

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

**WEDNESDAY, JULY 8, 2020
6:00 p.m.**

MINUTES

A Committee of the Whole meeting was held on Wednesday, July 8, 2020 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith (electronic)
Councillor Keith White (electronic)
Councillor Henry Sander (electronic)
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
M. Mikael, Manager of Public Works
J. Coleman, Manager of Parks and Recreation (electronic)
C. Traynor, Manager of Finance (electronic)
K. Pascoe, Deputy Clerk (electronic)
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD024-20 submitted by the Manager of Planning and Development, re: Results of the Official Plan Review Request for Proposals.**

Resolution No: CW105-2020 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report PD024-20 be received; and
That Council authorize the Manager of Planning and Development to retain MHBC as the consultants to facilitate and execute the Township's Official Plan Review at a cost of \$111,786.75 plus H.S.T.*

----Carried----

- b. **Staff Report PD025-20 submitted by the Manager of Planning and Development, re: Part Lot Control, Plan 51M-1129 Lancaster Homes, East Part Lot 31, Concession 3.**

Resolution No: CW106-2020 Moved by: Henderson Seconded by: Sander

*Be it resolved that Staff Report PD025-20 be received; and
That Council approve adoption of a Part Lot Control By-law, in order for Part Lot Control to be applied to permit for the division of Lots 12-13 and 19-27 of Plan 51M-1129 into semi-detached units for Lancaster Homes at East Part Lot 31, Concession 3, Angus.*

----Carried----

5. **PARKS AND RECREATION/ COMMUNITY SERVICES**
6. **FIRE AND EMERGENCY SERVICES**
7. **PUBLIC WORKS**
8. **FINANCE**
9. **CLERKS / BY-LAW ENFORCEMENT / IT**

- a. **Staff Report C024-20 submitted by the Clerk, re: Parks Use By-law – Second Draft.**

Resolution No: CW107-2020 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report C024-20 be received; and
That Council approve the Draft Parks Use By-law as attached, to regulate the use and operation of municipally owned Parks, Fishing Parks and Trails in the Township of Essa; and
That the Draft By-law be presented to Council for its consideration in the Regular Meeting of this date.*

----Carried----

- b. **Staff Report C025-20 submitted by the Clerk, re: Littering By-law.**

Amendment to Draft By-law Moved by: Smith Seconded by: Henderson

Amendment to Draft By-law - Increase fines to \$500.00

----Carried----

Resolution No: CW108-2020 Moved by: Henderson Seconded by: Sander

*Be it resolved that Staff Report C025-20 be received; and
That Council approve the Draft Littering By-law as attached; and
That the Draft By-law as amended be presented to Council for its consideration in the Regular Meeting of this date.*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. Staff Report CAO040-20 submitted by the Chief Administrative Officer, re: Baxter Water System.**

MOTION AS AMENDED:

Resolution No: CW109-2020 Moved by: White Seconded by: Smith

Be it resolved that Staff Report CAO040-20 be received; and That Council accept the Baxter Water Expansion proposal as presented in AECOM's design package and endorse submission to the Ministry of Environment.

----Carried----

- b. Staff Report CAO041-20 submitted by the Chief Administrative Officer, re: Nottawasaga Foundation 2020 Campaign.**

Resolution No: CW110-2020 Moved by: Sander Seconded by: White

Be it resolved that Staff Report CAO041-20 be received; and That Council authorize Staff to proceed with donating the \$2,500.00 as was approved in Essa's 2020 Budget to the Nottawasaga Foundation 2020 Campaign, despite the cancellation of the Annual Charity Golf Tournament due to COVID-19; and further, That staff proceed with accepting bids for the prizes associated with the sponsorship and donate those funds to the Campaign as well.

----Carried----

11. OTHER BUSINESS

- a. Street Sweeping – Unassumed Roads**

Council requested that the staff include provisions relating to street sweeping in Development Agreements in respect of unassumed roads in the municipality.

- b. Request for Report – Fireworks**

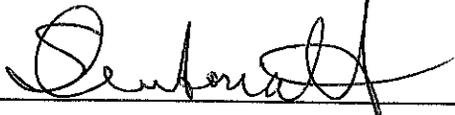
Council requested that a report be brought forward at a future meeting in respect of the use of fireworks in urban and rural areas.

12. ADJOURNMENT

Resolution No: CW111-2020 Moved by: Smith Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:23 p.m. to meet again on the 2nd day of September, 2020 at 6:00 p.m.

----Carried----



Sandie Macdonald, Mayor



Lisa Lehr, Clerk
Krista Pascoe, Deputy Clerk.