

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING**

**WEDNESDAY, NOVEMBER 20, 2019  
1:00 p.m.**

A Committee of the Whole meeting was held on Wednesday, November 20, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Henry Sander  
Deputy Mayor Michael Smith  
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
A. Powell, Manager of Planning and Development  
B. Morrison, Manager of Public Works  
J. Coleman, Manager of Parks and Recreation  
C. Traynor-Richter, Manager of Finance  
L. Lehr, Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 1:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Deputy Mayor Smith declared a direct pecuniary interest on Item 11 (a) as he has an active Fill Permit.

**11. CLOSED SESSION**

**Resolution No: CR236-2019 Moved by: Sander Seconded by: White**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

*Closed Session Item 11 (a) "Fill / Site Alteration By-law"*

- *Litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local board [s. 239(2)(e)]; and*
- *Advice that is subject to solicitor/client privilege, including communications necessary for that purpose [s. 239(2)(f)].*

**----Carried----**

Deputy Mayor Smith vacated his seat and left Council Chambers for the Closed Session portion of the meeting dealing with Item 11 (a). He did not participate in any discussion or vote on the Item.

Council proceeded to an open meeting to Suspend the Rules specific to Section 3.4.1 of the Township's Procedural By-law:

**Resolution No: CR237-2019 Moved by: Sander Seconded by: White**

*Be it resolved that the rules be suspended to allow the Special Budget Meeting to start later than the posted time of 1:00 p.m.*

----Carried----

Council reconvened in Closed Session.

**Resolution No: CR238-2019 Moved by: Henderson Seconded by: White**

*Be it resolved that Council rise from the Closed Session Meeting at 1:24 p.m.*

----Carried----

Deputy Mayor Smith resumed his seat in Council Chambers at 1:24 p.m.

Council proceeded into Budget Deliberations.

The Regular Council Meeting reconvened at 5:30 p.m. following the Budget meeting. Council proceeded into Closed Session.

**Resolution No: CR239-2019 Moved by: Sander Seconded by: White**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- *litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local board;*
- *advice that is subject to solicitor/client privilege, including communications necessary for that purpose;*
- *personal matters about an identifiable individual, including Municipal or local board employees; and*
- *labour relations or employee negotiations;*

----Carried----

Deputy Mayor Smith vacated his seat and left Council Chambers for the portion of the meeting dealing with Item 11 (a), as he declared a direct pecuniary interest on that Item. He did not participate in any discussion or vote on the Item.

**Motion to Rise and Report from Closed Session Meeting of November 20<sup>th</sup>, 2019.**

**Resolution No: CR240-2019 Moved by: Sander Seconded by: Henderson**

*Be it resolved that Council rise and report from the Closed Session Meeting at 5:59 p.m.*

----Carried----

- a. **LITIGATION AND/OR POTENTIAL LITIGATION [s. 239(2)(e)]  
ADVICE SUBJECT TO SOLICITOR/CLIENT PRIVILEGE [s. 239(2)(f)]**  
Correspondence received from HGR Graham Partners LLP, dated  
November 13, 2019, re: Fill Site/Alteration By-law.

**Resolution No: CR241-2019 Moved by: Sander Seconded by: White**

*Be it resolved that Correspondence from HGR Partners LLP. be received; and  
That the Chief Administrative Officer and the Manager of Public Works be authorized  
to proceed with the recommendations as outlined by the Township's Solicitor.*

**----Carried----**

Deputy Mayor Smith resumed his seat for the remainder of the meeting.

- b. **PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS [s. 239(2)(b)]  
LABOUR RELATIONS [s. 239(2)(d)]**  
Confidential Staff Report CAO053-19 submitted by the Chief Administrative  
Officer, Re: Pay Equity Legislation and Efficiency Audit Proposal.

**Resolution No: CR242-2019 Moved by: Henderson Seconded by: White**

*Be it resolved that Confidential Staff Report CAO053-19 be received; and  
That the Chief Administrative Officer be authorized to proceed as directed by Council.*

**----Carried----**

Council proceeded into Committee of the Whole at 6:00 p.m.

Council reconvened in its Regular Session at 6:46 p.m.

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR243-2019 Moved by: Sander Seconded by: Henderson**

*Be it resolved that the motions duly passed and approved at the Committee of the  
Whole meeting of this date be approved; and  
That the minutes of the Committee of the Whole and Regular Council meetings held on  
the 6<sup>th</sup> day of November, 2019 be adopted as circulated.*

**----Carried----**

**4. CONSENT AGENDA**

**Resolution No: CR244-2019 Moved by: White Seconded by: Henderson**

*Be it resolved that the items listed in the Consent Agenda dated November 20, 2019 be  
received for information; and  
That Item A6 be referred to the Manager of Finance for review with a Report to come  
forward at the next meeting of Council expressing the municipality's interest, in addition  
to outlining the proposed Project for the funds to be used should the municipality's  
application be approved by the Province.*

**----Carried----**

5. **COMMITTEE REPORTS**

6. **PETITIONS**

7. **MOTIONS AND NOTICES OF MOTIONS**

a. **Traffic Advisory Committee Appointments**

**Resolution No: CR245-2019 Moved by: White Seconded by: Smith**

*WHEREAS Council of the Township of Essa approved the formation of a Steering Committee whose purpose is to assist with Traffic Calming Measures in the Township of Essa; and*

*WHEREAS the municipality advertised for recruitment of members from the communities in Essa to participate;*

*NOW THEREFORE BE IT RESOLVED THAT the following members be appointed to the Traffic Advisory Committee:*

*Ward 1: Pieter Kiezebrink*

*Ward 2: Rick Foley*

*Ward 3: Jennifer Armstrong*

**----Carried----**

b. **Celebration of Seniors in Essa Township – Angus Seniors Walking Group (November 25, 2019 at 8:45 a.m. – Angus Recreation Centre)**

**Resolution No: CR246-2019 Moved by: White Seconded by: Smith**

*WHEREAS Seniors contribute immensely to the quality of life for all residents in the Township of Essa by volunteering their personal time and efforts to assist residents and visitors within our communities; and*

*WHEREAS based on the Statistics Canada 2016 Census, seniors aged 65 years and older represent 10.5% of the population in the Township of Essa; and*

*WHEREAS the Angus Seniors Walking Group is a group that engages senior members through socialization and encourages seniors to participate in healthy exercise; and*  
*WHEREAS the Angus Seniors Walking Group is hosting a workout session aimed at bringing together citizens of all ages to participate in an exercise class, at no charge; and*

*WHEREAS Council deems it to be in good faith to give back to the seniors, celebrating their contributions to our beautiful community;*

*NOW THEREFORE BE IT RESOLVED THAT Council supports the Angus Seniors Walking Group and their initiatives, and authorizes staff to donate \$200.00 to be used specifically for this inclusive event.*

**----Carried----**

8. **UNFINISHED BUSINESS**

9. **BY-LAWS**
10. **QUESTIONS**
11. **CLOSED SESSION**
12. **CONFIRMATION BY-LAW**

**By-law 2019-79**

**Resolution No: CR247-2019 Moved by: Henderson Seconded by: Sander**

*Be it resolved that leave be granted to introduce By-law 2019-79, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 20<sup>th</sup> day of November, 2019; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

13. **ADJOURNMENT**

**Resolution No: CR248-2019 Moved by: Smith Seconded by: White**

*Be it resolved that this meeting of the Council of the Township of Essa adjourn at 6:54 p.m. to meet again on the 4<sup>th</sup> day of December, 2019 following Committee of the Whole.*

----Carried----

  
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Sandie Macdonald, Mayor

  
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Lisa Lehr, Clerk