

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

**WEDNESDAY, FEBRUARY 5, 2020
6:00 p.m.**

MINUTES

A Committee of the Whole meeting was held on Wednesday, February 5, 2020 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Councillor Keith White
Councillor Henry Sander
Councillor Ron Henderson

Regrets: Deputy Mayor Michael Smith

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
A. Powell, Manager of Planning and Development
B. Morrison, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
C. Traynor-Richter, Manager of Finance
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None declared.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. **Presentation – Derek McKeever**
Re: Contribution to the Essa Public Library Board – 20 Years

Council presented Derek McKeever with a certificate on behalf of the Corporation of the Township of Essa to honour and thank him for 20 years of dedication and service to the Essa Public Library Board.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD004-20 submitted by the Manager of Planning and Development, re: Proposed Housekeeping Amendments to the Township of Essa's Zoning By-law 2003-50.**

- c. **Staff Report PR004-20 submitted by the Manager of Parks and Recreation, re: Township 2020 Golf Tournament.**

Motion as Amended:

Resolution No: CW014-2020 Moved by: White Seconded by: Sander

Be it resolved that Staff Report PR004-20 be received; and That Council approve the 2020 Golf Tournament and designate proceeds to be distributed evenly by the Treasurer to the following charities:

- *RVH Foundation*
- *Matthews House Hospice*
- *Stevenson Memorial Hospital (Building Expansion).*

----Carried----

6. FIRE AND EMERGENCY SERVICES

- a. **Staff Report FD001-20 submitted by the Fire Chief, re: Fire Specific Cost Recovery By-law.**

Resolution No: CW015-2020 Moved by: White Seconded by: Sander

Be it resolved that Staff Report FD001-20 be received; and That Council approve adopting a Cost Recovery By-law to provide another avenue to collect fire department incurred expenses in the event that an insurance company pays direct to the policyholder, who in turn does not remit them to the Municipality.

----Carried----

7. PUBLIC WORKS

- a. **Staff Report PW003-20 submitted by the Manager of Public Works, re: Install 3 Way Stop at Greenwood Drive and Maplewood Drive in Angus.**

Resolution No: CW016-2020 Moved by: White Seconded by: Sander

Be it resolved that Staff Report PW003-20 be received; and That Council approve the installation of proper signage and line painting for a controlled 3-way stop intersection as a pedestrian crossing treatment at Greenwood Drive and Maplewood Drive in Angus at a cost of approximately \$1,700.00 plus H.S.T. from the approved 2020 budget.

----Carried----

8. FINANCE

- a. **Staff Report TR001-20 submitted by the Manager of Finance, re: 2019 Audit Engagement Letter.**

Resolution No: CW017-2020 Moved by: White Seconded by: Sander

Be it resolved that Staff Report PW004-20 be received; and

That the 2019 Audit Engagement letters from Baker Tilly KDN LLP formally Collins Barrow Kawarthas be received, accepted, signed and returned to the audit firm.

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. Staff Report C003-20 submitted by the Clerk, re: Request for Sponsorship – Canadian Armed Forces Day and Air Show.**

Resolution No: CW018-2020 Moved by: Sander Seconded by: White

*Be it resolved that Staff Report C003-20 be received; and
That Council approve a sponsorship in the amount of \$5,000.00 for the 2020 Biennial Canadian Armed Forces Day and Air Show.*

----Carried----

- b. Staff Report C004-20 submitted by the Clerk, re: Housekeeping Amendments – Site Alteration and Fill By-law 2019-84 Schedule “B”.**

Resolution No: CW019-2020 Moved by: Sander Seconded by: White

Be it resolved that Staff Report C004-20 be received for information.

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. Staff Report CAO004-20 submitted by the Chief Administrative Officer, re: Community Safety and Well-Being Plan.**

Resolution No: CW020-2020 Moved by: Sander Seconded by: Henderson

*Be it resolved that Staff Report CAO004-20 be received; and
That Council authorize staff to prepare a Community Safety and Well-Being Plan with Adjala-Tosorontio and New Tecumseth, with assistance from the Nottawasaga OPP and the County of Simcoe taking the lead, at no cost to the Municipality.*

----Carried----

- b. Staff Report CAO006-20 submitted by the Chief Administrative Officer, re: Brookfield Development of Baxter and Sewage Treatment and Disposal, Class EA.**

Motion as Amended:

Resolution No: CW021-2020 Moved by: Sander Seconded by: White

*Be it resolved that Staff Report CAO006-20 be received; and
That Council direct Staff to schedule delegations in accordance with rules outlined in the Township's Procedural By-law, from Brookfield and the public in respect of Brookfield's Development of Sewage Treatment and Disposal, at their meeting of February 19, 2020.*

----Carried----

11. OTHER BUSINESS

a. Presentation of Future Budgets

Council directed staff to model future budgets utilizing the process that was demonstrated in the training session at their meeting of January 28, 2020.

b. Spaghetti Dinner Community Fundraiser – February 15, 2020

Council invited staff and members of the public to attend the Spaghetti Dinner Community Fundraiser scheduled to take place at 4:30 p.m. on February 15, 2020 at the Utopia Hall.

12. ADJOURNMENT

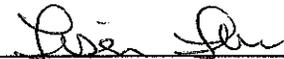
Resolution No: CW022-2020 Moved by: Sander Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:47 p.m. to meet again on the 19th day of February, 2020 at 6:00 p.m.

----Carried----



Sandie Macdonald, Mayor



Lisa Lehr, Clerk