857.14</b>	<b>\$ 5,796.01</b>	<b>\$ 2,357.69</b>	<b>\$ 12,914.52</b>	<b>\$ 52,123.09</b>	<b>\$ 405.95</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 91,952.43</b>	<b>\$ 37,990.57</b>
			* refund from Telus * deposit for golf includes \$1,500 A/R		* interview room furniture paid from Reserve	* A/R received				Trailer order to be paid from Reserve (estimate)					

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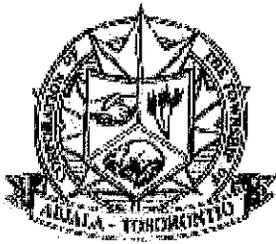
NOTTAWASAGA POLICE SERVICES BOARD

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SUMMARY OF MEMBER EXPENSES

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	ACCOUNT		January	February	March	Subtotal	April	May	June	Subtotal	July	August	September	Subtotal	October	November	December	Subtotal	TOTAL
2	Rick Milne																		
3	1-253-000121-1120	Remuneration		\$ 100.00	\$ 100.00	\$ 200.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 300.00	\$ 100.00			\$ 100.00				\$ -	\$ 600.00
4	1-253-000121-1224	Health Tax				\$ -				\$ -				\$ -				\$ -	\$ -
5	1-253-000121-3110	Mileage				\$ -			\$ 386.69	\$ 386.69				\$ -				\$ -	\$ 386.69
6	1-253-000121-3112	Registration			\$ 534.24	\$ 534.24				\$ -				\$ -				\$ -	\$ 534.24
7	1-253-000121-3113	Per Diem				\$ -			\$ 360.21	\$ 360.21				\$ -				\$ -	\$ 360.21
8	1-253-000121-3114	Accommodations				\$ -			\$ 523.86	\$ 523.86				\$ -				\$ -	\$ 523.86
9	TOTAL					\$ 734.24				\$ 1,570.76				\$ 100.00			\$ -	\$ -	\$ 2,405.00
10	Sandie Macdonald																		
11	1-254-000121-1120	Remuneration			\$ 200.00	\$ 200.00			\$ 300.00	\$ 300.00			\$ 200.00	\$ 200.00				\$ -	\$ 700.00
12	1-254-000121-3110	Mileage				\$ -			\$ 5.85	\$ 5.85			\$ 3.90	\$ 3.90				\$ -	\$ 9.75
13	1-254-000121-3112	Registration				\$ -				\$ -				\$ -				\$ -	\$ -
14	1-254-000121-3113	Per Diem				\$ -				\$ -				\$ -				\$ -	\$ -
15	1-254-000121-3114	Accommodations				\$ -				\$ -				\$ -				\$ -	\$ -
16	TOTAL					\$ 200.00				\$ 305.85				\$ 203.90			\$ -	\$ -	\$ 709.75
17	Joy Webster																		
18	1-259-000121-1120	Remuneration				\$ -			\$ 600.00	\$ 600.00			\$ 200.00	\$ 200.00				\$ -	\$ 800.00
19	1-259-000121-1224	Health Tax				\$ -			\$ 11.70	\$ 11.70			\$ 3.90	\$ 3.90				\$ -	\$ 15.60
20	1-259-000121-3110	Mileage				\$ -				\$ -				\$ -				\$ -	\$ -
21	1-259-000121-3112	Registration				\$ -				\$ -				\$ -				\$ -	\$ -
22	1-259-000121-3113	Per Diem				\$ -				\$ -				\$ -				\$ -	\$ -
23	1-259-000121-3114	Accommodations				\$ -				\$ -				\$ -				\$ -	\$ -
24	TOTAL					\$ -				\$ 611.70				\$ 203.90			\$ -	\$ -	\$ 815.60
25	Keith Boulter																		
26	1-251-000121-1120	Remuneration			\$ 300.00	\$ 300.00			\$ 300.00	\$ 300.00			\$ 200.00	\$ 200.00				\$ -	\$ 800.00
27	1-251-000121-1224	Health Tax				\$ -			\$ 5.85	\$ 5.85			\$ 3.90	\$ 3.90				\$ -	\$ 9.75
28	1-251-000121-3110	Mileage				\$ -				\$ -				\$ -				\$ -	\$ -
29	1-251-000121-3112	Registration				\$ -				\$ -				\$ -				\$ -	\$ -
30	1-251-000121-3113	Per Diem				\$ -				\$ -				\$ -				\$ -	\$ -
31	1-251-000121-3114	Accommodations				\$ -				\$ -				\$ -				\$ -	\$ -
32	0					\$ 300.00				\$ 305.85				\$ 203.90			\$ -	\$ -	\$ 809.75
33	Lynn Worthington																		
34	1-259-000121-1120	Remuneration			\$ 300.00	\$ 300.00			\$ 100.00	\$ 100.00				\$ -				\$ -	\$ 400.00
35	1-259-000121-1224	Health Tax			\$ 5.85	\$ 5.85			\$ 1.95	\$ 1.95				\$ -				\$ -	\$ 7.80
36	1-259-000121-3110	Mileage				\$ -				\$ -				\$ -				\$ -	\$ -
37	1-259-000121-3112	Registration				\$ -	\$ 534.24			\$ 534.24				\$ -				\$ -	\$ 534.24
38	1-259-000121-3113	Per Diem				\$ -				\$ -				\$ -				\$ -	\$ -
39	1-259-000121-3114	Accommodations				\$ -				\$ -				\$ -				\$ -	\$ -
40	TOTAL					\$ 305.85				\$ 636.19				\$ -			\$ -	\$ -	\$ 942.04
41																			
42	GRAND TOTAL					\$ 1,540.09				\$ 3,430.35				\$ 711.70			\$ -	\$ -	\$ 5,682.14
43																			
44																			

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***Nottawasaga***  
***Police Services Board***  
***Report***



***For***  
***October 2019***

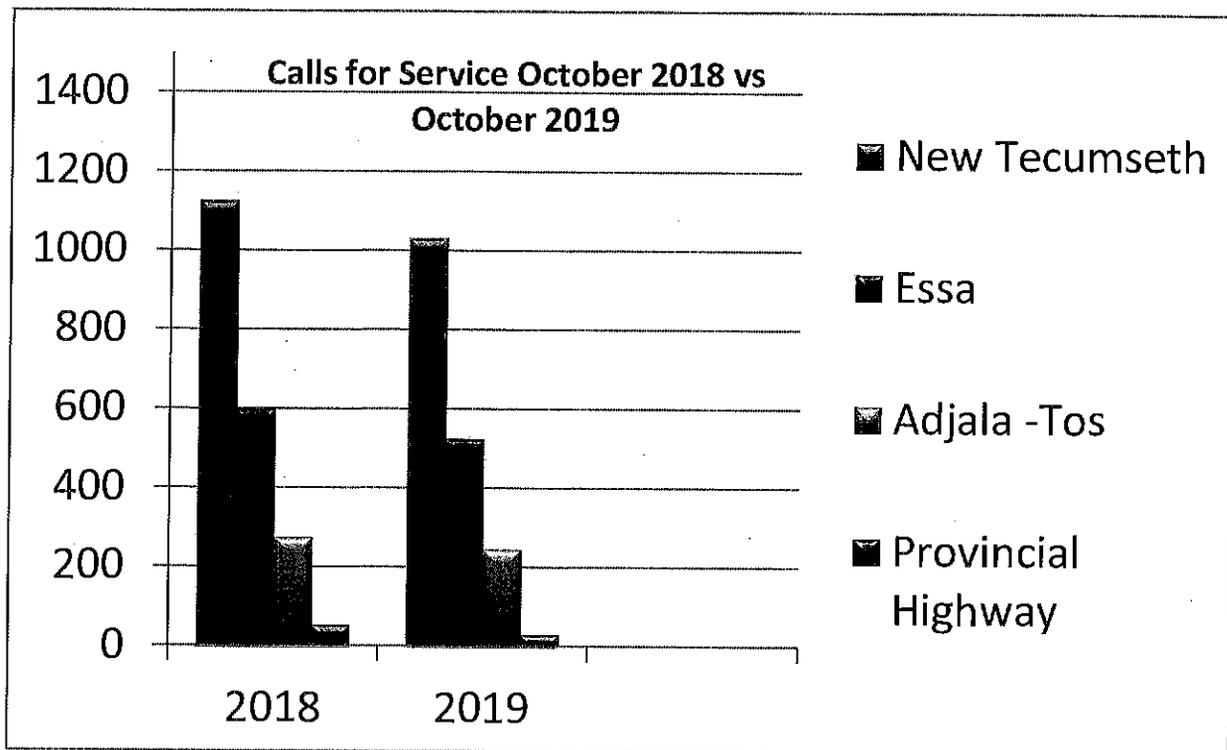
***Presented by***  
***Inspector Steve RIDOUT***  
***27 November 2019***

## Calls for Service

October 2019

Municipality	2018	2019	% change
New Tecumseth	1125	1030	-8.4%
Essa	597	523	-12.4%
Adjala-Tosorontio	274	244	-10.9%
Provincial Highway	29	52	-44.2%
Non-Emergency and Incomplete Investigations	0	80	n/a

OCTOBER	2018	2019	% Change
TOTALS	2048	1826	-10.8%



OCTOBER 2019

\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\*

## Calls For Service – October 2019 Cont'd...

### Municipality Totals by Year

Municipality	2016	2017	2018	2019 YTD
New Tecumseth	10,741	13,336	14,500	9,407
Essa	4,272	4,095	5,419	4,963
Adjala-Tosorontio	23	20	33	2,038
Provincial Highways	506	512	523	350
<b>Total</b>	<b>15,542</b>	<b>17,963</b>	<b>20,475</b>	<b>16,758</b>

## Detachment Occurrence Count

Including Criminal Record Checks

Month	2018	2019	% change
January	1397	1642	17.54%
February	1373	1574	14.64%
March	1412	1705	20.75%
April	1507	1650	9.49%
May	1972	1870	-5.17%
June	1740	1965	12.93%
July	1849	1892	2.16%
August	1878	2059	9.64%
September	1880	1837	-2.29%
October	2063	1918	-2.29%
November	1864		
December	1603		

	YTD Totals	% Change
2018	17,071	6.06%
2019	18,106	

OCTOBER 2019

\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\*.

**TRAFFIC****Yearly Collision Summary**

Collision type	2016	2017	2018	2019 YTD	October
Total Reportable MVC	1450	1370	1360	848	88
Property Damage MVC	858	748	741	457	54
Personal Injury MVC	141	164	132	94	6
Fatal MVC	5	5	5	4	0
Persons Killed	7	5	6	4	0
Alcohol Involved	76	63	61	37	4

**Enforcement**

Traffic	October Statistics	2019 YTD
Speeding & Moving Charges	259	4701
Seatbelt Charges	11	83
Cell Phone Charges	3	110
Other HTA Charges	51	748
Other Provincial Statutes (LLA, TPA, CAIA)	33	604

**Impaired Driving**

Impaired Driving	October Statistics	2019 YTD
R.I.D.E Occurrences	33	242
Impaired Alcohol	5	53
Impaired Drugs	0	9
Alcohol Related Suspensions	2	7

OCTOBER 2019

\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\*

## DETACHMENT OPERATIONS

R.I.D.E	October		Change
	2018	2019	Yearly
	55	33	-40.00%

False Alarms	October		Change
	2018	2019	Yearly
	41	39	-4.88%

Record Checks	October		Change
	2018	2019	Yearly
	690	490	-28.99%

Traffic Complaints	October		Change
	2018	2019	Yearly
	125	123	-1.60%

Monthly Totals	Township	Month		Monthly Change
		2018	2019	%
Bike, Foot and School Patrol	Alliston	52	51	-1.92%
	Beeton	7	0.5	-92.86%
	Tottenham	14.75	9.5	-35.59%
	Adjala-Tos	1.5	10	566.67%
	Angus	23	17	-26.09%

OCTOBER 2019

\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\*

**ADMINISTRATION****Revenue**

Year	Township	Provincial	Total
2016	56,205.06	3,025.00	59,230.06
2017	65,574.58	4,025.00	69,599.58
2018	82,886.25	4,600.00	87,486.25
2019 YTD	76,284.00	5,341.25	81,625.25

**September Overtime Allotment 2019**

Month	Monthly	Percent
January	632.50	8.20%
February	586.75	7.61%
March	861.25	11.17%
April	564	7.31%
May	573.25	7.43%
June	794.50	10.30%
July	682.75	8.85%
August	838.50	10.87%
September	435.25	5.64%
October	444.00	5.76%
November	0.00	0.00%
December	0.00	0.00%
<b>Year To Date</b>	<b>6412.75</b>	<b>83.16%</b>

Annual Allotment 7711.00

<b>Monthly Budget</b>	<b>642.00</b>
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OCTOBER 2019

\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\*

## ADMINISTRATION CONTINUED

### Public Complaints

Date Received	Allegation	Status
11 Oct 2019	SIU Parallel Invest.	Ongoing
25 Oct 2019	Public-Police Officers	Ongoing
28 Oct 2019	Public-Police Officers	Ongoing
28 Oct 2019	Public-Police Officers	Ongoing

### Crime Abatement

Intelligence Led Policing - Crime Abatement Strategy	
Number of Offenders	12
Number of Offenders Charged	0
Number of Charges Laid	0
Number of Checks Performed	3

### Staffing Updates

Staffing Updates	
<b>Transfers</b>	Amanda LAFFERTY transferred in from Pickle Lake Sean Tucker – Recruit Ayad SBEYTI transferred out to Moosonee Steve CLEGG transferred and promoted to CIB Chris PICKEN transferred to SPIN
<b>Promotions</b>	Inspector Steve CLEGG to Superintendent
<b>Awards</b>	Nil
<b>Recognitions</b>	Nil
<b>Other</b>	Sick Leave – 0.75
	Maternity Leave-2
	WSIB - 3
	Other - 0

### Secondary Employment

Nottawasaga Detachment currently has eight members approved for secondary employment.

OCTOBER 2019

\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\*

**CRIME**

<b>Violent Crime</b>						
Actual	October		Year to Date - October			
	2018	2019	% Change	2018	2019	% Change
Murder	0	0	0.00%	0	0	0.00%
Other Offences Causing Death	0	0	0.00%	0	0	0.00%
Attempted Murder	0	0	0.00%	0	1	0.00%
Sexual Assault	2	8	300.00%	33	43	30.30%
Assault	15	2	-86.67%	125	171	36.80%
Abduction	0	0	0.00%	3	4	33.30%
Robbery	0	1	100.00%	10	6	-40.00%
Other Crimes Against a Person	3	3	0.00%	88	112	27.30%
<b>Total</b>	<b>20</b>	<b>14</b>	<b>-30.00%</b>	<b>259</b>	<b>337</b>	<b>30.10%</b>

<b>Property Crime</b>						
Actual	October		Year to Date - October			
	2018	2019	% Change	2018	2019	% Change
Arson	0	0	0.00%	16	3	-81.20%
Break & Enter	14	8	-42.86%	70	99	41.40%
Theft Over	1	3	20.00%	49	49	0.00%
Theft Under	33	21	-36.36%	280	289	3.20%
Have Stolen Goods	5	1	-80.00%	7	6	-14.30%
Fraud	16	8	-50.00%	129	153	18.60%
Mischief	25	25	0.00%	160	162	1.20%
<b>Total</b>	<b>94</b>	<b>66</b>	<b>-29.79%</b>	<b>711</b>	<b>761</b>	<b>7.00%</b>

<b>Drug Crime</b>						
Actual	October		Year to Date - October			
	2018	2019	% Change	2018	2019	% Change
Possession	4	2	-50.00%	54	15	-72.20%
Trafficking	1	0	-100.00%	19	9	-52.60%
Importation and Production	0	0	0.00%	2	0	-100.00%
<b>Total</b>	<b>5</b>	<b>2</b>	<b>-60.00%</b>	<b>75</b>	<b>24</b>	<b>-68.00%</b>

OCTOBER 2019

\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\*

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## COMMUNITY MOBILIZATION AND ENGAGEMENT UNIT

### CMU MEMBERS

*OPP Police Liaison:*

PC Karen CONNER

*Crisis Worker:*

Stephanie STRILEC

CMU Nottawasaga	# of Occurrences
Total CMU live calls (called out by OPP to attend on scene with officers)	7
Total Referrals - referrals from OPP both live and for follow up	18
Total Diversions to hospital by CMU - on scene avoided apprehension and transport to hospital for assessment	8
Visits Face to Face (follow-up)	5
Visits Face to Face (live calls)	3
Visits Non Face to Face (phone)	41

### *Mental Health Calls*

So far in 2019 the Nottawasaga OPP Detachment has responded to 385 Mental Health Calls and 38 in October alone.

OCTOBER 2019

*\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\**

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## MEDIA

The Nottawasaga OPP Media Team consists of Provincial Constable Chad WILSON and Provincial Constable Harry LAWRENSON.

### Notable Incidents and Events

- The Nottawasaga OPP Media Unit has issued a total of 4 media releases in October for an approximate year to date total of 117 media releases.
- The Nottawasaga OPP Media Unit also posted 6 tweets in October.

OCTOBER 2019

*\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\**



Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth  
October - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		October	Year to Date	Time Standard	Year To Date Weighted Hours	October	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Attempted Murder	0	1	15.9	15.9	0	0		0.0
	Aggravated Sexual Assault	0	0		0.0	0	1	15.9	15.9
	Sexual Assault With a Weapon	0	0		0.0	0	2	15.9	31.8
	Sexual Assault	0	27	15.9	429.3	2	27	15.9	429.3
	Sexual Interference	0	1	15.9	15.9	0	3	15.9	47.7
	Incest	0	1	15.9	15.9	0	0		0.0
	Voyeurism	1	3	15.9	47.7	1	1	15.9	15.9
	Non-Consensual Distribution of Intimate Images	0	4	15.9	63.6	1	6	15.9	95.4
	Aggravated Assault-Level 3	0	0		0.0	0	2	15.9	31.8
	Assault With Weapon or Causing Bodily Harm-Level 2	0	33	15.9	524.7	1	21	15.9	333.9
	Assault-Level 1	6	127	15.9	2,019.3	13	106	15.9	1,685.4
	Using firearm (or imitation) in commission of offence	0	2	15.9	31.8	0	0		0.0
	Pointing a Firearm	0	0		0.0	0	1	15.9	15.9
	Assault Peace Officer	0	4	15.9	63.6	0	4	15.9	63.6
	Assault Peace Officer w/weapon Bodily Harm	0	0		0.0	0	1	15.9	15.9
	Forcible confinement	0	3	15.9	47.7	1	3	15.9	47.7
	Robbery -Master code	0	2	15.9	31.8	0	1	15.9	15.9
	Robbery, With Threat of Violence	0	2	15.9	31.8	0	5	15.9	79.5
	Robbery - Other	0	2	15.9	31.8	0	4	15.9	63.6
	Criminal Harassment	0	32	15.9	508.8	7	26	15.9	413.4
	Criminal Harassment - Offender Unknown	0	2	15.9	31.8	0	5	15.9	79.5
	Indecent/Harassing Communications	1	10	15.9	159.0	1	8	15.9	127.2
	Utter Threats -Master code	0	4	15.9	63.6	0	5	15.9	79.5
	Utter Threats to Person	0	46	15.9	731.4	3	46	15.9	731.4
Utter Threats to Person -Police Officer	0	1	15.9	15.9	0	1	15.9	15.9	
Other Criminal Code * against public order	0	0		0.0	1	1	15.9	15.9	
Abandon Child	0	0		0.0	0	2	15.9	31.8	
<b>Total</b>	<b>8</b>	<b>307</b>	<b>15.9</b>	<b>4,881.3</b>	<b>31</b>	<b>282</b>	<b>15.9</b>	<b>4,483.8</b>	
Property Crime Violations	Arson - Master Code	0	0		0.0	0	1	6.8	6.8

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## Calls For Service (CFS) Billing Summary Report

### Adjala-Tosorontio, Essa, New Tecumseth October - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		October	Year to Date	Time Standard	Year To Date Weighted Hours	October	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Arson - Auto	0	1	6.8	6.8	0	2	6.8	13.6
	Arson - Building	0	1	6.8	6.8	0	2	6.8	13.6
	Arson - Others	0	0		0.0	0	11	6.8	74.8
	Break & Enter	1	89	6.8	605.2	12	67	6.8	455.6
	Unlawful in a dwelling house	0	2	6.8	13.6	0	1	6.8	6.8
	Break & Enter - Firearms	0	0		0.0	0	3	6.8	20.4
	Theft Over -master code	0	1	6.8	6.8	0	2	6.8	13.6
	Theft Over - Farm Equipment	0	1	6.8	6.8	0	2	6.8	13.6
	Theft Over - Construction Site	0	1	6.8	6.8	0	3	6.8	20.4
	Theft Over - Persons	0	1	6.8	6.8	0	0		0.0
	Theft Over - Trailers	0	3	6.8	20.4	0	1	6.8	6.8
	Theft Over - Other Theft	0	4	6.8	27.2	0	7	6.8	47.6
	Theft Over - Boat (Vessel)	0	0		0.0	0	1	6.8	6.8
	Theft FROM Motor Vehicle Over \$5,000	0	2	6.8	13.6	3	6	6.8	40.8
	Theft of Motor Vehicle	1	9	6.8	61.2	3	14	6.8	95.2
	Theft of - Automobile	0	6	6.8	40.8	1	4	6.8	27.2
	Theft of - Trucks	0	7	6.8	47.6	0	5	6.8	34.0
	Theft of - Motorcycles	0	2	6.8	13.6	0	1	6.8	6.8
	Theft of - Snow Vehicles	0	2	6.8	13.6	0	0		0.0
	Theft of - All Terrain Vehicles	0	2	6.8	13.6	0	2	6.8	13.6
	Theft of - Farm Vehicles	0	0		0.0	1	1	6.8	6.8
	Theft of - Construction Vehicles	0	1	6.8	6.8	1	1	6.8	6.8
	Theft of - Other Motor Vehicles	0	1	6.8	6.8	0	2	6.8	13.6
	Theft Under -master code	0	25	6.8	170.0	7	21	6.8	142.8
	Theft under - Farm Equipment	0	2	6.8	13.6	0	0		0.0
	Theft under - Farm Agricultural Produce	0	1	6.8	6.8	0	0		0.0
	Theft Under - Construction Site	1	4	6.8	27.2	0	9	6.8	61.2
	Theft under - Bicycles	0	9	6.8	61.2	1	8	6.8	54.4
	Theft under - Building	0	3	6.8	20.4	0	3	6.8	20.4
	Theft under - Persons	0	2	6.8	13.6	0	3	6.8	20.4
Theft under - Trailers	0	1	6.8	6.8	1	2	6.8	13.6	
Theft under - Other Theft	3	70	6.8	476.0	12	88	6.8	598.4	

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**Calls For Service (CFS) Billing Summary Report**

**Adjala-Tosorontio, Essa, New Tecumseth  
October - 2019**

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		October	Year to Date	Time Standard	Year To Date Weighted Hours	October	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Theft Under - Gasoline Drive-off	0	24	6.8	163.2	2	28	6.8	190.4
	Theft FROM Motor Vehicle Under \$5,000	0	46	6.8	312.8	20	70	6.8	476.0
	Theft Under \$5,000 [SHOPLIFTING]	0	54	6.8	367.2	7	47	6.8	319.6
	Possession of Stolen Goods over \$5,000	0	1	6.8	6.8	2	3	6.8	20.4
	Possession of Stolen Goods under \$5,000	0	5	6.8	34.0	0	3	6.8	20.4
	Fraud -Master code	0	8	6.8	54.4	2	11	6.8	74.8
	Fraud - Steal/Forge/Poss./Use Credit Card	0	13	6.8	88.4	2	8	6.8	54.4
	Fraud - False Pretence < = \$5,000	0	10	6.8	68.0	0	1	6.8	6.8
	Fraud - Forgery & Uttering	0	4	6.8	27.2	0	1	6.8	6.8
	Fraud - Account closed	0	1	6.8	6.8	0	0		0.0
	Fraud - Fraud through mails	0	2	6.8	13.6	1	3	6.8	20.4
	Fraud -Money/property/ security > \$5,000	1	8	6.8	54.4	1	14	6.8	95.2
	Fraud -Money/property/ security <= \$5,000	0	32	6.8	217.6	3	47	6.8	319.6
	Fraud - Other	0	34	6.8	231.2	4	26	6.8	176.8
	Personation with Intent (fraud)	0	1	6.8	6.8	1	6	6.8	40.8
	Fraud - False Pretence > \$5,000	0	0		0.0	0	1	6.8	6.8
	Identity Theft	0	0		0.0	1	2	6.8	13.6
	Identity Fraud	0	10	6.8	68.0	1	11	6.8	74.8
	Mischief - master code	6	122	6.8	829.6	19	145	6.8	986.0
	Mischief [Graffiti - Non Gang Related]	0	5	6.8	34.0	0	4	6.8	27.2
	Mischief with Data	0	0		0.0	0	1	6.8	6.8
	Willful act/omission likely to cause mischief	0	0		0.0	1	2	6.8	13.6
	Interfere with lawful use, enjoyment of property	1	9	6.8	61.2	1	7	6.8	47.6
Property Damage	0	9	6.8	61.2	2	20	6.8	136.0	
<b>Total</b>	<b>14</b>	<b>651</b>	<b>6.8</b>	<b>4,426.8</b>	<b>112</b>	<b>734</b>	<b>6.8</b>	<b>4,991.2</b>	
Other Criminal Code Violations (Excluding traffic)	Offensive Weapons- Weapons Trafficking	0	1	7.9	7.9	0	0		0.0
	Possess Firearm while prohibited	0	3	7.9	23.7	0	0		0.0

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## Calls For Service (CFS) Billing Summary Report

### Adjala-Tosorontio, Essa, New Tecumseth October - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		October	Year to Date	Time Standard	Year To Date Weighted Hours	October	Year to Date	Time Standard	Year To Date Weighted Hours
Other Criminal Code Violations (Excluding traffic)	Other Criminal Code * Sec.78 - Sec.96	0	1	7.9	7.9	0	0		0.0
	Offensive Weapons- Possession of Weapons	0	3	7.9	23.7	0	8	7.9	63.2
	Offensive Weapons- Carry concealed	0	2	7.9	15.8	0	0		0.0
	Offensive Weapons-In Vehicle	0	2	7.9	15.8	0	1	7.9	7.9
	Offensive Weapons- Prohibited	0	1	7.9	7.9	0	0		0.0
	Offensive Weapons- Restricted	0	0		0.0	0	2	7.9	15.8
	Offensive Weapons- Other Offensive Weapons	0	2	7.9	15.8	0	1	7.9	7.9
	Offensive Weapons- Other Weapons Offences	0	1	7.9	7.9	1	3	7.9	23.7
	Bail Violations -Master code	0	0		0.0	0	1	7.9	7.9
	Bail Violations - Fail To Comply	1	41	7.9	323.9	0	41	7.9	323.9
	Bail Violations - Fail To Appear	0	3	7.9	23.7	0	2	7.9	15.8
	Bail Violations - Promise To Appear	0	0		0.0	0	7	7.9	55.3
	Bail Violations - Appearance Notice	0	0		0.0	0	2	7.9	15.8
	Bail Violations - Recognizance	0	3	7.9	23.7	2	2	7.9	15.8
	Sureties to keep the peace -Sec 810(1)	0	1	7.9	7.9	0	0		0.0
	Counterfeit Money - Master code	0	1	7.9	7.9	0	0		0.0
	Uttering Counterfeit Money	0	3	7.9	23.7	0	0		0.0
	Counterfeit Money - Others	0	3	7.9	23.7	0	3	7.9	23.7
	Disturb the Peace	0	16	7.9	126.4	4	25	7.9	197.5
	Indecent acts -Master code	0	2	7.9	15.8	0	3	7.9	23.7
Indecent acts -Other	0	3	7.9	23.7	0	2	7.9	15.8	
Child Pornography - Possess child pornography	0	1	7.9	7.9	0	0		0.0	
Child Pornography - Making or distributing	0	1	7.9	7.9	0	0		0.0	
Public Morals	0	0		0.0	0	1	7.9	7.9	



Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth  
October - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		October	Year to Date	Time Standard	Year To Date Weighted Hours	October	Year to Date	Time Standard	Year To Date Weighted Hours
Other Criminal Code Violations (Excluding traffic)	Obstruct Public Peace Officer	0	2	7.9	15.8	0	6	7.9	47.4
	Trespass at Night	0	0		0.0	0	6	7.9	47.4
	Fail to Attend Court	0	1	7.9	7.9	0	24	7.9	189.6
	Breach of Probation	0	26	7.9	205.4	1	30	7.9	237.0
	Breach of Probation -In relation to children	0	0		0.0	0	1	7.9	7.9
	Utter Threats to Property / Animals	0	1	7.9	7.9	0	0		0.0
	Offensive Weapons-Careless use of firearms	0	0		0.0	0	2	7.9	15.8
	Disobey court order/Misconduct executing process	0	0		0.0	1	1	7.9	7.9
	Obstruct Justice/Fabricate Evidence	0	0		0.0	1	2	7.9	15.8
	Public mischief - mislead peace officer	0	3	7.9	23.7	0	1	7.9	7.9
	Personate Peace Officer	0	0		0.0	0	1	7.9	7.9
	Contraband Tobacco	0	0		0.0	0	1	7.9	7.9
	Utter Threats to injure animal	0	1	7.9	7.9	0	0		0.0
	Animals - Kill or injure	0	0		0.0	0	1	7.9	7.9
	Animals - Cruelty	0	1	7.9	7.9	0	0		0.0
	Other Criminal Code * Sec.462 - Sec.753	0	2	7.9	15.8	1	3	7.9	23.7
	<b>Total</b>	<b>1</b>	<b>131</b>	<b>7.9</b>	<b>1,034.9</b>	<b>11</b>	<b>183</b>	<b>7.9</b>	<b>1,445.7</b>
Drug Possession	Possession Heroin	0	0		0.0	0	1	6.4	6.4
	Possession Cocaine	0	6	6.4	38.4	2	11	6.4	70.4
	Possession Other Controlled Drugs and Substance Act	0	2	6.4	12.8	2	8	6.4	51.2
	Possession Cannabis	0	0		0.0	1	28	6.4	179.2
	Possession - Methamphetamine (Crystal Meth)	0	4	6.4	25.6	0	3	6.4	19.2
	Possession ð Opioid (other than heroin)	0	2	6.4	12.8	0	2	6.4	12.8
	Drug related occurrence	1	16	6.4	102.4	1	27	6.4	172.8
	Overdose	0	0		0.0	0	27	6.4	172.8
<b>Total</b>	<b>1</b>	<b>30</b>	<b>6.4</b>	<b>192.0</b>	<b>6</b>	<b>107</b>	<b>6.4</b>	<b>684.8</b>	
Drugs	Trafficking Heroin	0	0		0.0	0	1	37.0	37.0
	Trafficking Cocaine	0	6	37.0	222.0	0	14	37.0	518.0

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## Calls For Service (CFS) Billing Summary Report

### Adjala-Tosorontio, Essa, New Tecumseth October - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		October	Year to Date	Time Standard	Year To Date Weighted Hours	October	Year to Date	Time Standard	Year To Date Weighted Hours
Drugs	Trafficking Other Controlled Drugs and Substance Act	0	1	37.0	37.0	0	0		0.0
	Trafficking Cannabls	0	0		0.0	1	4	37.0	148.0
	Trafficking û Opioid (other than heroin)	0	1	37.0	37.0	1	1	37.0	37.0
	Production Cannabls (Marihuana) (Cultivation)	0	0		0.0	0	2	37.0	74.0
	DRUG Operation - Residential Grow [Indoor]	0	0		0.0	0	1	37.0	37.0
	DRUG Operation - Commercial Grow [Indoor]	0	1	37.0	37.0	0	0		0.0
	<b>Total</b>	<b>0</b>	<b>9</b>	<b>37.0</b>	<b>333.0</b>	<b>2</b>	<b>23</b>	<b>37.0</b>	<b>851.0</b>
Statutes & Acts	Youth Criminal Justice Act (YCJA)	0	2	3.3	6.6	0	1	3.3	3.3
	Landlord/Tenant	1	98	3.3	323.4	10	87	3.3	287.1
	Mental Health Act	5	93	3.3	306.9	15	117	3.3	386.1
	Mental Health Act - No contact with Police	0	4	3.3	13.2	0	4	3.3	13.2
	Mental Health Act - Attempt Suicide	0	25	3.3	82.5	3	26	3.3	85.8
	Mental Health Act û Threat of Suicide	1	71	3.3	234.3	6	98	3.3	323.4
	Mental Health Act - Voluntary Transport	1	27	3.3	89.1	5	36	3.3	118.8
	Mental Health Act - Placed on Form	0	55	3.3	181.5	14	61	3.3	201.3
	Trespass To Property Act	2	78	3.3	257.4	8	98	3.3	323.4
	Family Law Act - Custody/Access order	0	0		0.0	0	1	3.3	3.3
	<b>Total</b>	<b>10</b>	<b>453</b>	<b>3.3</b>	<b>1,494.9</b>	<b>51</b>	<b>529</b>	<b>3.3</b>	<b>1,745.7</b>
Operational	Animal -Master code	0	9	3.6	32.4	1	5	3.6	18.0
	Animal - Bear Complaint	0	1	3.6	3.6	0	8	3.6	28.8
	Animal - Left in Vehicle	0	21	3.6	75.6	1	40	3.6	144.0
	Animal Rabid	0	0		0.0	0	6	3.6	21.6
	Animal Bite	0	8	3.6	28.8	0	14	3.6	50.4
	Animal Stray	3	26	3.6	93.6	1	12	3.6	43.2
	Animal Injured	0	14	3.6	50.4	1	15	3.6	54.0
	Animal - Other	0	53	3.6	190.8	5	58	3.6	208.8
	Animal - Dog Owners Liability Act	0	8	3.6	28.8	0	2	3.6	7.2
	Alarm -Master code	0	38	3.6	136.8	10	31	3.6	111.6
	Alarm - Holdup	0	1	3.6	3.6	0	1	3.6	3.6

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**Calls For Service (CFS) Billing Summary Report**

**Adjala-Tosorontio, Essa, New Tecumseth  
October - 2019**

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		October	Year to Date	Time Standard	Year To Date Weighted Hours	October	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Alarm -Others	0	23	3.6	82.8	0	37	3.6	133.2
	False Alarm - Warning Issued	0	2	3.6	7.2	0	5	3.6	18.0
	Domestic Disturbance	12	392	3.6	1,411.2	52	414	3.6	1,490.4
	Suspicious Person	6	240	3.6	864.0	22	206	3.6	741.6
	Phone -Master code	0	28	3.6	100.8	1	6	3.6	21.6
	Phone -Nuisance - No Charges Laid	1	10	3.6	36.0	1	15	3.6	54.0
	Phone -Obscene - No Charges Laid	0	1	3.6	3.6	0	1	3.6	3.6
	Phone -Threatening - No Charges Laid	0	1	3.6	3.6	0	2	3.6	7.2
	Phone -Other - No Charges Laid	0	5	3.6	18.0	0	42	3.6	151.2
	Text- related Incident (Texting)	0	0		0.0	0	1	3.6	3.6
	False Fire Alarm - Building	0	9	3.6	32.4	0	9	3.6	32.4
	False Fire Alarm - Other	0	0		0.0	0	1	3.6	3.6
	Fire -master code	0	1	3.6	3.6	0	1	3.6	3.6
	Fire - Building	0	22	3.6	79.2	1	25	3.6	90.0
	Fire - Vehicle	0	12	3.6	43.2	2	13	3.6	46.8
	Fire - Other	0	7	3.6	25.2	2	24	3.6	86.4
	Insecure Condition - Master code	1	4	3.6	14.4	0	0		0.0
	Insecure Condition - Building	0	12	3.6	43.2	0	10	3.6	36.0
	Insecure Condition - Others	0	1	3.6	3.6	0	2	3.6	7.2
	Missing Person -Master code	0	0		0.0	1	1	3.6	3.6
	Missing Person under 12	0	2	3.6	7.2	0	3	3.6	10.8
	Missing Person 12 & older	1	19	3.6	68.4	0	26	3.6	93.6
	Missing Person 12 & older -Foul play suspected	0	1	3.6	3.6	0	0		0.0
	Missing Person Located Under 12	0	5	3.6	18.0	0	2	3.6	7.2
	Missing Person Located 12 & older	0	22	3.6	79.2	1	18	3.6	64.8
Noise Complaint -Master code	3	44	3.6	158.4	1	20	3.6	72.0	
Noise Complaint - Vehicle	0	7	3.6	25.2	0	11	3.6	39.6	

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## Calls For Service (CFS) Billing Summary Report

### Adjala-Tosorontio, Essa, New Tecumseth October - 2019

Billing Categories (Billing categories below do not match traditional crime groupings)		2019				2018			
		October	Year to Date	Time Standard	Year To Date Weighted Hours	October	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Noise Complaint - Residence	0	94	3.6	338.4	4	135	3.6	486.0
	Noise Complaint - Business	0	7	3.6	25.2	2	12	3.6	43.2
	Noise Complaint - Animal	2	17	3.6	61.2	1	11	3.6	39.6
	Noise Complaint - Others	0	34	3.6	122.4	2	24	3.6	86.4
	Accident - non-MVC - Master code	1	3	3.6	10.8	0	1	3.6	3.6
	Accident - non-MVC - Industrial	0	5	3.6	18.0	1	4	3.6	14.4
	Accident - non-MVC - Construction Site	0	2	3.6	7.2	0	2	3.6	7.2
	Accident - non-MVC - Commercial	0	3	3.6	10.8	0	2	3.6	7.2
	Accident - non MVC - Others	0	2	3.6	7.2	0	0		0.0
	Found Property -Master code	2	33	3.6	118.8	4	25	3.6	90.0
	Found - License Plate	0	3	3.6	10.8	0	3	3.6	10.8
	Found - Vehicle Accessories	0	0		0.0	0	1	3.6	3.6
	Found-Personal Accessories	1	19	3.6	68.4	5	24	3.6	86.4
	Found-Household Property	0	4	3.6	14.4	0	0		0.0
	Found-Radio,TV,Sound-Reprod. Equip.	0	1	3.6	3.6	0	3	3.6	10.8
	Found-Sporting Goods, Hobby Equip.	0	1	3.6	3.6	0	2	3.6	7.2
	Found-Machinery & Tools	0	0		0.0	0	1	3.6	3.6
	Found-Bicycles	1	11	3.6	39.6	1	15	3.6	54.0
	Found-Others	0	13	3.6	46.8	0	13	3.6	46.8
	Lost Property -Master code	1	24	3.6	86.4	2	17	3.6	61.2
	Lost License Plate	0	11	3.6	39.6	0	5	3.6	18.0
	Lost Disabled Parking Permit	0	1	3.6	3.6	0	1	3.6	3.6
	Lost - Computer, parts & accessories	0	0		0.0	0	2	3.6	7.2
	Lost - Vehicle Accessories	0	2	3.6	7.2	0	0		0.0
	Lost-Personal Accessories	0	22	3.6	79.2	2	21	3.6	75.6
	Lost-Household Property	0	0		0.0	0	3	3.6	10.8

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## Calls For Service (CFS) Billing Summary Report

### Adjala-Tosorontio, Essa, New Tecumseth October - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		October	Year to Date	Time Standard	Year To Date Weighted Hours	October	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Lost-Jewellery	0	2	3.6	7.2	0	0		0.0
	Lost-Radio,TV,Sound-Reprod. Equip.	0	2	3.6	7.2	0	3	3.6	10.8
	Lost-Others	0	9	3.6	32.4	2	7	3.6	25.2
	Sudden Death -master code	0	0		0.0	0	3	3.6	10.8
	Sudden Death - Accidental	0	1	3.6	3.6	0	1	3.6	3.6
	Sudden Death - Drowning	0	0		0.0	0	1	3.6	3.6
	Sudden Death - Suicide	0	2	3.6	7.2	1	6	3.6	21.6
	Sudden Death - Natural Causes	2	31	3.6	111.6	4	44	3.6	158.4
	Sudden Death - Others	0	8	3.6	28.8	1	8	3.6	28.8
	Suspicious Vehicle	2	140	3.6	504.0	16	181	3.6	651.6
	Trouble with Youth	3	84	3.6	302.4	18	115	3.6	414.0
	Medical Assistance - Master code	0	3	3.6	10.8	1	3	3.6	10.8
	Medical Assistance - Other	0	11	3.6	39.6	1	16	3.6	57.6
	Vehicle Recovered - Master code	0	0		0.0	0	1	3.6	3.6
	Vehicle Recovered - Automobile	0	3	3.6	10.8	0	9	3.6	32.4
	Vehicle Recovered - Trucks	0	1	3.6	3.6	0	5	3.6	18.0
	Vehicle Recovered - All Terrain Veh	0	1	3.6	3.6	0	1	3.6	3.6
	Vehicle Recovered - Farm Vehicles	0	1	3.6	3.6	0	0		0.0
	Vehicle Recovered - Constr. Vehicle	0	0		0.0	0	1	3.6	3.6
	Unwanted Persons	3	90	3.6	324.0	10	87	3.6	313.2
	Neighbour Dispute	7	135	3.6	486.0	14	133	3.6	478.8
	By-Law -Master code	0	9	3.6	32.4	1	2	3.6	7.2
	Noise By-Law	0	5	3.6	18.0	0	6	3.6	21.6
	Dogs By-Law	0	1	3.6	3.6	0	2	3.6	7.2
	Firearms (Discharge) By-Law	0	3	3.6	10.8	0	2	3.6	7.2
	Other Municipal By-Laws	0	33	3.6	118.8	7	49	3.6	176.4
	Traffic By-Law	0	17	3.6	61.2	0	3	3.6	10.8
Assist Fire Department	2	28	3.6	100.8	2	22	3.6	79.2	
Assist Public	16	828	3.6	2,980.8	83	1,031	3.6	3,711.6	

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## Calls For Service (CFS) Billing Summary Report

### Adjala-Tosorontio, Essa, New Tecumseth October - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		October	Year to Date	Time Standard	Year To Date Weighted Hours	October	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Distressed/Overdue Motorist	0	2	3.6	7.2	0	0		0.0
	Compassionate Message	0	0		0.0	1	2	3.6	7.2
	Family Dispute	7	215	3.6	774.0	25	264	3.6	950.4
	Suspicious Package	0	1	3.6	3.6	0	1	3.6	3.6
	Protest - Demonstration	0	1	3.6	3.6	0	0		0.0
	<b>Total</b>	<b>77</b>	<b>3,028</b>	<b>3.6</b>	<b>10,900.8</b>	<b>314</b>	<b>3,423</b>	<b>3.6</b>	<b>12,322.8</b>
Operational2	False Alarm-Accidental Trip	0	65	1.3	84.5	8	141	1.3	183.3
	False Alarm-Malfunction	0	45	1.3	58.5	6	57	1.3	74.1
	False Holdup Alarm-Accidental Trip	2	13	1.3	16.9	0	2	1.3	2.6
	False Holdup Alarm-Malfunction	0	3	1.3	3.9	0	3	1.3	3.9
	False Alarm -Others	10	144	1.3	187.2	10	142	1.3	184.6
	False Alarm -Cancelled	0	48	1.3	62.4	7	73	1.3	94.9
	Keep the Peace	6	179	1.3	232.7	10	141	1.3	183.3
	911 call / 911 hang up	10	1,277	1.3	1,660.1	108	924	1.3	1,201.2
	911 hang up - Pocket Dial	20	383	1.3	497.9	19	192	1.3	249.6
	911 call - Dropped Cell	75	629	1.3	817.7	10	97	1.3	126.1
	<b>Total</b>	<b>123</b>	<b>2,786</b>	<b>1.3</b>	<b>3,621.8</b>	<b>178</b>	<b>1,772</b>	<b>1.3</b>	<b>2,303.6</b>
Traffic	MVC (MOTOR VEHICLE COLLISION) -Master code	0	8	3.4	27.2	0	23	3.4	78.2
	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	3	60	3.4	204.0	6	56	3.4	190.4
	MVC - Prop. Dam. Non Reportable	9	213	3.4	724.2	18	240	3.4	816.0
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	10	335	3.4	1,139.0	37	390	3.4	1,326.0
	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	2	57	3.4	193.8	7	73	3.4	248.2
	MVC - Pers. Inj. Failed To Remain (MOTOR VEHICLE COLLISION)	0	4	3.4	13.6	0	4	3.4	13.6
	MVC - Fatal (MOTOR VEHICLE COLLISION)	0	1	3.4	3.4	0	1	3.4	3.4
	MVC - Others (MOTOR VEHICLE COLLISION)	0	3	3.4	10.2	0	4	3.4	13.6
	Road Rage	0	1	3.4	3.4	0	1	3.4	3.4
	<b>Total</b>	<b>24</b>	<b>682</b>	<b>3.4</b>	<b>2,318.8</b>	<b>68</b>	<b>792</b>	<b>3.4</b>	<b>2,692.8</b>

Report Content Last Updated:  
2019/10/12

Report generated by:  
Bly, Summer

Report generated on:  
20-Nov-19 4:35:10 PM  
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## Calls For Service (CFS) Billing Summary Report

### Adjala-Tosorontio, Essa, New Tecumseth October - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>	2019				2018			
	October	Year to Date	Time Standard	Year To Date Weighted Hours	October	Year to Date	Time Standard	Year To Date Weighted Hours
<b>Total</b>	<b>258</b>	<b>8,077</b>		<b>29,204.3</b>	<b>783</b>	<b>7,845</b>		<b>31,521.4</b>

#### Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2017 billing period.

#### Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

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	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	Percentage
Essa, Alessio Drive, Essa													0	0.000
Essa 5th Sideroad	1		1	5	5	3	2	1	2	3			23	1.004
Essa 10 Sideroad Essa		1	1		1	1			0				4	0.175
Essa 10th Line Essa	2	1		2	1	1	1	4		2			14	0.611
Essa 11th Line Essa							1		2				3	0.131
Essa 20th Sideroad Essa	20		12	14	12	7	16	5	1				87	3.799
Essa 25th Sideroad Essa	12	4	15	11	4	8	6	6		4			70	3.057
Essa 2nd Conc. Essa													0	0.000
Essa 30th Sideroad, Essa						1	1						2	0.087
Essa 3rd Line Essa						1							1	0.044
Essa 5th Line Essa	1	5			1	2	3	1	2	1			16	0.699
Essa 6th Line Essa				1		1			2				4	0.175
Essa 7th Line Essa	2					1							3	0.131
Essa 8th Line Essa				1	1	5	5	1					13	0.568
Essa 9th Line, Essa	1												1	0.044
Essa Ashburton Cres., Essa													0	0.000
Essa Armedia Clow Cres Angus													0	0.000
Essa Auburn St., Angus													0	0.000
Essa Barrie St., Thornton	1	32			3		6	1		1			44	1.921
Essa Brentwood Rd., Angus	1	5	8	16	1	6	7	7		6			57	2.489
Essa Brian St.									1				1	0.044
Essa Brookside Gate, Angus			2				1						3	0.131
Essa Bushey Ave., Angus													0	0.000
Essa Cambrai Rd, Angus								1					1	0.044
Essa Cecil Street, Angus	1		3	2		2	8	1	2				19	0.830
Essa Centre Street, Angus					1		1	1	1	1			5	0.218
Essa Cindy Lane, Angus													0	0.000
Essa Commerce Dr., Angus				5	1								6	0.262
Essa Coulson Ave., Angus													0	0.000
Essa County Road 10	13	18	20	52	47	58	55	25	25	42			355	15.502
Essa County Road 15 Essa		5	3	5	11	3	2	3	6				38	1.659
Essa County Road 21 Essa	4	1	3	5	10	8	6	2	5	4			48	2.096
Essa County Road 27 Essa	24		12	28	9	7	30	61	13				184	8.035
Essa County Road 56 Essa	3	4	10	8	8	12	9	9	3	10			76	3.319
Essa County Road 90 Essa	4	7	20	16	54	56	50	38	54	42			341	14.891
Essa Cross Street, Angus		1											1	0.044
Essa Denney Drive, Baxter							1		1	1			3	0.131
Essa Elizabeth Street								1					1	0.044
Essa Fraser Street								1	1				2	0.087
Essa Greenwood Dr., Angus			1			2							3	0.131
Essa Huron St., Angus													0	0.000
Essa Hwy 89	28	49	63	66	35	66	114	85	45	40			591	25.808
Essa Innisfil Beach Road	1												1	0.044
Essa King Street Angus		4	1		4	2	1	1	3	2			18	0.786
Essa Lookout Street				1	1								2	0.087
Essa Maplevue Dr., Thornton													0	0.000
Essa Margaret St., Angus	1					1							2	0.087
Essa Masey St., Angus	1												1	0.044
Essa McCarthy Cres., Angus													0	0.000
Essa McKinnon Road													0	0.000
Essa Meadowland Blvd., Thornton	5												5	0.218
Essa Mike Hart Dr., Angus				2									2	0.087
Essa Milson Cres., Angus								2	1				3	0.131
Essa Mill Street Angus	11	13	9	45	17	21	8	40	16	9			189	8.253
Essa Murphy Road									4	1			5	0.218
Essa Old Mill Rd													0	0.000
Essa Pine River Rd., Angus													0	0.000
Essa Gold Park Gate, Angus								1	1				2	0.087
Essa Ralgan Street				1									1	0.044
Essa Robert Street, Thornton	2	1		1	2		3	1	1	2			13	0.568
Essa Roth Street, Angus			1										1	0.044
Essa Simcoe Street, Angus										2			2	0.087
Essa Smith Rd., Angus				2									2	0.087

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	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	Percentage
Essa Scotch Line	1		1										2	0.087
Essa Stonemount Cres													0	0.000
Essa Summerset Place, Angus													0	0.000
Essa Sunnidale Tosorontio Townline						4			1	2			7	0.306
Trillium Lane, Baxter							1						1	0.044
Essa Truax Crescent, Angus													0	0.000
Essa Vernon St., Angus													0	0.000
Essa William Street						1							1	0.044
Essa Willoughby Road			1		2		6		1				10	0.437
<b>Total Charges Essa</b>	<b>140</b>	<b>151</b>	<b>187</b>	<b>289</b>	<b>231</b>	<b>280</b>	<b>344</b>	<b>299</b>	<b>194</b>	<b>175</b>	<b>0</b>	<b>0</b>	<b>2290</b>	<b>100.000</b>

**ADDITIONAL INFORMATION**  
**November 27, 2019**

**REPORT #PSB-2019-03**  
**2020 BUDGET**

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**RECOMMENDATION**

That Additional Information to Report #PSB-2019-03 dated November 27, 2019 be received;

And further that the 2020 Budget be approved as presented.

**BACKGROUND**

The report presented to the Board at the September 2019 meeting included draft estimates for the 2020 budget. The Board has reviewed the budget summary and recommended amendments at the September and October Board meetings.

**COMMENTS AND CONSIDERATIONS**

The draft revised budget attached to this memorandum as Attachment No. 1 reflects the amendments requested by the Board.

The revenue from other force income has also been increased to reflect the updated fees using an estimate of \$8,000.00 per month based on 2019 revenue. Revenue is difficult to estimate as it is primarily the revenue received at the detachment for services provided for criminal record searches and fingerprints.

**FINANCIAL CONSIDERATIONS**

The Reserve Account is sufficient to offset any shortfall should expenditures be greater than revenue for the current year.

Respectfully submitted,



Nancy Rugman  
Secretary

ATTACHMENT NO. 1 – 2020 Budget for approval

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**NOTTAWASAGA POLICE SERVICES BOARD**  
**Adjala-Tosorontio, Essa and New Tecumseth**  
**2020 BUDGET**

ACCOUNT # 1-241	DESCRIPTION	2019 BUDGET	2019 ACTUAL TO OCTOBER 31	2020 ESTIMATES
000121-1130	Part Time Salaries and Wages	\$ 7,500.00	\$ 5,625.00	\$ 7,500.00
000121-1220	C.P.P.	\$ 325.00	\$ 242.25	\$ 325.00
000121-1222	Employment Insurance	\$ 180.00	\$ 127.59	\$ 180.00
000121-1224	Employers Health Tax	\$ 150.00	\$ 109.68	\$ 150.00
000121-3110	Mileage	\$ 500.00	\$ 121.56	\$ 500.00
000121-3112	Registration	\$ 1,500.00	\$ 534.24	\$ 1,500.00
000121-3170	Subscriptions & Memberships	\$ 3,000.00	\$ 3,034.10	\$ 3,500.00
000121-3173	Conferences	\$ 2,500.00	\$ 931.63	\$ 2,500.00
000121-3260	Telephone & Communications (see Note 1)	\$ 1,200.00	\$ (132.56)	\$ -
000121-3270	Advertising (Annual Newspaper)	\$ 6,000.00	\$ 6,907.02	\$ 6,300.00
000121-3325	Town Administrative Charges (see Note 2)	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
000121-3326	Community Safety	\$ 10,000.00	\$ 7,943.10	\$ 10,000.00
000121-3333	R.A.C.E. Against Drugs	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
000121-3336	Special Equipment (See Note 4)	\$ 48,788.00	\$ 46,389.00	\$ 6,288.00
000121-3346	Seniors Programs	\$ 2,500.00	\$ -	\$ 2,500.00
000121-3352	Public Education & D.A.R.E.	\$ 18,500.00	\$ 1,479.13	\$ 8,500.00
000121-3548	Office Equipment & Furnishings	\$ 5,000.00	\$ 4,039.78	\$ 5,000.00
000121-3572	Office Supplies	\$ 240.00	\$ 3.53	\$ 240.00
000121-3576	Sundry Expenses (see Note 3)	\$ 4,000.00	\$ 2,931.96	\$ 2,850.00
000121-4110	Bank Services Charges	\$ -	\$ 860.08	\$ 1,200.00
000121-xxxx	Donations	\$ -	\$ -	\$ 20,000.00
000121-xxxx	Zone 3 OAPSB Chair and Secretary	\$ -	\$ -	\$ 1,200.00
<b>SUBTOTAL OPERATING EXPENSES</b>		<b>\$ 116,383.00</b>	<b>\$ 85,647.09</b>	<b>\$ 84,733.00</b>
<b>MEMBERS</b>				
1-253	Rick Milne	\$ 2,700.00	\$ 2,405.00	\$ 2,700.00
1-251	Keith Boulter	\$ 2,715.00	\$ 809.75	\$ 2,715.00
1-259 (xxx)	Lynn Worthington (2019) Vacant (2020)	\$ 2,715.00	\$ 942.04	\$ 2,715.00
1-254	Sandie Macdonald	\$ 2,715.00	\$ 709.75	\$ 2,715.00
1-252	Joy Webster	\$ 2,715.00	\$ 815.60	\$ 2,715.00
<b>TOTAL MEMBERS</b>		<b>\$ 13,560.00</b>	<b>\$ 5,682.14</b>	<b>\$ 13,560.00</b>
<b>PSB TOTAL OPERATING EXPENSES</b>		<b>\$ 129,943.00</b>	<b>\$ 91,329.23</b>	<b>\$ 98,293.00</b>
<b>REVENUES:</b>				
000031-0593	Other Force Income	\$ 60,000.00	\$ 95,246.94	\$ 96,000.00
(TRANSFER TO)/FROM RESERVES		\$ 69,943.00	\$ (3,917.71)	\$ 2,293.00
<b>NET REVENUE</b>		<b>\$ 129,943.00</b>	<b>\$ 91,329.23</b>	<b>\$ 98,293.00</b>

- Note 1 Cell phones are no longer used.
- Note 2 Paper, envelopes, postage, agenda delivery and accounting services
- Note 3 Auxiliary Training & Appreciation \$2,850.00
- Note 4 Year 3 of 3 year Lease of Laptop for Incident Commander (\$1,288 per year)  
 Bicycle Patrol Unit (\$5,000)  
 2019 Trailer to be paid from reserve (\$45,000.00)

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**NOTTAWASAGA POLICE SERVICES BOARD**  
 Adjala-Tosorontio, Essa, New Tecumseth  
**2020 BUDGET - MEMBERS**

<b>Rick Milne, Mayor, Town of New Tecumseth</b>			
1-253-000121-1120	Distributed Salares & Wages	1,000.00	
1-253-000121-3110	Mileage	200.00	
1-253-000121-3112	Registration	600.00	
1-253-000121-3113	Meals	300.00	
1-253-000121-3114	Accommodation	600.00	\$ 2,700.00

<b>Sandie Macdonald, Mayor, Township of Essa</b>			
1-254-000121-1120	Regular Salaries & Wages	1,000.00	
1-254-000121-1224	Employer's Health Tax	15.00	
1-254-000121-3110	Mileage	200.00	
1-254-000121-3112	Registration	600.00	
1-254-000121-3113	Meals	300.00	
1-254-000121-3114	Accommodation	600.00	\$ 2,715.00

<b>Joy Webster, Community Representative, Township of Adjala-Tosorontio</b>			
1-252-000121-1120	Regular Salaries & Wages	1,000.00	
1-252-000121-1224	Employer's Health Tax	15.00	
1-252-000121-3110	Mileage	200.00	
1-252-000121-3112	Registration	600.00	
1-252-000121-3113	Meals	300.00	
1-252-000121-3114	Accommodation	600.00	\$ 2,715.00

<b>Keith Boulter - Provincial Appointee</b>			
1-251-000121-1120	Regular Salaries & Wages	1,000.00	
1-251-000121-1224	Employer's Health Tax	15.00	
1-251-000121-3110	Mileage	200.00	
1-251-000121-3112	Registration	600.00	
1-251-000121-3113	Meals	300.00	
1-251-000121-3114	Accommodation	600.00	\$ 2,715.00

<b>Vacant - Provincial Appointee</b>			
1-xxx-000121-1120	Regular Salaries & Wages	1,000.00	
1-xxx-000121-1224	Employer's Health Tax	15.00	
1-xxx-000121-3110	Mileage	200.00	
1-xxx-000121-3112	Registration	600.00	
1-xxx-000121-3113	Meals	300.00	
1-xxx-000121-3114	Accommodation	600.00	\$ 2,715.00

<b>TOTAL:</b>			\$ 13,560.00
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## 2020 DRAFT BUDGET

NUMBER	PROJECT	DESCRIPTION	JUSTIFICATION	ESTIMATE	FUNDING SOURCE
1	Seniors Programs	Educate vulnerable seniors on the dangers of telephone and internet scams and how to protect themselves.	Seniors are a target for fraud.	\$ 2,500.00	Other Force Income
2	Public Education	Educational programs for adult and youth relating to cyber bullying, proper and safe use of electronic equipment.	Increase in accidents related to distracted drivers and exposure of youth on the internet. Dangers of use of cannabis while or before driving is a serious concern.	\$ 3,500.00	Other Force Income
3	R.A.C.E. Race Against Drugs	A program based on drug and alcohol awareness offered to all Grade 5 students from 19 schools in Nottawasaga OPP Detachment area. (Simcoe Muskoka District Health Unit, Alliston Community Policing, Nottawasaga OPP, Town of New Tecumseth, Nottawasaga Police Services Board, Stevenson Memorial Hospital, Simcoe County District School Board, Simcoe Muskoka Catholic School Board and Honda of Canada Mfg. volunteer their services)	Youth Education. Funding is for the cost of the facility to host the event plus some materials. This is an annual event which has proven to be very successful and well attended.	\$ 3,500.00	Other Force Income
4	D.A.R.E. Drug Abuse Resistance Education	Nottawasaga Detachment, through the leadership of P.C. Harry Lawrenson and P.C. John Mortimer teach the D.A.R.E. Program to all Grade 6 students in the detachment area. The program has been updated and the new program was introduced in 2019.	The D.A.R.E. Program has been funded by local business since its inception. The Program has grown and the number of students has increased which results in higher costs. The local funding no longer covers the cost of the program. The funding would also enable the coordinator to attend the annual conference. In the event local funding is reduced or discontinued, the Board will continue to financially support the program through the Reserve Account.	\$ 5,000.00	Other Force Income

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## 2020 DRAFT BUDGET

5

5	Annual Newspaper	Publication and distribution of an annual newspaper to inform the residents in the detachment area on accomplishments, programs and upcoming events. The publication will be in print form only and posted on the OPP, PSB and municipal websites.	The first edition of the newspaper was issued in 2018 and the response was an overwhelming positive from the public. The plan is to issue a similar publication annually.	\$ 6,300.00	Other Force Income
6	Computer Lease	Lease a computer for the Incident Commander	Enables the Incident Commander computer access while at the scene of a significant event without the need to return to the detachment. This is year 3 of a 3 year lease.	\$ 1,288.00	Other Force Income
7	Golf Tournament	Donation to support the annual golf tournament to raise funds for local youth activities and projects. (to be included in Donations account)	Proceeds are available for local youth initiatives through Nottawasaga OPP Youth Foundation.	\$ 1,500.00	Other Force Income
8	Bicycle Patrol Unit	Equipment for additional trained officers and annual tuning of bicycles	The Bicycle Patrol Unit has proven to be a cost effective method of crime prevention in the urban centres by increasing police presence during key times of the day. The program will be more effective with the addition of more trained officers.	\$ 5,000.00	Other Force Income
9	Auxiliary Unit (Sundry)	Meals during monthly training, annual appreciation dinner and annual incentive for top hours of service.	The Auxiliary Unit provides assistance during events and other non emergency occurrences during the year. This service is voluntary and no compensation is paid to the officers. \$1,500.00 for dinner plus \$1,200.00 for training meals plus \$150.00 for incentive.	\$ 2,850.00	Other Force Income
10	Donations	New Account to identify donations to support local events in accordance with the Board Policy.	Significant requests for financial support have been presented to the Board in recent years that the Board considers to be worthy of support. Many events are in support of local youth. The purpose of the new account is to identify the donations separate from the Sundry account.	\$ 20,000.00	Other Force Income

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**NOTTAWASAGA POLICE SERVICES BOARD  
MEETING SCHEDULE FOR 2020**

**5a**

**January**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**February**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

**March**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**April**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**May**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**June**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				



Nottawasaga Police Services Board Regular Meeting 5:00 p.m. held at OPP Headquarters



Statutory and Recognized Holidays



OAPSB Spring Conference and AGM Toronto

**NOTTAWASAGA POLICE SERVICES BOARD  
MEETING SCHEDULE FOR 2020**

5a

**July**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**August**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**September**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**October**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**November**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**December**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		



Nottawasaga Police Services Board Regular Meeting 5:00 p.m. held at OPP Headquarters



Statutory and Recognized Holidays



OAPSB Spring Conference and AGM Toronto

Essa Public Library Board  
Minutes  
Monday, October 28, 2019, 7:00pm  
Angus Branch, Essa Public Library

Present: J. Bushey, J. Hunter, S. Mallick, D. McKeever, G. Newbatt, H. Sander,  
L. Wark

Absent with Notice: C. Cryer, K. White

Absent: A. Morrison

1. Call to Order at 7pm by Chair D. McKeever

2. Respect and Acknowledgement Declaration:

*Essa Public Library Board acknowledges that we are situated on the traditional land of the Anishnaabeg people. We acknowledge the enduring presence of First Nation, Métis and Inuit people on this land and are committed to moving forward in the spirit of reconciliation and respect.*

3. Approval of the Agenda

2019: 079 Moved: HS

Seconded: JH

Carried

*THAT the Agenda for October 28, 2019 be approved as printed and circulated with the additions of 7.3, 7.4, 9.6, 12.2(ii) and 14.2.*

4. No Conflicts of Interest are declared for proceedings before this Board.

5. Minutes of the Preceding Regular Meeting: September 30, 2019

2019: 080 Moved: JB

Seconded: SM

Carried

*THAT the Minutes of the September 30, 2019 Regular Meeting be approved as printed and circulated.*

6. Business Arising from the September 30th Minutes.

6.1 Library Board Christmas Dinner will be catered at Angus Branch on Saturday, November 30<sup>th</sup> at 5pm.

6.2 AODA Customer Service training for Library Board members continues.

7. Communications:

7.1 Federation of Ontario Public Libraries (FOPL) letter (Sept 3)

7.2 Article from *American Library Magazine* referring to an ALA Report describing ebook cost problems (Oct 24)

7.3 News Release from Ministry of Municipal Affairs and Housing re. Ontario Helping to Make Municipalities Strong (Oct 25)

7.4 Communication from the Federation of Ontario Public Libraries (FOPL) re. Bill 132 which will impact Ministry of Heritage, Sport, Tourism, and Cultural Industries (Oct 28)

## 8. Chairperson's Remarks:

Donella and I purchased an art piece from Willy Vanderpost at Artful Essa this summer. We donated it to Thornton Branch on October 17th in recognition of Willy's volunteer work in the gardens with some friends and community members present.

A letter of congratulations was sent to Terry Dowdall from the Library Board.

## 9. Treasurer's Report:

9.1 Reserve Funds to Dec 31, 2018 for Thornton Branch: \$12,485.00.

9.2 Development Charges approved in 2018 Essa DC By-law for possible Thornton Branch expansion: \$392,000.00

9.3 2020 Budget estimates discussed with Essa Township Treasury & CAO Oct 24<sup>th</sup>.

9.4 Budget Comparison from Essa Treasury to September 30, 2019.

9.5 Audited 2018 Financial Statements from Baker Tilly.

9.6 Tim Horton's Smile Cookie Campaign raised \$3,125.50 for Thornton Branch

2019: 081 Moved: SM Seconded: JB Carried  
*THAT the Treasurer's Report be received as printed and circulated.*

## 10. CEO's Report, October 2019.

## 11. SOLS Trustee member &amp; SOLS Governance Hub (C. Cryer):

The next SOLS Trustee meeting is Saturday, November 9th at the Midland Public Library.

## 12. Committee Work:

12.1 Planning Committee (Chairperson: C. Cryer)

12.1(i) 2021-2024 Strategic Plan meeting to be scheduled in January.  
 Thornton Branch expansion timing to be determined.

12.1(ii) Consider extending Library Services to include Additional Renewals for checkouts.

2019: 082 Moved: HS Seconded: SM Carried  
*THAT the Library Board approves extending library services to include 2 renewals if items are not on hold for other patrons.*

12.2 Personnel Committee (Chairperson: J. Hunter)

Meeting held on October 11 to review CEO job description and consider personnel strategy for 2020.

12.2(i) CEO Job Description update.

2019: 083 Moved: JH Seconded: SM Carried  
*THAT the Library Board approves updates to the CEO job description as printed and circulated.*

13. Closed Meeting:

2019:084 Moved: JH                      Seconded: JB                      Carried  
*THAT the Board proceed to Closed Session at 7:37pm to discuss:*

✓ other matters pertaining to personal matters about an identifiable individual, including Board employees

2019:085 Moved: JH                      Seconded: JB                      Carried  
*THAT the Board rise from the Closed Session at 8:05pm.*

2019:086 Moved: JH                      Seconded: JB                      Carried  
*THAT the CEO be authorized to proceed as directed by the Library Board.*

12. Committee Work continued...

12.2(ii) 2020 Personnel Strategy & Budget.

2019: 087              Moved: JH                      Seconded: HS                      Carried  
*THAT the Library Board approves the 2020 personnel strategy as discussed subject to 2020 budgetary resources.*

12.3 Finance Committee (Chairperson: S. Malick)  
2020 Budget Meetings held Oct 2<sup>nd</sup> and Oct 11<sup>th</sup>.

2019: 088              Moved: SM                      Seconded: JB                      Carried  
*THAT the Library Board approves the 2020 budget estimates as printed, corrected, and circulated.*

14 Other Business:

14.1 Community interest in playground equipment at Angus site.

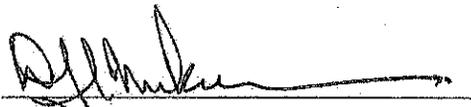
14.2 Re-accreditation: Audit scheduled for Wednesday, October 30<sup>th</sup>.

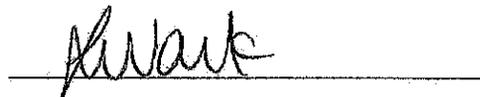
15. Next Meeting: Monday, November 25, 2019, 7:00 pm, Thornton Branch.

16. Adjournment

2019: 089              Moved: JH                      Carried  
*THAT the Meeting be adjourned at 8:30pm.*

APPROVED: November 25, 2019

  
Derek McKeever, Chairperson

  
Laura Wark, CEO/Secretary-Treasurer

### Outcome Measurements



*A surprise get-together to honour Thornton Volunteer, Willy Vanderpost. Pictured with Board Chair, Derek McKeever.*

*Angus Branch Halloween Escape Room for NPSS Students*



# Adults

Angus - Book Clubs: 16  
 Angus - Cookbook Club: 3  
 Thornton - Book Clubs: 12  
 Angus - Language Conversation Circle: 10

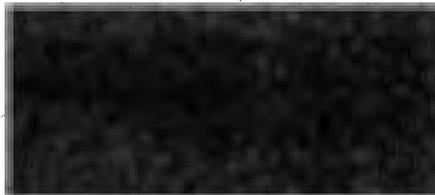


Angus - Hobby Circle: 4  
 Angus - Adult Movie Night: 2  
 Exams: offered  
 Angus - Local Artists' Displays: 1  
 Angus - Farmers' Markets: 60

Both Branches: Food For Fines: collected 40 lbs. - donated to Angus & Thornton Food Banks

# Teens & 'tweens

Angus - Craftstuary: 19  
 Angus - Halloween Movie: 7  
 Angus - Break-out Room: 13  
 Angus - Tween Den: 29  
 Angus - Teen Central: 17  
 Angus - Tailoring Sessions in Tween Area: 55  
 Thornton - Page Turners Tween Book Club: 0  
 Angus



Angus - "Unleash your future" events:

- Stress Management Workshop: 200
- Hospitality Classes: 60

# Other

Homebound delivery offered  
 Angus - MakerSpace: 1  
 Thornton - MakerSpace: offered

# Kids

Angus - JUMP Club: 69  
 Angus - Story Dogs: 42  
 Angus - Wiggles & Giggles: 90  
 Angus - Library Storytime: 117  
 Angus - L'heure du conte: 39  
 Thornton - Library Storytime: 67  
 Thornton - Story Dogs: 18  
 Angus - Lego Builders: 10  
 Angus - Teenie Halloweenie: 200



Both branches - Halloween Trick or Treaters: 16  
 Angus - Outreach @ Early ON Centre (Story & Snack): 8  
 Angus - P.A. Day Movie: 60  
 Other: Angus - Homeschool Network Connection: 18

<b>CIRCULATION</b>	<b>Oct. 2018</b>	<b>Oct. 2019</b>	<b>YTD 2019</b>
Angus Branch	9,979	9,311	92,249
Thornton Branch	1,674	1,385	15,618
Angus Branch Computer Use	536	541	6,135
Thornton Branch Computer Use	50	51	616
Angus Branch Wireless Use	1,519	1,893	14,276
Thornton Branch Wireless Use	354	376	3,771
eAudio & eBooks	658	774	7,308
<b>TOTALS:</b>	<b>14,770</b>	<b>14,331</b>	<b>139,973</b>

<b>Circulation Analysis</b>	<b>Oct. 2018</b>	<b>Oct. 2019</b>	<b>YTD 2019</b>
Print	5,425	5,302	51,846
Non-Print	6,027	5,263	54,968
Computer Use/Internet/Wireless	2,459	2,861	24,798
eAudio Books	213	267	2,301
eBooks	445	507	5,007
Interlibrary Loan: Borrowed	141	105	829
Interlibrary Loan: Lent	60	26	224

<b>Materials Used In-Library</b>	<b>Oct. 2019</b>	<b>YTD 2019</b>
Angus Branch	261	2,542
Thornton Branch	144	1,435

<b>Library website visits</b>	3,245	<b>YTD 2019</b> 33,989
<b>E-resources sessions</b>	304	<b>YTD 2019</b> 3,333
<b>New Members</b>		<b>YTD 2019</b>
Angus Branch	116	1,043
Thornton Branch	9	57

October Library Highlights



"Teenie Halloweenie" was so much fun with all the little ones.



Halloween staff at Angus Branch



**THE CORPORATION OF THE TOWNSHIP OF ESSA**

**BY-LAW 2019 - 80**

**Being a By-law to confirm the proceedings of the Council meeting held on the 4<sup>th</sup> day of December, 2019.**

**THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA HEREBY ENACTS AS FOLLOWS:**

THAT the action of the Council at its meeting held on the 4<sup>th</sup> day of December, 2019 and, in respect of each recommendation contained in the Minutes of the Regular Council meeting held on the 20<sup>th</sup> day of November, 2019, and the Committee of the Whole meeting held on the 20<sup>th</sup> day of November, 2019 and the Special Meeting of Council held on the 20<sup>th</sup> day of November, 2019; and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 4<sup>th</sup> day of December, 2019.

\_\_\_\_\_  
Sandie Macdonald, Mayor

\_\_\_\_\_  
Lisa Lehr, Clerk