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**ANGUS BUSINESS IMPROVEMENT AREA
ANNUAL GENERAL MEETING
"AGENDA"**

Thursday, November 18, 2021 at 6:00 PM at Angus Recreation Centre.

- 1) Meeting called to order at: 6:04 pm.
- 2) Agenda: Any other items..... or "Other Business"?

Resolution: That the Agenda for the Angus BIA Annual General Meeting of Thursday, November 18, 2021 approved as printed.

Moved: RORY Second: LINDA Carried:

- 3) Declaration of Conflicts of Interest for the proceedings of this Angus BIA Membership (describe).
Stated: None:

- 4) Opening Remarks: Chair, Joe Van Leeuwen.

- Welcome & introductions.
- This AGM is for the Angus BIA "members", includes landlords & tenants within the BIA, who pay the levy.
- The BIA was established & governed by Essa By-laws, for designated commercial areas & properties.
- 2019 to 2022 "Board of Management" Introductions: Joe Van Leeuwen (Landlord), Rory MacKinnon (McDonalds), Justin Oliver (No Frills), Linda Knight (Linda Knight Team), and Sandie Macdonald (Mayor, Township of Essa – BIA Council Representative).

"A BIA allows local business people and property owners to join together and, with the support of the municipality, to organize, finance, and carry out physical improvement and promote economic development in their district. The local municipality is the body that is responsible for approving the budget of the BIA"
(Ontario Ministry of Municipal Affairs & Housing, OMAFRA)

- BIA Handbook available (OMAFRA) as a resource.
- Ontario BIA Association as a resource. Including conferences. Angus BIA is a paid member.
- For Angus, Essa By-law 2007-30 as amended, 2018 & 2019. "Commercial" developed lands. Sets out the workings of the BIA & its Board of Management. Ontario Municipal Act governs BIAs. Supported by Essa Staff - Clerk's, Planning, Public Works, Parks, Finance Departments.
- Questions.....

Resolution: That the general information relative to the Angus BIA presented, be received.

Moved: LANDY Second: RORY Carried:

VBFB ALL

- 5) Activities During 2021: Banners along Mill Street & other locations. Flowers, benches, waste containers, other general work. Sponsorship of the Santa Claus Parade & Farmers Market. "Welcome to Angus" sign was

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refurbished, digital display added, and relocated to Cty Rd 90 & 5th Line in 2020. Certain activities were restricted in 2020 & 2021 due to the COVID-19 pandemic. Questions.....

Resolution: That the information relative to the activities in 2021 of the Angus BIA be received.

Motion: RORY Second: LINDA Carried: ✓
ALL

- 6) Financial Report for 2021 and Proposed Budget for 2021. (See handout & include in minutes, also to be approved by Township of Essa Council). Note: With the commercial growth experienced in Angus, the small total increase in operating costs for 2022 will not increase the BIA tax rate.

Resolution: That the Angus BIA Financial Report for 2021 and that the Proposed Budget for 2022 be approved as presented, in the amount of Total Expenses of \$29,035. There are no Capital Projects in 2022. And further, the 2022 Budget will be provided to Essa Township Council for approval.

Moved: LINDA Second: RORY Carried: ✓
ALL

- 7) Other Business:

- 8) Adjournment:

Resolution: That the Angus BIA AGM of November 18, 2021 be adjourned at 6:56 pm.

Moved: RORY Second: LINDA Carried: ✓

(Note: The BIA Board of Directors will meet immediately following this AGM, to approve the minutes of the previous Board Meeting of Tuesday, October 19, 2021).

Resolution: That the Minutes of the previous Angus BIA Board Meeting of Tuesday, October 19, 2021 be approved as printed and circulated.

Moved: LINDA Second: JUSTIN Carried: ✓