

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, JANUARY 19, 2022**

MINUTES

A Committee of the Whole meeting was held virtually on Wednesday, January 19, 2022 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
R. Rosilius, Deputy Treasurer
A. Powell, Manager of Planning and Development
D. Burgin, Fire Chief
G. McNamara, Deputy Fire Chief
M. Mikael, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
K. Pascoe, Deputy Clerk
L. Lehr, Manager of Legislative Services

Guests in attendance: Richard Steinginga, Baker Tilly KDN LLP

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

Council welcomed Gary McNamara as the new Deputy Fire Chief for the Township of Essa.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. Delegation – Richard Steinginga, Baker Tilly KDN LLP**
re: Draft Consolidated Financial Statements

The Township Auditor was in attendance to provide Council with a brief overview of the completed 2020 Draft Consolidated Financial Statements.

Resolution No: CW001-2022 Moved by: Smith Seconded by: Sander

Be it resolved that the draft 2020 Consolidated Financial Statements for the Township of Essa, as presented by Baker Tilly KDN LLP, be approved.

----Carried----

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD002-22 submitted by the Manager of Planning and Development, re: Additional Delegation of Planning Decisions/Schedule 19 – Bill 13.**

Resolution No: CW002-2022 Moved by: Henderson Seconded by: Kiezebrink

*Be it resolved that Staff Report PD002-22 be received: and
That Council approve the delegation of routine powers and duties to Staff for the approval of Site Plan Control, the Lifting of Holding Provisions and Part Lot Control and “red-line” revisions to Draft Plans of Subdivision/Condominium; and
That a By-law be brought forward at a future meeting for Council’s consideration.*

----Carried----

5. PARKS AND RECREATION / COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

- a. **Staff Report FD001-22 submitted by the Fire Chief, re: Purchase of an RTV.**

Resolution No: CW003-2022 Moved by: Smith Seconded by: Kiezebrink

*Be it resolved that Staff Report FD001-22 be received: and
That Council authorize the Fire Chief to purchase a Kubota RTV X1100C from Earth Power Tractors and Equipment Inc. located in Stayner at a purchase price of \$37,152.78 (taxes included).*

----Carried----

7. PUBLIC WORKS

8. FINANCE

- a. **Reduction of Securities – Briarwood Homes Subdivision Angus.**

Resolution No: CW004-2022 Moved by: Sander Seconded by: Henderson

Be it resolved that Council approve the reduction of securities relating to Briarwood Homes Subdivision Angus, as recommended by the Township Engineer as follows:

<i>Current Securities Held by Township of Essa:</i>	<i>\$4,539,985.34</i>
<i>LESS Recommended Reduction:</i>	<i>\$542,202.05</i>
<i>Securities to be Retained by Township of Essa:</i>	<i>\$3,997,783.29</i>

And,

That the return of securities is conditional upon the Developer providing the municipality with a finalization of works with documentation provided to the Township for final approval.

----Carried----

b. Reduction of Securities – Nottawasaga Village (Stonemount) Subdivision – Block 124/125.

Resolution No: CW005-2022 Moved by: Kiezebrink Seconded by: Smith

Be it resolved that Council approve the reduction of securities relating to Nottawasaga Village (Stonemount) Subdivision – Block 124/125, as recommended by the Township Engineer as follows:

<i>Current Securities Held by Township of Essa:</i>	<i>\$102,067.53</i>
<i>LESS Recommended Reduction:</i>	<i>\$17,218.55</i>
<i>Securities to be Retained by Township of Essa:</i>	<i>\$84,848.98</i>

And,

That the return of securities is conditional upon the Developer providing the municipality with a finalization of works with documentation provided to the Township for final approval.

----Carried----

c. Release of Securities – Brownley Meadows – Phase 2 (Brookvalley Angus South)

Resolution No: CW006-2022 Moved by: Sander Seconded by: Smith

Be it resolved that Council approve the release of securities relating to Brownley Meadows – Phase 2 (Brookvalley Angus South), as recommended by the Township Engineer as follows:

<i>Current Securities Held by Township of Essa:</i>	<i>\$77,533.08</i>
<i>LESS Recommended Reduction:</i>	<i>\$77,533.08</i>
<i>Securities to be Retained by Township of Essa:</i>	<i>\$0.00</i>

And,

That the return of securities is conditional upon the Developer providing the municipality with a finalization of works with documentation provided to the Township for final approval.

----Carried----

d. Staff Report TR001-22 submitted by the Manager of Finance, re: 2022 Business Improvement Area of Angus Budget.

Resolution No: CW007-2022 Moved by: Kiezebrink Seconded by: Sander

*Be it resolved that Staff Report TR001-22 be received; and
 That the 2022 Business Improvement Area of Angus Budget as presented by the Business Improvement Area of Angus Board of Management, with an Operating Budget levy of \$29,035.00, be approved; and
 That a BIA Tax Rating By-law be prepared for the consideration of Council.*

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT / IT

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. Council Reconsideration of Staff Report CAO054-21 submitted by the Chief Administrative Officer, re: Policy No. A01-2021 COVID-19 Vaccination Policy.

Resolution No: CW008-2022 Moved by: Smith Seconded by: Henderson

WHEREAS Motion CW146-2021 was passed by Council at its meeting of December 1, 2021; and

WHEREAS Council has reconsidered its decision on the aforementioned motion and is desirous of amending the previously passed motion to include an amendment to Policy A01-2021;

NOW THEREFORE BE IT RESOLVED THAT Motion CW146-2021 be amended to read as follows:

Be it resolved that Staff Report CAO054-21 be received; and

That Policy A01-2021 known as "COVID-19 Vaccination Policy" be amended as directed by Council; and

That Council endorse Policy No. A01-2021 COVID-19 Vaccination Policy, as amended, which would apply to staff, volunteers, Members of Council and all Council-appointed Committee Members, volunteers being those persons appointed by Council or paid.

----Carried----

- b. Staff Report CAO002-22 submitted by the Chief Administrative Officer, re: Briarwood Subdivision (Part Lot 31, Con 4) – Centre Street, Angus.

Resolution No: CW009-2022 Moved by: Sander Seconded by: Smith

Be it resolved that Staff Report CAO002-22 be received; and

That Council direct staff to issue final approval to Briarwood (Angus) Ltd. upon receipt of final clearance from the NVCA; and

That the appropriate By-law be brought forward for Council's consideration to allow the Mayor and Clerk to enter into a subdivision agreement to be registered on title to govern the development of a 156-lot residential plan of subdivision.

----Carried----

- c. Staff Report CAO003-22 submitted by the Chief Administrative Officer, re: OMERS Pension Investments.

Resolution No: CW010-2022 Moved by: Kiezebrink Seconded by: Sander

Be it resolved that Staff Report CAO003-22 be received for information.

----Carried----

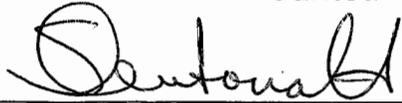
11. OTHER BUSINESS

12. ADJOURNMENT

Resolution No: CW011-2022 Moved by: Henderson Seconded by: Smith

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:46 p.m., to meet again on the 2nd day of February, 2022 at 6:00 p.m.

----Carried-----



Sandie Macdonald, Mayor



Lisa Lehr, Manager of Legislative Services